

Croydon Natural History and Scientific Society Limited
(A Company Limited by Guarantee Without Share Capital)

Accounts
For The Year Ended 31st December 2003

CORNWELL LORD
Accountants



REPORT OF THE ACCOUNTANTS

To The Members of Croydon Natural History and Scientific Society Limited

We have prepared, without carrying out an audit, the annexed accounts from the books, records and information furnished to us and certify that they are in accordance therewith.

Cornwell Lord

Suite 1
78 High Street
Croydon
Surrey CR0 1NA

Cornwell Lord
Accountants

Date: *24th March 2004*

Croydon Natural History and Scientific Society Limited
(A Company Limited by Guarantee Without Share Capital)

Income and Expenditure Account
For The Year Ended 31st December 2003

<u>Income</u>	<u>Notes</u>	<u>2003</u>	<u>2002</u>
Subscriptions	(2)	3,040	3,288
Sales	(3)	(2,446)	3,226
Sundry receipts		62	15
Income tax recovered on gift aid subscriptions and donations		565	472
Bank deposit account		45	5
Museum Without Walls – Tramlink Project		-	2,900
Reigate Stone Research Project		33	15
		-----	-----
		1,299	9,921
<u>Expenditure</u>			
Library		422	892
Meetings		3,171	3,099
Exhibitions		50	25
Insurance		1,058	999
Postage and telephone		558	545
Printing and stationery		1,168	1,208
Subscriptions to other bodies		622	529
Publicity		47	-
Proceedings	(4)	(257)	(413)
Sundry expenses		63	72
Auditors' remuneration		294	294
Professional fees		130	-
Museum Without Walls – Tramlink Project		612	-
Diminution of investments		21	68
Programs		656	709
		-----	-----
		8,613	8,027
		-----	-----
<u>Excess of income over expenditure/ (expenditure over income)</u>			
<u>carried forward to General Fund</u>		£(7,314)	£ 1,894
		=====	=====

Croydon Natural History and Scientific Society Limited
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Balance Sheet As At 31st December 2003

	<u>Notes</u>	<u>2003</u>	<u>2002</u>
<u>Fixed assets</u>	(6)	2,375	2,698
<u>Current assets</u>			
Stocks	(7)	28,171	33,730
Debtors	(8)	2,008	2,154
Investments	(9)	32,006	32,027
Cash at bank and in hand	(10)	30,614	23,056
		-----	-----
		92,799	90,967
<u>Creditors: amounts falling due within one year</u>			
Other creditors	(11)	(635)	(1,508)
		-----	-----
<u>Net current assets</u>		92,164	89,459
		-----	-----
Total assets less current liabilities		94,539	92,156
<u>Creditors: amounts falling due after one year</u>			
Deferred government grants		918	1,081
		-----	-----
<u>Net assets</u>		£93,621	£91,075
		=====	=====
<u>Financed by:</u>			
General fund	(12)	15,544	15,763
Bennett Memorial Fund	(13)	27,578	27,446
C C Fagg Memorial Fund	(14)	50,499	47,866
		-----	-----
		£93,621	£91,075
		=====	=====

The exemption conferred by Section 249A(1) not to have these accounts audited applies to the company and the directors confirm that no notice has been deposited under S249B(2) of the Companies Act 1985.

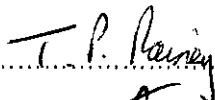
Croydon Natural History and Scientific Society Limited
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Balance Sheet As At 31st December 2003 (cont'd)

The directors acknowledge their responsibilities for ensuring that:

- i) the company keeps accounting records which comply with Section 221 of the Companies Act 1985; and
- ii) the accounts give a true and fair view of the state of the affairs of the company as at 31st December 2003 and of its income and expenditure account for the year then ended in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Companies Act 1985 relating to accounts, so far as applicable to the company.

These financial statements were approved by the Board on: 9th March 2004

Treasurer:  P Rainey

Company Secretary:  P W Sowani

Croydon Natural History and Scientific Society Limited
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NOTES TO THE ACCOUNTS

1) Accounting policies

These accounts have been prepared in accordance with the historical cost convention. The following accounting policies have been applied and are in accordance with applicable accounting standards.

