ACCOUNTS for the year ended 31 DECEMBER 1987

> Coopers &Lybrand

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 1987

1 The directors present herewith the audited accounts for the year ended 31 December 1987.

#### Review of activity

- The company continues to provide a wide range of insurance broking services, both to the customers of its parent company, and to the general public, through its high street branches.
- The company continues to operate certain insurance broking businesses under the arrangements described in note 19 to the accounts. Additional businesses which the company started to operate under these arrangements in 1987 were the insurance broking businesses of Concorde Insurance Brokers in Cardiff, W Threlfall Rimmer & Co in Wallasey, Roy Bradley in Bristol, G&S Hanley in Sheffield, Clegg Schofield in Oldham, Bath & West Insurance Brokers in Keynsham, Mercantile (UK) Commercial Insurance Brokers in Warrington and Ainsbury Insurances in Stockport.
- Both the level of business and the year end financial position were satisfactory, and the directors expect the present level of activity will be sustained for the foreseeable future.

#### Results

5 The profit and loss account for the year is set out on page 4.

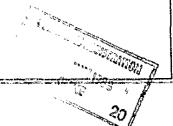
#### Dividend

6 The directors have declared and paid a dividend on the ordinary shares of £410,000 in respect of the year ended 31 December 1987.

#### Directors

7 The directors of the company at 31 December 1987, all of whom have been directors for the whole of the year ended on that date (except where stated), were:

Mr. B.P. Hogg (Chairman)
Mr. C.W. Jackson (Managing Director)
Mr. E.H. Butcher
Mr. M. Hutton (Appointed 11 May 1987)
Mrs. G. M. Holt (Appointed 11 May 1987)



್ ಭೂರ್ಯ ಅಂಗಾಜ್ಯಾತಿಕೆ ಭೂರು ಅವರ ಅಂಭಿಕ್ಷಾಣ ಪ್ರತಿ ಕಾರ್ಯ ಅಂಭಿಕ್ಷಾಣ ಕಾರ್ಯ ಅರ್ಥ ಅಂಭಿಕ್ಷಾಣ ಅಭಿಕ್ರಾಣ ಕಾರ್ಯ ಅಭಿಕ್ರವಾಗ ಅಭ ೮ ಮಿ ಮಾರ್ಚ್ ಇದೆ ಪ್ರತಿ ಬೆಳ್ಳ ಬರುಗಳ ಕಾರ್ತಿಗಳ ಒಂದು ಪ್ರತಿ ಬ್ಯಾಪ್ ಬ್ಯಾಪ್ ಅಭಿಕ್ರಿಸಿ ಮಾರ್ಚಿಕೆ ಬೆಳ್ಳ ಬರುಗಳು ಪ್ರತಿ ಬೆಳ್

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 1987 (CONTINUED)

#### Tangible fixed assets

8 The changes in tangible fixed assets during the year are set out in note 10 to these accounts.

#### Market value of interests in land

9 Following the revaluation of certain of the company's properties at 31 December 1984, freehold land and buildings are included in the balance sheet at the current open market value on an existing use basis.

#### Directors' interests

According to the register required to be kept under Section 325 of the Companies Act 1985, the interests of the directors of the company at 31 December 1987 and at the beginning of the year or at the date of appointment in the shares of the company's holding company were as follows:-

	Share Options		
	Number of ordinary shares of 25p each		
	<u> 1987</u>		
Mr. C.W. Jackson	31,238 31,238		
Mr. E.H. Butcher	10,127 9,465		
Mr M. Hutton	1,366 814*		
Mrs G.M. Holt	3,774 3,774*		

#### \* At date of appointment

The above options are exercisable at various dates before 1994 at prices ranging between 105p and 335p per ordinary share. None of these options had been exercised at 31 December 1987.

As permitted by Statutory Instrument, the register does not include the interests of directors who are also directors of the holding company.

## Income and Corporation Taxes Act 1970

In the opinion of the directors the close company provisions of the Income and Corporation Taxes Act 1970 (and of any amendments thereto) do not apply to the company.

