410

COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

ARTICLES OF ASSOCIATION

of

THE ELECTRICAL INSTALLATION EQUIPMENT MANUFACTURERS

ASSOCIATION LIMITED

(As altered by Special Resolutions passed 9th October 1974 and 11th September 1979)

- I. (a) In these Articles, unless inconsistent with the subject or context
 - (i) "the Act" means the Companies Act 1948;
 - (ii) "these presents" means these Articles of Association;
 - (iii) "the Association" means the above named Company;
 - (iv) "the Board" means the Board of Management for the time being of the Association;
 - (v) "the Office" means the Registered Office of the Association;

 - (vii) "the United Kingdom" means Great Britain and Northern Ireland;
 - (viii) "the Secretary" means the Secretary for the time being of the Association and includes an assistant Secretary or any person appointed to perform the duties of Secretary temporarily;
 - (ix) "Month" means calendar month;
 - (x) "in writing" means written printed or lithographed, or partly one and partly

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another, and other modes of representing or reproducing words in a visible form;

- (xi) words importing the singular include the plural and vice versa.
- (xii) words importing the masculine gender only shall include the feminine gender; and
- subject to paragraph (a) of this Article,
 any words or expressions defined in the Act
 shall, if not inconsistent with the subject
 or context bear the same meaning in these
 Articles.
- 2. For the purposes of registration the number of the Members of the Association is to be taken to be 100.
- 3. The provisions of Section 110 of the Act shall be observed.
- 4. The Association is established for the purposes expressed in the Memorandum of Association.

THE OFFICE

5. The Office shall be in such place as the Board shall from time to time determine.

MEMBERSHIP

6. The subscribers to the Memorandum of Association of the Association and such other persons as shall become members in accordance with Articles 7 to 10 (inclusive) shall (subject to Article 11) be the Members of the Association.

- 7. The following who must be members of The British Electrical and Allied Manufacturers' Association Limited shall be eligible for membership of the Association, namely those carrying on business as manufacturers in electrical installation equipment and allied industries.
- 8. Every application for membership shall be in writing and shall be in such form as the Board may from time to time prescribe and shall contain a declaration that the applicant is willing to be bound by the provisions of the Memorandum and Articles of Association.
- 9. The Board shall at all times have full and absolute power and authority to determine in such manner as it thinks fit whether an applicant or a member does or does not possess the qualifications for membership and may from time to time and at any time require evidence as regards such qualifications to be furnished by such applicant or members.
- 10. (a) Membership of the Association shall be divided into such divisions as the Board may direct.

 Until the Board otherwise decides there shall be five divisions
 - (i) Accessories Division;
 - (ii) Fuse Division;
 - (iii) Moulded Cass Circuit-Breaker Division;
 - (iv) Plastic Conduit and Fittings Division;
 - (v) Switch and Fusegear Division.
 - (b) Every Member of the Association shall join a division or divisions of the Association which

are appropriate having regard to the products he manufactures.

RETIREMENT AND EXCLUSION OF MEMBERS

- 11. The Board may expel from the Association any member whose continuance therein they may deem undesirable in the interest of the Association. Membership shall cease:-
 - (a) If the Member being a corporate body or a

 limited Company upon it being wound up or

 dissolved except for the purposes of

 reconstruction and partners of a firm jointly

 constituting a Member if the partnership is

 dissolved and the name of the person leaving

 a partnership shall be removed from the register.
 - (b) If the member being an individual becomes bankrupt.
 - (c) If the member being an individual becomes of unsound mind.
 - (d) If the member resigns. Any member intending to resign from membership shall give to the Association at least six months previous notice in writing and he shall with such notice pay any subscriptions and other monies then due from him to the Association or any Division thereof. No member on resignation shall be entitled to a refund of subscriptions already paid. No resignation, without the consent of the Board, shall be effective until all monies due from the member of the Association or to

any Division thereof have been paid.

