Registered no: 924565 Registered as a Charity (no: 249810)

Swansea and Brecon Diocesan Board of Finance Limited

Annual report for the year ended 31 December 1997



Annual report for the year ended 31 December 1997

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Legal and administrative details

The full name of the charity is Swansea and Brecon Diocesan Board of Finance Limited, constituted as an incorporated company limited by guarantee with company registration number 924565 and charity registration number 249810. Details of directors currently holding office, secretary, registered office, auditors and principal bankers are set out below.

Board of Directors

The Rt Rev Dewi Morris Bridges (President) Mr William Vincent Stuart Corbett

(Chairman)

The Ven David Brian James

(Deputy Chairman)

The Very Rev John Harris

Rev Peter John Williams

The Ven Anthony Pierce

Rev Canon Robert John Williams

Rev Jonathan Paul Smith

Mr Michael Denis Jepson

Mr John Ernest Armstrong

Mrs Heather Price

Mr Victor Stuart Batcup

Mr Gwynfor Lewis

Mr Timothy John Parry Davenport

Mr David Arthur Morris

Secretary

Major David Hugh Garlick Thomas

Registered office

8A High Street Brecon LD3 7AL

Registered auditors

Coopers & Lybrand Princess House Princess Way Swansea SA1 5LH

Bankers

Midland Bank plc Portland Street Branch Portland Street Swansea SA1 3DF

Directors' report for the year ended 31 December 1997

The directors have pleasure in submitting their annual report and the audited financial statements of the company for the year ended 31 December 1997.

Legal and administrative details

The legal and administrative details of the company and details of the directors currently holding office, secretary, registered office, auditors and principal bankers are shown on page 1.

The Governing document of the company is the Memorandum and Articles of Association.

The Swansea and Brecon Diocesan Board of Finance Limited ('the Board of Finance') was set up under the provisions of the Constitution of The Church in Wales, Chapter IV, paragraph 16, with the general remit of supporting the ministry and mission of The Church in the Diocese of Swansea and Brecon and further afield as necessary.

The Board of Finance has ex officio members which include the Bishop of the Diocese, senior clergy and Diocesan officers, and one cleric and two lay members elected by each Rural Deanery Conference. In addition the Bishop may nominate up to ten members and the Board of Finance may co-opt up to ten members. The Board of Finance generally meets twice annually, the management of the company being under the direction of a Board of Directors which meets as and when required. There is a small salaried administrative staff.

Principal activities and review of activities for the year

The principal activities of the company are the management of such finances of the Diocese of Swansea and Brecon as are vested in, or are payable to, the Swansea and Brecon Diocesan Board of Finance Limited.

As required by the Constitution of The Church in Wales the Board of Finance has appointed a Diocesan Parsonage Board which is responsible to the Representative Body of The Church in Wales for the care and maintenance of all clergy houses within the Diocese except the Bishop's residence. The Board of Finance manages a Parsonage Maintenance Fund which is financed by annual prescribed contributions from the Board of Finance and from the Representative Body of The Church in Wales.

The most important function of the Board of Finance is to remit quarterly to the Representative Body of The Church in Wales the Diocesan share of the cost of clergy stipends and emoluments. This accounts for 80% of the expenditure of the Board of Finance and is collected from Parochial Church Councils, the contribution of each being determined by the Rural Deanery Conference, in accordance with the Constitution of The Church in Wales. The Board of Finance may also act as an intermediary on other matters related to the Diocesan clergy and their accommodation and provides administrative support to the Diocesan Parsonage and other Boards. This, together with support given to Diocesan activities, accounts for the balance of the expenditure of the Board of Finance.

Principal activities and review of activities for the year (continued)

During the year, and after being in temporary accommodation for nine months, the Board's offices were set up in the newly refurbished Diocesan Centre in the Cathedral Close.

In response to the requirement to place the Board's funds to best advantage the opportunity was taken to transfer to the management of the Swansea and Brecon Diocesan Trust the investments held on behalf of the M N James and the F M Owen Bequests, and those small Legacies and Benefactions which were not already with the Trust. The Board is grateful to the Trust for this assistance.

In addition to the normal activities in pursuance of the functions set out above the Board was responsible for administering the collection of premiums from Church Councils during the first year of the Group Insurance Scheme, and for bringing to a conclusion a five-year inspection programme of all churches in the Diocese vested in the Representative Body of The Church in Wales.

The Board and the Llandaff DBF made substantive contributions to the Llangasty Retreat House Trust during its first year of operation and provided assistance with its administration.

During the year ended 31 December 1997, 94% of the Diocesan Quota was collected from Parochial Church Council's.

Results

Unrestricted Funds

The net movements f	for the	year c	on i	unrestricted	funds	are as	follows:
				**			~ ·

The net movements for the year on amos	illotod lallas ar	c as renome.	
	Net incoming/	Gains on	Total
	(outgoing)	fixed asset	movements
	resources	investments	for the year
	for the year		
	after transfers		
	£	£	£
General Fund Reserve	118,193	-	118,193
General Fund Reserve for future expenditure increase	(31,249)	-	(31,249)
General Fund Reserve for surplus on revaluation of fixed asset investments		15,814	15,814
	86,944	15,814	102,758
Diocesan Fund (includes MRI and Mission) income and expenditure account (see below)	(3,858)	_	(3,858)
Total General and Diocesan Funds	83,086	15,814	98,900

Results (continued)

The Diocesan Fund includes the MRI Fund. The MRI Fund was set up as a separate entity in 1968, with as its objects, Church Preservation, the provision of new Churches and Vicarages in new housing areas, and support generally to the Church overseas. Income from this Fund is made available to support General Fund expenditure for these objectives.

The net incoming resources for the year on the General Funds (see page 3) are stated after including the following transfers from the General Fund income and expenditure account.