Depreciation

Depreciation is calculated to spread the cost of the following assets over their estimated useful lives at the following rates:

Demountable building	3 1/3 rd per annum on cost
Furniture and equipment	15% per annum of written down value

Stocks and investments

Stocks and investments are stated at the lower of cost and net realisable value.

Government grants

Government grants received in respect of expenditure charged to the income and expenditure account during the year have been included in the income and expenditure account. The remainder are deferred and will be included in the income and expenditure account by instalments over the expected useful lives of the related assets at the following rates:

	Computer	15% per annum of written down value	
		<u>2003</u>	<u>2002</u>
2) <u>Subscriptions</u>			
Current		2,975	3,238
Arrears		65	50
		-----	-----
		£3,040	£3,288
		=====	=====
3) <u>Sales</u>			
Net book sales:-			
Book I	(84)		7
Book II	(1,792)		303
Book III	(17)		17
Book IV	(37)		60
Book V	(821)		101
Book VI	221		244
Book VII	262		313
Book VIII	563		1,933
'At the Going Down of the Sun'	(657)		7
'Croydon Church Townscapes'	(313)		4
Miscellaneous items	140		118
Postcards	89		119
		-----	-----
		£(2,446)	£3,226
		=====	=====

Sales include the revaluation of stock in 2003 which has resulted in a negative entry as shown on the Income and Expenditure Account

Croydon Natural History and Scientific Society Limited
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NOTES TO THE ACCOUNTS (continued)

2003
2002

4)

Proceedings

Sales

(257)

£(257)

(413)

£(413)

5)

Government grants

Government grants were included in the Bennett memorial Fund of £162 (2001-£191). Deferred government grants of £918 (2001-£1,081) will be included in the Bennett memorial Fund in future years.

6)

Fixed assets

	Freehold Premises at 96a Brighton Road	Demountable building erected on leasehold land, Chipstead Valley	Furniture and equipment	Total
At cost	1,046	2,625	13,276	16,947
on 01/01/2003	-	-	-	-
on 31/12/2003	1,046	2,625	13,276	16,947
Depreciation				
as at 01/01/2003	-	2,537	11,713	14,250
charge for year	-	88	234	322
on 31/12/2003	-	2,625	11,947	14,572
Net book value				
on 01/01/2003	£1,046	£ 88	£ 1,563	£2,697
on 31/12/2003	£1,046	£ -	£ 1,329	£2,375

No figure has been brought into the balance sheet in respect of the library, scientific instruments and exhibits. A valuation of library books was made for insurance purposes in June 1983 and amounted to £29,450 and the contents of the Society's rooms are insured for a total of £82,100. The Society's premises at 96a Brighton Road, South Croydon are insured for a sum of £52,500.

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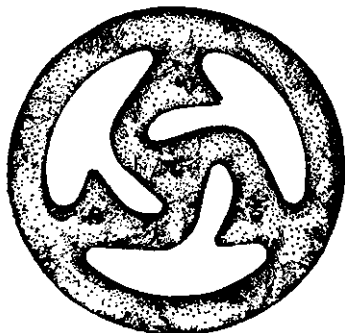
NOTES TO THE ACCOUNTS (continued)