- (e) If and when the member is in arrear with payment of subscriptions or other monies payable to the Association or any Division thereof for twelve months, but the Board shall have power to reinstate such member on such terms as to payment of arrears and otherwise as the Board think fit.
- (f) If at a Meeting of the Board of which the member shall have twentyone clear days' notice and at which the member shall have been given an opportunity of being heard, the Board pass a resolution that it is undesirable in the interests of the Association that such member should remain a member.
- 12. The exclusion of a member under Article 11 (f) shall be special Board business.
- 13. In the event of any member or members presenting to the Board a written complaint of the conduct of any member, a special meeting of the Board shall as soon as practicable be held to consider the same and determine what course shall be taken in relation thereto.
- A member who shall cease to be a member by reason of a resolution passed by the Board under Article 11 (f) shall not be relieved thereby from any existing liability to the Association.

SUBSCRIPTION

15. (a) The Board may determine from time to time the amounts of money required to be provided by members for the purposes of the Association

assessed and notified to the member payments shall become payable on demand on or after the first day of each financial period of the Association and in the case of new members immediately on election provided that any new member elected shall pay only the proportion of the current subscription for the period from the date of his election to the end of the then current financial period of the Association. The Board may take such steps as may be necessary for collecting and enforcing payments.

(b) In addition every member shall pay to the Association such other subscriptions or levies as each Division of the Association of which he is a member may determine.

GENERAL MEETING

- 16. A General Meeting of the Association shall be held in every year as the Annual General Meeting of the Association at such time and place as may be determined by the Board and not more than 15 months shall elapse between the date of one Annual General Meeting of the Association and that of the next, so long as the Association holds its first Annual General Meeting within eighteen months after its incorporation or in the following year.
- 17. All General Meetings other than Annual General Meetings

shall be called Extraordinary General Meetings.

- An Extraordinary General Meeting of the Association may be convened at any time by the Board and shall be convened by the Board on written request signed by five members of the Board, or by ten members of the Association, such request to be lodged with the Secretary stating fully the object of the meeting; in default of such meeting being called by the Board within twentyone days from the date of the requisition being so lodged, the requisitionists may call the meeting themselves. The foregoing provisions of this Article shall be without prejudice to Section 132 of the Act.
- An Annual General Meeting and a Meeting called for the 19. passing of a Special resolution shall be called by twentyone days' notice in writing at the least and a meeting of the Association other than an Annual General Meeting or a meeting for the passing of a special resolution shall be called by fourteen days' notice in writing at the least. The notice shall be exclusive of the day on which it is served or deemed to be served and of the day for which it is given, and shall specify the place, the day and hour of the meeting and in the case of special business, the general nature of that business and shall be given, in manner hereinafter mentioned or in such other manner, if any, as may be prescribed by the Association in General Meeting, to such persons as are under the Articles of the Association, entitled to receive such

notice from the Association. Provided that a meeting of the Association shall notwithstanding that it is called by chorter notice than that specified in this article be deemed to have been duly called if it is so agreed

- (a) in the case of a meeting called as the Annual General Meeting, by all the members entitled to attend and vote thereat; and
- (b) in the case of any other meeting by a majority in number of the members having a right to attend and vote at the meeting, being a majority together representing not less than 95% of the total voting rights at that meeting of all the members.
- 20. The accidental emission to give notice of any General Meeting to, or the non-receipt of such notice by any person, shall not invalidate any Resolution passed or proceeding held at any such General Meeting.

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PROCEEDINGS AT GENERAL MEETINGS

21. All business shall be deemed special that is transacted at an Extraordinary General Meeting and all that is transacted at an Annual General Meeting shall also be deemed special with the exception of the consideration of the Income and Expenditure Account and Balance Sheet and the Reports of the Board and of the Auditors, report of the election of mambers to the Board for the ensuing year, and the appointment of and fixing of the remuneration of the Auditors.

- 22. No business shall be transacted at any General Meeting unless a quorum is present when the Meeting proceeds to business. For all purposes the quorum shall be can members of the Association personally present, or by duly authorised representative as provided by Section 139 of the Act.
- 23. If within half an hour from the time appointed for the holding of a General Meeting a quorum is not present, the Meeting, if convened on the requisition of members shall be dissolved. In any other case, it shall stand adjourned to the same day in the next week, at the same time and place, or at such other time and place as the Chairman of the Meeting shall appoint, and if at such adjourned Meeting a quorum is not present within half an hour from the time appointed for holding the meeting the Members present shall be a quorum.
- Association shall act as Chairman at every General Meeting, or if at any Meeting the Chairman is not present within fifteen minutes after the time appointed for holding the same, or shall be unwilling to act, the Vice-Chairman (if present and willing to act) shall preside as Chairman and if there shall be no Vice-Chairman then present and willing to act, the members present shall choose one of the members of the Board present to be Chairman, or if no member of the Board be present shall choose some members of the

Association on who shall be present to preside as Chairman.

