

Return of Final Meeting in a Members' Voluntary Winding Up

S.94

Pursuant to Section 94 of the Insolvency Act 1986

To the Registrar of Companies

Company Number

00969040

Name of Company

(a) Insert full name of
company

(a) Woodland 4 Limited

(b) Insert full name(s) and
address(es)

We (b) Adnan Allen and
Baker Tilly Restructuring and Recovery LLP
4th Floor
Springfield House
76 Wellington Street
Leeds
LS1 2AY

Alec Pillmoor
Baker Tilly Restructuring and Recovery LLP
Two Humber Quays
Wellington Street West
Hull
HU1 2BN

(c) Delete as applicable

give notice that a general meeting of the Company was duly (c) convened for 5 January 2015 pursuant to section 94 of the Insolvency Act 1986

(e) The copy account must
be authenticated by the
written signature(s) of the
liquidator(s)

for the purpose of having an account (of which a copy is attached (e)) laid before it
showing how the winding up of the Company has been conducted, and the property of
the Company has been disposed of and (c) that no quorum was present at the meeting

(f) Insert venue of the
meeting

The meeting was held at (f) Baker Tilly Restructuring and Recovery LLP
Springfield House, 76 Wellington Street, Leeds, LS1 2AY,

The winding up covers the period from (d) 18 November 2013 (opening of winding up)
to the final meeting (close of winding up)

The outcome of any meeting (including any resolutions passed) was as follows

No quorum was present at the meeting

SATURDAY



A3YT3PGW
A33 10/01/2015 #119
COMPANIES HOUSE

Signed

ADA

Date

5.1.15

Presenter's name,
address and reference
(if any)

Baker Tilly Restructuring and Recovery LLP, 4th Floor, Springfield House, 76 Wellington Street,
Leeds LS1 2AY

Ref ADA\SHPAWU\RN/PWOODLA

IN THE MATTER OF
ALBION DISTILLATION SERVICES LIMITED
AND
WOODLAND 4 LIMITED
(“THE COMPANIES”)

JOINT LIQUIDATORS’ FINAL PROGRESS REPORT

5 JANUARY 2015

ADRIAN ALLEN AND ALEC PILLMOOR
JOINT LIQUIDATORS
(“THE LIQUIDATORS”)

BAKER TILLY RESTRUCTURING AND RECOVERY LLP
4TH FLOOR
SPRINGFIELD HOUSE
76 WELLINGTON STREET
LEEDS
LS1 2AY

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1. PURPOSE OF REPORT

This is the first and final report on the conduct of the liquidations of Albion Distillation Services Limited and Woodland 4 Limited (“the Companies”) following our appointment as Joint Liquidators of the Companies on 18 November 2013

This report has been prepared in accordance with insolvency legislation to provide members and the Registrar of Companies with information relating to the entire period of the liquidation from 18 November 2013 to 5 January 2015.

This report has been prepared solely to comply with the statutory requirements of Section 94 of the Insolvency Act 1986 and Rule 4.126A of the Insolvency Rules 1986 (as amended). It has not been prepared for use in respect of any other purpose, or to inform any investment decision in relation to any debt or financial interest in the company. Neither the Liquidators nor Baker Tilly Restructuring and Recovery LLP accept any liability whatsoever arising as a result of any decision or action taken or refrained from as a result of information contained in this report.

2. PROGRESS OF THE LIQUIDATION

2.1. Payments to creditors

The Liquidators did not receive any creditor claims following appointment and the advertisement for claims that was placed in both the London Gazette and local newspapers in the area in which the Companies used to trade. No payments have therefore been made to creditors.

2.2 Potential Claim for Compensation for Mis-selling of Interest Rate Hedging Product

As you may be aware, a settlement agreement was recently reached between the Financial Conduct Authority (“FCA”) and certain major banks in relation to the sale of interest rate hedging products. The Liquidators have investigated whether or not the Company was sold a relevant Interest Rate Hedging Product and in this instance, such a product does not appear to have been sold to the Company.