An amount of £18, 193 has been transferred to the General Fund Reserve. The transfer to the General Fund Reserve is based on the formula agreed by the Board and related to the retail price index. The transfer to General Fund Reserve is made to secure the real value of the Fund against inflation.

In addition at the 1994 Diocesan Conference the Board was authorised to place in a separate fund any surplus arising from the year's activities after making the transfer to General Fund Reserve. Consequently a "General Fund Reserve for future expenditure increases" has been established. An amount of £68,751 has been placed in such a fund during the year ended 31 December 1997 and this will be utilised in future to offset increases in the Board's expenditure.

At a meeting of the Executive Committee of the Board held on 6 February 1998 it was recommended that £100,000 be transferred from the General Fund Reserve for future expenditure increases to the General Fund Reserve.

Designated Fund

The net movements for the year on the designated fund are as follows:

	Net (outgoing) resources for the year £	Gains/(losses) on fixed asset investments £	Total movements for the year £
Parsonage Maintenance Fund	(50,015)	-	(50,015)

Results (continued)

Restricted Funds

The net movements for the year on restricted funds are as follows:

	Net incoming/ (outgoing) resources for the year	Gains on fixed asset investments	Total movements for the year
	£	£	£
Trust Funds:			
E J Williams Legacy	-	1,087	1,087
M N James Legacy	-	9,990	9,990
F M Owen Bequest	-	25,923	25,923
Legacy and Benefactions Account	-	3,417	3,417
			-
	-	40,417	40,417
	122-12-12-12-12-12-12-12-12-12-12-12-12-	77-24	

Directors

The members of the board of directors are shown on page 1.

There were no appointments or retirements of directors during the year.

Financial statements

The company is a registered charity and so achievements cannot be measured by normal commercial criteria. Accordingly, the Directors consider that it would be inappropriate to present a Profit and Loss Account in one of the formats set out in the Companies Act 1985. Therefore, as permitted by the Companies Act, in order to reflect the special nature of the company's activities, the Directors are of the opinion that it would be more appropriate to present a Statement of Financial Activities.

Charitable status

The board is a registered charity (No 249810) and as such is not subject to United Kingdom taxation.

Auditors

A resolution to reappoint the auditors, Coopers & Lybrand, will be proposed at the annual general meeting.

By order of the board

HINGUTUM -

Secretary Brecon

5 June 1998

Statement of directors' responsibilities for preparing the financial statements

The directors are required by UK company law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the surplus or deficit and total recognised gains or losses of the company for that year.

The directors confirm that appropriate accounting policies have been used and applied consistently, and reasonable and prudent judgements and estimates have been made, in the preparation of the financial statements for the year ended 31 December 1997. The directors also confirm that applicable accounting standards have been followed and that the going concern basis is appropriate.

The directors are responsible for maintaining adequate accounting records, for safeguarding the assets of the company and for taking reasonable steps to prevent and detect fraud and other irregularities.

By order of the board

Myanne

Company Secretary

2 June 1998

Report of the auditors to the members of Swansea & Brecon Diocesan Board of Finance Limited

We have audited the financial statements on pages 8 to 33.

Respective responsibilities of directors and auditors

As described on page 6 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at 31 December 1997 and of its surplus, total recognised gains and losses, and net movements in funds for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Chartered Accountants and Registered Auditors Swansea

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(being a company limited by guarantee and not having a share capital)

Statement of Financial Activities for the year ended 31 December 1997

	Note	Unrestricted Funds £	Designated Fund	Restricted Funds	Total 1997 £	Total 1996 £
Incoming Resources						
Ouota from Parishes	4.1	1,161,997	•	,	1.161.997	1.087.246
Income from Bequests	4.2	11,563	,	•	11,563	8,581
Other income	4.3	9,395	•		9,395	7,236
Investment income	4.4	36, 220	•	18,226	54,446	64,460
Legacies receivable			•	•	•	1,177
Diocesan Board of Finance contribution to Maintenance of Parsonages	17		122,557	•	122,557	116,526
Representative Body contribution to Maintenance of Parsonages	1.1	•	80,930	•	80,930	77,884
Insurance claims	17	•	4,630	•	4,630	6,668
Parochial contributions	17		1,481	•	1,481	•
Grants - Parsonages (Marshall's Charity)	11		18,415	•	18,415	3,500
Miscellaneous	17		55	ı	55	84
Total Incoming Resources		1.219.175	228.068	18.226	1.465.469	1 373 362
D						
Resources Expended						
Direct charitable expenditure:						
Maintenance of the Ordained Ministry	5.1	(870, 371)	•	•	(870, 371)	(838,541)
Diocesan Council for Ministry	5.2	(20, 123)			(20, 123)	(14,903)
Diocesan Council for Mission	5.3	(71,007)			(71,007)	(58,404)
Diocesan Council for Christian Education	5.4	(13,970)		•	(13, 970)	(10,568)
Diocesan and General Grants	5.5	(44,966)	•	(18, 226)	(63, 192)	(51,435)
Maintenance of Parsonages	5.6	•	(278,083)	•	(278,083)	(144,638)
Diocesan Expenses	5.9	(54, 191)		•	(54, 191)	(81,326)
Diocesan Housing Loan Interest	5.10	(1,509)	•	•	(1,509)	(1,514)
Other evnandime.		(1,076,137)	(278, 083)	(18, 226)	(1,372,446)	(1,201,329)
Management and administration of the company	5.11	(59,952)	•	٠	(59,952)	(57,950)
Total Resources Expended		(1,136,089)	(278, 083)	(18, 226)	(1, 432, 398)	(1,259,279)
Surplus/(deficit) for the year before other recognised gains and losses (see page 9)		83,086	(50,015)	•	33,071	114,083

Defing a company limited by guarantee and not having a share capital)

Statement of Financial Activities for the year ended 31 December 1997 (continued)