25. The Chairman of any General Meeting at which a quorum is present may, with the consent of such Meeting (and shall if so directed by the Meeting) adjourn the Meeting from time to time and from place to place. Whenever a General Meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given in the same manner as the original General Meeting. Save as, aforesaid, it shall not be necessary to give notice of an adjourned General. Meeting or of business to be transacted at any adjourned General Meeting. No business shall be transacted at any adjourned General Meeting other than business which might have been transacted at the General Meeting from which the adjournment took place.

26.

At any General Maeting a resolution put to the vote of
the meeting shall be decided on a show of hands, unless
a poll is, before or upon the declaration of the result
of the show of hands, demanded by the Chairman or by at
least three members present in person or by a member or
members present in person or by proxy and representing
one—tenth of the total voting rights of all the members
having the right to vote at the meeting, and unless a
poll be so demanded a declaration by the Chairman of
the meeting that a resolution has been carried, or
carried unanimously or by a particular majority, or
lest, or not carried by a particular majority, and an
entry to that effect in the Minute book of the Association

shall be conclusive evidence of the fact without proof of the number of proportion of the votes recorded in favour of or against that resolution.

The demand for a poll may be withdrawn.

- 27. Subject to the p. ovisions of riccle 28, if a poll be demanded in manner aforecoid, it shall be taken at such time and place, and in such manner, as the Chairman of the meeting shall direct, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
- 28. No poll shall be demanded on the election of a Chairman of a General Meeting, or on any question of adjournment.
- 29. In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting shall be entitled to a second or casting vote.
- 30. The demand for a poll shall not prevent the continuanceof a General Meeting for the transaction of any businessother than the question on which a poll has been demanded.

VOTES OF MEMBERS

- 31. Subject to Article 27 on any show of hands at a General Meeting every member of the Association present in person shall have one vote.
- 32. On a poll each member shall have one vote.
- 33. Votes may be given either personally or by proxy.
- No person shall be appointed a proxy unless he is a member of the Association, save that a corporation or limited Company being a member may appoint as its proxy one of its Officers, pr an Officer of any other member of the Association which is a corporation or limited Company.

- The instrument of proxy shall be in writing under the hand of the appointer or of his attorney duly authorised in writing, or if such appointer be a corporation or limited Company, under the hand of an officer duly authorised in that behalf.
- 36. A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of the death, insanity or revocation as aforesaid shall have been received at the office before the commencement of the meeting or adjourned meeting at which the proxy is used.
 - 37. An instrument appointing a proxy shall be in the following form, or in any other form of which the Spard shall approve or accept:-

"THE ELECTRICAL INSTALLATION EQUIPMENT MANUFACTURERS' ASSOCIATION LIMITED

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in the County of

being a Member of THE ELECTRICAL INSTALLATION EQUIPMENT MANUFACTURERS' ASSOCIATION LIMITED hereby appoint

of

or failing him

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as my proxy to vote

for me on my behalf at the (Annual or Extraordinary as the case may be) General Meeting of the Association to

be held on the day of 19 , and at any adjournment thereof
Signed this day of

19 ".

- 38. No member who is in arrear with subscriptions shall be entitled to be present at or vote or to act as proxy at any General Meeting.
- 39. No objection shall be made to the validity of any vote except of the meeting or poll at which such vote shall be tendered and every vote not disallowed at such meeting or poll shall be deemed valid.

CHAIRMAN AND VICE-CHAIRMAN

40. There shall be a Chairman and a Vice-Chairman to be appointed by the Board. The Chairman and Vice-Chairman shall hold office for one year and shall retire at the conclusion of the Annual General Meeting following their respective appointments. A retiring Chairman and Vice-Chairman shall be eligible for re-election and the Board shall have power to fill casual vacancies.

