GREAT GEORGES COMMUNITY CULTURAL PROJECT LIMITED [THE BLACKIE]

REPORT OF THE COUNCIL AND FINANCIAL STATEMENTS

6 APRIL 2002 TO 5 APRIL 2003

04.02.04

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Registered Charity No. 501 859 Registered Company No. 0105 6472

REPORT OF THE COUNCIL FOR THE FINANCIAL YEAR ENDED 5TH APRIL 2003

The Council present their report and accounts for the year ended 5 April 2003.

RESULTS AND DIVIDENDS

The Cultural Activities realised a surplus of £2,707, of which £2,500 is transferred to the Publications Reserve, leaving the accumulated surplus on this programme at £208. The Capital Project realised a surplus of £4,059 reducing the overall capital deficit to £10,760.

The results for the Arts Council England Capital Programme and the Millennium One account are shown on pages 19 to 22 in the accounts.

RISK MANAGEMENT

The major risks to which the charity is exposed as identified by the Trustees in relation to both the cultural programme and capital programme have been reviewed and systems have been established to mitigate these risks, including regular periodic reviews of income and expenditure and cash flow and the revision of commitments and expenditure in relation to income. With regards to the cultural programme the major risks are linked to funding availability. Core funding risks are mitigated by the fact that the Blackie holds a three year funding agreement with Arts Council North West, and is an ongoing revenue client with Liverpool City Council Youth Service. Obtaining project funding is always a risk, but risks are mitigated by the Blackie's track record in fund-raising and the wider potential for local, national and European funding on account of the Liverpool Capital of Culture plans for the years leading up to 2008 and beyond. The Capital Programme entails risks on a number of fronts, but risk is mitigated by the fact the Blackie has already run several successful building programmes. The Capital Programme itself has had a risk analysis undertaken. Mitigating actions are itemised and analysed in the current Business Plan and progress is reviewed monthly. Security of tenure of the main Blackie premises is not a risk as there are 837 years still to run on the peppercorn lease.

No provision for taxation and dividends is required.

REVIEW OF ACTIVITIES AND FUTURE DEVELOPMENTS

The activities of the Company are the promotion of the arts and education through a cultural programme at the Company's premises and elsewhere, which combines the activities of a contemporary arts centre and a community centre.

COUNCIL

Denise Hart (Armstrong)
Ramon Deen
Karl Eversley
Peter Eyo
Jan Green
Wendy Harpe
Joe Joel
Hitesh Kothari
Stephen Knox
Susanna McKnight
Sally Morris
Stephen Mulrooney

Edward Murphy

DIRECTORS' RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue to operate.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATUS OF COMPANY

The Company is limited by guarantee and has no share capital. Each member undertakes to contribute to the assets of the Company a maximum of £1.00 in the event of winding up, whilst, or within 12 months of ceasing to be, a member.

The Directors have agreed to make use, in the preparation of their report, of the special provisions of Part VII of the Companies Act 1985 relating to small companies.

By Order of the Board

Sally Morris

Acting Secretary

4th February 2004

COMBINED PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 5 APRIL 2003

	<u>Notes</u>	2003	<u>2002</u>
Turnover	5	246,175	250,071
Cost of activities and redevelopment		230,239 17,936	239,573 10,498
Administration expenses		11,807	9,426
Surplus/[Deficit] for the year before Prior year adjustments Prior year adjustments		4,129	1,072
Surplus/[Deficit] for the year [Loss/Profit at beginning of year		-14,656	<u>4,136</u>
Accumulated Profit/(Loss) Carried forward		-10,527	<u>-14,656</u>

In each of the years ended 5 April 2002 and 5 April 2003, the only gain/[loss] recognised by the Company was the profit/[loss] for the year. All of the activities undertaken by the Company were continuing activities, and the reported profit/[loss] was found under the historical cost convention.

The notes on pages 7 to 9 form an integral part of these accounts.

COMBINED BALANCE SHEET AS AT 5 APRIL 2003

	Notes	2003 £	<u>2002</u> <u>₹</u>
Current Assets Debtors Cash at Bank and in Hand		18,070 50,477 68,547	36,961 62,039 88,275
<u>Creditors</u> Bank overdrafts & other amounts fall	ing due within one year	79,074	102,931
Net Liabilities		-10,527	-14,656
Represented by: Profit and Loss Account Accumulated Surplus/Deficit		-10,527	<u>-14,656</u>

The Directors have agreed to make use, in the preparation of the accounts, of the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The notes on pages 7 to 9 form an integral part of these accounts.

