

BDO Binder Hamiya Chartered Assertants REGISTRAR

MITIE CLEANING (SOUTH WEST) LIMITED

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

for the period ended 21 March 1992

2 Q AUG 1992

Company Number 1000450



Ayr Bacup Belfast Birmingham Bristol BurySt Edmunds Cardiff Croydon Edinburgh Enniskillen Glasgow Leeds London Maichester Newbury Newcastle Newmarket Norwich Nottingham Poole Rochdale St Albans Saltcoats Stoke-on-Trent Stranraer Wolverhampton

DIRECTORS

D M Telling
R E Thornton (resigned 15 April 1991)
I R Stewart (appointed 15 April 1991)
D J L Evans (appointed 15 April 1991)
D J Robertson (appointed 1 December 1991)

SECRETARY

A F Waters

REGISTERED OFFICE

The Stable Block Barley Wood Wrington Avon BS18 7SA

COMPANY NUMBER

1000450

AUDITORS

BDO Binder Hamlyn Broad Quay House Broad Quay Bristol BS1 4PQ

HITTE CLEANING (SOUTH WEST) LIMITED

DIRECTORS' REPORT for the period ended 21 March 1992

FINANCIAL STATEMENTS

The directors present their report and financial statements for the period ended 21 March 1992. The company is a wholly-owned subsidiary undertaking of MITIE Cleaning Limited. The ultimate parent company is MITIE Group PLC, which is incorporated in Scotland.

The accounting reference date was changed to 16 March to enable the company to make up accounts to a date coinciding with the fifty-two week period used for management accounting purposes. These accounts have been made up to 21 March 1992, being a date not more than seven days after the accounting reference date as permitted by Section 227 Companies Act 1985.

PRINCIPAL ACTIVITY AND REVIEW OF THE BUSINESS

The principal activity of the company during the period was the provision of cleaning services to industrial and commercial clients.

RESULTS AND DIVIDENDS

The profit for the period after taxation amounted to £230,356. The directors recommend that this amount be dealt with as follows:

£

Ordinary dividends
- Final proposed
Transfer to reserves

160,000 70,356 230,356

FIXED ASSETS

Details of movements in fixed assets during the period are set out in Note 5 to the financial statements.

DIRECTORS' REPORT for the period ended 21 March 1992 (continued)

DIRECTORS

The directors during the period were as stated on page 1.

No director has a beneficial interest in the shares of the company.

Messrs D M Telling and I R Stewart are directors of MITIE Group PLC, the ultimate parent company, and their interests in the share capital of that company are shown in the financial statements of MITIE Group PLC.

Other directors' interests in the share capital of MITIE Group PLC are as follows:

Office Mircogold	21 March 1992 50p Ordinary shares Number	At date of appointment 50p Ordinary shares Number
р ј L Evans	29,213	10,509

AUDITORS

In accordance with Section 384 of the Companies Act 1985, a resolution proposing that BDO Binder Hamlyn be appointed as auditors of the company will be put to the Annual General Meeting.

This report was approved by the Board on 17 August 1992.

A F Waters secretary



AUDITORS' REPORT to the members of MITIE Cleaning (South West) Limited

We have audited the financial statements on pages 5 to 14 in accordance with Auditing Standards.

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 21 March 1992 and of its profit and cash flows for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

Chartered Accountants Registered Auditor

17 August 1992

BDO Biller Harly



LITTE CLEANING (SOUTH VEST) LIMITED

PROFIT AND LOSS ACCOUNT for the period ended 21 March 1992

	Notes	1992	1991
		£	£
Turnover		5,794,053	•••
Cost of sales		4,308,227	4,375
Gross profit/(loss)		1,485,826	(4,375)
Administrative expenses		1,032,414	 -
Operating profit/(loss)	2	453,412	(4,375)
Interest payable	3	85,456	-
Profit/(loss) on ordinary activities before taxation		367,956	(4,375)
Tax on profit on ordinary activities	4	137,600	**
Profit/(loss) on ordinary activities after taxation		230,356	(4,375)
Dividends		160,000	-
Retained profit/(loss) for the period	11	70,356	(4,375)

RPLANCE SHEET as at 21 March 1992

	Notes	1992 £ £	1991 £ £
FIXED ASSETS			
Tangible assets	5	702,157	-
CURRENT ASSETS			
Debtors Cash at bank and in hand	6	1,258,696 850	
		1,259,546	-
CREDITORS: amounts falling due within one year	7	1,813,378	_
Net Current Liabilities		(553,832)	-
Total Assats less Current Diabilities		148,325	-
CREDITORS: zmounts falling due after more than one year	. 8	46,369	-
PROVISIONS FOR LIABILITIES AND CHARGES	9	31,600	
Net Assets		70,356	_
CAPITAL AND RESERVES			
Called up share capital Share premium	10	1,000	1,000
Profit and loss account	11	3,375 65,981	3,375 (4,375)
		70,356	***

The finencial statements on pages 5 to 14 were approved by the Board on 17 Agri 1991.