CONSTITUTION OF THE BOARD

- 41. The Board shall consist of two persons nominated and appointed in manner hereinafter provided by each of the Divisions for the time being of the Association of whom one shall be the Chairman of the Division by whom such nomination was made. In addition the Board shall have power to appoint not more than four other members of the Association to be members of the Board.
 - 42. The persons whose names are set out in column 1
 hereunder and who shall for the purposes of these Articles

be deemed to have been duly nominated and appointed persuant to Article 43 by the Divisions set out in column 2 hereunder opposite their names shall be the first members of the Board.

1.

2.

William Heron Liddell (Chairman)

Accessories Division

Norman Crawford Blythe

Accessories Division

Edward James Sims (Chairman)

Fusa Division

Edward Coleman (Chairman) Herbert Werner Wolff Moulded Case Circuit Breaker Division

Herbert Finch (Chairman) Frederick Alfred William Payne Plastic Conduit and Fittings Division

John Vernon Geoffry Hope (Chairman)

Switch and Fusegear

Division

Humphrey Graham Palfreman

Switch and Fusegear Division

Each Division shall have the right to nominate and 43. appoint two persons as members of the Board of whom one must be the Chairman of the Division and the right from time to time to remove such persons and appoint others in their place. The election of such persons to be carried out in manner laid down in rules and regulations from time to time made by the Association and unless and until such rules and regulations are made elections shall be carried out within the Divisions in accordance with custom in force at the date of the incorporation of the Association.

When any member of the Board nominated and appointed 44. pursuant to Article 43 is elected Chairman of the

Association the Division by whom he was nominated and appointed have power to nominate and appoint another person to the Board for so long as the Chairman remains in office. When any such substitution takes place the Chairman shall be ex-officio a member of the Board in addition to the person nominated and appointed as aforesaid and shall not be taken into account or counted when computing the number of members appointed by the Board.

- 45. At each Annual General Meeting all members of the Board shall retire but shall be eligible for re-election.
- 46. The Vacancies in the Board caused by those members going out of office who were deemed elected under Article 42 or who have been nominated and appointed pursuant to Article 43 shall be filled by persons elected in manner following:

Each Division shall at least 40 days before the date of the Annual General Meeting of the Association notify the Secretary of the Association, in writing of the names of the two persons elected to the Board.

- 47. A casual vacancy occuring on the Board shall in the case of members nominated and appointed by the Divisions be filled by a fresh nomination and appointment by the Division and in the case of the members appointed by the Board, shall be filled by the Board.
- 48. The continuing members of the Board may act notwith—
 standing any vacancy in their body, but if and so long
 as the number of members of the Board is reduced below
 the number fixed as a quorum for a meeting of the Board

the continuing members of the Board may act for the purpose of increasing the number of members of the Board to that number or of summoning a General Meeting of the Association but for no other purpose.

- 49. Section 185 of the Act, relating to the age limit of Directors shall apply to the Association.
- 50. A mamber of the Board shall cease to hold office:
 - (a) If the Company or Corporation whom he represents ceases to be a member of The British Electrical and Allied Manufacturers' Association Limited or if he ceases to be employed by the Company or Corporation whom he represents.
 - (b) If he vacates office by virtue of any provision of the Act.
 - (c) If his resignation as member of the Board be accepted by the Board.

BOARD MEETINGS

- The Board shall hold not less than four meetings in each year at such times to be determined by them, and may adjourn and otherwise regulate their meetings as they think fit. Not less than fourteen clear days' notice of every Board meeting shall be sent to every member.
- 52. The Chairman or failing him the Vica-Chairman of the Association shall act as Chairman at Board meetings, or if at any meeting the Chairman is not present within fifteen minutes after the time appointed for holding the same, or shall be unwilling to act, the Vice-Chairman (if present and willing to act) shall preside as Chairman and if there shall be no Vice-Chairman then present and

willing to act, the members present shall choose one of the members of the Board present to be Chairman.

- 53. The Board may meet together for the dispatch of business and shall determine the quorum nacessary for the transaction of business. Until otherwise determined five shall constitute a quorum.
- 54. Questions arising at any meeting shall be decided by a majority of votes. Voting at meetings of the Board shall be by show of hands only; in the case of an equality of votes the Chairman shall be entitled to a second or casting vote.

POWERS OF THE BOARD

55.