#### <u>Auditors</u>

13 A resolution to re-appoint the auditors, Coopers & Lybrand, will be proposed at the Annual General Meeting.

BY ORDER OF THE BOARD
P.A. VEVERS
P.A. VEVERS

Colonnade

BRADFORD: 1 March 1988

Secretary

# AUDITORS' REPORT TO THE MEMBERS OF COLONNADE INSURANCE BROKERS LIMITED

We have audited the accounts on pages 4 to 15 in accordance with approved Auditing Standards.

In our opinion the accounts give a true and fair view of the state of affairs of the company at 31 December 1987 and of its result and source and application of funds for the year then ended and comply with the Companies Act 1985.

LEEDS: 1 March 1988

Chartered Accountants

# PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 1987

Notes	1987 £'000	<u>1986</u> £'000
2(d)	3,069	2,870
	(3,003)	(2,643)
	66	227
3	617	532
	683	759
4	(107)	(89)
5	576	670
8 💎	(217)	(238)
EM	359	432
9		54
	359	486
	(410)	-
	(51)	486
<u>ETAINED PI</u>	<u>ROFITS</u>	
	<u>1987</u> £'000	<u>1986</u> £'000
	1,491	1,005
	(51)	486
	1,440	1,491
	2(d) 3 4 5 8 EM 9 BLE NCE	£'000  2(d) 3,069  (3,003)  66  3 617  683  4 (107)  5 576  8 (217)  EM 359  9 -  BLE NCE 359  (410)  (51)  ETAINED PROFITS  1987 £'000  1,491  (51)

The notes on pages 7 to 15 form part of these accounts

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## BALANCE SHEET - 31 DECEMBER 1987

	Notes	198		191	£'000
FIXED ASSETS		£,000	£'000	£'000	£ OUO
Tangible assets Investment in related company Investment in subsidiary compan Investment - other	10 11 12 13		928		431
CURRENT ASSETS			930		432
Debtors Cash at bank and in hand	14	2,220		2,355	
		4,891		4,053	
CREDITORS - amounts falling due within one year	15	(3,695)		(2,364)	
NET CURRENT ASSETS			1,196		1,689
TOTAL ASSETS LESS CURRENT LIABILITIES			2,126		2,121
CREDITORS - amounts falling due after more than one year	e 16	555	*	500	
PROVISIONS FOR LIABILITIES AND CHARGES					
Deferred taxation	17	31		30	
		,	(586)		(530)
			1,540		1,591
CAPITAL AND RESERVES					
Called up share capital Profit and loss account	18		100 1,440 ———————————————————————————————————		100 1,491 ————————————————————————————————————

These accounts were approved by the board on 1 March 1988

B.P. HOGG

C.W. JACKSON

Directors

The notes on pages 7 to 15 form part of these accounts
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STATEMENT OF SOURCE AND APPLICATION OF FUNDS FOR THE YEAR ENDED 31 DECEMBER 1987

FOR THE YEAR ENDED	31 DECEMBI	ER 1987		
	191		198	
!	000	£'000	£'000	£'000
SOURCE OF FUNDS				
Profit on ordinary activity				
before taxation and				
extraordinary item		576		670
Extraordinary item		-		<i>;</i> □ <b>54</b>
		676		724
Adjustment for items not involving		576		724
the movement of funds:				
Kelease of provisions against				
investments in subsidiary and	_		(59)	
related company	128		82	
Depreciation	****			
		128		23
TOTAL GENERATED FROM OPERATIONS		704		747
FUNDS FROM OTHER SOURCES				
Sale of fixed assets (net book value)	17		37	
Corporation tax refund received	-		83	
Mortgage	57		•	
• •			<del></del>	
		74		120
				0.67
TOTAL SOURCES OF FUNDS		778		867
APPLICATION OF FUNDS	/30			
Dividend paid	410		229	
Purchase of fixed assets	642 46		229	
Taxation paid	40			
Amounts payable for taxation losses				
and advance corporation tax				
surrendered by group companies:	168		190	
- current year	1		(22)	
<ul> <li>prior years</li> <li>Taxation liabilities transferred</li> </ul>	-		(/	
from group companies	(7)			
Purchase of investment	ì		-	
tubblitube of miles of the control o				
TOTAL APPLICATION OF FUNDS		(1,261)		(397)
,				
		(483)		470
(DECREASE)/INCREASE IN WORKING CAPITAL				310
Increase in debtors and prepayments		37		
(Increase) in cheditors		(425)		(653)
(Decrease)/increase in amounts due f	rom	(700)		744
group companies		(790)		/44
Movement in net liquid funds:		695		69
Increase in cash and bank balances		<del></del>		
		(483)		470
		/		
Auditors rem	ort - nag	re 3		<del></del>

