A company limited by guarantee

GOVERNORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

Charity number: 312578

Company number: 993831 (England and Wales)

WEDNESDAY



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## GOVERNORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

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## LEGAL AND ADMINISTRATIVE INFORMATION

## **LEGAL STATUS**

The Unicom School Limited was established on 9 November 1970 under the Companies Act. The company is a registered charity and is limited by guarantee. The Board of Directors are the Board of Governors, who are elected by the members of the company in accordance with the Articles of Association. The Governors are also trustees of the charitable company. The members of the company are the Governors and the current parents.

## THE BOARD OF GOVERNORS

G Bayliss (Co-Chair of Governors)

M Byatt (Co-Chair of Governors)

P Aubery

A Chandler

T Ewing

S Lehec

P O'Neill

I Thomson

K Warner

J Webbern

S Willis

## SENIOR MANAGEMENT

HEAD BURSAR

P Fraley C Mathias

COMPANY SECRETARY REGISTERED COMPANY NO. 993831

C Mathias REGISTERED CHARITY NO. 312578

BANKERS REGISTERED OFFICE

Coutts & Co 238 Kew Road
440 Strand Richmond
London WC2R 0QS Surrey TW9 3JX

SOLICITORS AUDITORS

GBH Law Limited WSM Advisors Limited

7/8 Innovation Place Chartered Accountants & Registered Auditors

Douglas Drive Connect House

Godalming 133-137 Alexandra Road Surrey GU7 1JX London SW19 7JY

## REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2022

The Governors, who are also directors of the company for the purposes of the Companies Act, are pleased to present their report together with the financial statements of the charitable company for the year ended 31 August 2022 and to confirm that they comply with the requirements of the Charities Act 2011, the Memorandum of Association of the Company and the Charities Statement of Recommended Practice (FRS102) (as amended for accounting periods commencing on or after 1 January 2016).

The legal and administrative information set out on page 1 forms part of this report.

## THE CHAIRS' REPORT

The School has had a highly successful and busy year in which 172 children have received tuition. The School's ethos and reputation continue to attract parents to Unicorn in an increasingly competitive catchment area. Priority is given to siblings of children already in the school and to the children of Old Unicorns. There are waiting lists and when places occasionally become available applications are considered.

There is increasing competition for places at independent secondary schools in west London. Nevertheless, our Year 6 pupils were successful in being offered places at a range of schools at 11+ which were carefully chosen to meet the needs of individual pupils. From a cohort of 20 pupils, 58 offers were received from 22 different independent, single sex and co-educational schools. The range of schools is in keeping with Unicorn as a co-educational, non-selective school. One Academic, two Art, three Sport and one Headmaster's scholarship were offered. In alphabetical order, pupils accepted offers from: Emanuel, Godolphin & Latymer, Hampton, The Hartodian, Ibstock Place, Kew House, Kingston Grammar, Lady Eleanor Holles, Marymount International, The Moat, Orleans Park, St James Boys' and Surbiton High.

The high quality of education provided at Unicorn and the results achieved are a testament to the ability and dedication of the teaching staff together with the children's commitment to give of their very best.

## **OBJECTIVES AND ACTIVITIES**

Unicorn School is a co-educational school for children from 3 to 11 years of age.

The principal objectives of the School are to provide a broad and stimulating education to primary school aged children, within a nurturing and inclusive environment, and to achieve high standards without a "pressurised" approach.

There have been no changes in objectives since the last annual report.

#### THE MISSION

The School is committed to providing a friendly, creative and stimulating learning environment for children between the ages of three and eleven.

### **OUR ETHOS AND AIMS**

### Our ethos:

The intentions of the School's founders still remain at the forefront of our thinking. They created a school that educates children and achieves excellent academic outcomes without a "hot-house" approach. This encourages them to flourish creatively and enjoy the process of learning. This is underpinned by parental involvement and the strong community created, with mutual respect and understanding between pupils, parents and staff.

## Our aims:

- to have the child and family at the centre of everything we do
- to maintain a happy, welcoming environment for children, families and staff
- to prepare our children to be the best they can be and to establish a lifelong love of learning
- to have high expectations and to recognise that success comes in many forms
- to celebrate the kindness, individuality, diversity, talents and achievements of our pupils
- for learning to be enhanced by a broad curriculum which is embedded with creativity

## REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

### STRATEGIC PRIORITIES

The Strategic Priorities are set to ensure the School successfully maintains its ethos and achieves its aims remaining true to all Unicoms past and present. The Governing Board's main strategic objectives continue to be that:

- The School maintains a broad curriculum with a focus on creativity.
- Enquiring minds, a growth mindset and low pupil staff ratio are important for pupils' success.
- Thorough assessing, tracking and reporting procedures without excessive testing are central to pupils' success.
- Informal, verbal feedback is an important channel of communication between staff and parents.
- Parents are encouraged to be fully aware of the ethos and aims of the School.

## ACHIEVEMENT AND PERFORMANCE

Unicorn's broad curriculum extends far beyond the usual academic subject areas and includes topics such as Pupils' Parliament and Debating in Year 5 and Philosophy in Years 5 and 6. In addition, Forest School was new to Nursery and Reception's curriculum as well as adding it as a new Thursday afternoon club for the Juniors. The curriculum was further enhanced with certain trips. There were visits to: Kew Gardens, Garsons Farm, Roald Dahl Museum, Lambeth Palace, The Lyric Theatre, London Museum of Water and Steam, Bekonscot Model Village, Gunnersbury Park Museum, Imperial War Museum, Museum of London, Hampton Court, the Globe Theatre, Holly Lodge, Windsor Castle, Natural History Museum, Bocketts Farm, The V&A, Orange Tree Theatre, The Rose Theatre and Year 6's Bus and Tube Day. All three residential trips went ahead with Years 3 and 4 to Sayers Croft, Year 5 to Devon and Year 6 to Cumbria. Year 6 had their Cycling Proficiency week and the Leaver's Evening in the summer. These varying activities provide breadth and challenge in an enquiry-based approach to education.