		<u>2003</u>	<u>2002</u>
7)	<u>Stocks</u>		
	Resales	1,005	1,038
	Book I	54	157
	Book II	5,385	7,763
	Book III	8	25
	Book IV	32	78
	Book V	1,053	2,073
	Book VI	2,552	2,769
	Book VII	4,953	5,178
	Book VIII	8,831	9,282
	'At the Going Down of the Sun'	946	1,609
	'Croydon Church Townscapes'	2,816	3,129
	Tram posters	-	9
	Croydon flora	9	21
	Postcards	527	599
		-----	-----
		£28,171	£33,730
		=====	=====
8)	<u>Debtors</u>		
	Sundry debtors	2,008	2,154
		-----	-----
		£ 2,008	£ 2,154
		=====	=====
9)	<u>Investments</u>	<u>Market Value</u>	
	4471 M & G Charibond	5,736	5,000
	8242 Charifund units	87,917	17,048
	4221 8 ½% Treasury Stock 2007	4,753	4,016
	930 5% Treasury Stock 2008	942	963
	National Savings Bond	5,000	5,000
		-----	-----
		£104,348	£32,027
		=====	=====
10)	<u>Cash at bank</u>		
	Abbey National deposit account	17,102	5,000
	Bank current account	6,227	6,936
	Bank deposit account	7,285	11,120
		-----	-----
		£30,614	£23,056
		=====	=====

Croydon Natural History and Scientific Society Limited
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NOTES TO THE ACCOUNTS (continued)

	<u>2003</u>	<u>2002</u>
11) <u>Creditors</u> : amounts falling due within one year		
Subscriptions in advance	341	290
Sundry creditors	294	294
Provision for proceedings	-	924
	-----	-----
	£ 635	£ 1,515
	=====	=====
12) <u>General fund</u>		
Balance at 1 st January 2003	15,763	13,643
Add: income over expenditure/ (expenditure over income)	(7,314)	1,894
donations	7,095	226
	-----	-----
Balance at 31 st December 2003	£15,544	£15,763
	=====	=====
13) <u>Bennett Memorial Fund</u>		
Balance at 1 st January 2003	27,446	27,263
Add: grants received	162	191
dividends	2,116	2,136
bank deposit interest	84	11
	-----	-----
	29,808	29,601
Less: rates and rent	1,052	1,032
electricity	228	484
depreciation of furniture and equipment	234	275
depreciation of Chipstead building	87	88
Bennett collections	22	47
repairs and renewals	607	229
	-----	-----
	2,230	2,155
	-----	-----
Balance at 31 st December 2003	£27,578	£27,446
	=====	=====
14) <u>C C Fagg Memorial Fund</u>		
Balance at 1 st January 2003	47,866	44,378
Add: dividend	3,424	3,471
bank deposit interest	137	17
	-----	-----
	51,427	47,866
	-----	-----
Less: Proceedings	928	-
	-----	-----
Balance at 31 st December 2003	£50,499	£47,866
	=====	=====



CNHSS Bulletin

Issue 120, April 2004

Bulletin of the
Croydon Natural History & Scientific Society

ISSN 0309-6149

In this issue:

Notice of AGM

Directors' Report for 2003

The Society's Accounts and Accountants' Report

(Large print version)

Editor: John B Greig, 62 Boundary Road, Carshalton, Surrey, SM5 4AD

Croydon Natural History and Scientific Society Limited

A company limited by guarantee registered in London No. 922278

Registered Office: 96a Brighton Road, South Croydon, CR2 6AD

Registered charity No. 260739

CROYDON NATURAL HISTORY and SCIENTIFIC SOCIETY LIMITED

Registered office: 96a Brighton Road, SOUTH CROYDON, CR2 6AD

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Society for the year 2003 will be held in the David Sweet Hall at East Croydon United Reformed Church, Addiscombe Grove, Croydon, on Thursday 22 April 2004, commencing at 19:45.

The AGENDA is printed below.

After the formal business meeting, refreshments will be served. There will then follow the Presidential Address of Dr. Jane McLauchlin entitled ...

