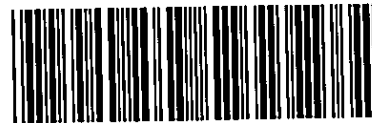


**AM Secretaries Limited**

**Registered Number: 911288**

**Directors' Report and Financial Statements  
For the Year Ended 31 December 2008**

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# **AM Secretaries Limited**

## **Contents**

	<b>Page</b>
Report of Directors	1
Balance Sheet	2
Notes to the accounts	3

# **AM Secretaries Limited**

## **Directors' report for the year ended 31 December 2008**

The directors present their annual report and the unaudited accounts for the year ended 31 December 2008.

### **Principal activities**

The company has not traded during the year.

### **Directors and their interests**

The directors who held office during the year were as follows:

C M Lee	(resigned 12 February 2008)
S Coffey	(resigned 12 February 2008)
T F George	(appointed 12 February 2008)
R F Tapp	(appointed 12 February 2008)

None of the Directors had an interest in the shares of the Company during the year.

### **Statement of directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Board



TF George  
Secretary

14 May 2009

## AM Secretaries Limited

### Balance Sheet at 31 December 2008

	Note	31 December 2008 £	31 December 2007 £
<b>Current Assets</b>			
Debtors	3	2	2
<b>Capital and Reserves</b>			
Called-up Share Capital	4	2	2

For the year ending 31 December 2008 the Company was entitled to the exemption under section 249AA(1) of the Companies Act 1985.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 249B(2).

The directors acknowledge their responsibility for:

- (i) Ensuring the company keeps accounting records which comply with section 221; and
- (ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its financial year, and of its profit and loss for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

Approved by the board of directors on 14 May 2009 and signed on its behalf by:

RF Tapp

RF Tapp  
Director

# AM Secretaries Limited

## Notes to the Financial Statements for the year ended 31 December 2008

### 1 Accounting Policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Company's financial statements.

#### Basis of preparation

The financial statements have been prepared in accordance with applicable accounting standards, and under the historical cost accounting rules.

#### Profit and loss account

The Company has not traded during the year and consequently no amounts have been charged or credited to the profit and loss account (2007: £nil).

### 2 Directors and employees

- (a) The Directors received no remuneration from the Company during the year (2007: £nil).
- (b) There were no employees during the year (2007: Nil).
- (c) The Directors had no interest in the shares of the Company at the year end.

### 3 Debtors

	2008 £	2007 £
Amounts owed by group undertakings	2	2

### 4 Share Capital

	2008 £	2007 £
<b>Authorised</b>		
Ordinary shares of £1 each	100	100
<b>Allotted, called up and fully paid:</b>		
Ordinary shares of £1 each	2	2

### 5 Ultimate parent company

The results of the company are included in the consolidated Financial Statements of Carillion plc its ultimate United Kingdom parent undertaking, a company registered in England, copies of whose Financial Statements can be obtained from; The register of Companies, Companies House, Crown Way, Cardiff, CV14 3UZ.

On 12 February 2008 Carillion (AM) Limited (formerly Alfred McAlpine Plc) was acquired by Carillion plc.