I R Stewart Director CASH FLOW STATUMENT For the period ended 21 Harch 1992

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	Notes	£	1992 £	1991 £	
NET CASH OUTFLOW FROM	4-2	L		£	8
OPERATING ACTIVITIES	12		(128,463)		~
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE					
Interest paid Interest element of finance lease and hire purchase		(75,993)		~	
rental payments		(4,463)		_	
NET CASE OUTFLOW FROM RETURNS ON INVESTMENTS AND SERVICING OF FINANCE	; ;				
OF FINANCE			(80,456)		-
INVESTING ACTIVITIES Purchase/transfer of tangible fixed assets	.e	(703,736)	-		
Sale of tangible fixed assets		9,950	-		
NET CASH OUTFLOW FROM INVESTING ACTIVITIES	,	Veneral Control of the Control of th	(693,786)	erritori identitare de Primar	-
NET CASH OUTFLOW BEFORE FINAN	CING		(902,705)	_	-
FINANCING					
Capital element of finance					
lease and hire purchase rental payments	12	/05 F041			
rentar payments	13	(22,504)			
NET CASH OUTFLOW FROM FINANCI	NG		(22,504)		-
DECREASE IN CASH AND CASH			-	_	
EQUIVALENTS	14		(925,209)		···

MOTES TO THE FINANCIAL STATEMENTS for the period ended 21 March 1992

ACCOUNTING POLICIES

Accounting convention

The financial statements are prepared under the historical cost convention.

Turnover

Turnover represents the total, excluding sales taxes, receivable in respect of goods and services supplied.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or valuation, less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset on a straight-line basis over its expected useful life, as follows:

Plant and office equipment

4 - 5 years 4 years

Motor vehicles

Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets at the estimated net present value of underlying lease payments and are depreciated in accordance with the above policy. Obligations under such agreements are included in creditors net of finance charges allocated to future periods. The finance element of the rental payments is charged to the profit and loss account over the period of the lease or hire purchase contract.

Rentals paid under other leases (operating leases) are charged against income on a straight line basis over the lease term.

Pension costs

Pension costs represent amounts recharged to the company by MITIE Group PLC in respect of contributions to the group's pension scheme. Details of the scheme are given in the financial statements of MITIE Group PLC.

Deferred taxation

Provision is made for deferred taxation using the liability method to take account of timing differences between the incidence of income and expenditure for taxation and accounting purposes except to the extent that the directors consider that a liability to taxation is unlikely to crystallise.

Compliance with accounting standards

The financial statements have been prepared in accordance with applicable accounting standards.

NOTES TO THE FINANCIAL STATEMENTS for the period ended 21 March 1992 (continued)

2.	OPERATING PROFIT is stated after charging:	1992 £
	Depreciation: owned fixed assets Depreciation: assets under finance leases	108,656
	and hire purchase contracts Operating lease rentals	13,443
	- land and buildings	26,656
	- plant and equipment	54,263
	Auditors' remuneration	3,000
з.	In derest phyable	
	On bank overdraft	80,993
	On finance leases and hire purchase contracts	• • •
	terminating within five years	4,463
		85,456
		Name of Street and Str
4.	TAXATION	
	UK current year taxation	
	UK Corporation Tax at 33%	106,000
	Deferred tax	31,600
	Tax on profit on ordinary activities	137,600
		Commission of the Commission o

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HGTES TO THE FINANCIAL STATEMENTS for the poriod ended 21 March 1992 (continued)

5. TANGIBLE PIXED ASSETS

(a) Suamary	Office equipment f	Plant and equipment f	Motor Vehicles £	Total £
Cost				
Additions	6,557	116,473	384,788	507,818
Intra-group transfers	•	362,138	118,174	480,312
Disposals	-	_	(18,969)	(18,969)
21 March 1992	6,557	478,611	483,993	969,161
Depreciation		•		
Charge for the period	783	79,427	41,889	122,099
Intra-group transfers	_	123,323	33,689	157,012
Disposals	-		(12,107)	(12,107)
21 March 1992	783	202,750	63,471	267,004
Net book value				
Owned assets	5,774	275,861	249,927	531,562
Leased assets	-	**	170,595	170,595
21 March 1992	5,774	275,861	420,522	702,157
	************	·		

(b) Capital commitments

The state of the s

At 21 March 1992 the directors had authorised capital expenditure of £Nil.