Yew trees

Brian LANCASTER
General Secretary

Paul W SOWAN
Company Secretary

AGENDA

1. To receive apologies for absence
2. To receive, consider, and (if approved) to adopt the Directors' Report, the Balance Sheet, the Statement of Accounts, and the Accountants' Report for the year 2003, all of which documents are included herewith
3. To consider and (if approved) to adopt the motion 'that nominations for election be considered en bloc' [Should the number of valid nominations received exceed the number of vacancies to be filled, this motion will be withdrawn; in that case, or if the motion be put but not carried, names will be considered individually]
4. To elect the President, the four Vice-Presidents, the several Officers, and no fewer than five nor more than ten Ordinary Members of Council for 2004/2005 [Nominations, which may be made only for and by fully paid up Ordinary, Life, or Honorary Members, should reach the

Secretary at the Society's Office no fewer than seven days before the meeting; each such nomination should be accompanied by a statement signed by the nominee certifying her or his willingness to stand for election; non-members, Associates, and Group Members may neither nominate nor be nominated, nor may they take any part in the formal business of the meeting; a list of all validly nominated eligible candidates for election will be circulated at the meeting; should the number of nominations be equal to or fewer than the number of vacancies, those persons validly nominated and eligible to serve will be declared elected unopposed]

5. To appoint Accountants for 2004 / 2005, and to authorise the Council to fix the Accountants' remuneration

(The Directors' report starts on the next page)

DIRECTORS' REPORT for 2003

The Directors have pleasure in presenting their report and financial statements for the year ended 31 December 2003. The Society was incorporated on 14 November 1967, under the Companies Acts, as consolidated by the Companies Act 1985, as a company limited by guarantee and not having a share capital. The Society is also a registered charity. It traces its history continuously from the Croydon Microscopical Club (1870 - 1877), the Croydon Microscopical and Natural History Club (1877 - 1901), and the unincorporated Croydon Natural History and Scientific Society (1901 - 1967). The principal activity of the Society is, for the public benefit, the encouragement of the study of the natural and local history and archaeology of the Croydon area, by organising lectures, talks, discussions, exhibitions, field-excursions, and surveys; by issuing publications; by maintaining a library; and by maintaining or participating in the maintenance of a museum. These aims have been pursued, during the year, chiefly through our library accessions and information services, public exhibitions and museum displays, meetings, museum work, and publishing programmes.

LIBRARY

Use of the library has increased this year, with a wide range of enquiries relating to many aspects of local geology, archaeology, local and natural history. Loans to members conducting research have increased sharply. Much use of the library has been made, in particular, in connection with archaeological, botanical, geological, local and industrial history and ornithological researchers in connection with planned publications. Data from the library record cards for selected topics is being extracted and stored electronically off site. The majority of library items, especially books, journals, maps and plans, and small pamphlets, can be found relatively quickly. Large pamphlets, however, have yet to be filed systematically, and are thus currently more difficult to locate.

Responses to enquiries which have required some research now often form the basis for additional titles in the *Croydon Bibliographies for Regional Survey* series, or in a new *Site Files* series. Very limited numbers of paper copies of these documents are circulated. All in the *Bibliographies* series are published on the Society's web site. It is intended to publish the *Site Files* similarly in due course.

MUSEUM

Cataloguing of the palaeontology collections has continued. Re-housing the archaeology collection continues, and the Museum volunteers are now working on local Croydon material. Donations of some items with local interest have been received.

PUBLICATIONS and WEB SITE

Bibliographies for Regional Survey, Bulletins, Programmes, and Site Files have been issued during the year. The Society's archives web site continues to be its main Web presence, at <http://www.greig51.freemove.co.uk/cnhss>, and has continued to attract enquiries on a wide variety of topics during the year. A bid for a Heritage Grant was made for the publication in leaflet form of the Woodside Tramlink Trail (published to members in the *Bulletin*), but any decision on this has been deferred until 2004.

EXHIBITIONS

The Society's Industrial Studies Section organised a temporary exhibition 'Statutory Nuisance or Scheduled Ancient Monument' at the East Surrey Museum at Caterham, and a display on underground archaeology at the Surrey Archaeological Society's annual Research Symposium. The Society presented a display featuring local transport and its history in association with the Norbury & South London Transport Club's exhibition at the Fairfield Halls, 1 - 2 November 2003.

RESEARCH

The Botany & Mycology Section has produced an updated heather map for Croham Hurst, continued the annual count of Pale St John's-wort (*Hypericum montanum*) at the Hurst, and updated the plant list for Dollypers Hill at Kenley.