Many visitors were welcomed to the School, including: Victorian Toys' Workshop, Orange Tree Workshop and a STEM workshop. New Nursery Class parents and children enjoyed a couple of Stay and Play mornings. The whole school took part in The Big Draw, Arts Week, Mad March Hair Day, Easter Bonnet Hat Parade, Safer Internet Day, School Disco, Christmas and Summer Fairs and thoroughly enjoyed dressing up for World Book Day.

As ever, the after-school and extra-curricular clubs (Orchestra, Rock Band, Unicorn Singers, Infant chess club, Junior chess club, Touch typing, School of Comedy, M:Tech, Running Club, La Jolie Ronde, Karate, Tutti Flutti, Musical Theory Club, Jitterbugs and Musical Theatre) were much enjoyed by the children and the daily breakfast and homework clubs were invaluable to children and parents alike. Fourteen clubs were on offer at our junior clubs' afternoon.

In sport, the children have participated in football, netball, hockey and cricket matches and tournaments with fixtures against other schools. All classes have been back at Pools on the Park for their Friday morning swimming lessons and the Borough swimming gala was a welcome return. Both the Nursery and Reception sports day at school and the Years 1-6 sports day at our usual London Welsh Club venue were successful.

At Unicorn music, art and drama are fundamental curricular activities and the majority of pupils learn one or more instruments with considerable success. Pupils participated in musical events including the Christmas productions; the Junior Christmas concert was an enjoyable highlight and two Tea Time Music Recitals. All children in Years 5 and 6 sang 4 songs at Kew Sparkle; Year 5 have taken part in an intergenerational choir with a Kew Care Home and Years 5 and 6 also entertained residents at Cecil Court Care Home in Kew singing carols and Christmas songs. The Unicorn Singers sang beautifully in the Richmond Festival where they again won gold and Musical Theatre's 'Moana' was excellent. Years 2 and 3 enjoyed a brass workshop and the Juniors had an assembly led by M:tech to learn about composing digitally. There were outstanding results in the ABRSM music exams held in school.

Throughout the School there is an abundance of the children's artwork on display everywhere reflecting their talents; inspirational, beautiful, bold, colourful and creative, whether paintings, ceramics, pottery or tapestry, it is of an exceptional standard. Our annual Big Draw saw all the children immersed in designing and creating eco-friendly masterpieces with the 'Make the Change' theme and our Arts Week had the theme 'Maths and Nature in Art'.

## REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

Drama continues to go from strength to strength with weekly tuition and involvement in Class Assemblies and Class Productions, notably our Year 4's Celts and Romans Assembly and our Year 5's Macbeth Assembly. Our Year 6's performed an outstanding end of year production of 'What a Knight!'. The EYFS nativity performance in December was followed by Years 1 and 2's Christmas Show which parents were able to come in to watch.

Pupils are encouraged to develop a concern for the wider community through PSHEE lessons and charitable fundraising supporting a broad spectrum of charities, which this year included Skylarks, Link Ethiopia, Small Steps, Fareshare and West London Action for Children with a one off collection for Ukraine and a cake sale and rainbow laps for the playground in aid of the Bowelbabe Fund.

## CHARITY, INCLUDING PUBLIC BENEFIT AND GRANT MAKING

The Governors, as both directors and charitable company trustees, have carefully considered the Charities Act 2011, with specific regard to the Charity Commission's guidance concerning the operation of the Public Benefit requirement under that Act. In particular the School operates a bursary scheme funding places for pupils who would otherwise not be able to attend the School.

This year the bursary scheme has funded several pupils (4.1% of total pupil numbers) with support at £80,102 in fees and £4,215 in other expenses. This represents 3.7% of our total fees in 2021/22 (2020/21: 3.5%). Donations from the School Committee's fundraising activities through the year to the School's Bursary Fund amounted to £7,398 and the Governors have approved a further contribution of £60,000 from the General Fund to the Bursary Fund.

We are also able to support current pupils who might otherwise suffer hardship due to changes in circumstances through the Educational Fund. This fund is in place to support in particular junior pupils nearing the end of their time at the School to enable them to continue their education. The fund stands at £95,792 and although available, was not required for funding in 2021/22.

The School makes charitable donations and also helps the local community in a variety of ways. The School undertakes a wide range of charity and outreach programmes for educational purposes and to awaken in our pupils an awareness of the wider social context of the education they receive at the School. The following examples provide a sample of this year's activities and show the School's commitment to supporting the wider community, both locally and further afield.