	Note	Unrestricted Funds	Designated Fund	Restricted Funds	Total 1997	Total 1996
		પ	બર	ધ્ય	ધ્ય	ધ્ય
Surplus/(deficit) for the year before other recognised gains and losses (see page 8)		83,086	(50, 015)	•	33,071	114,083
Other Recognised Gains and Losses Gains/(losses) on investments	15	15,814	•	40,417	56, 231	(3,917)
Net movements in funds for the year		98,900	(50,015)	40,417	89,302	110,166
Balances brought forward at 1 January 1997	15	684,134	97,763	309,130	1,091,027	980,861
Balances carried forward at 31 December 1997	15	783,034	47,748	349,547	1,180,329	1,091,027

The net movement in funds for the year and previous year stated above arose entirely from continuing operations. There are no recognised gains and losses for the year and previous year other than included in the above Statement of Financial Activities, therefore no separate statement of total recognised gains and losses has been presented. The surplus/(deficit) for the year before other recognised gains and losses represents net incoming/(outgoing) resources for the year.

The notes on pages 12 to 33 form part of these accounts.

Summary Income and expenditure account for the year ended 31 December 1997

	1997	1996
		£
Total income of continuing operations	1,465,469	1,372,185
Total expenditure of continuing operations	(1,432,398)	(1,259,279)
Net income for the year before investment asset disposals	33,071	112,906
(Loss) on disposal of fixed asset investments	-	(3,022)
Net Income for the year	33,071	109,884

Total income comprises £1,219,175 (1996: £1,148,666) for unrestricted funds, £228,068 (1996: £204,662) for designated fund and £18,226 (1996: £18,857) for restricted funds. A detailed analysis of income by source is provided in the Statement of Financial Activities on pages 8 and 9.

Detailed analyses of the expenditure are provided in the Statement of Financial Activities and in Notes 5.1 to 5.12 on pages 15 to 19.

The Summary Income and Expenditure Account is derived from the Statement of Financial Activities on pages 8 and 9 which, together with the notes to the accounts on pages 12 to 33, provides full information on the movements during the year on all the funds of the company.

The Summary Income and Expenditure Account is presented in order to comply with the requirements of FRS 3 'Reporting Financial Performance'.

Balance sheet at 31 December 1997

	Notes	1997 £	1996 £
Fixed assets			
Investments	7	605,540	501,123
Current assets			
Debtors: due within one year	8	292,871	182,123
: after more than one year	9	511,957	326,304
Money market deposits	10	100,000	100,000
Building society deposits	11	-	8,253
Bank balances	12	287,971	377,962
Current liabilities anditous amounts falling days		1,192,799	994,642
Current liabilities - creditors: amounts falling due within one year	13	(133,688)	(113,512)
Net current assets		1,059,111	881,130
Total assets less current liabilities		1,664,651	1,382,253
Creditors: amounts falling due after more than one year	14	(484, 322)	(291,226)
Net assets		1,180,329	1,091,027
Income Funds			
Unrestricted funds	15	783,034	684 124
Designated funds	15	47,748	684,134 97,763
Restricted funds	15	349,547	309,130
		1,180,329	1,091,027
			

The financial statements on pages 8 to 33 were approved on $2 \frac{1998}{1998}$ and were signed by:

Chairman

Director

Notes to the financial statements for the year ended 31 December 1997

1 Principal accounting policies

The financial statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom, and in compliance with the Statement of Recommended Practice (Accounting by Charities). A summary of the more important accounting policies is set out below.

Basis of accounting

The financial statements have been prepared in accordance with the historical cost convention modified by the revaluation of certain fixed assets.

Statement of Financial Activities

In accordance with the Statement of Recommended Practice (Accounting by Charities), a Statement of Financial Activities has been included in the financial statements on pages 8 and 9, as the primary analysis of the result of the company's activities during the year.

Investments

In accordance with the SORP, investments are valued at market value or at the directors' best estimate of market value at the balance sheet date, with gains or losses on revaluation being included in the Statement of Financial Activities.

Income

Income is accounted for on an accruals basis, except for income from donations which is accounted for when received. Legacies are credited to the Statement of Financial Activities and bequests in the form of investments are included at their estimated value at the time of receipt.

2 Cash flow Statement

The company qualifies as a small company under the Companies Act 1985. It has therefore taken advantage of the exemption in FRS1 "Cash flow Statements" and has not prepared a cash flow statement.

3 Turnover

The company does not undertake trading on its own account. The activity of the company is the management of such finances of the Diocese of Swansea and Brecon as are vested in, or are payable to the company.

4 Incoming Resources

4.1	Quota from Parishes	199 7 £	1996 £
	Thursday at 1 E 1		
	Unrestricted funds Quota assessed by DBF	1,161,997	1 007 246
	the state of DD.	1,101,997	1,087,246
	Quota contribution receivable during the year comprises:		
	Total contributions received in 1997	1,124,459	1,122,151
	Less received in 1997 for 1996	(31,740)	(66,634)
	Add received in 1996 for 1997	80	69
	Less received in 1997 for 1998 Owing at 31 December 1997	(254)	(80)
	Owing at 31 December 1997	69,452	31,740
	Income from Quota - General Fund	1,161,997	1,087,246
4.2	Income from Pogweste	1997	1996
7.2	Income from Bequests	£	£
	Unrestricted funds		
	F M Owen Bequest	10,391	7,306
	Miss B Duncan trust	4	4
	Col Sir J J Jones' benefaction	172	172
	Mrs M F Saunders' bequest Mr P V Morgan bequest	5	5
	Mr T Williams' bequest	40 28	43
	Miss H S Gillam bequest	6	28 6
	Mr W Turpin bequest	4	4
	Miss E A James' bequest	18	18
	Bishop Williamson's bequest	282	369
	Mr C G Bellingham gift	111	145
	E J Williams' legacy	-	(46)
	G M Williams' gift Mr C E Cleeves' legacy	301	313
	Bishop Williamson's training bequest	66 130	67
	Other	130 5	140 7
			