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## NOTES ON THE ACCOUNTS - 31 DECEMBER 1987

#### Basis of preparation of the accounts

In view of the fact that the company is a wholly owned subsidiary, consolidated accounts are not presented in accordance with Section 229 of the Companies Act 1985.

#### Principal accounting policies

## 2(a) Subsidiary companies

Investments in subsidiary companies are stated in the balance sheet at cost less amounts written off for diminution in their value.

#### (b) <u>Commissions</u>

Commissions are taken to the profit and loss account on receipt of premiums from the customers, or parts thereof, except for life commissions which are taken to the profit and loss account on receipt of the commission from the insurance companies.

#### (c) Fixed assets

Depreciation is calculated so as to write off the cost of fixed assets on a straight line basis over the expected useful economic lives of the assets concerned. The principal annual rates used for this purpose which are consistent with those of last year, are:

	10
Freehold buildings	214
Long leasehold buildings	4
Motor vehicles	25
Fixtures and fittings	
Furniture	10
Office equipment	20
Computer equipment	33-1/3

Leasehold improvements are written off over the term of the lease, or the expected useful economic life of the asset, whichever is the shorter.

### (d) Turnover

Turnover represents commission earned and fees received.

#### (e) Taxation

The charge for taxation is based on the profit for the year as adjusted for disallowable items. Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is probable that a liability or asset will crystallise. Timing differences arise from the inclusion of items of income and expenditure in tax computations in periods different from those in which they are included in the accounts. Provision is made at the rate which is expected to be applied when the liability or asset is expected to crystallise.

#### NOTES ON THE ACCOUNTS - 31 DECEMBER 1987 (CONTINUED)

#### Interest receivable

3

	<u>1987</u> £'000	1986 £'000
Interest received from holding company Other interest receivable	391 226	324 208
	617	532

## Interest payable and similar charges

Interest payable represents interest charged on the utilisation of group funds.

# Profit on ordinary activity before taxation

The profit before taxation is stated after charging/(crediting):

	<u>1987</u> £'000	<u>1986</u> £'000
Auditors' remuneration	1.4	13
Depreciation (note 10)	128	82
Directors' emoluments (note 6)	118	74
Allocation of group head office costs		
including computer services	164	141
(Profit)/loss on sale of tangible fixed assets	(6)	3
Charges from fellow subsidiary company (note 19)	312	168

# Directors' emoluments

Particulars of the emoluments of the directors (excluding pension contributions) disclosed in accordance with Part V of Schedule 5 of the Companies Act 1985, are as follows:

•	<u>1987</u> £'000	£'000
Emoluments of the Chairman	NIL	NIL
Emoluments of the highest paid director	41	37
	**************************************	

Number of other directors whose emoluments were within the ranges:-

	<u> 1987</u>	<u> 1986</u>
Nil to £ 5,000	۳	1
	2	1
£10,001 to £15,000	<b>~</b>	1
£15,001 to £20,000	1	•
£30,001 to £35,000	•	

# NOTES ON THE ACCOUNTS - 31 DECEMBER 1987 (CONTINUED)

## Employee information

7(a) The average number of persons employed by the company in the year including executive directors is analysed as follows:

