



225

Please complete in typescript,
or in bold black capitals

CHFP025

Change of accounting reference date

Company Number

01123581

Company Name in Full

ACTION SECRETARIES LIMITED

NOTES

You may use this form to change the accounting date relating to either the current or the immediately previous accounting period

- a You may not change a period for which the accounts are already overdue
- b You may not extend a period beyond 18 months unless the company is subject to an administration order
- c You may not extend periods more than once in five years unless

- 1 the company is subject to an administration order, or
- 2 you have the specific approval of the Secretary of State, (please enclose a copy), or
- 3 you are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area, or
- 4 the form is being submitted by an overseas company

The accounting reference period ending

Day		Month		Year		
3	1	1	2	2	0	0

is ~~xxxxxx~~/extended † so as to end on

Day		Month		Year		
3	1	0	3	2	0	0

Subsequent periods will end on the same day and month in future years

If extending more than once in five years, please indicate in the box the number of the provision listed in note c on which you are relying

Signed

Date

07/04/2008

† Please delete as appropriate

Please give the name, address, telephone number and, if available, a DX number and Exchange, for the person Companies House should contact if there is any query

† a director / secretary / administrator / administrative receiver / receiver and manager / receiver (Scotland) / person authorised on behalf of an overseas company

Mills & Reeve LLP (NTP)
1 St James Court, Whitefriars, Norwich, NR3 1RU

Tel 01603 660155

DX number DX 5210

DX exchange Norwich

When you have completed and signed the form please send it to the Registrar of Companies at

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff
for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB

for companies registered in Scotland

DX 235 Edinburgh



A17

A1XWEYQ6

09/04/2008

336

COMPANIES HOUSE

ode

WEDNESDAY