

ANNUAL GENERAL MEETING

Institute of Food Science and Technology

Registered charity number: 1121681
Registered company number: 930776

The Companies Act 2006

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of the Articles of Association, the fifty third Annual General Meeting of the Institute of Food Science and Technology will be held at 17.30pm on **Tuesday 14 March 2017** at:

Room 223, McIntyre House, University College Birmingham, 2 Holland Street, Birmingham B3 1PW

To transact the Ordinary and Special Business of the Company.

AGM AGENDA

1. Apologies for absence
2. Minutes of the fifty second Annual General Meeting held on 16 March 2016 (available on the IFST website or on request) and matters arising therefrom
3. Resolution 1: To receive the Financial Statements of the Company for the period ended 30 September 2016 and the report of the Auditors thereon and to consider the report of the Trustees (available on the IFST website or on request)
4. Resolution 2: To receive the report of the Independent Assessor 2015-16 (available on the IFST website or on request)
5. Resolution 3: To note the election of new Officers:
 - President – David Gregory
 - Honorary Treasurer – Kelvin Thomson
6. Resolution 4: To note the following Trustee appointments:
 - Ailbhe Fallon as Chair of Communications Committee and Trustee
 - Jane-Marie Hawronskyj as Chair of Professional Development Committee and Trustee
7. Resolution 5: To note the re-appointment of Erica Sheward as Chair of Membership Committee for a further term of one year.
8. Resolution 6: To note the re-election of Charles Murray as Independent Assessor
9. Resolution 7: To re-appoint Moore Stephens LLP (formerly Chantrey Vellacott DFK) as Auditors and authorise the Trustees to fix their remuneration
10. Resolution 8: To amend the Articles of Association relating to the Disciplinary Procedures and Code of Professional Conduct

To consider and, if thought fit, to pass the following Special Resolution:

Article 4: Replace 'withdraw' with 'resign' and; after the words, 'until that procedure', insert, 'allows or '.

Article 7: Insert 'and have not given an undertaking not to apply or reapply for membership' after 'resigned'.

SATURDAY



A30 *A67TM7XC* 03/06/2017 #5
COMPANIES HOUSE

11. Resolution 9: To amend the Articles of Association relating to IFST's register post-nominals

To consider and, if thought fit, to pass the following Special Resolution:

Article 2: Insert new clauses 2(c) - 2(e) below:

(c) Register of Professional Food Auditors and Mentors

(i) Members who are registered as Mentors shall be entitled to the exclusive use of the designatory letters 'RFoodM'.

(ii) Members who are registered as Auditors shall be entitled to the exclusive use of the designatory letters 'RFoodAM'.

(d) Register of Food Safety Professionals

(i) Members who are registered as Food Safety Principals shall be entitled to the exclusive use of the designatory letters 'RFoodSP'.

(ii) Members who are registered as Food Safety Managers shall be entitled to the exclusive use of the designatory letters 'RFoodSM'.

(iii) Members who are registered as Food Safety Practitioners shall be entitled to the exclusive use of the designatory letters 'RFoodSPrac'.

(iv) Members who are registered as Food Safety Technicians shall be entitled to the exclusive use of the designatory letters 'RFoodSTech'.

(e) Members who are on the Register of Professional Sensory Scientists shall be entitled to the exclusive use of the designatory letters 'RSensSci'.

12. Resolution 10: To amend the Articles of Association relating to IFST's 'grace period' into line with best practice

To consider and, if thought fit, to pass the following Special Resolution:

Article 5: Insert 'or resignation' after 'death'; insert 'on demand' after 'pay'; insert 'or any other fee due to the Institute' after 'subscription'; delete 'twelve' and replace with 'three'.

13. Resolution 11: To amend the Articles of Association relating to IFST's Board appointments

To consider and, if thought fit, to pass the following Special Resolution:

Article 26 iii: After 'there shall be' add 'none or'.

Article 30 (b): After 'the Board shall' replace 'nominate a candidate' with 'seek nominations from the Institute's professional members and choose the most suitable candidate'.

14. Any other business

31 January 2017

By order of the Board of Trustees

JONATHAN POOLE

Chief Executive (Secretary)

NOTE:

A Form of Proxy is available on the IFST website.

A proxy must be a fully paid up Member or Fellow of the Institute and may be the Chair of the AGM. A proxy may speak and vote on behalf of that member. Proxy Forms must be received not less than 48 hours before the time appointed for holding the meeting. **A Fellow or Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend in his or her place.**

ANNUAL GENERAL MEETING

Institute of Food Science & Technology

WEDNESDAY

A21 *A66M1Y2Y*
17/05/2017 #10
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