6.	DEETORS	£
	Trade debtors	1,126,552
	Amounts owed by parent undertaking and fellow subsidiary undertakings	127,697
	Prepayments and accrued income	4,447
		1,258,696

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NOTES TO THE FINANCIAL STATEMENTS for the period ended 21 March 1992 (continues)

		1992
7.	CREDITORS: amounts falling due within one year	£
	Bank overdraft	926,059
	Trade creditors	159,164
	Obligations under finance leases	58,509
	and hire purchase contracts	106,000
	Corporation tax	155,048
	Other taxes and social security costs Other creditors	215,881
	Accruals and deferred income	32,717
	Proposed dividends	160,000
	•	1,813,378
8.	CREDITORS: amounts falling due after more than one year Obligations under finance leases and hire purchase contracts PROVISIONS FOR LIABILITIES AND CHARGES	46,369
9.	PROVISIONS FOR HINBIDITIES AND CHROSES	
		Deferred tax £
	Transfer from profit and loss account	31,600
	21 March 1992	31,600
	Deferred tax provided in the financial statements, and the	total potential tax
	liability including the amounts for which provision has been	n made, are as

follows:

	Potential and Provided 1992 £
Accelerated capital allowances Other timing differences	33,250 (1,650)
other timing differences	31,600

NOTES TO THE FINANCIAL STATEMENTS for the period ended 21 March 1992 (continued)

10.	SHARE CAPITAL				
					ed, called
	Authorised and allotted	Autho	rised	up and paid	fully
	share capital	1992	1991	1992	1991
		Number	Number	£	£
	£1 Ordinary	1,000	1,000	1,000	1,000
11.	PROFIT AND LOSS ACCOUNT				£
	1 April 1991				(4,375)
	Retained profit for the per	riod			70,356
	21 March 1992				65,981
				T.	
12.	RECONCILIATION OF OPERATING				1992
	CASH OUTFLOW FROM OPERATIN	NG ACTIVITIES		•	£
	Operating profit				453,412
	Depreciation charges				122,099
	Profit on sale of tangible Increase in debtors	fixed assets			(3,088)
	Increase in debtors				(1,258,696) 557,810
					221,810
	Net cash outflow from opera	ating activitie	8		(128, 463)
13.	analysis of changes in fini	ANCING DURING T	HE PERIOD		
				e leases ar	

	purchase contracts
Inception of finance leases and hire purchase contracts	127,382
Capital element of finance lease and hire purchase rental payments	(22,504)
21 March 1992	104,878

NOTES TO THE FINANCIAL STATEMENTS for the period ended 21 March 1992 (continued)

14. ANALYSIS OF THE BALANCES OF CASH AND CASH EQUIPMLENTS

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Cash at bank and in hand Bank overdrafts

850 (926,059)

(925,209)

15. FINANCIAL COMMUNEMENTS

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(a) Operating leases

At 21 March 1992 the company had annual commitments under non-cancellable operating leases as follows:

Land and buildings £

Expiry date:

Between two and five years

In over five years

32,460

Plant and equipment

Expiry date:
Within one year

34,058

(b) Commitments on behalf of group undertakings

The company is party with other group undertakings to cross-guarantees of each other's bank overdrafts.

NOTES TO THE FINANCIAL STATEMENTS for the period ended 21 March 1992 (continued)

16. DIRECTORS

(a) Emoluments

1992

The emoluments of directors of the company were:

£

Fees and other emoluments (including pension contributions and benefits-in-kind)

58,127

(b) Bandings

Fees and other emoluments disclosed above (excluding pension contributions) include amounts paid to:

The chairman The highest-paid director

55,590

Other directors' emoluments (excluding pension contributions) were in the following ranges:

Number

£0 ~ £5,000

3

17. EMPLOYEES

(a) Number of employees

The average number of persons (including directors) employed by the company during the period was:

Site	labour		
Admir	nistration	and	management

1,550

34

1,584

(b) Employment costs

£

Wages and salaries Social security costs Other pension costs

133,365

4,114,359

4,259,349

18. ULTIMATE PARENT COMPANY

The directors regard MITIE Group PLC, a company incorporated in Scotland, as the company's altimate parent company.