



Companies House
— for the record —

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Annual Return



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Company Name: **ACTION SECRETARIES LIMITED**

Company Number: **01123581**

Company Details

Period Ending: **03/04/2008**

Company Type: **PRIVATE COMPANY LIMITED BY SHARES**

Principal Business Activities:

SIC codes:

7450

7499

*Registered Office
Address:*

*Register of
Members Address:*

*Register of Debenture
Holders Address:*

**C/O APTUS PERSONNEL
LIMITED MERIDIAN
BUSINESS PARK
MERIAN EAST,
LEICESTER
LEICESTERSHIRE
LE19 1US**

Details of Officers of the Company

Company Secretary 1:

Name: **DAVID SIMON JAFFREY**

Address: **5 SAXON COURT
SWAFFHAM
NORFOLK
PE37 7TP**

Director 1 :

Name: **JOHN TIMOTHY BUCKMAN**

Address: **THE MANOR HOUSE STATION ROAD
GREAT RYBURGH
NORFOLK
NR21 0DX**

Date of Birth:

03/01/1964

Nationality:

BRITISH

Occupation:

DIRECTOR

Director 2 :

Name: **STEVEN AUSTIN GRAY**

Address: **30 PYTCHLEY ROAD
ORLINGBURY
KETTERING
NORTHAMPTONSHIRE
NN14 1JQ**

Date of Birth:

22/07/1960

Nationality:

BRITISH

Occupation:

DIRECTOR

Director 3 :

Name: **PHILLIP MCTAGGART** Address: **THE LODGE CROCKEY HILL
YORK
NORTH YORKSHIRE
YO19 4SN**

Date of Birth: **29/03/1958** Nationality: **BRITISH** Occupation: **DIRECTOR**

Director 4 :

Name: **GARY RICHARD WILEY** Address: **21 BADGERS LANE
MAWSLEY VILLAGE
NORTHAMPTONSHIRE
NN14 1TF**

Date of Birth: **03/03/1959** Nationality: **BRITISH** Occupation: **DIRECTOR**

Share Capital

Issued Share Capital Details:

<i>Class of Share</i>	<i>Number of Shares issued</i>	<i>Aggregate Nominal value of issued Shares</i>
ORDINARY	12790	GBP12790
ORDINARY A	5180	GBP259
Other	1000	GBP1000
TOTALS	18970	GBP14049

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 03/04/2008 or that had ceased to be shareholders since the made up date of the previous Annual Return

Shareholding 1:

1000 FOUNDER Shares held as at 03/04/2008

Name:

APTUS PERSONNEL LIMITED

Address:

**MERIDIAN BUSINESS PARK MERIDIAN EAST LEICESTER
LE19 1US**

Shareholding 2:

5180 ORDINARY A Shares held as at 03/04/2008

Name:

APTUS PERSONNEL LIMITED

Address:

**MERIDIAN BUSINESS PARK MERIDIAN EAST LEICESTER
LE19 1US**

Shareholding 3:

12790 ORDINARY Shares held as at 03/04/2008

Name:

APTUS PERSONNEL LIMITED

Address:

**MERIDIAN BUSINESS PARK MERIDIAN EAST LEICESTER
LE19 1US**

Authorisation

Authoriser Designation: **director**

Date Authorised: **25/04/2008**

Authenticated: **Yes (E/W)**