- The School community raised £26,817 net of expenses from fundraising activities during the year and the Governors thank parents for their generosity in giving both time and money. The School Committee also deserve our thanks, ably led for her final year by Mrs Martin. They organised the Farmers Market, Party Day, Harvest Festival, mufti days, second hand uniform sales, Wreath Making, Christmas Fair, cake sales, book sales, School disco, Sponsored Swim, Summer Fair and Summer Raffle during the year.
- Apart from the £7,398 for the School Bursary Fund, £19,419 was raised for external charities, including £1,728 to West London Action for Children (offering services to children and their families who are on low incomes) and £2,019 to Skylarks (an independent Richmond-upon-Thames based charity that provides activities and therapies for children with disabilities and additional needs) and £2,019 to Tseda School in Ethiopia through Link Ethiopia. Funds were also raised for new external charities this year: £5,379 for Small Steps (provides specialist help and support to parents with physically disabled children), £5,379 for Fareshare (a charity network aimed at relieving food poverty and reducing food waste in the UK), £1,768 for the Bowelbabe Fund and £1,127 for DEC's Ukraine Humanitarian Appeal.
- Offerings from the Harvest Festival were shared with members of the local community via West London Action for Children (WLAC).
- The School continues to hold the Tfl.'s Stars Gold level Accreditation for its school travel plan.
- Further afield the School is maintaining a committed and long-term relationship between Unicorn and Tseda First School in Ethiopia and contributed a further £500. We are also a 'Kew Gardens Partner School'.

## REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

## FINANCIAL REVIEW

The company made a surplus of £74,090 (2021 deficit: £5,492). Total income and endowments increased by £257,115; pupil numbers were slightly higher and fees increased by 5% over 2021. The company also received grant income of £30,785 in the year. Total expenditure increased by £177,533 due partly to the provision of on site lunches. School activities picked up following the lifting of Covid-19 restrictions.

The company's surplus of £74,090 was made up of a surplus from school activities of £102,589 (2021: £32,650), donations to the Rainbow Fund of £31,679, a contribution from the Educational Fund (£51) and School Committee Fund (£19,924) offset by the use of the Bursary Fund (£80,153). The surplus for the year included £30,785 of grants received from local authorities for staff support costs.

Transfers to and from the General Fund were made as follows: £111,935 from the Rainbow Fund to the General Fund and £60,000 from the General Fund to the Bursary Fund. During the year £7,398 was also transferred from the School Committee Fund to the Bursary Fund.

The company had positive net cash flows from operating activities of £236,442 (2021: £155,920). Of these cash flows the company invested £127,404 (2021: £141,775) in capital projects including new Gym stage lighting, sound system and air conditioning of £33,931, new astroturf and a shed in the playground, together with more iPads. The Governors have been able to continue to improve the facilities without undermining the financial condition of the company.

The Board of Governors sets a target for the annual budget to at least break-even each year and to generate a positive cash flow. The Governors approved fee increases in the year under review at 5% having held fees in the previous year at the 2019/20 level for one term and also offered fee discounts to parents totaling £32,152 in the 2021 summer term. They budgeted for a net income before depreciation from operations of £118,093; the actual result was £180,869 (surplus on the General Fund £102,589 (note 16) and depreciation added back of £78,280 (note 7)). The Governors set fees to cover costs over the medium term, taking into account both operating expenses and capital investment requirements.

In terms of fundraising activities, the School Committee raised £35,181 in the year, which after expenses left £26,817 for allocation. The School Committee again decided to divide the surplus between charities selected, with the help of the children, and the Bursary Fund. This has resulted in donations of £19,419 payable to external charities and £7,398 being transferred to the Bursary Fund. The Bursary Fund has funded fees and disbursements of £84,317 during the year, and the Governors have approved a further contribution of £60,000 to the fund in line with the current estimate for long term requirements.

The teachers' Pension Scheme on 31 August 2020 and have joined The Aviva Pension Trust for Independent Schools (APTIS) as of 1 September 2020. The pension charge for the year to 31 August 2022 includes employer contributions payable to APTIS of £153,865.

The Bursar and the Finance Committee have continued to review and where necessary improve financial systems so that the company has up to date, documented and approved financial procedures that are tailored to the School's needs and implemented consistently.

## INVESTMENT POWERS, POLICY AND PERFORMANCE

The Governors' policy is to retain cash with minimal risk in bank deposits which are covered by the UK Government's guarantee. With interest rates remaining low, the yield on these accounts is still poor, but the Governors believe that the risks that go with higher returns are inappropriate for the School.

## REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

#### RESERVES

The company's reserves are held in a General Fund and a number of Designated Funds; the balances at year end were as follows:

·	2022	2022	2021	2021
	£	£	£	£
General Fund		1,283,457		1,128,933
School Committee Fund	12,526		-	
Educational Fund	95,792		95,741	
Rainbow Fund	•		80,256	
Bursary Fund	98,205		110,960	
Designated Funds	<del></del>	206,523		286,957
Total Funds		1,489,980	•	1,415,890

Movements on the funds are set out in note 16 to the financial statements.

The General Fund represents the accumulated surpluses of the company over its life. The Fund effectively represents the School's property and other fixed assets.

The Designated Funds are generally held for meeting future expenditure and each have a specific purpose, as follows:

The School Committee Fund represents funds raised and set aside to help finance any projects deemed necessary by the School Committee in conjunction with the Head to help the School further its objectives.

The Educational Fund represents monies set aside to be used to help finance educational or similar costs of pupils in hardship, particularly those in the junior section of the School who might need assistance in completing their final years.

The Rainbow Fund is made up of voluntary donations to help finance major activities and developments in the future. This year the fund has been used to help fund the kitchen and gym refurbishment with a transfer to the General Fund.

The Bursary Fund has been set up by the Governors with monies raised by appeal and by the School Committee as well as funds transferred from recent operating surpluses, to be used to provide bursary places for pupils who would otherwise not have sufficient means to attend the School. The balance of the fund stands at £98,205 at 31 August 2022 and is reviewed by the Governors annually to ensure its level of funding is appropriate for the number of pupils currently holding bursary places.

