Company Number: 995212

Charity Number: 261970

Homes and Communities Agency Number: H1470

THE ABBEYFIELD CHALFONTS SOCIETY LIMITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

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COMPANY INFORMATION

Company Number 995212

Charity Number 261970

Homes and Communities Agency Number H1470

Executive Committee

Mr J M Ward (resigned 17 October 2017)

Mr R Marshall (appointed 17 October 2017, resigned 29 May 2018)

MR R Forster (appointed 29 May 2018)

Mr B E Westwood

Mr P Fountain

Chairman

Chairman

Chairman

Treasurer

Mr P Fountain Mr D Cooknell

Mr R Foord (appointed 9 January 2018) MR R Forster (appointed 27 March 2018)

Mrs M Leegood Mr R Marshall Mrs J Pegler

Registered Office

56 School Lane Chalfont St Peter Bucks SL9 9BB

Bankers

National Westminster Bank Plc Gerrards Cross Branch 44 Packhorse Road Gerrards Cross Bucks SL9 8EA

Auditors

Cansdales
Chartered Accountants & Business Advisors
Bourbon Court
Nightingales Corner
Little Chalfont
Bucks
HP7 9QS

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

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THE ABBEYFIELD CHALFONTS SOCIETY LIMITED

(A company limited by guarantee and not having a share capital)

REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 31 MARCH 2018

The Executive Committee present their report and the financial statements of the Society for the year ended 31 March 2018.

Activity

The principal activity of the Society continued to be that of providing accommodation for elderly and perhaps lonely people in accordance with the aims and principles of The Abbeyfield Society Limited. The results for the year are set out in the Income and Expenditure Account.

Status

The Society was incorporated under the Companies Act as a company limited by guarantee. The Society is also a registered charity and is registered under the Housing Act.

Executive Committee

The Executive Committee are directors of the Society under Company Law and Trustees under Charity Law. Those who served during the year are as stated on the information page. The Society has no share capital. However the Executive Committee Members are all Members of the Company. Under the Articles of Association, the serving Executive Committee may appoint additional Committee Members at any time.

Our Property

In the opinion of the Committee the market value of freehold land and buildings is in excess of £1M.

Review of the Year

At 1st April 2017 core rent was reduced by 1% and service and management charges were increased by 3.8% (September 2016 CPI plus 1%) following the guidelines laid down by the HCA (Homes and Communities Agency). Over the year the room let was approximately 90%.

During 2017/18 major house repairs included repairing the damage caused by a water leak and removal of a large hedge otherwise the house only needed minor work, i.e. interior decorating and ongoing maintenance.

Public Benefit

The Executive Committee have considered the Charity Commission's general guidance on public benefit and the Executive Committee have, in their view, met the public benefit requirement by making the Society available to any member of the public in accordance with its objects of providing accommodation for lonely and elderly people.

The Society as a Member Society of The Abbeyfield Society Ltd aims to enhance the quality of life for older people. It is believed that this is beneficial to the section of the public comprising elderly people who do not own their accommodation and cannot afford to rent at commercial rates but who are seeking comfortable accommodation which they can afford and where they may take advantage of living in a small community that provides companionship.

Insurance

The Society has Directors' and Officers' Liability insurance for all the Committee Members in relation to the Society's affairs.

Method of appointment of Executive Committee Members and organisational structure

New Members are appointed by the existing Executive Committee. The selection of the appointees is based on pertinent qualifications and/or relevant experience. Members receive a role outline in addition to a personalised induction from other Committee Members relevant to their duties. The Executive Committee jointly makes decisions affecting the Society and those decisions are recorded in meeting minutes.

Training is provided principally through attendance at course staged by The Abbeyfield Society Ltd that are aimed at keeping members abreast of changes in legislation or developments in practice.

REPORT OF THE EXECUTIVE COMMITTEE (continued) FOR THE YEAR ENDED 31 MARCH 2018

Future Plans

The Executive Committee is putting in place a more robust system for emergency calls by residents when the house managers are not on the premises.