DIRECTOR

De Mayor

DIRECTOR

^{**} The accumulated deficit is more than offset by the value of freehold and leasehold property owned by the Company as set out in Note 6 to the accounts.

GREAT GEORGES COMMUNITY CULTURAL PROJECT LIMITED [THE BLACKIE]

STATEMENT of FINANCIAL ACTIVITIES for the YEAR ENDED 5 APRIL 2003 [CULTURAL ACTIVITIES]

Income	Unrestricted Funds 2003	Restricted Funds 2003	<u>Total</u> 2003	<u>Total</u> 2002
Revenue grants from funding bodies	84,275	_	84,275	173,004
National Lottery Charities Board	-	-	-	-
Investment income	13,646	-	13,646	3,603
Donations	3,735	-	3,735	3,236
Other income	<u>42,944</u>	<u>101,575</u>	<u>144,519</u>	
Total incoming resources	144,600	101,575	246,175	250,0 <u>71</u>
Expenditure Direct Costs	83,750	97,654	181,404	149,981
Administration costs	11,807	-	11,807	9,426
Pension Fund	9,178	-	9,178	
Other operating costs	39,657		39,657	,
Total resources used	144,392	97,654	242,046	248,99 <u>9</u>
Net incoming resources for the year	208	3,921	4,129	1,072
Fund balances @ 6 April 2002	-836	-13,820		-14,508
Fund balances @ 5 April 2003	372	-9,899	-9,527	

The notes on pages 7 to 9 form an integral part of these accounts

NOTES TO THE ACCOUNTS 5 APRIL 2003: ACCOUNTING POLICIES

The accounting policies adopted by the Company and dealt with below are consistent with the previous year and have been applied under the Historical Cost Convention.

1. CASH FLOW STATEMENT

The Company qualifies as a small Company under the Companies Act 1985. The directors have elected to make use of the exemption under FRS1 not to prepare a cash flow statement.

2. FORM OF ACCOUNTS

Having regard to the method of management and operation, the accounts are prepared in the form of a Revenue Account and Balance Sheet for cultural and other activities, and a separate account in respect of the development programme for 1 Great George Street.

3. ACCOUNTS FOR CULTURAL AND OTHER ACTIVITIES

The Company provides for the cost of capital assets and equipment used for the purposes of its cultural and other activities on the basis of management decisions as to the ability to meet the cost thereof out of Revenue over a short period. Such assets are therefore written off to Revenue in accordance with these decisions, which are not in accordance with Standard Accounting Practice.

4. **DEPRECIATION**

Depreciation is calculated to write off the cost of fixed assets over their estimated lives as follows:

Freehold and leasehold property: a variable amount determined by Council.

Fixtures, fittings and equipment: written off to the Income and Expenditure Account in the year of acquisition.

5. TURNOVER

Turnover represents income from the activities of the Company and in respect of the Phase 2 Redevelopment Programme.

6. TANGIBLE FIXED ASSETS

At 5 April 2003 the Company owned the following properties:

		Cost
		$\underline{\mathbf{t}}$
Leasehold:	5 Huskisson Street, Liverpool	7,500
	40 Canning Street, Liverpool	10,000
	1 Great George Street, Liverpool	Nil
		£17,500

6. TANGIBLE FIXED ASSETS cont.

The property at 40 Canning Street was written down to £Nil at 5 April 1989, and that at 5 Huskisson Street was written down to £Nil at 5 April 1976.

The property in Laide, Ross-shire was sold on 9 November 2001. The £36,698 received has been reserved to establish a Pension Fund for the two Co Directors Bill Harpe and Sally Morris.

The Council members consider that the expense of revaluation of Freehold property for the purpose of differentiating between separate values of land and buildings in order to depreciate the Freehold building, which is required by Statement of Standard Accounting Practice No.12, would outweigh the benefit to be gained by members. If Standard Accounting Practice had been applied the Council estimate that the properties would have a written down value of £100,000.

The Blackie building - the former Great George Street Congregational Church - is an architectural landmark and a listed building situated at the heart of Liverpool's Chinatown. Although it is clearly a building of distinction and value, its market valuation has proved something of a conundrum. The reasons for this are:

- a] that the interior is in the process of redevelopment with some two-thirds of the interior awaiting completion.
- b] the nineteenth century exterior in Classical style must be maintained and preserved,
- c] the use of the building is restricted to non-commercial and cultural purposes.

At this time the building is insured for £640,000.