The Governors review the reserves policy and adequacy termly, having regard to levels of forecast fee income and expenditure, and are satisfied that the reserves are both appropriate and sufficient for the School's obligations and activities. All the School's funds are unrestricted.

The Governors will continue to keep fee rises to the lowest level consistent with delivering a high quality education.

### LOANS

Loans have been received from members and are subject to repayment within ninety days of the last child of the member ceasing to receive tuition at the School; as per the Articles of Association interest may be paid at the discretion of the Governors but historically none has been paid. The Governors have decided not to pay interest on members' loans in respect of the year covered by the financial statements.

## DONATIONS

During the year the School made charitable donations of £6,893 (2021: £10,403) and paid £10,858 shortly after the year end. A balance of £1,669 remains payable.

## REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

## RISK MANAGEMENT AND PRINCIPAL RISKS

The Governors, with specific assistance from the Risk & Compliance Committee, continue to keep the School's activities under review, particularly with regard to any major risks that may arise from time to time, as well as the systems and procedures that have been established to manage them. The Risk & Compliance Committee, chaired by Miss S Willis maintains a detailed Risk Management Control Form and the staff hold termly Health and Safety review meetings. The minutes from the Staff Health and Safety Committee are brought to the Risk and Compliance meetings.

Regulatory compliance forms an important part of the risk management at the School and includes child welfare which is the responsibility of the Designated Safeguarding Lead (Deputy Head), regulatory risk and compliance with charities law. The Governor with specific safeguarding oversight responsibility is Ms J Webbern.

Risks are considered and the risk management form updated at least termly by each of the Governors' sub-committees.

The principal risks and uncertainties facing the charitable company and strategy for managing them are as follows:

- The risk of breaching safeguarding obligations leads to a child or children being put at risk and the School suffering from reputational damage the School takes safeguarding very seriously and has in place a Safeguarding Children and Child Protection policy. The safeguarding Governor raises any issues with the designated Safeguarding Persons who are in place and fully trained. All staff undergo DBS checks prior to appointment with regular follow up checks.
- The risk of fire and loss of use of the building leads to financial loss, significant operational difficulties in finding
  suitable alternative premises and a reduction in applications to the School there is regular inspection of all major
  components of the building which is fully insured and also out of hours monitoring of the fire alarm together with
  a disaster recovery plan that is reviewed annually.
- The risk of government imposed regulatory and taxation changes that might negatively impact income and
  expenditure leads to pressure on the long-term financial viability of the School the School maintains appropriate
  cash balances and reserves.
- The risk of losing pupils or not filling places leads to income being significantly lower than expenses which over time puts at risk the financial viability of the School the School maintains waiting lists for places and the School works hard to maintain its brand and reputation within the local community as a School with a strong ethos that achieves the right results for the children. The School maintains appropriate cash balances and reserves.
- The risk of being unable to recruit and/or retain high calibre staff leads to non-achievement of the Schools aims the School has low staff turnover and makes sure its salaries are competitive. In addition, the School focuses on training and development of staff.

Throughout the coronavirus pandemic, the SLT have worked with the support, and approval, of the Governors' Risk Committee to keep Risk Assessments updated and a separate Coronavirus Response Plan in circulation. Risk Assessments and Response Plans are consistent with guidance published from UK Government and Public Health England, while also drawing on advice and procedures provided by the Independent Schools' Bursars Association (ISBA). The Bursar shares information on these unprecedented risks with our insurers who respond accordingly. Risk Assessments related to the safe opening of the school are approved by the full Board of Governors.

## REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

## GOVERNANCE AND MANAGEMENT

#### THE BOARD OF GOVERNORS

The Governors who served the charitable company during the period were as follows:

P Aubery

G Bayliss

(Non parent Governor)

M Byatt

A Chandler

T Ewing S Lehec

(Non parent Governor)

P O'Neill

K Warner

(Non parent Governor)

J Webbern

(Non parent Governor)

S Willis

1 Thompson

(Non parent Governor)

H Keighley-Elstub

(resigned 16 June 2022) (Non parent Governor)

During the year the Governors delegated the day-to-day running of the School to the Head, Mrs P Fraley and the Bursar, Mr C Mathias. They were both fully supported by their academic and administrative staff.

### APPOINTMENT OF GOVERNORS

All parents are provided with information concerning governance and the role of a Governor in their handbook and on the website and are alerted to prospective vacancies by the Chair's newsletter. The Co-Chairs, along with the whole governing body, assesses the skills of the Board to ensure appropriate diversity and experience is maintained and they undertake a regular self-evaluation. The Co-Chairs, or relevant Committee Chair, along with another Governor, will interview prospective Governors. Parental Governors who will no longer have a child at the School are expected to resign as a Governor when their child leaves the School. In practice they tend to resign at the AGM preceding that event or by the time their loan note is repaid (within ninety days of the child ceasing to receive tuition at the School).

Notice of the AGM and information and nomination forms for prospective Governors are sent to all parents at around three weeks in advance of the AGM. The Co-Chairs of Governors working with the Head and non-parental Governors have the responsibility of recruiting non-parental Governors, who must follow the same interview, nomination and election process.

## REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

#### **GOVERNOR INDUCTION AND TRAINING**

The new Governors are provided with statutory documentation and documents relating to the aims and ethos of the School in addition to financial reports, the School Development Plan, past meeting minutes and material relevant to any subcommittee membership. Individual meetings are held as part of their induction and suitable courses are made available for them to attend. They are expected to attend the AGBIS 'Introduction to Governors' full day course during their first year on the Board.