The fire brigade carry our regular surveys of the fire safety in the house; the fire brigade have not disapproved of precautions. Specialist fire risk consultants have been engaged to carry out a further fire risk assessment which is a statutory requirement; they have reported that the Society is compliant with current fire regulations. Underlining the importance of the efficacy of the precautions the Executive Committee have commissioned an independent assessment of the fire safety of the house. The Executive Committee is ready to act on the recommendations of the survey.

Statement of members' responsibilities

The members (who are also directors of The Abbeyfield Chalfonts Society Limited for the purposes of company law) are responsible for preparing the Executive Committees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the members to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The members are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the members are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Reserves Policy

It is the policy of the Society to maintain unrestricted funds not designated or invested in tangible fixed assets ("the free reserves") at a level which equates to approximately three months unrestricted expenditure for management and administration costs. The level was maintained throughout the year under review. The Executive Committee considers the current level of reserve funds and their increase a matter of importance for such an old house and to cover possibly long term occupancy voids.

Risk Management

The Executive Committee have conducted a review of the major risks to the work of the Society and of the controls and procedures in place to mitigate them. These procedures will be periodically reviewed to ensure that they still meet the needs of the Society.

REPORT OF THE EXECUTIVE COMMITTEE (continued) FOR THE YEAR ENDED 31 MARCH 2018

The principal risks identified are:

Jeopardy to the reputation of the Society through

- failure to maintain the services provided at the desired level
- lapses in complying with Health and Safety requirements
- neglect of the premises

Deterioration in the level of care provided due to:

- failure to recruit and retain suitable staff
- neglect to training

Financial instability due to

- low room occupancy
- ineffective cost control

Auditors

The Auditors, Cansdales, have expressed their willingness to continue in office and a resolution to re-appoint them as auditors will be put to the Members at the Annual General Meeting. This report has been prepared in accordance with the special provisions for small companies and paragraph 15 of the Companies Act 2006.

BY ORDER OF THE EXECUTIVE COMMITTEE

R Forster

Chairman

Date:

17.07.2018

Registered Office

56 School Lane Chalfont St Peter

Bucks

SL9 9BB

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS (continued) FOR THE YEAR ENDED 31 MARCH 2018

Opinion

We have audited the financial statements of The Abbeyfield Chalfonts Society Ltd (the 'charitable company') for the year ended 31 March 2018 which comprise Statement of Comprehensive Income, Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018, and of its
 incoming resources and application of resources, including its income and expenditure, for the year then
 ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
 and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the members' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the members have not disclosed in the financial statements any identified material uncertainties that may
 cast significant doubt about the charitable company's ability to continue to adopt the going concern basis
 of accounting for a period of at least twelve months from the date when the financial statements are
 authorised for issue.

Other information

The members are responsible for the other information. The other information comprises the information included in the executive committees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If,

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS (continued) FOR THE YEAR ENDED 31 MARCH 2018

based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Executive Committees' report; or
- the charitable company has not kept adequate accounting records; or
- · the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the members

As explained more fully in the statement of members' responsibilities, the members (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the members are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the members either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or
 error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is
 sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material
 misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve
 collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the members.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS (continued) FOR THE YEAR ENDED 31 MARCH 2018

- conclude on the appropriateness of the members' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and section 137 of the Housing and Regeneration Act 2008. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

James Foskett (Senior Statutory Auditor) For and on behalf of

Cansdales

Chartered Accountants & Statutory Auditors

Date: 25 Jun 2018

Bourbon Court Nightingales Corner Little Chalfont Bucks HP7 9QS

STATEMENT OF COMPREHENSIVE INCOME (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2018

	Note	2018 £	2017 £
Turnover	14	234,547	212,979
Operating costs	13	_ (188,044)	(198,484)
Operating Surplus	14	46,503	14,495
Interest receivable		2,388	3,168
Surplus for the year		48,891	17,663
Transfer (to) designated reserves		-	-
Revenue Surplus for the year	8	48,891	17,663

All the Society's activities are classed as continuing.

The movements on reserves are shown in note 8 to the financial statements.

There were no recognised gains or losses other than the result for the year.

All funds are unrestricted.