		11,563	8,581
		====	
		1997	1996
4.3	Other income	£	£
		a .	£
	Unrestricted funds Religious Education Council:		
	Arthur Beckwith legacy income	29	30
	Miscellaneous	6	6
	Special distribution from the Ecclesiastical Insurance Group	9,360	7 200
	•		7,200
		9,395	7,236

4 Incoming Resources (continued)

4.4	Investment income	1997	1996
		£	£
	Unrestricted funds		
	Income from fixed asset investments		
	Stock interest:		
	10.5% Treasury Stock 1999	•	4,281
	10% Treasury Stock 2001	2,183	2,183
	10% Treasury Stock 2003	1,949	1,949
	10.25% Conversion Stock 1999	-	1,716
	9.75% Exchequer Stock 1998	-	797
	10% Treasury Stock 2001	612	612
	9.75% Treasury Stock 2002	604	604
	8.5% Treasury Stock 2007	568	568
	8% Treasury Stock 2009	829	829
	7.75% Treasury Stock		
	2012/15	852	852
	8.5% Treasury Stock 2007	858	858
	8% Treasury Stock 2009	3,689	3,689
	7.25% Treasury Stock 1998	# , 0 0 x	828
	8% Treasury Stock 2002/06	871	871
	7% Treasury Stock 2001	742	742
	·		
		13,757	21,379
	Representative Body Common Investment	,,	21,077
	Fund income	1,435	1,542
	National Savings Deposit Bond interest	333	332
	National Savings Income Bond interest	306	339
	COIF Fixed Interest Shares	3,254	7,387
			
		19,085	30,979
	Other investment income		
	Interest on money market deposits	5,575	2,438
	Bank interest	11,133	8,637
	Interest on Parish loans	54	66
	Interest on Diocesan loans	373	3,483
	Total Unrestricted funds	36,220	45,603
	Dogwisted for Ja		
	Restricted funds		
	Interest receivable:		
	E J Williams legacy	443	422
	M N James legacy	3,166	2,510
	F M Owen bequest	14,617	15,925
	Total Restricted funds	18,226	18,857
	Investment income (total)	54,446	64,460
	· •		

5 Resources	Expended
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5	Resources Expended		
	1	1997	1996
5.1	Maintenance of the Ordained Ministry	£	£
	Unrestricted Funds		
	Representative Body of The Church in Wales:		
	Maintenance of Ministry Fund	709,675	679,293
	Parsonage Maintenance Fund	122,557	119,026
	Death in service insurance	11,204	10,912
	Council tax	26,935	29,310
		870,371	838,541
		====	
5.2	Diocesan Council for Ministry		
	Unrestricted Funds		
	Ordinands Training (see also note 5.7)	14,584	8,424
	In service training	1,026	1,412
	Post ordination training	354	419
	Readers' Association	500	500
	Rural Life Adviser	159	126
	Clergy School	3,500	3,500
	Ministerial Review Scheme	-	522
		20,123	14,903
5.3	Diocesan Council for Mission		
	Unresticted Funds		
	Mission and Evangelism	1,450	1,110
	Christian Stewardship	383	317
	Social Responsibility	20,314	18,175
	The Church Worldwide (including mission donations)	14,436	13,765
	Officers' expenses	4,002	3,108
	Communications	8,864	5,383
		49,449	41 950
	Stewardship Office	•	41,858
	Signarding Circu	21,558	16,546
		71,007	58,404
5.4	Diocesan Council for Christian Education		
	Unrestricted Funds		
	Church Schools and Religious Education	2,119	1,366
	Children and Sunday Schools	3,184	2,152
	Youth and Youth Camp	10,111	9,059
	Miscellaneous expenditure	60	18
	Officers' expenses	1,796	1,322
	University chaplain's expenses	1,100	1,151
		18,370	15,068
	Less: Grant from Diocesan Trust	(4,400)	(4,500)
			·
		13,970	10,568

5 Resources Expended (continued)

		1997	1996
5.5	Diocesan and General Grants	£	£
	Unrestricted funds		
	Diocesan grants:		
	Bishop's Fund	3,000	2,750
	Brecon Cathedral	7,000	6,750
	Church Repair Grants	1,750	500
	Parish Mission Grants	3,000	3,000
	Cathedral Appeal (see also Notes 8 and 9)	7,143	7,143
	Quota Fund	•	15,628
	Diocesan Centre	1,804	-
	Insurance Assistance	2,144	_
		25,841	35,771
	Other grants:		
	Llangasty Retreat House	14,000	
	St Michael's College, Llandaff	2,000	2,000
	Incorporated Church Building Society	175	150
	Historic Churches Preservation Trust	175	150
	Corporation of the Sons of the Clergy	175	150
	St Luke's Nursing Home	800	775
	Royal School of Church Music	400	325
	Corymeela	50	-
	Friends of Young Disabled	100	-
		 17	2 550
		17,875	3,550
	Diocesan Fund Grants:		
	Church Army	-	100
	Anglican Centre in Rome	1,000	-
	Churches Broadcasting Council	250	
)		1,250	100
	Total Unrestricted funds	44,966	39,421
	Dogwieted Funds		
	Restricted Funds Grants:		
	F M Owen Bequest	10,391	7,306
	Other trust income payable	7,835	4,708
	Total Restricted Funds	18,226	12,014
	Total Diocesan and General Grants	63,192	51,435
			-

5	Resources Expended (continued)		
	- , , , ,	1997	1996
5.6	Maintenance of Parsonages	£	£
	Designated Fund		
	Brecon Parsonages	101,216	55,346
	Gower Parsonages	126,665	68,245
	Central heating maintenance and electrical testing	8,190	6,152
		236,071	129,743
	Grant - Deanery/Canonry	25,000	-
	Diocesan Board of Finance	7,500	7,500
	Secretarial services	5,268	5,231
	Recruitment	1,656	-
	Miscellaneous	2,588	2,164 ———
		278,083	144,638
			