#### **ORGANISATION**

The Governors are responsible for the overall management and control of the charitable company and meet each term to review overall activities, with sub-committees (Buildings, Education & Staffing, Finance, ICT and Risk & Compliance) meeting independently. Each committee has a clear remit and the chair of each is responsible for setting objectives over one and three years as part of the School's Strategic Development Plan. This plan is reviewed annually with a 'score card' checked periodically during the year to monitor progress. We are very grateful to our fellow Governors who give up their time and expertise for the School. A number of Governors will stand for re-election as part of our normal rotation required by the Articles. The Governors are also expected to attend the AGM.

The Risk and Compliance committee was chaired by Miss S Willis, and contains the Safeguarding Governor, Mrs J Webbern, and the School's Designated Safeguarding Lead, Mr D Gladstone.

The Finance Committee, chaired by Mr T Ewing, has specific responsibility to review the financial plans and activities of the School as well as the annual financial statements. The remuneration of Senior Management is authorised by the Co-Chairs of Governors and set with reference to School Benchmarking Surveys.

The School is an IAPS (Independent Association of Preparatory Schools) member school and a member of the ISBA (Independent Schools' Bursars Association). The governing body is a member of AGBIS (Association of Governing Bodies of Independent Schools) and Governors regularly attend training and receive publications.

## REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

#### GOVERNORS' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The Governors (who are also directors of The Unicorn School Limited for the purposes of company law) are responsible for preparing the Governors' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Governors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- · make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Governors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **AUDITORS**

A resolution will be proposed at the Annual General Meeting that WSM Advisors Limited be re-appointed auditors to the charitable company.

Report of the Governors approved by the Board of Governors on 9 November 2022 and signed on their behalf by:

Geoffrey Bayliss Co-Chair of Governors

Co-Chair of Governors

Mark Byatt

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE UNICORN SCHOOL LIMITED FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

#### **Opinion**

We have audited the financial statements of The Unicorn School Limited (the 'charitable company') for the year ended 31 August 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## The impact of macro-economic uncertainties on our audit

Our audit of the financial statements requires us to obtain an understanding of all relevant uncertainties, including those arising as a consequence of the effects of macro-economic uncertainties. All audits assess and challenge the reasonableness of estimates made by the members and the related disclosures and the appropriateness of the going concern basis of preparation of the financial statements. All of these depend on assessments of the future economic environment and the charitable company's future prospects and performance.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the members' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the members with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the Report of the Governors, other than the financial statements and our auditor's report thereon. The members are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE UNICORN SCHOOL LIMITED FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

We have nothing to report in this regard.

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### Responsibilities of members

As explained more fully in the Statement of Members' Responsibilities, the members (who also the directors of the charitable company and Governors) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the members are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the members either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to management bias in accounting estimates and posting inappropriate journal entries to manipulate the fair value of the charitable company's assets.

Our tests included agreeing the financial statement disclosures to underlying supporting documentation where relevant, review of Governors' meeting minutes, enquiries with management as to the risks of non-compliance and any instances thereof, challenging assumptions and judgments made by management, and identifying and testing journal entries, in particular any journal entries posted with unusual account combinations. Our audit procedures also focused on laws and regulations that could give rise to a material misstatement in the financial statements, including, but not limited to, the Companies Act 2006.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE UNICORN SCHOOL LIMITED FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

laws and regulations is from the events and transactions reflected in the financial statements, the less like we are to become aware of it.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

## Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

MBM Advisors Limited

Simon Marsh FCA (Senior Statutory Auditor) for and on behalf of WSM Advisors Limited Statutory Auditor Registered Auditors and Chartered Accountants 9 November 2022

Connect House 133-137 Alexandra Road Wimbledon London SW19 7JY

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022

	Notes	2022	2021
		£	£
Income from charitable activities	2	2,310,186	2,089,567
Income and endowments from:			
Donations and legacies	3	35,753	33,600
Other trading activities	4	35,181	16,391
Interest received	5	490	291
Other income	6	30,785	15,431
Total income and endowments		2,412,395	2,155,280
Expenditure on raising funds		8,364	4,656
Expenditure on charitable activities		2,329,941	2,156,116
Total expenditure	7	2,338,305	2,160,772
Net income / (expenditure )	9	74,090	(5,492)
Reconciliation of Funds			
Total funds brought forward		1,415,890	1,421,382
TOTAL FUNDS CARRIED FORWARD		1,489,980	1,415,890

All movements in 2022 and 2021 are in unrestricted funds.

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

This includes the income and expenditure account.

## **BALANCE SHEET AT 31 AUGUST 2022**

	Notes	2022	2021
		£	£
FIXED ASSETS			
Tangible fixed assets	Н	1,329,023	1,279,899
CURRENT ASSETS			
Debtors	12	88,547	73,885
Investments	13	-	-
Cash at bank and in hand		888,481	778,953
		977,028	852,838
Creditors: amounts falling due within one year	14	(816,071)	(716,847)
NET CURRENT ASSETS		160,957	135,991
NET ASSETS		1,489,980	1,415,890
FUNDS			
Unrestricted:			
Designated funds	16	206,523	286,957
General funds	16	1,283,457	1,128,933
TOTAL FUNDS CARRIED FORWARD	17	1,489,980	1,415,890

Approved by the Board of Governors on 9 November 2022 and signed on its behalf.

