# DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED

30TH SEPTEMBER 1997

Company No. 1102191

HARDING AND HUMPHRIES
Chartered Certified Accountants

5 Victoria Buildings Victoria Road Freshfield

LIVERPOOL L37 7DB



# DIRECTORS' REPORT FOR THE YEAR ENDED 31ST SEPTEMBER 1997

The directors present their report and the financial statements for the year ended 30th September 1997.

## STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements the directors are required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# PRINCIPAL ACTIVITIES AND REVIEW OF BUSINESS

The company's principal activity is that of estate manager to engage in and ensure the management, maintenance and collection of service charges in connection with a block of flats.

The results for the year are set out on page 3.

#### FUTURE DEVELOPMENTS

The company will continue to develop its principal activity.

#### DIRECTORS

The Directors at 30th September 1997 and their beneficial interests in the company's issued ordinary share capital were as follows:
NUMBER OF SHARES

	7221	1330
Mr and Mrs N.J. Fisher	1	1
Mr J.H. Wharton	_	1
Mr and Mrs A. Sullivan	1	-
Mrs I. Miller	1	1
Mr and Mrs K.C. Shaw	1	1
Mr J.N. Twist	1	1
Mr and Mrs K. Dumbell	1	1
Methodist Ministers' Housing Society	1	1
Mr .R.E. Gates	1	1
Mrs M. Birtles	1	1
Mr and Mrs R. Bibby	1	1
Mrs A. Jones	1	1
Miss J.C. Curphey	1	1
Mr J. Nacey	-	1
Mr G.A. Sherrocks	1	_
Mrs J. Wilding	1	1

### AUDITORS

The auditors, Messrs Harding and Humphries, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

By Order of the Board

RCPETARY Mason Owen & Partners

Date 6/2/98.

#### AUDITORS REPORT TO THE SHAREHOLDERS OF

#### BREDON COURT MANAGEMENT COMPANY LIMITED

We have audited the financial statements on pages 3 to 6 which have been prepared under the historical cost convention and the accounting policies set out on page 5.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 1 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### BASIS OF OPINION

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We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity of error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# OPINION

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30th September 1997 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

FORMBY	HARDING AND HUMPHRIES
Date $5/3/8$	CHARTERED CERTIFIED ACCOUNTANTS
	REGISTERED AUDITOR

3.

# BREDON COURT MANAGEMENT COMPANY LIMITED

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30TH SEPTEMBER 1997

	Notes	1	1997		1996
		£	£	£	£
INCOME			6,412		6,412
Administrative expenses			5,831		5,370
			*		
			581		1,042
Interest received and similar inco	ome		148		130
			<del></del>		
Surplus/(deficit) on Ordinary Activities before taxation			729		1,172
Taxation	5.		33		32
Surplus/(deficit) for year	3.		696		1,140
Retained surplus brought forward			6,871		5,731
			<del></del>		<del></del>
Retained Surplus carried forward			£7,567		£6,871

# BALANCE SHEET AS AT 30TH SEPTEMBER 1997

	<u>Notes</u>	1	1997		996
		£	£	£	£
CURRENT ASSETS					
Debtors Prepayments Bank balance - deposit account Cash held by Mason Ownen & Partners	8.	357 535 5,682 1,435		252 695 4,563 1,702	
			8,009		7,212
<u>Less:</u> Creditors amounts due within one year	7.		428		327
Net Current Assets/(Liabilities)			£7,581		£6,885
FINANCED BY:					
Issued share capital Accumulated fund	2. 3.		14 7,567		14 6,871
			£7,581		£6,885

Director

Director

Date ... 25/2/98

# NOTES TO ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 1997

## 1. ACCOUNTING PRINCIPLE

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These accounts have been prepared on the historical cost basis.

2.	SHARE CAPITAL	Authorised	Issued and Fully	' Paid
	Ordinary shares of £1 each	14	14	
3.	ACCUMULATED FUND	<u>1</u>	.997	<u>1996</u>
	As at 1st October 1995 Surplus/(deficit) for year	6,	871 696	5,731 1,140
	At 30th September 1996	£7,	567	£6,871

### 4. ADMINISTRATIVE EXPENSES

The following item of expenditure is included in the figure for administrative expenses in the Profit and Loss Account:-

	1997	1996
Accountancy and audit fee	£296	£282
Management fee	£938	£905

### 5. TAXATION

The company's activities are mutual activities and any surplus arising therefrom is not chargeable to tax, with the exception of interest received of Similarly, deficiencies will not then be available for relief under Section 177 of the Income & Corporation Taxes Act 1970.

	<u> 1997</u>	<u>1996</u>
Tax on interest of £148/£130	£33	£32

Close Company Legislation:

The company is a close company within the terms of Section 282 of the Income & Corporation Taxes Act 1970.

6.	INTEREST RECEIVABLE AND SIMILAR INCOME.	<u>1997</u>	<u>1996</u>
	Bank deposit account interest received	£148	£130

# NOTES TO ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 1997

7.	CREDITORS	1997	1996
	Amounts due within one year:		
	Trade Creditors - Repairs and Maintenance	85	
	Accountancy and audit	296	282
	Accruals	14	13
	Corporation tax	33	32
		£428	£327
		====	=====
8.	<u>DEBTORS</u>	1997	1996
	Service charge outstanding	105	
	Ground rents outstanding	252	252
		£357	£252
			=====