The business of the Association shall be managed by the Board who may pay all such expenses of, and preliminary and incidental to, the promotion, formation establishment and registration of the Association as they think fit and may exercise all such powers of the Association, and do so on behalf of the Association all such acts as may be exercised or done by the Association in General Meeting, subject nevertheless to any regulations of these presents, to the provisions of the statutes for the time being in force and affecting the Association and to such regulations being not inconsistent with the aforesaid regulations or provisions, as may be prescribed by the Association in General Meeting, but no regulation made by the Association in General Meeting shall invalidate any prior act of the Board which would have been valid if such regulation had not been made. Without prejudice to the general powers conferred by the preceding Article

and the other powers conferred by these presents it is hereby expressly declared that the Board shall have the following powers, that is to say:

- (i) To make and impose, vary and repeal bye-laws, rules and regulations for the administration and government of the Association and for carrying its objects into effect. Provided always that the same shall not in any way affect, vary or alter the provisions contained in these presents.
- (ii) Pay all expenses incurred in carrying out the objects of the Association.
- (iii) To purchase or otherwise acquire for the Association any property rights privileges which the Association is authorised to acquire at such price and generally on such terms and conditions as they think fit.
- (iv) To secure the fulfilment of any contracts or engagements entered into by the Association by mortgage or charge on all or any of the property of the Association or in such manner as they may think fit.
- (vi) To engage professional or other assistance in connection with the business of the Association and subject to the provisions of the Memorandum of Association to pay reasonable fees or renumeration for the same as they may think fit.
- (vii) To render such assistance, accommodation and services, to such other associations, incorporated or not incorporated,

with objects altogether or in part similar to those of the Association, and not being a trade union, and upon such terms as the Board may think fit, and to enter into any contracts for the purpose of carrying out the same.

- (viii) To use and apply the funds of the Association for the objects and purposes of the Association, including particularly the promotion and/or assistance and support of scientific and other research, and experimental work for the purpose of improving methods of manufacture and the production of electrical installation equipment and apparatus used in connection therewith and furthering and improvement of the technical knowledge of those engaged in the electrical installation equipment industry.
- (ix) To appoint any person or persons whether incorporated or not to act as Trustee or Trustees to accept and hold in trust for the Association any property belonging to the Association or in which it is interested or for any other purposes, and to execute and do all such deeds and thing. I may be requisite in relation to any such trust and (subject to the provisions of the Memorandum of Association) to provide for the renumeration of such Trustee or Trustees.
- (x) To institute conduct defend comply or abandon any legal proceedings by or against the Association and also to compound and allow time for payment or satisfaction of any debts due and of any claims or demands by or against the Association.

- (xi) To refer any claims or demands by or against the Association to arbitration and observe and perform the award.
- (xii) To make and give receipts and other discharges for money payable to the Association and for demands of the Association.
 - (xiii) To borrow or raise any money that may be required by
 the Association upon such terms as they may think fit
 but subject revertheless to the provisions contained
 in the Memorandum of Association and in particular by
 the issue of bonds debentures bills of exchange
 promissory notes or other obligations or securities
 of the Association or by mortgage or charge of all or
 any part of the property of the Association.
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 - (xv) To appoint such other officers and servants to carry on the business of the Association or of the Board or of any Committee appointed by the Board as the Board may from time to time think fit, to fix their terms of service and to remove and suspend them.
 - (xvi) To provide for the superanguation or pension of officers and servants of the Association or the widows or dependents of any such persons.
 - (xvii) To delegate any of their powers to Committees and to make and impose upon such Committees such rules and regulations and to vary the same from time to time as they shall think fit.