Administration and Planning

In the period since appointment, the Liquidators and their staff have also undertaken the following:

- Statutory filing of appointment documents at Companies House,
- Case planning and strategy,
- Securing the Companies’ statutory books and records,
- File and progress reviews,
- Pre and post-appointment corporation tax issues, including liaising with KPMG regarding applications to HMRC for clearance to close the liquidation,
- Obtaining clearance to close in respect of the pension schemes,
- Liaising with shareholders and directors

3. DISTRIBUTIONS TO SHAREHOLDERS

Details of the distribution made 'in specie' in respect of Albion Distillation Services Limited is shown in Appendix G

No distributions were made in respect of Woodland 4 Limited

4. RECEIPTS AND PAYMENTS SUMMARY

No receipts or payments were made in either liquidation estate, other than the 'in specie' distribution to Albion Distillation Services Limited as set out in Appendix G

VAT Basis

Receipts and payments are shown net of VAT, with any amount due to or from HM Revenue and Customs shown separately.

5. COSTS AND JOINT LIQUIDATORS' REMUNERATION

5.1. Joint Liquidators' Remuneration and Disbursements

Authority for remuneration and disbursements

The Joint Liquidators' remuneration was approved on a time cost basis by the shareholders on 18 November 2013. However, a fixed fee was agreed prior to the liquidation of £6,000 plus VAT and disbursements per Company for post appointment liquidation work for the Companies. Approval was also given to the drawing of disbursements, including Category 2 disbursements. Details of Category 2 Disbursements are attached at Appendix C

We have incurred time costs of £7,288 since the date of our appointment to 11 November 2014 on Albion Distillation Services Limited and time costs of £5,432 for the same period on Woodland 4 Limited

Accordingly, I have now raised final bills of £6,000 plus VAT and disbursements and these are to be paid by Brenntag UK Holding Limited

The total proposed post appointment billings are therefore as follows

	£
Albion Distillation Services Limited	
Joint Liquidators' Post Appointment Fees	6,000 00
Joint Liquidators' Post Appointment Disbursements	635 74
Woodland 4 Limited	
Joint Liquidators' Post Appointment Fees	6,000 00
Joint Liquidators' Post Appointment Disbursements	484 46
Total	13,120 20

If you would like a copy of A Shareholders Guide to Liquidator's Fees, please let me know

Shareholders will recall that at the meeting on 18 November 2013 they also approved the payment of advisory fees in the sum of £2,000 plus VAT per Company to be paid to Baker Tilly Restructuring and Recovery LLP. These fees have also been invoiced to and paid by Brenntag UK Holding Limited

The Joint Liquidators expect to incur further time costs of approximately £3,000 plus VAT in relation to the production of this report, holding the final meeting of members and dealing with statutory and other matters prior to ceasing to act for the Companies. The Joint Liquidators will therefore have unbilled time costs of approximately £5,000 plus VAT. These costs will be written off.

Detailed cost breakdown

Attached to this report are the following Appendices relating to our costs on these Companies

- Appendix B A copy of Baker Tilly Restructuring and Recovery LLP's charging, expenses and disbursements policy statement,
- Appendix C Joint Liquidators' charge out and disbursement rates,
- Appendix D Category 2 disbursements table,
- Appendix F Liquidators' time costs analysis,

Other professional costs

There were no additional professional costs incurred in the Liquidations

6. JOINT LIQUIDATORS' STATEMENT OF EXPENSES

A statement of the expenses incurred during the period for the Companies, is attached at Appendix F. This includes all expenses incurred by the Liquidators in the period of the report irrespective of whether they have been paid or not and may include estimated amounts where actual invoices have not been received.

7. FINAL MEETING AND CLOSURE OF LIQUIDATION

7.1. Final meeting

A notice convening the final meetings of members of the Companies are enclosed with this report, together with a form of proxy. Please note that the meetings are purely a formality and that there is no necessity to attend. The sole purpose of the meetings is to enable the Joint Liquidators' report on the conduct of the winding up to be presented, and to present the Liquidators' final statement of receipts and payments.