At 5 April 2003 the leasehold property had unexpired terms of:

5 Huskisson Street	17 years
40 Canning Street	79 years
1 Great George Street	837 years

7. **DEBTORS**

	2003 <u>£</u>	20 <u>02</u> £
Due within one year:-		
Trade debtors	9,554	26,236
Prepayments & other debtors	-	-
	9,554	<u> 26,236</u>

8. CREDITORS	<u>2003</u>	<u>2002</u>
	<u>£</u>	<u>£</u>
Amounts falling due within one year:-		
Bank overdraft *	16	13,316
Trade creditors	43,016	46,895
[Expenses for the year to 5.4.02, paid after 5.4.02]		
Deferred income [grants & income already received		
for future activities]		
Danish Bursary	1,022	1,022
Lord Leverhulme's Charitable Trust for main capital	5,000	5,000
Programme		
Games Publication Reserve	2,500	-
Pension Fund	27,520	36,698
	79,074	102,931

^{*} The bank overdraft is secured by legal charges over the Company's 40 Canning Street property and land at the rear of 5 Huskisson Street.

9. COUNCIL MEMBERS' EMOLUMENTS

	<u> 2003</u>	<u> 2002</u>
Fees paid to Working Directors	37,120	12,610
Number of Working Directors	5	2

10. TAXATION

The Company is a Registered Charity and no provision for any taxation is required.

11. PRIOR YEAR ADJUSTMENT

Attention is drawn to the corrected allocation of £78,500 received for the Capital Project, shown, in the accounts for the year ending 5th April 1999, as monies received from the European Regional Development fund only. The donors are actually as shown below:-

European Regional Development Fund	66,532
Garfield Weston Foundation	10,000
Roger Gerhardt Deceased Bequest	1,968

So as to properly credit all donors, the Capital Project income, in the comparison figures for year ending 5.4.1999 is now shown as reduced by £11,968, so as to increase the income for the year ending 5.4.2000 by the same amount and credit the donations from the Garfield Weston Foundation and the Roger Gerhardt Deceased Bequest. As a result of these corrections to page 18, further changes to comparison figures for the year ending 5.4.1999 have been made on pages 4,5,9, & 17. None of these corrections, all made by means of a prior year adjustment, change the total of income received.

AUDITORS' REPORT TO THE MEMBERS OF GREAT GEORGES COMMUNITY CULTURAL PROJECT LIMITED

We have audited the financial statements on pages 3 to 9 and pages 11 to 17, which have been prepared under the historical cost convention and the accounting policies set out on pages 6 to 9.

Respective responsibilities of directors and auditors

As described on page 1 the Company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on the financial statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the charitable Company's state of affairs as at 5 April 2003 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Youds, Ellison & Co., Registered Auditors &

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Chartered Accountants

38 Market Street, Hoylake, Wirral, Merseyside, CH47 2AF

GREAT GEORGES COMMUNITY CULTURAL PROJECT/THE BLACKIE CULTURAL ACTIVITIES

BALANCE SHEET AT 5 APRIL 2003

	2003 £	2002 £
Current Assets		
Bank balances	28,456	9,224
Debtors	9,446	12,551
Redevelopment Phase 2	<u>27,716</u>	<u>51,652</u>
	65,618	73,427
Current Liabilities		
Creditors	42,316	72,262
ACE creditor	22,359	1,000
Net Current Liabilities	<u>943</u>	<u>165</u>
Represented by:	0.42	165
Accumulated Surplus/Deficit	<u>943</u>	<u> 165</u>

CULTURAL ACTIVITIES

INCOME & EXPENDITURE SUMMARY

FOR THE YEAR ENDED 5 APRIL 2003

	<u>2003</u>	<u> 2002</u>
	$\mathbf{\underline{t}}$	£
Total income for the year	186,959	158,767
Deduct total expenditure for the year	<u>184,252</u>	<u> 156,996</u>
Surplus/Deficit for the year before prior year	2,707	1,771
adjustments		
Transfer to Development Phase 2 capital account	_	1,000
Transfer to provision (Games Publication)	2,500	488
Prior year adjustments	-	-
Surplus/[Deficit] for the year	208	283
Deficit at 5 April 2003 [2002]	165	-118
Surplus carried forward	<u>373</u>	<u> 165</u>