5.7	Ordinands' Training		
	Unrestricted Funds		
	Bursaries and Grants to Ordinands	10,391	10,321
	Contribution - Diocese of Monmouth	•	(5,271)
		10,391	5,050
	Vacations and calcation.		
	Vocations and selection:	202	200
	Selection Board expenses Travel	282	329
	II avei		127 ———
		412	456
	Ordinands' allowances and expenses:		
	Removals	728	
	10/10/10/		
	Miscellaneous:		
	Warden's expenses of office	85	-
	Secretarial expenses	1,147	682
	Robe allowance	1,500	1,800
	Administration	250	250
	Other expenses	71	186
		3,053	2,918
		14,584	8,424

The Bursaries and Grants to Ordinands amounting to £10,391 for the year ended 31 December 1997, have been financed by income from the F M Owen Bequest (see Note 4.2 on page 13).

5 Resources Expended (continued)

5.8 Widows, Orphans and Dependants Society

There were no calls on this account during the year ended 31 December 1997 or during the previous year.

5.9 Diocesan	Expenses
--------------	----------

5.10

5.11

Diocesan Expenses		
-	1997	1996
	£	£
Unrestricted Funds		
Diocesan Conference and Elections	1,218	1,263
Newsletters and Diocesan Directory	2,758	1,759
Rural Deans' expenses of office	1,189	1,250
Quinquennial Inspections	17,728	17,227
Grants to Resource Centres	4,000	12,500
Diocesan Festival	1,000	2,500
Essential Repairs at Cathedral Close	22,842	42,000
Representative Body Loan Interest	64	90
Churches Committee Expenses	•	20
General Expenditure	502	383
Contingency Expenditure	2,890	2,334
	54,191	81,326
Diocesan Housing Loan Interest		
Unrestricted funds Interest on Curate's house loan for University College chaplain	1,509	1,514
Management and administration of the company		
Unrestricted Funds General and Diocesan Funds administration Salaries including pensions and pension scheme		
contributions (see also note 5.12)	47,483	42,321
Accounts consultancy	4,430	4,305
Office expenses (incl accommodation)	11,510	6,951
Audit fee	2,000	1,500
Company expenses	3,529	3,611
Office moving costs	-	8,262
	68,952	66,950
Less: Contributions from Diocesan organisations	(9,000)	(9,000)

59,952

57,950

5 Resources Expended (continued)

5.12 Salaries including pensions and pension scheme contributions

Salaries including pensions and pension scheme contributions comprise:

	1997	1996
	£	£
Salaries	95,505	64,962
Social security costs	6,758	4,223
	102,263	69,185
Pensions	1,550	3,350
Pension scheme contributions	9,134	4,206
	112,947	76,741

Total salaries and related costs are charged to the Statement of Financial Activities as follows:

	1997	1996
	£	£
Management and administration	43,990	38,477
Parsonage Maintenance expenditure	4,759	3,697
Diocesan Officers - Education	8,592	7,169
Diocesan Officers - Mission	27,484	15,998
Resource Centres & DAC Secretaries	17,438	3,844
	102,263	69,185
	====	====

Salaries include £Nil (1996: £Nil) in respect of directors' remuneration for the period of office.

Pension scheme contributions of £9,134 (1996: £4,206) represent defined contributions payable by the company to funds, the assets of which are held separately from those of the company. At 31 December 1997 £5,676 (1996: £515) of the contributions were unpaid.

No employee earned £40,000 per annum or more.

The average weekly number of persons employed during the year was 7 (1996: 5).

6 Management of restricted funds

During the year the management of the restricted trust funds was passed to the Swansea and Brecon Diocesan Trust.

7 Fixed asset investments

	Listed	Other	Total
	investments	investments	investments
Cost or valuation	£	£	£
At 1 January 1996	419,605	81,518	501 122
Additions	419,005	301,367	501,123 301,367
Disposals	(251,057)	501,507	(251,057)
Surplus on revaluation	9,726	44,381	54,107
At 31 December 1997	178,274	427,266	605,540
4			
Amounts written off			
At 1 January 1997 and 31 December 1997			
and 31 December 1997			
Book and market value			
At 31 December 1997	178,274	427,266	605,540
At 31 December 1996	419,605	81,518	501,123
			
	Listed	Other	Total
	investments	investments	investments
	£	£	£
Book value at 31 December 1997 comprises:			
Unrestricted funds	178,274	84,952	263,226
Restricted funds	-	342,314	342,314
	150 254	425.266	
	178,274	427,266	605,540
	Listed	Other	Total
	investments	investments	investments
	£	£	£
Book value at 31 December 1996 comprises:	470 710		
Unrestricted funds	168,548	78,541	247,089
Restricted funds	251,057	2,977	254,034
	419,605	81,518	501,123
		01,510	=====
			_