7.2. Release of Liquidator

We can advise that our release as Liquidators of the Companies will be effective on the filing of our accounts of the final meetings with the Registrar of Companies

7.3 Dissolution of the Companies

The Companies will be dissolved automatically (cease to exist) three months after we file details of our release with the Registrar of Companies

8. MEMBERS' RIGHT TO INFORMATION AND ABILITY TO CHALLENGE REMUNERATION AND EXPENSES

In accordance with the provisions of Rules 4.49E and 4.148C of the Insolvency Rules 1986 members have a right to request further information about remuneration or expenses and to challenge such remuneration or expenses

A request for further information must be made in writing within 21 days of receipt of this report.

Members of the Companies with at least 10% of the total voting rights of all members having the right to vote at general meetings of each company, or any members with the permission of the court, may apply to court that the remuneration charged, the basis fixed or expenses incurred by the Joint Liquidators are in all the circumstances excessive

Any such challenge must be made no later than eight weeks after receipt of the report which first discloses the charging of remuneration or incurring of the expenses in question

Should you have any further queries please do not hesitate to contact me.



A D Allen
Baker Tilly Restructuring and Recovery LLP
Joint Liquidator

Adrian Allen & Alec Pilmoor are licensed to act as Insolvency Practitioners in the UK by the Institute of Chartered Accountants in England and Wales

Appendix A

COMPANY INFORMATION

Company Name	Albion Distillation Services Limited
Joint Liquidators	Adrian Allen and Alec Pillmoor
Date of Appointment	18 November 2013
Company Number	05262176
Date of Incorporation:	18 October 2004
Trading Name	Albion Distillation Services Limited
Trading Address	King Street, Garston, Liverpool, L19 8EG
Principal Activity	Non Trading Company
Registered Office	Baker Tilly Restructuring and Recovery LLP, 2 Whitehall Quay, Leeds, LS1 4HG Previously Albion House, Green Lane, Rawdon Park, Yeadon, LS19 7XX

Company Name	Woodland 4 Limited
Joint Liquidators	Adrian Allen and Alec Pillmoor
Date of Appointment	18 November 2013
Company Number	00569040
Date of Incorporation:	24 December 1969
Trading Name	Woodland 4 Limited
Trading Address.	Pensnett House Building 74, Second Avenue, Pensnett Trading Estate, Kingswinford, West Midlands, DY6 7PP
Principal Activity	Non Trading Company
Registered Office	Baker Tilly Restructuring and Recovery LLP, 2 Whitehall Quay, Leeds, LS1 4HG Previously Albion House, Green Lane, Rawdon Park, Yeadon, LS19 7XX

BAKER TILLY RESTRUCTURING AND RECOVERY LLP

CHARGING, EXPENSES AND DISBURSEMENTS POLICY STATEMENT

Charging policy

- Partners, directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time
- Work undertaken by cashiers, secretarial and support staff will be or has been charged for separately and such work will not or has not also been charged for as part of the hourly rates charged by partners, directors, managers and administrators
- Time spent by partners and all staff in relation to the insolvency estate is charged to the estate
- Time is recorded in 6-minute units at the rates prevailing at the time the work is done
- The current charge rates for Baker Tilly Restructuring and Recovery LLP Leeds are attached
- Time billed is subject to Value Added Tax at the applicable rate
- It is the office holder's policy to ensure that work undertaken is carried out by the appropriate grade of staff required for each task, having regard to its complexity and the skill and experience actually required to perform it
- Baker Tilly Restructuring and Recovery LLP's charge out rates are reviewed periodically

Expenses and disbursements policy

- Only expenses and disbursements properly incurred in relation to an insolvency estate are re-charged to the insolvency estate
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the insolvency estate require disclosure to members, but do not require members' approval prior to being drawn from the insolvency estate. These are known as "Category 1" disbursements
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) or payments to outside parties that the firm or any associate has an interest in, require the approval of members prior to being drawn from the insolvency estate. These are known as "Category 2" disbursements
- A resolution to consider approving "Category 2" disbursements at the rates prevailing at the time the cost is incurred to Baker Tilly Restructuring and Recovery LLP Leeds will be proposed to the relevant parties responsible for approving remuneration
- General office overheads are not re-charged to the insolvency estate as a disbursement
- Any payments to outside parties in which the office holder or his firm or any associate has an interest will only be made with the approval of the relevant parties responsible for approving remuneration
- Where applicable, expenses and disbursements re-charged to or incurred directly by an insolvency estate are subject to VAT at the applicable rate

