

# AD03

## Change of location of the company records to the single alternative inspection location (SAIL)

BLUEPRINT  
OneWorld

You can use the WebFiling service to file this form online.  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

✓ **What this form is for**  
You may use this form to tell us  
which of the company records are  
held at the SAIL.

✗ **What this form is NOT for**  
You cannot use this form to  
us which company records a  
returning to the registered o  
do this, please use form AD0

TUESDAY



### 1 Company details

Company number 1 0 1 6 8 5 8  
Company name in full LEYDEN CONSTRUCTION LIMITED

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Company records

The following records are now kept at the single alternative inspection location  
which is as stated on the last filed form AD02 'Notification of single alternative  
inspection location (SAIL)'. \*

Please tick as appropriate:

- ☒ Register of members.
- ☐ Register of directors.
- ☐ Directors' service contracts.
- ☐ Directors' indemnities.
- ☐ Register of secretaries.
- ☐ Records of resolutions etc.
- ☐ Contracts relating to purchase of own shares.
- ☐ Documents relating to redemption or purchase of own share out of  
capital by private company.
- ☐ Register of debenture holders.
- ☐ Report to members of outcome of investigation by public company into  
interests in its shares.
- ☐ Register of interests in shares disclosed to public company.
- ☐ Instruments creating charges and register of charges: England and Wales  
or Northern Ireland.
- ☐ Instruments creating charges and register of charges: Scotland.

#### ① Important

You must file form AD02 'Notifica-  
tion of single alternative inspection  
location (SAIL)' with this form if you  
have not filed one previously.

If you have previously filed a form  
AD03, you do not need to include  
those records on this form.

A full list of the company records  
which are held at the SAIL must be  
included in the company's next An-  
nual Return (AR01).

### 3 Signature

I am signing this form on behalf of the company.

Signature

Signature

✗ *Adore* ✗

This form may be signed by:  
Director ②, Secretary, Person authorised ②, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver  
and manager, CIC manager, Judicial factor.

#### ② Societas Europaea

If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership.

#### ③ Person authorised

Under either section 270 or 274 of  
the Companies Act 2006.