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Company registration number: 993831 (England and Wales)

## RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Notes	2022	2021
	<b>\</b>	£	£
Net income / (expenditure) for the year	9	74,090	(5,492)
Adjustments for:			
Depreciation charges	9	78,280	59,129
Interest received	5	(490)	(291)
Profit on the sale of plant and equipment	11	-	(834)
(Increase) in debtors	12	(14,662)	(24,829)
Increase / (decrease) in creditors	14	99,224	128,237
Net cash provided by / (used in) operating activities	:	236,442	155,920
STATEMENT OF CASH FLOWS			
	Notes	2022	2021
		£	£
Cash flows from operating activities:			
Net cash provided by / (used in) operating activities		236,442	155,920

	Notes	2022	2021
	-	£	£
Cash flows from operating activities:			
Net cash provided by / (used in) operating activities		236,442	155,920
Cash flows from investing activities:			
Interest received	5	490	291
Proceeds from the sale of plant and equipment	11	-	2,500
Purchase of property, plant and equipment	11	(127,404)	(141,775)
Decrease in investments	13	-	75,975
Net cash provided by / (used in) investing activities		(126,914)	(63,009)
Change in cash and cash equivalents in the year		109,528	92,911
Cash and cash equivalents at the beginning of the year		778,953	686,042
Cash and each amigulents at the and of the year		999 491	778 053

## Cash and cash equivalents at the beginning of the year 778,953 680,042 Cash and cash equivalents at the end of the year 888,481 778,953

## ANALYSIS OF CASH AND CASH EQUIVALENTS

	2022	2021
	£	£
Cash in hand	812,782	703,325
Notice deposits	75,699	75,628
Total cash and cash equivalents	888,481	778,953
	=======================================	

# THE UNICORN SCHOOL LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

#### 1 ACCOUNTING POLICIES

The principal accounting policies which are adopted consistently in the preparation of the financial statements are set out below:

#### a) Basis of accounting

The financial statements have been prepared in accordance with the company's memorandum and articles of association, the Companies Act 2006 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)' (as amended for accounting periods commencing on or after 1 January 2016). The school is a Public Benefit Entity as defined by FRS102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest  $\pounds$ .

At the time of approving the accounts, the Governors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Governors continue to adopt the going concern basis of accounting in preparing the accounts.

## b) Incoming resources

School fees receivable and charges for services are accounted for in the period in which the service is provided. Fees receivable are stated after deducting discounts and allowances by the school.

Other fees include registration fees, which are recognised on a receipts basis.

Donations and similar income resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource. Donations received for the general purposes of the charity are included as unrestricted funds. Donations for activities restricted by the wishes of the donor are taken to restricted funds where these wishes are legally binding on the Governors.

Income from investment is included in the Statement of Financial Activities (SOFA) in the year in which it is receivable.

## c) Resources expended

Resources expended are included in the Statement of Financial Activities in the year in which they are incurred, inclusive of any VAT which cannot be recovered. Costs incurred on school lunches, school trips and clubs are stated after netting off any disbursements received in respect of these activities.

Resources expended are allocated and apportioned between costs in furtherance of charitable objects (namely teaching costs, premises costs and support costs), fundraising costs and governance costs.

Teaching costs represent all costs directly incurred in the course of furthering the charity's principal objective through the provision of education to children and young people, including teaching staff costs, educational materials, depreciation and related equipment.

Premises costs represent those costs incurred in the running, maintenance and up-keep of the school buildings and grounds.

Support costs represent those costs incurred through the administration of the charity's activities in furtherance of the charity's principal objective.

Costs incurred in assisting the Governors in their stewardship of the charity are classified under governance costs.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

## 1 ACCOUNTING POLICIES (CONTINUED)

#### d) VAT

The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

## e) Tangible fixed assets and depreciation

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation (where applicable) and any impairment losses.

As of 1 September 2016, Freehold Land, Buildings and Improvements have not been depreciated further. In the opinion of the Governors their residual value (realisable value at the end of their economic life) was at least equal to the historical cost less accumulated depreciation at 31 August 2016. These assets are tested annually for impairment. Improvements are added to the fixed asset value. Where these replace previous identifiable improvements, the net book value of any replaced assets will be recorded as disposals in the year. Regular redesign and refurbishment costs are however expensed in the year.

Depreciation is provided on all other tangible fixed assets at rates calculated to write off the full cost less estimated residual value of each asset over its estimated useful economic life. The principal rates in use are:

Freehold Buildings and Improvements 0% per annum (see above)

Playground and equipment over 15 years

Fixtures and fittings 20% per annum on a straight line basis
Computer equipment 33% per annum on a straight line basis

### f) Financial instruments

#### Financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

## Financial assets impairment

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting end date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in net income/(expenditure) for the year.

## Financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

## Financial liabilities derecognition

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

#### 1 ACCOUNTING POLICIES (CONTINUED)

#### g) Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

### h) Fund accounting

The funds held by the charity are unrestricted funds. These are funds which can be used in accordance with charitable objects at the discretion of the Governors.

Designated funds - these funds are set aside by the Governors out of unrestricted general funds for specific future purposes or projects. The Reserves section of the Governors' Report sets out the purpose, policies and balances of each of these funds at the year end.

#### i) Taxation

As the company is a registered charity, it is exempt from corporation tax on its charitable activities.

Deeds of Covenant and Gift Aid Donations are received net of tax and credited to the appropriate fund in the year received. The tax credit recoverable from HM Revenue and Customs is also credited to the appropriate fund when receivable.