7 Fixed asset investments (continued) - Listed investments

/ Pixeu asset investinents	Continuen) - Listeu	HILLESTHEHER	,
	Book	Book		
	value	value	Cost	Cost
	1997	1996	1997	1996
General and Diocesan Funds	£	£	£	£
(unrestricted funds)	~	dec	~	<i>d</i> -
·				
General Fund	44 501	02 001	*0.000	20, 000
£21,827 10% Treasury Stock 2001	23,791	23,921	20,000	20,000
£19,489 10% Treasury Stock 2003	22,607	22,108	19,689	19,689
£6,119 10% Treasury Stock 2001	6,670	6,706	6,275	6,275
£6,194 9.75% Treasury Stock 2002	6,937	6,858	6,275	6,275
£6,688 8.5% Treasury Stock 2007	7,691	7,143	6,275	6,275
£10,357 8% Treasury Stock 2009	11,807	10,690	10,040	10,040
£10,997 7.75% Treasury Stock 2012/15	12,454	11,110	10,040	10,040
£10,095 8.5% Treasury Stock 2007	11,609	10,782	10,040	10,040
•			-	
£46,112 8% Treasury Stock 2009	52,568	47,596	50,000	50,000
£10,135 8% Treasury Stock 2002/06	10,642	10,375	10,000	10,000
£10,604 7% Treasury Stock 2001	10,710	10,491	10,000	10,000
£750 8% Treasury Stock 2002/06	788	768	753	753
General and Diocesan Funds (total)	178,274	168,548	159,387	159,387
Legacy and Benefactions Account and			-	
Trust Funds (restricted funds)				
Trust Fund - Margaret Nest James legacy:				
375 BAT Industries plc 25p ord shares	-	1,817	-	1,684
1,000 BTR plc 25p ordinary shares	_	2,840	_	1,770
200 British Telecom plc 25p ord shares	_	789	_	496
	-	10)	-	470
150 Imperial Chemical Industries plc £1				
stock units/150 Zeneca Group plc 25p		2 (21		4 00#
ordinary shares	-	3,624	-	1,887
110 Lloyds TSB Group plc 25p ordinary				
shares	-	474	-	86
425 Unilever plc 5p ordinary shares	-	6,020	-	2,238
50 Marling Industries plc 10p ord shares	•	6	-	65
3,100 units in Murray Johnstone Unit				
Trust Olympiad Fund	_	2,400	_	1,528
4,165 income units in Lloyds Bank Extra		2, 100		1,520
Income Unit Trust		12 710		7.064
	•	12,718	-	7,964
Trust Fund - F M Owen Bequest:		05 554		25.000
£26, 134 6% Treasury Stock 1999	-	25,554	•	25,000
£25,323 7% Treasury Stock 2001	•	25,054	•	25,000
£24,404 8% Treasury Stock 2003	•	25,182	•	25,000
£26,701 6.75% Treasury Stock 2004	-	25,649	-	25,000
£65,550 (1996: £65,550) 7.75% Treasury				
Stock 2006	•	66,533	-	65,000
£25,303 8% Treasury Stock 2009	-	26,117	_	25,000
£25,468 8% Treasury Stock 2013	_	26,280	_	25,000
225,460 070 Headily Stock 2015				
Legacy and Benefactions Account and				
Trust Funds (total)	-	251,057	-	232,718
• •		<u> </u>		
Fixed asset listed investments (total)	178,274	419,605	159,387	392,105
. ,			-	

7 Fixed asset investments (continued) - Other investments

	Book	Book		
	value	value	Cost	Cost
	1997	1996	1997	1996
·	£	£	£	£
General and Diocesan Funds				
(unrestricted funds)				
General Fund				
4,735 (1996: 4,735) Representative Body				
Common Investment Fund Units	29,447	25,522	19,000	19,000
33,489.36 (1996: 33,489.36) Charities				
Official Investment Fund Fixed Interest				
Units	44,618	42,465	42,750	42,750
National Savings Deposit Bond	5,887	5,554	5,887	5,554
				
	79,952	73,541	67,637	67,304
Diocesan Fund				
National Savings Income Bond	5,000	5,000	5,000	5,000
Consuel and Disassen Funds (total)	84,952	78,541	72,637	72,304
General and Diocesan Funds (total)		70,541		
Legacy and Benefactions Account				
and Trust Funds (restricted funds)				
Investments held by Swansea				
and Brecon Diocesan Trust	342,314	2,977	304,011	2,977
				
Fixed asset other investments (total)	427,266	81,518	376,648	75,281
				-

8 Debtors due within one year

·	1997	1996
	£	£
Unrestricted Funds:		
General and Diocesan Funds	292,871	182,123
Designated Fund:		
Parsonage Maintenance Fund	47,748	97,763
Restricted Funds:		
Legacy and Benefactions Account and Trust Funds	7,232	36,695
	347,851	316,581
Less: Due from one fund to another:	(54, 980)	(134, 458)
Less: Due nom one fund to another.	(54,700)	(154,450)
	292,871	182,123

The amounts due from the General Fund to the Parsonage Maintenance Fund and the Legacy and Benefactions Account and Trust Funds at 31 December 1997 and the previous balance sheet date are shown in Note 13 on page 27.

	1997	1996
	£	£
General and Diocesan Funds (unrestricted funds)		
General Fund:		
Parochial quotas	69,452	31,740
Group Insurance Scheme	5,682	-
Interest on loans	4,424	7,228
Loans - Cathedral Appeal (see Note 9)	-	10,000
Advance contributions to Cathedral Appeal (see Note 9)	7,143	7,143
Parochial loans	30,529	30,529
Bank interest and Charities Investment Fund income	1,268	1,986
Advance to fund Canonry/Deanery Expenditure at Brecon		
Cathedral Close (see Note on page 24)	65,911	99,495
Advance to fund St Barnabas Expenditure (see Note on page 24)	102,040	5,773
Due from Llandaff DBF re: Llangasty Retreat House	6,956	-
Trust Fund Income held by Diocesan Trust	8,160	-
Tax due	1,908	637
Miscellaneous	19,282	17,447
Provision for doubtful debts	(30,000)	(30,000)
	292,755	181,978
Diocesan Fund:		
Interest on loans	116	145
General and Diocesan Funds (total)	292,871	182,123
Parsonage Maintenance Fund (designated fund)		
Due from General Fund	47,748	97,763
Legacy and Benefactions Account and Trust Funds (restricted funds)		
Due from General Fund	7,232	36,695

8 Debtors due within one year (continued)

General and Diocesan Funds (unrestricted funds)

Advance to fund Canonry/Deanery Expenditure at Brecon Cathedral Close

During the year the Board contributed to the major work of refurbishing the historic secular buildings in the Cathedral Close at Brecon. Essential repairs expenditure of £22,842 (1996: £42,000) is charged to the Statement of Financial Activities during the year (see Note 5.9 on page 18). At the balance sheet date, 31 December 1997, the Board had also advanced an amount of £65,911 (1996: £99,495) to assist with the funding of other expenditure.