CULTURAL ACTIVITIES

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 5 APRIL 2003 INCOME

	2003 £	2002 £
Revenue grants and income:		
Arts Council North West	54,075	51,500
Arts Council Staffing Grant	42,359	-
Liverpool City Council: Education & Lifelong Learning	30,200	30,200
Artists' fees & Other Earned Income	4,340	26,477
Donations including GAYE	3,735	3,236
Rent	13,646	3,596
Bank Interest Received	-	7
Trusts, Sponsorships & Project Grants:		
Making a Difference		
Neighbourhood Support Fund (NSF)	20,500	20,500
Network for Social Change	8,750	8,750
City-Zen-Ship		
Local Network Fund	5,208	-
Spring & Summer Youth Arts Programmes		
Merseyside Play Action Council	1,846	1,376
BBC Blast	900	-
G-Litter		
Liverpool Culture Company	1,000	-
Liverpool Council of Social Service	400	400
Unrepeated		
BBC Children in Need	_	5,225
The Blackie Reports on Film		
Liverpool City Council Development Grant	_	4,000
P.H. Holt Trust	_	2,500
Broken Shackles		,
North West Arts Board	-	1,376
	186,959	165,606

EXPENDITURE

	<u>2003</u> <u>£</u>	2002 £
STAFFING	<u>~</u>	==
Full-Time Workers & Associates	70,124	44,225
Short-Term Staffing	1,526	1,781
Accommodation [staff houses]	9,061	15,220
Recruitment	3,039	<u>79</u>
	83,750	61,305
<u>ADMINISTRATION</u>		
Telephone	4,487	3,949
Postage	460	514
Computers	2,200	966
Stationery	471	675
General Administration	863	799
Audit & Professional Fees	2,094	1,108
Bank Charges	<u>1,232</u>	<u>1,414</u>
	11,807	9,425
GENERAL		
Kid's Coffee Bar	429	800
Library & Subscriptions	545	944
Hospitality	557	807
Marketing, Fund-raising & Publicity	587	389
Transport	3,201	3,758
Research & Development, Conferences, Travel	<u>94</u>	<u>1,130</u>
BUILDING MAINTENANCE	5,413	7,828
BUILDING MAINTENANCE		
Heat & Light	6,152	5,521
Rates & General Maintenance	4,830	5,059
Insurance & Security	<u> 10,400</u>	<u>7,862</u>
	21,382	18,442
RESOURCES		
Equipment	238	1,264
Equipment Maintenance	2	<u>56</u>
	238	1,320

EXPENDITURE [Continued]	l	
	<u>2003</u>	<u>2002</u>
YOUTH ARTS	£	£
"City-Zen-Ship" Spring Programme	449	988
"City-Zen-Ship" Summer Programme	3,219	5,284
"City-Zen-Ship" Winter Programme	1,236	408
"City-Zen-Ship 2002" Performance Martial Arts	5,208	-
Programme		
Term-Time Sessions	5,496	2,701
"Making A Difference"	29,250	29,275
· ·	44,858	37,669
CULTURAL AND FURTHER EDUCATION		,
Theatre & Gallery Visits	949	90
Blackie Grants & Scholarships	715	400
General & Academic Education and Ipi Tombi	2,280	3,085
,	3,944	3,575
ACTIVITIES	,	
Gallery: exhibitions by resident and	2,512	1,721
visiting artists incl. Creative & Co-operative Games	,	,
Exhibition, Liverpool Seen, Memory Block		
Events, Residencies, Tours, including		
Black Voices	2,827	-
Holi – Spring Festival of Colours	2,815	-
G-Litter Festival	1,000	-
BBC Blast Youth Dance Videos	982	
Chinese New Year	512	788
Jamaican Independence Celebration	486	-
Co-operative Games at home & on tour	370	229
Rudston School Workshops	77	112
Unrepeated		
"Broken Shackles" South African Musical Theatre	-	2,171
"All In the Games" Film Documentary	-	782
Refugee Week	-	70
Other Events	Ξ	<u>101</u>
Publications		
"Games For The New Years": book, video	988	4,941
3 Year Plan, People Make Places, Photo Album	205	· -
Millennium Reports	86	-
Unrepeated		
"The Blackie Reports on Film"	_	4,000
"Games For The New Years": launch	<u>-</u>	<u>2,518</u>
	12,860	17,433

TOTAL EXPENDITURE	<u>184,252</u>	
Deficit/surplus before prior year adjustments [see note on page 4]	<u>2,707</u>	<u>1,771</u>
Transfer to Danish Bursary provision	-	488
Transfer to Development Phase 2	-	1,000
Deficit/surplus c/f from 2001/02	-	-118
Transfer to Games Publication Reserve	2,500	-
Final deficit/surplus for the year	<u> 207</u>	<u>165</u>

GREAT GEORGES COMMUNITY CULTURAL PROJECT/THE BLACKIE REDEVELOPMENT PROJECT

COMBINED SUMMARY BALANCE SHEET:

PHASE 1 COMPLETE AND PHASE 2 TO 5 APRIL 2003

	2003 £	2002 £
Current Assets	≃	≗
Debtors	8,624	-
Bank	13,572	42,073
Cultural activities account	22,196	42,073
Current Liabilities Cultural Activities Account	-27,716	-51,652
Bank overdraft Capital programme – Lord Leverhulme's	-5,000	-5,000
Charitable Trust Creditors	-240	-240
Net Current Assets / Liabilities]	<u>-10,760</u>	<u>-14,819</u>
Represented by:		
Phase 1 completed [deficit] Less Phase 2 and exterior programme - at 5 4.98 year to 5.4.99.		
Accumulated Surplus/[Deficit	<u>-10,760</u>	-14,819

Note: GREAT GEORGES PROJECT

The Great Georges Project is the redevelopment of the former Great George Street Congregational Church premises into a community cultural centre, which is run by Great Georges Community Cultural Project Limited. The property was transferred to the Company in the year 1990/91.

The redevelopment programme is being carried out in 3 phases. On page 18 is detailed a summary of the income and expenditure on the programme in the year to 5 April 2003.

DEVELOPMENT PHASE 2

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 5 APRIL 2003

INCOME	<u>2003</u> <u>₹</u>	2002 <u>£</u>
Unrepeated European Regional Development Fund for Heat, Lift and Ramps Access Programme	<u>4,330</u>	-
Total Income	4,330	-
EXPENDITURE		
Unrepeated Total Heat & Lift Programme	Ξ	Ξ.
Unrepeated Total Feasibility Study	-	Ξ
Bank Charges & Interest	271	209
Audit Fee Combined Expenses	271	209
Release of prior provision for "snags" Total Expenses Prior year adjustment	271	1,000
Deficit/surplus at 5 April 2003	4,059	954
Phase 1 b/f Phase 2 b/f	<u>-14,819</u>	
Accumulated Deficit / Surplus c/f	-10,760	<u>-14,819</u>

ARTS COUNCIL ENGLAND CAPACITY BUILDING ACCOUNT

INCOME	<u>2003</u>
Arts Council England	1,517.00
Total Income	<u>1,517.00</u>
EXPENDITURE	
Co-Director Development	1,332.40
Staff Training	197.40
Bank Charges	16.24
Total Expenditure	<u>1,546.04</u>
Net deficit for the year	<u>-29.04</u>

ARTS COUNCIL ENGLAND TECHNICAL ASSISTANCE ACCOUNT

INCOME	<u>2003</u>
Arts Council England	13,194
Total Income	13,194
EXPENDITURE	
Professional Fees	
Mechanical & Electrical Consultant	2,643.75
Fundraising Consultancy	2,500.00
Technical Consultancy	6,900.00
Business Plan Development	951.52
Total Professional Fees	12,995.27
Training	
Association of British Theatre Technicians Visit	198.00
Bank Charges	21.39
Total Expenditure	<u>13,214.66</u>
Net deficit for year	<u>-20.66</u>

MILLENNIUM ONE ACCOUNT

INCOME	<u>2003</u>
Millennium Commission	0
Total Income	<u>0</u>
<u>EXPENDITURE</u>	
Bank Charges	30.82
Total Expenditure	30.82
Deficit for year	30.82

ARTS COUNCIL ENGLAND MAIN ACCOUNT

INCOME	<u>2003</u>
Arts Council England	40,175.00
Total Income	40,175,00
EXPENDITURE	
Professional Fees	
KKA	24,675.00
Project Manager	10,500.00
Salary Supplements	
Co Director supplemental	5,000.00
Total	40,175.00
Bank Charges	56.64
Total Expenditure	40,231.64
Net deficit for year	<u>-56.64</u>

GIFTS AND DONATIONS TO THE BLACKIE

The company would like to thank all those businesses, companies and individuals who have contributed to either the cultural or the redevelopment programmes by way of gifts, services and donations in kind, during the financial year to 5 April 2003. All are from Merseyside unless otherwise stated.

Bluecoat Arts Centre
Steven Hargraves/Innovations Factory
Harthill Youth Club
Hindu Temple - Edge Lane
John Moores University editing facilities
Caspar Jones
Liverpool Institute of Performing Arts
London Road Internet Cafe
Merseyside Play Action Council
Quiggins Centre
Space

The Blackie would also like to thank the many volunteers who contributed to the programme during 2002/03. An estimated 2360 hours of work were donated in the year to 5 April 2003.