#### j) Employee benefits

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

## k) Operating lease

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

### 1) Pension schemes

Up to 31 August 2020 the charity contributed to the Teachers' Pension Scheme (England and Wales) for its teaching staff at rates set by the Scheme Actuary. From 1 September 2020 the charity has contributed to the Aviva Pension Trust for Independent Schools (APTIS) for its teaching staff. This is a defined contribution scheme and contributions are accounted for and paid on a monthly basis.

The charity also contributes to defined contribution pension schemes for certain members of staff who are not eligible to join the Aviva Pension Trust for Independent Schools. The assets of these schemes are held separately from those of the charity, being invested with insurance companies or a government workplace pension scheme.

Pension costs charged in the Statement of Financial Activities represent the contributions payable by the charity in the year.

## m) Company limited by guarantee

The liability of the members is limited. Every member undertakes to contribute an amount not exceeding £1 to the assets of the company, in the event of the company being wound up whilst they are a member, or within one year after ceasing to be a member, for the payment of the debts and liabilities of the company contracted before ceasing to be a member.

# THE UNICORN SCHOOL LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

2	INCOME FROM CHARITABLE ACTIVITIES		
		2022	2021
		£	£
	Tuition fees payable by parents	2,226,434	2,014,055
	Add: fees funded from Bursary Fund	80,102	72,812
	School tuition fees	2,306,536	2,086,867
	Other fees receivable	3,650	2,700
	Total income receivable	2,310,186	2,089.567
	School tuition fees are stated after discounts given of £Nil (2021: £32,152).		
3	DONATIONS AND LEGACIES		
		2022	2021
		£	£
	Rainbow Fund	31,628	29,475
	Bursary Fund	4,125	4,125
		35,753	33,600
	Voluntary income relates to donations and gifts to the funds above and other d Rainbow Fund include £1,856 (including Gift Aid) (2021: £2,138) from Governors		ations to the
	These are all unrestricted donations and legacies.		
4	OTHER TRADING ACTIVITIES		
		2022	2021
		£	£
	Fundraising		
	School Committee Fund	35,181	16,391
5	INTEREST RECEIVED		
		2022	2021
		£	£
	Bank interest received	490	291
6	OTHER INCOME		
•		2022	2021
		£	£
	Grants receivable	30,785	14,597
	Profit on sale of fixed assets		834
		30,785	15,431

The charity received grants amounting to £30,785 (2021: £8,106) from local councils for support staff costs.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

## 7 TOTAL EXPENDITURE

	Fund				
	raising	Charitable	Governance	Total	Total
€.	costs	activities	costs	2022	2021
	£	£	£	£	£
Staff.costs (note 8)	-	1,611,194	-	1,611,194	1,592,709
Depreciation (note 9)	-	78,280	-	78,280	59,129
Other	8,364	631,534	8,933	648,831	508,934
	8,364	2,321,008	8,933	2,338,305	2,160,772
2021	4,656	2,147,164	8,952		

Governance costs comprise the annual audit fee together with other Governance costs incurred. No Governor has claimed expenses nor had expenses met by the charity.

#### 8 STAFF NUMBERS AND COSTS

	2022	2021
	£	£
Staff costs:		
Wages and salaries	1,306,836	1,303,679
Social security costs	131,136	126,513
Pension costs	173,222	162,517
	1,611,194	1,592,709

The average number of full-time equivalent employees during the year was as follows:

		2022	2021
	•	Number	Number
Teachers		26	24
Others		4	5
		30	29

The average monthly headcount was 43 (2021: 44) of whom 38 were teaching staff (2021: 38) and 5 were non-teaching staff (2021: 6). The difference in these numbers from those in the table above reflects the high proportion of part-time staff working in the school.

The number of employees whose emoluments as defined for taxation purposes amounted to over £60,000 in the year was as follows:

	2022	2021_
	Number	Number
£60,001-£70,000	-	1
£70,001-£80,000	1	1
£80,001-£90,000	2	1.
£90,001-£100,000	<u> </u>	1

The key management personnel of the charity comprise the Governors, the Head, the Bursar and the Deputy Head of the school.

The charity paid emoluments amounting to £236,902 (2021: £313,844) and pension contributions amounting to £34,796 (2021: £43,369) in the year for these members of staff. The remuneration of these members of staff is authorised by the Co-Chairs of Governors and Staffing Committee and set with reference to School Benchmarking Surveys.

No Governors have been paid any remuneration or received any other benefits from the charity.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

## 9 NET EXPENDITURE

This	is	stated	after	C	harging:
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	2022	2021
	£	£
Operating lease rentals	1,776	1,717
Staff pension contributions	173,222	162,517
Depreciation charges	78,280	59,129
Auditors' remuneration		
External audit	7,961	8.162
Other services	702	715

## 10 TAXATION

The charity is exempt from corporation tax on its charitable activities.