Appendix C

BAKER TILLY RESTRUCTURING AND RECOVERY LLP – LEEDS

JOINT LIQUIDATORS' CURRENT CHARGE OUT AND CATEGORY 2 DISBURSEMENT RATES

HOURLY CHARGE OUT RATES		
	Rates at commencement (per hour) £	Current rates (per hour) £
Partner	350-390	350-395
Directors / Associate Directors	230-300	230-300
Manager	265	260
Assistant Managers	180-190	190-200
Administrators	50-185	130
Support staff	110	80-110

“CATEGORY 2” DISBURSEMENT RATES	
Internal room hire	£165
Subsistence	£25 per night (from 3 rd September 2013) £23 per night (up to 2 nd September 2013)
Travel (car)	38p per mile (up to and including 31 March 2010) 40p per mile (from 1 April 2010) 42.5p per mile (from 1 April 2011)
“Tracker” searches	£10 per case

Appendix D

JOINT LIQUIDATORS' CATEGORY 2 DISBURSEMENTS TABLE

Amounts paid or payable to the Office Holder's firm or to any party in which the office holder or his firm or any associate has an interest		
Recipient, Type and Purpose	Paid	Unpaid
	£	£
None incurred		
Total	Nil	Nil

Appendix E

STATEMENT OF EXPENSES INCURRED BY THE JOINT LIQUIDATORS' IN THE PERIOD FROM 18 NOVEMBER 2013 TO 5 JANUARY 2015

Type and Purpose	Incurred in Period
Albion Distillation Services Limited	£
- Statutory Advertising	530 14
- Insolvency Bond	20 00
- Company Search	1 00
Woodland 4 Limited	
- Statutory Advertising	378 86
- Insolvency Bond	20 00
- Company Search	1 00
Total	1,120 20

Albion Distillation Services Limited - In Members Voluntary Liquidation
Time costs analysis for the period 18 November 2013 to 5 January 2015

Appendix F

Hours Spent	Partners	Directors / Associate Directors	Managers	Assistant Managers	Administrators	Assistants & Support Staff	Total Hours	Total Time Costs	Average Rates
Administration and Planning									
Case Management	0.3	0.0	4.3	0.0	16.8	0.0	21.4	£ 3,808.50	177.97
Closure	0.0	0.0	0.5	0.0	0.4	0.0	0.9	£ 199.00	221.11
Director(s)/debtor/bankrupt	0.0	0.0	0.1	0.0	0.8	0.8	1.7	£ 195.00	114.71
Post-appointment - general	0.0	0.0	0.0	0.0	5.9	0.0	5.9	£ 835.00	141.53
Receipts and Payments	0.0	0.0	0.0	0.0	1.7	0.3	2.0	£ 274.50	137.25
Tax Matters	0.0	0.0	1.7	0.0	5.0	0.0	6.7	£ 1,257.00	187.61
Total	0.3	0.0	6.6	0.0	30.6	1.1	38.6	£ 6,569.00	170.18
Realisation of Assets									
Assets - general/other	0.1	0.0	0.0	0.0	0.0	0.0	0.1	£ 39.50	395.00
Total	0.1	0.0	0.0	0.0	0.0	0.0	0.1	£ 39.50	395.00
Creditors									
1st creditors/shareholders meetings and reports	0.0	0.0	1.0	0.0	0.0	0.0	1.0	£ 265.00	265.00
Total	0.0	0.0	1.0	0.0	0.0	0.0	1.0	£ 265.00	265.00
Case Specific Matters - Shareholders									
Shareholders / Members	0.2	0.3	0.3	0.0	0.9	0.0	1.7	£ 414.50	243.82
Total	0.2	0.3	0.3	0.0	0.9	0.0	1.7	£ 414.50	243.82
Total Hours (From Jan 2003)	0.6	0.3	7.9	0.0	31.5	1.1	41.4	£ 7,288.00	176.04
Total Time Cost (From Jan 2003)	£ 235.50	£ 90.00	£ 2,086.00	£ 0.00	£ 4,763.50	£ 113.00	£ 7,288.00		
Total Hours	0.6	0.3	7.9	0.0	31.5	1.1	41.4	£ 7,288.00	176.04
Total Time Cost	£ 235.50	£ 90.00	£ 2,086.00	£ 0.00	£ 4,763.50	£ 113.00	£ 7,288.00		
Average Rates	392.50	300.00	264.05	0.00	151.22	102.73	176.04		