Subsequent to the balance sheet date, when funding from other sources became available, an amount of £3,076 was refunded to the Board. During the current financial year ending 31 December 1998, as funding from other sources becomes available, the Board expect the balance of the advances made prior to 31 December 1997 to be refunded.

Advance to fund St Barnabas Expenditure

During the year the Board assisted with the refurbishment work at St Barnabas. At the balance sheet date, 31 December 1997, the Board had advanced an amount of £102,040 (1996: £5,773) to assist with the funding of this expenditure. The Board expect the amount advanced to be funded from other sources during the year ending 31 December 1998. The terms for the funding of this expenditure are currently under negotiation.

9 Debtors due after more than one year

j jobbold and alter more than the	1997	1996
	£	Ē
General and Diocesan Funds (unrestricted funds)		
General Fund:		
Representative Body of The Church in Wales loans:		
Parishes	27,801	39,502
Retired clergy housing	413,396	208,599
	441,197	248,101
Curate's house for University chaplain	54,325	54,325
	495,522	302,426
Advance contributions to Cathedral Appeal (see page 25)	14,285	21,428
	509,807	323,854
Diocesan Fund:		
Loans to parishes	2,150	2,450
General and Diocesan Funds (total)	511,957	326,304
·		

9 Debtors due after more than one year (continued)

Loans - Cathedral Appeal

The Board advanced loans to the Cathedral Appeal. The loans were repayable as follows:

	1997 £	1996 £
Within one year from the balance sheet date	<u> </u>	10,000

Interest was payable on the loans as follows:

6% per annum on the first £50,000 8% per annum on sums over £50,000

The loan was repaid in full during the year ended 31 December 1997.

Advance contributions to Cathedral Appeal

The Board has undertaken to make contributions to the Cathedral Appeal totalling £50,000 over the 7 year period commencing during the year ended 31 December 1994 and ending during the year ending 31 December 2000.

Amounts of £7,143 have been charged to the income and expenditure account during each of the years ended 31 December 1994 to 31 December 1997 inclusive (see note 5.5 on page 16). The contributions for the remaining three accounting periods have been advanced to the Cathedral Appeal. Advance contributions carried forward at 31 December 1997 amount in total to £21,428 (1996: £28,571) of which £14,285 (1996: £21,428) is in respect of periods more than one year from the balance sheet date.

10 Money market deposits

	1997	1996
	£	£
General and Diocesan Funds (unrestricted funds)		
General Fund Money Market Deposit	100,000	100,000
, and the second		

11 Building society deposits

Legacy and Benefactions Account and Trust Funds (restricted funds) Principality Building Society	<u>-</u>	8,253
12 Bank balances		
	1997 £	1996 £
General and Diocesan Funds (unrestricted funds)		
General Fund: Midland Bank plc National Savings Bank	236,258 3,346	318,848 3,177
	239,604	322,025
Diocesan Fund: TSB Group	313 48,054	313 45,485
National Savings Bank	48,367	45,798
General and Diocesan Funds (total)	287,971	367,823
Legacy and Benefactions Account and Trust Funds (restricted funds) National Savings Bank	·	10,139
	287,971	377,962
Bank balances comprise: Midland Bank Moneymaster Account TSB Managed Fund Account NSB Investment Accounts Midland Bank Premium Business Account	98,695 313 51,400 113,538	145,629 313 58,801 112,436
Midland Bank Current Account	263,946 24,025 287,971	317,179 60,783 377,962

13 Creditors: amounts falling due within one year

	1997 £	1996 £
General and Diocesan Funds (unrestricted funds)	188,668	247,970
Less: Due to Parsonage Maintenance Fund (designated fund - see note 8 on page 23) Less: Due to Legacy and Benefactions Account and Trust Funds	(47,748)	(97,763)
(restricted funds)	(7,232)	(36,695)
	133,688	113,512
	1997	1996
Creditors falling due within one year comprise:	£	£
General and Diocesan Funds (unrestricted funds) General Fund:		
Representative Body of The Church in Wales	4,285	6,253
Quota contributions received in advance	254	80
Quota Assistance Fund	23,535	23,535
Diocesan Advisory Committee Fund	13,370	12,825
Parsonage Maintenance/Improvement Fund	6,523	6,620
Other creditors	46,494	50,484
Quinquennial Inspections	6,771	5,947
Eastmoor Resource Centre	15 563	42 7,726
Trust income payable	15,562	36,695
Due to Legacy and Benefactions Account and Trust Funds	7,232	97,763
Parsonage Maintenance Fund (Note 8 page 23) Glantawe Youth Initiative	47,748 16,894	71,103
	188,668	247,970

14 Creditors: amounts falling due after more than one year

	1997	1996
	£	£
General and Diocesan Funds (unrestricted funds)		
General Fund:		
Loans from the Representative Body of The Church in Wales:		
General Loan Fund at 8%	20,600	30,802
Curates Houses Loans at 3.5%	7,201	8,700
Houses for retired clergy:		c1 100
Provincial Loan Fund at 6%	116,200	61,403
Equity linked loan - interest free	297,196	147,196
	441,197	248,101
Curate's House Loan at 3.5% for University	10 105	42 125
College chaplain	43,125	43,125
	484,322	291,226

Loans due to the Representative Body of The Church in Wales amounting to £441, 197 (1996: £248, 101) are represented by loans of equivalent amounts granted to Parishes and for Retired clergy housing. These loans are included in debtors falling due after more than one year (see Note 9).