## 11 TANGIBLE FIXED ASSETS

	Freehold					
	interest in		Fixtures,			
	land, buildings	Playground	fitttings			
	and extensions	and equipment	and equipment	Total		
	£	£	£	£		
Cost:						
At 1 September 2021	1,701,679	106,828	546,676	2,355,183		
Additions	-	39,744	87,660	127,404		
Disposals		-	(32,585)	(32,585)		
At 31 August 2022	1,701,679	146,572	601,751	2,450,002		
Depreciation:						
At 1 September 2021	663,040	52,625	359,619	1,075,284		
Adjustment for disposals	-	-	(32,585)	(32,585)		
Charge for the year	-	7,122	71,158	78,280		
At 31 August 2022	663,040	59,747	398,192	1,120,979		
Net book value:						
At 31 August 2022	1,038,639	86,825	203,559	1,329,023		
At 31 August 2021	1,038,639	54,203	187,057	1,279,899		
Tro S. Tragast 2021						
The net book value of land and buildings at 31 August 2022 is made up as follows:						
			2022	2021		
			£	£		
Freehold land and buildings			260,482	260,482		

The Charities SORP (FRS 102) requires the Board of Governors to declare where the market value of freehold land and buildings differs materially from net book value. The Governors still estimate the current market value of the freehold land and buildings to be well in excess of net book value.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

12	DEBTORS		
		2022	2021
		£	£
	School fees receivable	41,956	32,088
٠.	Other debtors	6,632	2,369
	Prepaid expenses and accrued income	39,959	39,428
		88,547	73,885
13	INVESTMENTS		
		2022	2021
	Carrying amount of financial assets	£	£
	Debt instruments measured at amortised cost		-
	In 2021 a one year bond matured (£75,975) and has not been reinvested.		
14	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
-:		2022	2021
		£	£
	Members' unsecured loan notes	311,500	303,500
	Deferred income (note 15)	368,018	262,259
	Other creditors	43,634	48,527
	Other tax and social security	34,001	33.173
	Accruals	58,918	69,388
		816,071	716,847

The members' unsecured loan notes are repayable within ninety days of the last child of the member ceasing to receive tuition at the school. Interest is payable at the Governors' discretion at a rate not exceeding 5%. Historically the Governors have not paid interest.

## 15 DEFERRED INCOME

	2022	2021
·	£	£
Total deferred income at 1 September 2021	262,259	205,661
Amounts received in the year	2,332,193	2,070,653
Amounts credited to statement of financial activities	(2,226,434)	(2,014,055)
Total deferred income at 31 August 2022	368,018	262,259

Deferred income relates to deposits and fees paid in advance for the following year.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

## 16 UNRESTRICTED FUNDS

	Incoming resources	Outgoing resources	Net movement in resources	Transfers	Balance at 1 Sep 21	Bulance at 31 Aug 22
	£	£	£	£	£	£
Designated Funds						
School Committee Fund	35.181	(15,257)	19,924	(7,398)	-	12,526
Educational Fund	51	•	51	-	95,741	95,792
Rainbow Fund	31,679	-	31,679	(111,935)	80,256	-
Bursary Fund	4,164	(84,317)	(80,153)	67,398	110,960	98,205
Subtotal	71,075	(99,574)	(28,499)	(51,935)	286,957	206,523
General Fund	2,341,320	(2,238,731)	102,589	51,935	1,128,933	1,283,457
Total	2,412,395	(2,338,305)	74,090	-	1,415,890	1,489,980

During the year transfers of £7,398 were made from the School Committee Fund to the Bursary Fund. Outgoing resources from the School Committee Fund represent fundraising costs and donations to charity. The balance of £12,526 relates to donations payable, of which £10,858 has been paid shortly after the year end.

A transfer was made from the Rainbow Fund to the General Fund of £111,935. This is made up of £80,256 which equates to the cost of the kitchen equipment installed and capitalised at the end of 2020/21 and £31,679 which covers most of the cost of the new stage lighting, sound controller and air conditioning in the gym; this was installed and capitalised during the year (£33,931).

Outgoing resources from the Bursary Fund related to fees (£80,102) and other expenses (£4,215). The Bursary Fund also benefitted from a transfer in of £60,000 from the General Fund.

All transfers were approved by the Governors.

## 17 ANALYSIS OF NET ASSETS AMONG FUNDS

	Total funds	Total funds
	2022	2021
	£	£
Tangible fixed assets	1,329,023	1,279,899
Net current assets	160,957	135,991
	1,489,980	1,415,890

All funds are unrestricted.

## 18 LEASING COMMITMENTS

## **Operating leases**

At 31 August 2022 the charity had future minimum lease payments under non-cancellable operating leases as follows:

	2022	2021
	Other	Other
Payments due:	£	£
Within one year	1,418	7,270
Between two and five years	1,086	9,992

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022 (CONTINUED)

#### 19 RELATED PARTY TRANSACTIONS

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 102 except for the donations received from Governors as disclosed in Note 3. No Governors nor any persons connected with them have received any such remuneration nor expenses.

## 20 TEACHERS' DEFINED CONTRIBUTION PENSION SCHEME AND BENEFITS

On 31 August 2020 the teaching staff left the Teachers' Pension Scheme. On 1 September 2020 the teaching staff joined a new Defined Contribution pension scheme operated by Aviva, the Aviva Pension Trust for Independent Schools ("APTIS").

The pension charge for the year includes contributions payable to APTIS of £153,865 (2021: £143,362). Wages and salaries (Note 8) include contributions made during the year on behalf of the teachers to the Aviva Group Income Protection scheme (£4,528) and the Aviva Life Assurance scheme (£4,036). At the year end there were unpaid pension contributions of £16,915 (2021: £15,925).

#### 21 OTHER PENSION SCHEMES

The charity pays contributions into personal pension schemes for three of its non-teaching staff at 8% of gross pay and these contributions amounted to £13,993 during the year (2021: four staff, £14,926).

The charity also pays contributions into NEST (National Employment Savings Trust) for thirteen of its other eligible jobholders at 3% of qualifying earnings and these contributions amounted to £5,340 during the year (2021: £3,451).