.R Forster (Chairman)

..B E Westwood (Secretary

..P Fountain (Treasurer)

The notes numbered 1 to 14 form part of these financial statements

BALANCE SHEET AS AT 31 MARCH 2018

	Note	2018 £	£	2017 £	£
		Ľ	Ľ	L	r
Tangible Fixed Assets	4		184,598		179,319
Current Assets					
Debtors	5	2,584		2,439	
Cash at bank and in hand		370,804		320,471	
		373,388		322,910	
Creditors: Amounts					
falling due within one year	6	(34,976)	_	(28,110)	
Net Current Assets		_	338,412	_	294,800
Total Assets less Current Liabilities		=	523,010	=	474,119
Capital & Reserves					
Contributions made by members	8		11		11
Revenue reserve	8		452,999		404,108
Designated reserve	8		70,000		70,000
-		_	523,010	-	474,119
		=		=	

These financial statements have been prepared in accordance with the special provisions for small companies and Part 15 of the Companies Act 2006.

.R Forster (Chairman)

..B E Westwood (Secretary)

..P Fountain (Treasurer)

Company Number: 995212

The notes numbered 1 to 14 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

1. ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The Society constitutes a public benefit entity as defined by FRS 102.

The financial statements have been prepared in accordance with applicable accounting standards including Financial Reporting Standard 102 *The Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102)*, the Statement of Recommended Practice for Social Housing Providers 2014, and with the Accounting Direction for private registered providers of social housing in England 2015. The financial statements are also prepared under the requirements of the Housing and Regeneration Act 2008 and the Companies Act 2006.

The financial statements have been prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The financial statements are prepared in sterling, which is the functional currency of the Society, and rounded to the nearest £1.

SOCIAL HOUSING GRANTS (SHG)

Where developments have been financed wholly or partly by social housing and other grants, the amount of the grant received has been included as deferred income and recognised in Turnover over the estimated useful life of the associated asset structure (not land), under the accruals model. SHG received for items of cost written off in the Statement of Comprehensive Income Account is included as part of Turnover.

RECYCLING OF CAPITAL GRANT

Where Social Housing Grant is recycled, as described above, the SHG is credited to a fund which appears as a creditor until used to fund the acquisition of new properties, where recycled grant is known to be repayable it is shown as a creditor within one year. Recycling capital grant can be abated where sale proceeds are less than the original cost.

TURNOVER

Turnover represents rental and service charge income receivable, donations and revenue grants. All income is recognised on a receivable basis.

TANGIBLE FIXED ASSETS

Tangible fixed assets are stated at cost less depreciation. Such cost includes the cost of acquiring land and buildings, development expenditure, interest charged on mortgage loans raised to finance the scheme up to the date of completion and amounts equal to acquisition and development allowances receivable.

DEPRECIATION

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as disclosed below:

Major building fixtures - 5% per annum on cost
Freehold Buildings - 2% per annum on cost
Equipment - 20% per annum on cost
Fixtures and Fittings - 20% per annum on cost

Freehold land is not depreciated.

Items of fixtures and fittings are only capitalised where the individual purchase price exceeds £500.

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 MARCH 2018

1. ACCOUNTING POLICIES (Continued)

PENSION

The Society operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Society. Any annual contributions payable are charged to the Statement of Comprehensive Income.

EXPENDITURE

Expenses are accounted for on an accruals basis, inclusive of irrecoverable VAT

FUNDS ACCOUNTING

Funds held by the Society are:

Unrestricted general funds – these are funds which can be used in accordance with the Society's objects at the discretion of the Executive Committee.

Designated Funds – these are funds set aside by the Executive Committee out of unrestricted general funds for specific future purposes or projects.

The nature and purpose of each fund is explained further in note 8.

MAJOR REPAIRS

Major repairs expenditure of a capital nature is capitalised. Non capital expenditure is reflected in the income and expenditure account together with any related grant funding.

WORKS TO EXISTING HOUSING PROPERTIES

Any works which do not result in an enhancement of economic benefits of a property are charged to the Statement of Comprehensive Income. This includes expenditure incurred to ensure that the property can maintain its existing level of net rental income or the standard of performance anticipated when the asset was first acquired or constructed or last replaced.