Interest at the rates shown above is payable by the recipients of the respective loans, and is paid to the Representative Body of The Church in Wales.

There are no specific terms for the repayment after more than one year of the loans due to the Representative Body of The Church in Wales.

15 Accumulated Fund balances

	Accumulated fund balances at a 1.1.1997	(deficit) for the year after transfers and before gains/(losses) on fixed asset	Gains/(losses) on fixed asset investments	Accumulated fund balances at 31.12.1997
	£	investments £	£	£
Unrestricted Funds General and Diocesan Funds General Fund Reserve	391,716	118,193	-	509,909
General Fund Reserve for future expenditure increases	163,377	(31,249)	•	132,128
General Fund Reserve for surplus on revaluation of fixed asset investments	15,388	-	15,814	31,202
Diocesan Fund income and expenditure account (see note 16)	113,653	(3,858)		109,795
Total General and Diocesan Funds (unrestricted funds)	684,134	83,086	15,814	783,034
Designated Fund Parsonage Maintenance Fund (see note 17)	97,763	(50,015)	- 	47,748
Restricted Funds Legacy and Benefactions Account and Trust Funds (see below)	309,130		40,417	349,547
Total Funds	1,091,027	33,071	56,231	1,180,329
Legacy and Benefactions Account and Trust Funds accumulated balances comprise:	£	<u></u>	£	£
E J Williams Legacy M N James Legacy F M Owen Bequest Others	8,991 58,538 231,391 10,210	} 	1,087 9,990 25,923 3,417	68,528 257,314
	309,130) .	40,417	349,547

Surplus/(deficit) for the year on General Funds are stated after including transfers made during the year from the General Fund income and expenditure account.

Details of the transfers made during the year are set out on page 30.

15 Accumulated Fund balances (continued)

Transfers from the General Fund income and expenditure account during the year ended 31 December 1997 comprise:

General Fund Reserve for future expenditure increases

At the 1994 Diocesan Conference the Board was authorised to place in a separate fund any surplus arising from the year's activities after making the transfer to General Fund Reserve. Consequently a "General Fund Reserve for future expenditure increases" has been established. An amount of £68,751 (1996: £41,551) has been transferred from the General Fund income and expenditure account and placed in such a fund during the year ended 31 December 1997 and this will be utilised in future to offset increases in the Board's expenditure.

General Fund Reserve

An amount of £18,193 (1996: £11,943) has been transferred out of the surplus for the year on the General Fund income and expenditure account and placed in the General Fund Reserve. This transfer to the General Fund Reserve is based on the formula agreed by the Board and related to the retail price index. The transfer to General Fund Reserve is made to secure the real value of the Fund against inflation.

In addition an amount of £100,000 (1996: £Nil) has been transferred from the General Fund Reserve for future expenditure increases to the General Fund Reserve in accordance with the recommendation of the Executive Committee of the Board at a meeting held on 6 February 1998.

15 Accumulated Fund balances (continued)

Accumulated Fund balances include the following unrealised surpluses on revaluation of fixed asset investments.

	Unrealised surplus on revaluation of fixed asset investment at 1.1.97	Movements during the year	Unrealised surplus on revaluation of fixed asset investments at 31.12.97 £
Unrestricted Funds			
General and Diocesan Funds			
General Fund Reserve for surplus on revaluation of fixed asset investments	15,388	15,814	31,202
Restricted Funds			
Legacy and Benefactions Account and Trust	10.240	19,954	38,303
Funds (see below)	18,349	———	
Total Funds	33,737	35,768	69,505
TOTAL T GAMES		====	=======================================
Legacy and Benefactions Account and Trust Funds unrealised surpluses on revaluation of fixed			
asset investments comprise:	£	£	£
		1,057	1,057
E J Williams Legacy	12,970	(5,867)	7,103
M N James Legacy	5,379	21,347	26,726
F M Owen Bequest Others	-	3,417	3,417
O more			
	18,349	19,954	38,303
		====	

16 Summary of Diocesan Fund movements

	1997	1996
	£	£
Continuing operations:		
Expenditure		
Diocesan fund grants	1,250	-
Other expenditure	8,629	5,350
	9,879	5,350
Income		
Investment income	6,015	5,796
Other income	6	6
Income from bequests	-	(46)
	6,021	5,756
(Deficit)/surplus for the year comprising net (outgoing)/incoming		
resources for the year (Note 15)	(3,858)	406
Diocesan Fund accumulated balance brought forward (Note 15)	113,653	113,247
Diocesan Fund accumulated balance carried forward		
at 31 December 1997 (Note 15)	109,795	113,653
		

17 Summary of Parsonage Maintenance Fund movements - designated fund

Continuing operations:	1997	1996
Expenditure	£	£
Maintenance:		
Brecon Parsonages	101,216	55,346
Gower Parsonages	126,665	68,245
Central heating maintenance and Electrical Testing	8,190	6,152
	236,071	129,743
Grant - Deanery/Canonry	25,000	-
Administration:		
Diocesan Board of Finance	7,500	7,500
Inspector	5,268	5,231
Recruitment	1,656	-
Miscellaneous	2,588	2,164
Total expenditure	278,083	144,638
Income		
Diocesan Board of Finance contribution	122,557	116,526
Representative Body contribution	80,930	77,884
Insurance claims	4,630	6,668
Parochial contributions	1,481	-
Grants - Marshall's Charity	18,415	3,500
Miscellaneous	55	84
Total income	228,068	204,662
(Deficit)/surplus for the year comprising net (outgoing)/incoming		
resources for the year (note 15)	(50,015)	60,024
Parsonage Maintenance Fund accumulated balance brought		
forward (note 15)	97,763	37,739
Parsonage Maintenance Fund accumulated balance carried		
forward (note 15)	47,748	97,763
		