Woodland 4 Limited (in Members Voluntary Liquidation)

Time costs analysis for the period 18 November 2013 to 5 January 2015

Appendix F (cont'd)

Hours Spent	Partners	Directors / Associate Directors	Managers	Assistant Managers	Administrators	Assistants & Support Staff	Total Hours	Total Time Costs	Average Rates
Administration and Planning									
Case Management	0.3	0.0	3.2	0.0	14.3	0.0	17.8	£ 3,112.50	174.86
Closure	0.0	0.0	0.0	0.0	0.3	0.0	0.3	£ 55.50	185.00
Director(s)/debtor/bankrupt	0.0	0.0	0.1	0.0	0.8	0.0	0.9	£ 107.00	118.89
Pension Scheme	0.0	0.0	0.0	0.0	1.3	0.0	1.3	£ 145.00	111.54
Post-appointment - general	0.0	0.0	0.0	0.0	8.6	0.0	8.6	£ 1,240.00	144.19
Receipts and Payments	0.0	0.0	0.0	0.0	0.8	0.3	1.1	£ 108.00	98.18
Tax Matters	0.0	0.2	0.0	0.0	1.8	0.0	2.0	£ 320.00	160.00
Total	0.3	0.2	3.3	0.0	27.9	0.3	32.0	£ 5,088.00	159.00
Creditors									
1st creditors/shareholders meetings and reports	0.0	0.0	1.0	0.0	0.0	0.0	1.0	£ 265.00	265.00
Total	0.0	0.0	1.0	0.0	0.0	0.0	1.0	£ 265.00	265.00
Case Specific Matters - Shareholders									
Shareholders / Members	0.0	0.0	0.3	0.0	0.0	0.0	0.3	£ 79.50	265.00
Total	0.0	0.0	0.3	0.0	0.0	0.0	0.3	£ 79.50	265.00
Total Hours	0.3	0.2	4.6	0.0	27.9	0.3	33.3	£ 5,432.50	163.14
Total Time Cost	£ 117.50	£ 56.00	£ 1,219.00	£ 0.00	£ 4,015.00	£ 25.00	£ 5,432.50		
Average Rates	391.67	280.00	265.00	0.00	143.91	83.33	163.14		

APPENDIX F

JOINT LIQUIDATORS' TIME COST ANALYSIS

a) **Administration and Planning**

This includes dealing with the commencement of the case administration, together with day-to-day case administration duties, maintenance of records and ongoing statutory obligations. These include but are not limited to handling receipts and payments, VAT and Income tax issues, pension queries and general correspondence. Other matters which are required to be dealt with as part of the appointment and which will fall under this heading include case planning and strategy, case reviews, bonding, maintenance and obtaining books and records, general meetings / correspondence, statutory and other advertising, insurance, re-directed mail, and statutory reports.

b) **Investigations**

Where appropriate this will include such matters as investigation of pre-appointment transactions in accordance with the relevant Statement of Insolvency Practice (SIP 2), and the investigation of any potential antecedent transactions such as transactions at under value and preferences which may result in legal action resulting in a recoverable asset.

