# FOR THE YEAR ENDED 31 JANUARY 1998



**COMPANY NO 1015185 (ENGLAND AND WALES)** 

# **Company Information**

**DIRECTORS**:

A G Witts L Maynard L Day A L Wardlow

SECRETARY:

P A Bones

**REGISTERED OFFICE:** 

Curzon Court 58 Commercial Road

Lower Parkstone

Poole

Dorset BH14 OJT

BANKERS:

Midland Bank Plc 242 High Street Longfleet

Poole

Dorsets BH15 1DZ

Lloyds Bank Plc 101 High Street

Poole

Dorset BH15 1AJ

**AUDITORS:** 

Messrs Day, Thomas & Co Registered Auditors **Curzon Court** 

58 Commercial Road Lower Parkstone

Poole

Dorset BH14 OJT

# CUSTOM MICRO PRODUCTS LIMITED DIRECTORS REPORT FOR THE YEAR ENDED 31 JANUARY 1998

The Director present their Annual Report and Financial Statements for the year ended 31 January 1998.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare Financial Statements for each financial year, which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those Financial Statements, the Directors are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the Financial Statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the Financial Statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### PRINCIPLE ACTIVITIES

The company's principle activity continued to be the supply of electronic and electrical components and related services.

#### **DIRECTORS**

The Directors who served during the year and their beneficial interests in the company's issued Ordinary Share Capital were:-

	<u>31.1.98</u>	<u>31.1.97</u>
A G Witts	3,340	2,795
L J Maynard	960	860
T Rance - Resigned I December 1997	-	216
G J Cousins - Resigned 2l November 1997	-	429
A L Wardlow	_	_
L J Day	-	-
	4,300	4.300

#### **AUDITORS**

The auditors, Messrs Day, Thomas & Co will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

#### **SMALL COMPANY**

The Directors have taken advantage, in the preparation of these Financial Statements, of special exemptions applications applicable to small companies under Schedule 8 Part 1 of the Companies Act 1985, on the grounds that, in the opinion of the Directors, the company qualifies as a small company and is entitled to make use of the special exemptions. The Financial Statements were approved by the Board on 10 November 1998 and signed on its behalf.

P. A. Bones

Company Secretary

10 November 1998

#### AUDITORS' REPORT TO THE SHAREHOLDERS OF

#### **CUSTOM MICRO PRODUCTS LIMITED**

We have audited the Financial Statements on pages 3 to 7, which have been prepared under the historical cost convention and the accounting policies set out on page 5.

# RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND AUDITORS

As described on page 1, the company's Directors are responsible for the preparation of Financial Statements. It is our responsibility to form an independent opinion, based on our audit, on those Statements and to report our opinion to you.

#### **BASIS OF OPINION**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the Financial Statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the Financial Statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with significant evidence to give reasonable assurance that the Financial Statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the Financial Statements.

#### **OPINION**

In our opinion, the Financial Statements give a true and fair view of the state of the company's affairs as at 31 January 1998 and of its profit for the year then ended, and have been properly prepared in accordance with the provisions of the Companies Act 1985, applicable to small companies.

Day, Thomas & Co Registered Auditors Curzon Court 58 Commercial Road Lower Parkstone Poole Dorset BH14 OJT

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10 November 1998

# BALANCE SHEET AS AT 31 JANUARY 1998

	Notes	31.1.9	98	31.	1.97
		£		1	ε
FIXED ASSETS	3		147,089		105,288
CURRENT ASSETS					
Stock	1	409,068		435,368	
Debtors		458,350		410,872	•
Cash and Bank Balance		794		26,331	
		868,212	_	872,571	•
CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR			_	<del>,</del>	•
Creditors		306,095		375,463	
Hire purchase		31,015		11,843	
Taxation	5	9,190		15,001	
Bank overdraft	6	164,489		128,322	
		510,789	-	530,629	
NET CURRENT ASSETS			357,423		341,942
			504,512	•	447,230
CREDITORS AMOUNTS FALLING DUE AFTER ONE YEAR			.,		
Hire purchase creditor		53,045		9,183	
Long term loan accounts	7	243,408		271,809	
•			296,453		280,992
NET ASSETS		<u>.</u>	208,059	•	£166,238
Represented by			<del> </del>	=	
CAPITAL AND RESERVES					
Share capital	2		4,300		4,300
Reserves: Profit and loss account			203,759		161,938
SHAREHOLDERS FUNDS		<u>£</u>	208,059		£166,238

The Directors have taken advantage of the exemptions conferred by Schudule 8 of the Companies Act 1985, and have done so on the grounds that the company is entitled to those exemptions as a small company.