- (xviii) To determine who shall be entitled to sign on the Association's behalf bills notes, receipts, acceptances, endorsements, cheques, releases, contracts and other documents.
- (xix) To invest and deal with any of the monies of the

 Association not immediately required for the purposes

 thereof upon such securities and in such manner as they

 may think fit, and from time to time vary or realise

 such investments, subject nevertheless to the provisions

 contained in the Memorandum of Association.
- (xx) To enter into all negotiations and contracts and rescind and vary all such contracts and execute and do all such acts, deeds and things in the name and on behalf of the Association as they may consider expedient for or in relation to any of the matters aforesaid or otherwise for the purposes of the Association.
- 55a. (i) The Board shall have power from time to time to appoint to the office of Councillor anyone who has held office as Chairman.
 - (ii) Councillors shall be entitled to receive notice of and be present and heard at all meetings of the Board, and by invitation may attend meetings of any Committee of the Board, but shall not be or be deemed to be members of the Board, nor be entitled to vote at meetings of the Board or of any Committee thereof nor be counted for the purpose of a quorum thereat.
 - (iii) A Councillor shall hold office until the close of the first Board meeting after the first Annual General Meeting following his appointment but shall

be eligible for reappointment so long as he has not held office of Councillor for more than six consecutive years.

DIVISIONS

- of Members of the Association having common interests and to make and adopt such rules in connection therewith as the Board shall deem expedient provided that the Board shall have power at any time to add to or diminish the numbers of these Divisions but no diminution in the numbers of these Divisions shall take place without the consent of at least 75% of the members of the Division proposed to be disbanded.
- 57. Each Division shall have:
 - (a) A Committee, which shall concern itself with the affairs of such Division,
 - (b) A Chairman and a Vice-Chairman, and
 - (c) A Secretary.

MINUTES

Association and of every meeting of the Board and of every meeting of a Committee of the Board shall be recorded in books to be kept for that purpose and shall be signed by the Chairman of such meetings and in case of his not signing such Minutes at or before the succeeding Meeting then if confirmed at such meeting by the Chairman thereof as a correct record of the proceedings to which they relate. Such Minutes when so recorded and signed shall be received as evidence of such proceedings without further proof in

all meetings and proceedings of the Association.

THE SECRETARY

59. The Association shall have a Secretary who shall be appointed by the Board for such term, at such renumeration and upon such conditions as the Board think fit.

THE SEAL

on. The Board shall provide for the safe custody, preservation and use of the Seal, and unless otherwise decided by the Board the Seal shall not be affixed to any instrument except by the express authority of a resolution of the Board. Two members of the Board and the Secretary shall sign every instrument to which the Seal is affixed.

· ACCOUNTS AND FINANCIAL YEAR

- 61. The Board shall cause proper books of account to be kept with respect to:-
 - (a) all sums of money received and expended by the Association;
 - (b) all sales and purchases of goods by the Association;
 - (c) the assets and liabilities of the Association.

 Proper books of account shall be kept at the Office, or, subject to Section 147 (3) of the Act, at such other place or places as the Board think fit, and shall at all times be open to inspection by members of the Board.
 - 62. At the Annual General Meeting of the Association in every
 year the Board shall lay before the Association an income
 and expenditure account for the last preceding year of the
 Association, together with a balance sheet of the Association,

made up to the end of such last preceding financial year. Every such account and balance sheet shall be accompanied by a report of the Board as to the state of the Association, by a report of the auditors, and by such other documents as are required by the Act, and such account, balance sheet, report of the Board, report of the auditors and other documents shall comply with the provisions of the Statutory.

A copy of every balance sheet (including every document required by the Statutes to be annexed thereto) which 63. is to be laid before the Annual General Meeting of the Association, together with a copy of the auditor's report, shall not less than twentyons clear days before the date of such Meeting be sent (in manner in which notices are hereinafter authorised to be served) to every person for the time being entitled to receive notice of General Meetings of the Association.

AUDIT

Auditors of the Association shall be appointed and their duties regulated in accordance with the provisions of the 64. Act.

INDEMNITY AND EXPENSES

- Every member for the time being of the Board and every auditor, Secretary and other officer for the time being 65. of the Association:
 - acting in relation to any of the affairs of the Association shall be indemnified out of the assets (a) of the Association against any liability incurred by him in defending any proceedings, whether civil or criminal, in which judgement is given in his

favour or in which he is acquitted or in connection with any application under Section 448 of the Act in which relief is granted to him by the Court; and

of the Association, all out-of-pocket expenses incurred by him in consequence of his attendance at any General Meeting of the Association, or otherwise howsoever in the proper performance of his duties in connection with the affairs of the Association.

MOTICES

Any notice or other document may be served by the Association upon any member of the Association either personally or by sending it through the post addressed to such member at his registered address as appearing in the register of members.