c) **Realisation of Assets**

This includes dealing with all aspects of the realisation of assets including identifying, securing and insuring assets, and (where applicable), property, business and asset sales, retention of title claims and debt collection. Other matters dealt with during the case administration which will relate to asset realisation may commonly include effecting disclaimers, dealing with landlords, liaising with agents, undertaking inventories, meetings with purchasers / directors, arranging collection of leased assets, obtaining insurance, pursuing antecedent claims identified as part of the investigation work set out above. Details of the specific asset realisation work undertaken on this case are set out in the main body of the report. Asset realisation is considered to be a key aspect of the case administration.

d) **Trading**

Where the business of the company has been traded (by the liquidator(s)) following the appointment our staff will have had to set up accounts with suppliers in order to trade on an ongoing basis. Payments to suppliers and general correspondence with these have been undertaken. Where trading has ceased, accounts will have been closed and final bills paid. Other matters will also have been dealt with in accordance with the usual trading obligations such as dealing with employees and payroll.

e) **Creditors**

Queries from and correspondence with creditors and employees have been necessary aspects of the case administration process. Reports to creditors are also an important part of ongoing matters relating to this aspect of the case.

f) **Case Specific Matters**

Any case specific matters will generally be set out in the body of the report but will commonly include meetings, correspondence and telephone calls relating to specific issues in the case which do not fall into any of the categories set out above and are specific to the case in question. This may include work done in relation to litigation, general advice or other major issues.

Appendix G

TABLES OF CASH AND 'IN SPECIE' DISTRIBUTIONS MADE TO SHAREHOLDERS IN ALBION DISTILLATION SERVICES LIMITED

A Cash Distributions

Date	£ per share
-	Nil

B Distributions made 'in specie'

Date	Asset	Value	Basis of Valuation	To whom distributed and in what proportion
16 09 2014	Debt due from Brenntag UK Holding Limited	£3,552,136	N/A	To members - Brenntag UK Holding Limited

No distributions were made in the liquidation of Woodland 4 Limited.

Appendix H

IN THE MATTER OF THE INSOLVENCY ACT 1986 (AS AMENDED)

AND

IN THE MATTER OF ALBION DISTILLATION SERVICES LIMITED

NOTICE OF FINAL MEETING

NOTICE IS HEREBY GIVEN pursuant to Section 94 of the Insolvency Act 1986 (as amended) that a final meeting of the members of the above named company will be held at the offices of Baker Tilly Restructuring and Recovery LLP, 4th Floor, Springfield House, 76 Wellington Street, Leeds LS1 2AY on 5 January 2015 at 11 00am for the purpose of receiving an account showing the manner in which the winding up has been conducted and the property of the company disposed of, and of hearing any explanation that may be given by the Joint Liquidators and to consider whether the joint liquidators should be released in accordance with Section 173(2)(d) of the Insolvency Act 1986

Proxies to be used at the meeting must be lodged with Baker Tilly Restructuring and Recovery LLP, 4th Floor, Springfield House, 76 Wellington Street, Leeds LS1 2AY no later than 12 noon on the preceding business day

Dated 17 November 2014



A D Allen
Baker Tilly Restructuring and Recovery LLP
Joint Liquidator

Statement of rights under Section 325 Companies Act 2006

A member of a company is entitled to appoint another person as his proxy to exercise all or any of his rights to attend and to speak and vote at a meeting of the company

A member may appoint more than one proxy in relation to a meeting, provided that each proxy is appointed to exercise the rights attached to a different share or shares held by him

A proxy need not be a member of the Company.

ADA\HFB\SHF\PALBION\MVL1000

IN THE MATTER OF THE INSOLVENCY ACT 1986 (AS AMENDED)

AND

IN THE MATTER OF WOODLAND 4 LIMITED

NOTICE OF FINAL MEETINGS

NOTICE IS HEREBY GIVEN pursuant to Section 94 of the Insolvency Act 1986 (as amended) that a final meeting of the members of the above named companies will be held at the offices of Baker Tilly Restructuring and Recovery LLP, 4th Floor, Springfield House, 76 Wellington Street, Leeds LS1 2AY on 5 January 2015 at 11 30am for the purpose of receiving an account showing the manner in which the winding up has been conducted and the property of the company disposed of, and of hearing any explanation that may be given by the Joint Liquidators and to consider whether the joint liquidators should be released in accordance with Section 173(2)(d) of the Insolvency Act 1986