SIGNED ON BEHALF OF THE BOARD OF DIRECTORS

10 November 1998

A G WITTS

# CUSTOM MICRO PRODUCTS LIMITED PROFIT AND LOSS ACCOUNT YEAR ENDED 31 JANUARY 1998

	Notes	31.1.98 £	31.1.97
TURNOVER		2,206,141	£ 2,001,157
Cost of sales		1,209,476	1,059,941
GROSS PROFIT		996,665	941,216
Overheads		946,568	899,847
OPERATING PROFIT		50,097	41,369
Other income		0	0
PROFIT BEFORE TAXATION		50,097	41,369
Taxation	5	8,276	15,001
PROFIT AFTER TAXATION	4	41,821	26,368
Retained profit brought forward		161,938	135,570
RETAINED PROFIT CARRIED FORWARD		£203,759	£161,938

The company has no recognised gains or losses other than the profits for the two years ended 31 January 1998.

The notes on pages 5, 6 and 7 form part of these accounts.

# CUSTOM MICRO PRODUCTS LIMITED NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 JANUARY 1998

#### 1/ ACCOUNTING POLICIES

#### a) Basis of Accounting

The Financial Statements have been prepared under the historical cost convention and incorporate the results of the principal activity, which is described in the Director's Report and which is continuing.

#### b) Cash Flow Statement

The Company has taken advantage of the exemption in Financial Reporting Statement No 1, from the requirement to produce a cashflow statement on the grounds that it is a small company.

# c) Turnover

Turnover represents the total income receivable in the ordinary course of business, excluding VAT and after deductions of trade discounts. The percentage of turnover exported out of the UK was 39% (1997 46%).

### d) Stock and Work in Progress

Stock has been valued at the lower of cost or estimated net realisable value.

#### e) Tangible Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets over their expected useful lives on the following basis:-

### 31.1.98 and 31.1.97

Plant and Machinery	Straight line over three years	
Fixtures and fittings	Straight Line over six years	
Motor Vehicles	Reducing Balance 25% per annum	
Lease on Building	Reducing Balance 5% per annum	

#### f) Deferred Taxation

No provision has been made for deferred taxation as the Directors have taken the view that deferred taxation arising from timing differences on capital allowances is unlikely to become payable in the foreseeable future.

# 2/ CALLED UP SHARE CAPITAL

Authoritand Collins	<u>1998</u>	<u>1997</u>
Authorised: Ordinary Shares		
of £1 each	£10,000	£10,000
Called Up Share Capital and Fully Paid:		
Ordinary Shares		
of £1 each	£4,300	£4,300

# CUSTOM MICRO PRODUCTS LIMITED NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) YEAR ENDED 31 JANUARY 1998

# 3/ FIXED ASSETS

	Lease	Equipment	Furniture & Fittings	Motor Vehicles	Total
Cost			_		
1 February 1997	60,000	165,508	43,493	83,234	352,235
Additions		29,401		54,360	83,761
Disposals		-30,000		-15,572	-45,572
31 January 1998	£60,000	£164,909	£43,493	£122,022	£390,424
Depreciation					
1 February 1997	13,574	146,462	38,746	48,165	246,947
Charge for the year	2,321	16,959	2,432	8,681	30,393
Disposals		-30,000		-4,005	-34,005
31 January 1998	£15,895	£133,421	£41,178	£52,841	£243,335
Net Book Value					
1 February 1997	£46,426	£19,046	£4,747	£35,069	£105,288
31 January 1998	£44,105	£31,488	£2,315	£69,181	£147,089

# 4/ PROFIT AFTER TAXATION

The profit after taxation for the year was as follows:-

	31.1.98	31.1.97
Profit after taxation :	£41,821	£26,368
After charging the following amounts:		
·	31.1.98	31.1.97
	£	£
Directors Remuneration	150,250	160,917
Depreciation	35,993	48,238
Auditors Remuneration	2,200	2,000

# CUSTOM MICRO PRODUCTS LIMITED NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) YEAR ENDED 31 JANUARY 1998

# 5/ TAXATION

The tax charge for the year of £9,190 is based on corporation tax on the profit for the year.

Tax Charge for year	£9,190
Less Over provision in previous year	(914)
	£8,276

### 6/ BANK OVERDRAFT

The overdraft is secured by fixed and floating charges over the assets of the company, together with the charge over the lease at 450 Blandford Road, Hamworthy. The company has entered in to the Government Loan Guarantee Scheme, and this scheme covers £85,000 of the facility at 31 January 1998.

### 7/ ANALYSIS OF LONG TERM LOANS

	1998	1997
	£	£
Directors loan accounts	17,872	56,100
Loan from Custom Fund Pension		•
Scheme, repayable 28 February 2002	50,000	-
Loan from Custom Fund Pension		
Scheme, repayable 13 February 2000	30,000	30,000
Ten year loan from Midland Bank Plc,		
repayable by 23 August 2003	60,536	70,709
Five year loan from Midland Bank Plc,		•
repayable by 23 November 2000	85,000	115,000
•	£243,408	£271,809