2. OPERATING SURPLUS

	2018	2017
	£	£
This is stated after charging:		
Auditors' remuneration	2,430	2,340
Auditors' remuneration for other services	3,244	4,574
Depreciation	8,212	. 7,464

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 MARCH 2018

3. EMPLOYEES

	2018 £	2017 £
Salaries and wages Pension costs	80,677 784	85,218 469
Social Security costs	4,444	4,939
	85,905	90,626
The average number of persons employed by Society during the year expressed as full time equivalents was:	2	2
The average monthly number of employees, including part time employees	6	7_

4. FIXED ASSETS

	Freehold	Fixtures		Major Buildings	
	Property	& Fittings	Equipment	Fixtures	TOTAL
COST	£	£	£	£	£
At 1 April 2017	158,931	62,641	15,228	185,970	422,770
Additions	-		-	14,087	14,087
Disposals			-		
At 31 March 2018	158,931	62,641	15,228	200,057	436,857
DEPRECIATION					
At 1 April 2017	44,085	59,641	12,506	127,219	243,451
Charge for the year	2,352	1,044	1,612	3,800	8,808
Disposals	<u> </u>	-	-	-	<u> </u>
At 31 March 2018	46,437	60,685	14,118	131,019	252,259
NET BOOK VALUE					
At 31 March 2018	112,494	1,956	1,110	69,038	184,598
At 31 March 2017	114,846	3,000	2,722	58,751	179,319

5. DEBTORS

	2018 £	2017 f
Prepayments	2,584	2,439
	2,584	2,439

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 MARCH 2018

6. CREDITORS: Amounts falling due within one year

	2018	2017
	£	£
Social Housing Grant	16,693	17,289
Accruals	18,283	10,821
	34,976	28,110

The average number of days between receipt and payment of purchase invoices was 7 (2017: 7 days). The Social Housing Grant is being released to the statement of comprehensive income over its useful life. The amount released in the year was £596 (2017: £596).

7. CONTRIBUTIONS MADE BY MEMBERS

The Society is a company limited by guarantee and not having a share capital. The liability of each member is limited to £1. At 31 March 2018, there were 9 members (2017: 7).

8. RECONCILATION OF CAPITAL AND RESERVES

	Revenue Reserve	Major Repairs Reserve	Contributions from Members	Total
•	£	£	£	£
At 1 April 2017	404,108	70,000	11	474,119
Surplus for the year	48,891	-	-	48,891
Movement in year	-	-	-	-
Transfers to/(from) Revenue Reserve	<u> </u>		-	
At 31 March 2018	452,999	70,000	11	523,010

The Major Repairs Reserve is intended to provide a reserve for major repairs expenditure.

9. CAPITAL COMMITMENTS

There were no capital commitments at 31 March 2018 (2017: £nil).

10. CONTINGENT LIABILITIES

There were no contingent liabilities at 31 March 2018 (2017: £nil).

11. PAYMENTS TO COMMITTEE MEMBERS AND TRANSACTIONS WITH CONNECTED PARTIES

No amounts have been paid as fees, remuneration or expenses, nor any gifts or benefits provided to members of the Executive Committee or officers of the Society who were not employed, with the exception of out of pocket expenses amounting to £733 (2017: £1,656).

Key Management salaries totalled £41,004 in 2018 (2017: £39,965).

12. HOUSING STOCK

	Units in	
	Managemen	t
	2017	2016
Number of bedspaces	11	11

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31 MARCH 2018

13. OPERATING COSTS FROM LETTINGS

	2018	2017
	£	£
Services	148,348	157,226
Management	16,171	18,146
Routine maintenance	13,968	13,296
Major Repairs	9,557	9,816
	188,044	198,484

14. TURNOVER AND OPERATING SURPLUS FOR THE YEAR

	2018			2017		
	Turnover	Operating	Operating	Turnover	Operating	Operating
		Costs	Surplus		Costs	Surplus
	£	£	£	£	£	£
Income and expenditure from let	tings					
Housing Accommodation	234,447	(188,044)	46,403	212,699	(198,484)	14,215
Other Income						
Donations	100	-	100	115	-	115
Miscellaneous	-	-	-	165	-	· 165
	234,547	(188,044)	46,503	212,979	(198,484)	14,495
Turnover from Housing Accomm	odation					
· ·					2018	2017
					£	£
Residents charges receivable					258,768	246,528
Losses from voids/vacancies					(24,321)	(33,829)
				•		
					234,447	212,699