Proxies to be used at the meeting must be lodged with Baker Tilly Restructuring and Recovery LLP, 4th Floor, Springfield House, 76 Wellington Street, Leeds LS1 2AY no later than 12 noon on the preceding business day

Dated 5 January 2015



A D Allen
Baker Tilly Restructuring and Recovery LLP
Joint Liquidator

Statement of rights under Section 325 Companies Act 2006

A member of a company is entitled to appoint another person as his proxy to exercise all or any of his rights to attend and to speak and vote at a meeting of the company

A member may appoint more than one proxy in relation to a meeting, provided that each proxy is appointed to exercise the rights attached to a different share or shares held by him.

A proxy need not be a member of the Company

Rule 8.1

INSOLVENCY ACT 1986

PROXY (MEMBERS' OR CREDITORS' VOLUNTARY WINDING UP)

ALBION DISTILLATION SERVICES LIMITED

(1) Please give full name and address for communication

(1) Name of Member

Address

(2) Please insert name of person (who must be 18 or over) or the "chairman of the meeting" (see note below) If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternatives as well

(2) Name of Proxy Holder

1 _____
2 _____
3 _____

(3) Please delete words in brackets if the proxy holder is only to vote as directed i.e. he has no discretion

I appoint the above person to be my member's proxy-holder at the meeting of members to be held on 5 January 2015 at 11 00am, or at any adjournment of that meeting. The proxy holder is to propose or vote as instructed below (3) (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion)

Voting Instructions for resolutions

1 That the Joint Liquidators be released in accordance with the provision of section 173(2)(d) of the Insolvency Act 1986 as soon as a return of the final meeting is sent to the Registrar of Companies in accordance with Section 94(3) of the Insolvency Act 1986

FOR/AGAINST

* Please delete as appropriate

(4) Any other resolutions which the proxy-holder is to propose or vote in favour of or against should be set out in numbered paragraphs in the space provided below paragraph 1. If more room is required please use the other side of this form

(4) _____

(5) This form must be signed

(5) Signature _____ Date _____

Name in CAPITAL LETTERS _____

(6) Only to be completed if the creditor/contributory has not signed in person

(6) Position with creditor or relationship to creditor or other authority for signature

MVL1010-2010

Remember there may be resolutions on the other side of this form

Rule 8 1

INSOLVENCY ACT 1986

PROXY (MEMBERS' OR CREDITORS' VOLUNTARY WINDING UP)

WOODLAND 4 LIMITED

(1) Please give full name and address for communication

(1) Name of Member

Address

(2) Please insert name of person (who must be 18 or over) or the "chairman of the meeting" (see note below) If you wish to provide for alternative proxy-holders in the circumstances that your first choice is unable to attend please state the name(s) of the alternatives as well

(2) Name of Proxy Holder

1

2

3

(3) Please delete words in brackets if the proxy holder is only to vote as directed i.e. he has no discretion

I appoint the above person to be my member's proxy-holder at the meeting of members to be held on 5 January 2015 at 11 30am , or at any adjournment of that meeting The proxy holder is to propose or vote as instructed below (3) (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion)

Voting Instructions for resolutions

1 That the Joint Liquidators be released in accordance with the provision of section 173(2)(d) of the Insolvency Act 1986 as soon as a return of the final meeting is sent to the Registrar of Companies in accordance with Section 94(3) of the Insolvency Act 1986

FOR/AGAINST

* Please delete as appropriate

(4) Any other resolutions which the proxy-holder is to propose or vote in favour of or against should be set out in numbered paragraphs in the space provided below paragraph 1. If more room is required please use the other side of this form

(4)

(5) This form must be signed

(5) Signature

Date

Name in CAPITAL LETTERS

(6) Only to be completed if the creditor/contributory has not signed in person

(6) Position with creditor or relationship to creditor or other authority for signature