Members of the Botany & Mycology and Geology Sections have continued to collaborate in exploration in the Godstone area. Members of the Entomology Section have continued their work for the Surrey Wildlife Atlas Project, and the eighth volume in the Wildlife Atlas series, *Shieldbugs of Surrey*, by Roger Hawkins, was published by the Surrey Wildlife Trust during the year.

Several members have as in previous years contributed sections for the Bourne Society's 'Village Histories' series. Members of the Industrial Studies Section have continued work on an industrial archaeology guide for Croydon, intended to be published by the Surrey Industrial History Group, and have commenced submitting entries for the Greater London Industrial Archaeology Society's Industrial Archaeology database for London. Industrial Studies has also been active in liaison with the Wealden Cave and Mine Society, conducting an excavation with Scheduled Monument Consent in the Tunnel Road West silver sand mines under Reigate Castle. An archaeological watching brief has been maintained at the Betchworth Limeworks, where contractors for the Surrey Wildlife Trust have erected scaffolding allowing a detailed inspection of the interiors and exteriors of the two Dietzsch kiln towers.

SECTIONS

The Botany & Mycology, Entomology, Geology, Industrial Studies, and Meteorology Sections have arranged lectures and visits, as has the now combined Local History & Archaeology. In the absence of a new Section Secretary, the Ornithology Section has continued with an informally organised series of field excursions. Carol Machin stood down after some five years as Secretary for Industrial Studies at the end of the year, handing over to Ron Eteson. Brian Lancaster has taken over Archaeology from Brenda Hawkins who was Section Secretary for several years.

CONSERVATION and PLANNING

The Society, through its membership of the Association of Croydon Conservation Societies, contributes to Croydon's strategy for nature conservation and management of its open spaces. Croydon Council has held three meetings of Greenlink, their public forum for the discussion of open spaces, conservation, and allotment interests. During the year we have, through ACCS, commented on the Nature Conservation and Open Spaces sections of the Croydon Plan, the successor to the UDP. Many of the suggested amendments have been adopted.

ACCOMMODATION

The Society continues to experience difficulty in realising its full potential within Croydon's cultural scene as a result of the lack of accommodation for its various activities at a single readily accessible location. It has, instead, to hire rooms at East Croydon for meetings, whilst leasing

accommodation for museum work and storage at two locations, and owning the freehold of a fourth building where the library is stored. The proposal submitted to Croydon Council for the use of a part of the current Ashburton Public Library premises, when these are vacated, was not successful.

FINANCE

The Society's Accounts and our Accountants' Report are appended. At an Extraordinary General Meeting of the Society held in conjunction with Best of the Year on Saturday, 29th November 2003 it was agreed that subscriptions of ordinary and associate members would be increased as from January 2004 to £13 and £8 respectively. We received £7,000 under the terms of the wills of three former members during the year.

MEMBERSHIP

At 31 December 2003 there were 425 members, a decrease of seven during the year. These included 272 ordinary, 87 associate, 37 life, 21 group and 8 honorary members. We regret to report the deaths of Michael David Bass, Madge Penry-Jones and John Northam (a director).

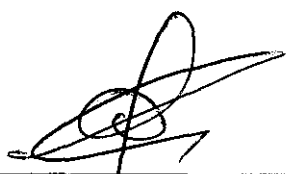
DIRECTORS and SECRETARY

During the year the Directors have been, Mr P. Coxhead (from April 2003), Mr E. Frith, Dr J.B. Greig, Miss B. Hawkins, Mr B. Lancaster, Dr J. McLauchlin, Mr J. Northam (until February 2003), Mr T.P. Rainey, Mrs E.N. Redshaw (until April 2003), Mrs F.N. Rooks, Mr A.H. Shaw, Mr P.W. Sowan (also Company Secretary), Mr B.J. Stocker, and Mr R.E. Wheeler.

Jane McLauchlin
President

Brian Lancaster
Secretary

Approved by Council 20th February 2004



PAUL W. SOWAN

DIRECTOR

22 APRIL 2004