		1987	<u> 1986</u>
	Administration	188	165
(b)	Employment costs - all employees including exec	cutive direct	ors:
		<u>1987</u> £'000	1986 £'000
	Aggregate gross wages and salaries paid to the company's employees Employers' national insurance contributions Employers' pension contributions under the group's pension schemes	1,210 81	1,040 75 34
	Total direct costs of employment	1,321	1,149
Tax	on profit on ordinary activity		
8		1987 £'000	£,000 <u>1889</u>
С	Urrent year United Kingdom corporation tax based on the profit for the year at 35% (1986: 36.25%) Amounts payable for advance corporation tax and losses surrendered by group companies Transferred (from)/to deferred taxation	52 168 (1)	49 190 20
(0	ver)/under provision for taxation in previous years: Corporation tax Deferred tax	(2)	259 (22) 1
	Defetted car	(2) 217	(21) 238
Exti	aordinary item		
9		<u>1987</u> £'000	1986 £'000
	Provision against investment in subsidiary company no longer required	-	54

# NOTES ON THE ACCOUNTS - 31 DECEMBER 1987 (CONTINUED)

# Tangible fixed assets

10

	land and	Long leasehold land and buildings £'000	Leasehold improvements £'000	Fixtures and fittings	Motor <u>yehicles</u> £'000	Total f'000
Cost or valuation						
At 1 January 1987 Additions Group transfers in Group transfers ou Disposals		45 25 52 -	% 43 3 6 -	134 210 71 -	184 83 (6) (38)	580 333 346 (6) (38)
At 31 December 198	7 406	122	49	415	223	1,215
Depreciation	<del></del>	<del></del>	***************************************		***************************************	
At 1 January 1987 Group transfers in Group transfers ou Disposals Charge for year		-	•	29	74 (1) (26) 56	149 37 (1) (26) 128
At 31 December 198	7 24	8	16	136	103	287
Net book value at 31 December 1987	382	114	33	279	120	928
Net book value at 31 December 1986	166	41	33	81	110	431

Certain freehold property and leasehold property was revalued as at 31 December 1984 at £128,000 (freehold) and, £45,000 (leasehold) by Knight Frank and Rutley, Chartered Surveyors, on an 'open market value for existing use' basis. The historical cost of the property at 31 December 1987 is as follows:-

ws:-	Freehold £'000	Leasehold £'000
Historical cost Accumulated depreciation	434 26	87 5
Historical cost net book value at 31 December 1987	408	82
Historical cost net book value at 31 December 1986	187	8

# NOTES ON THE ACCOUNTS - 31 DECEMBER 1987 (CONTINUED)

# Investment in related company

11

	<u>1987</u> £'000	<u>1986</u> £'000
Investment in shares at cost	1	1

## Details of investments are as follows:-

Name:	Motorists Legal Protection Limited
Country of registration:	England
Nature of business:	Motorists' uninsured loss recovery services
Proportion of ordinary shares held: Details from latest audited financial statements available:	29%
Aggregate capital and reserves Profit after taxacion for period	£21,089
to 31 December 1986	£6,267
Tangible fixed assets	£63,668

## Investment in subsidiary company

# 12 The investment in subsidiary company comprises:-

	<u>Shares</u> E'000	Long-term payables £'000	Total E'000
Cost			
At 1 January 1987 and 31			
December 1987	42	(24)	18
			*********
Amounts written off			
At 1 January 1987 and 31			
December 1987	(18)	•	(18)
Net book value at 31 December		4045	
1987 and 31 December 1986	24	(24)	-
		na anno anno	

# NOTES ON THE ACCOUNTS - 31 DECEMBER 1987 (CONTINUED)

As the company's subsidiary has ceased to trade on its own account (since its business has now been transferred to this company) the directors have:-

- (a) reclassified amounts payable to the dormant subsidiary as long-term loans to be regarded as part of the investment in subsidiary company;
- (b) revalued the investment at its underlying net asset value.

The subsidiary is called Whitehead & Lees (Insurances) Limited and is incorporated in England. The company owns the whole of the issued share capital which consists of 2,000 ordinary shares of £1 each and 2,000 deferred shares of £1 each. In the opinion of the directors the interest in subsidiary company has an aggregate value not less than that shown above.

# Investment - other

13 This comprises 500 ordinary shares of £1 each in Misys Insurance Marketing Limited, a company incorporated in England.

## Debtors

14
----

Amounts falling due within one year:	1987 £'000	<u>1986</u> £'000
Debtors in respect of insurance transactions Other debtors and prepayments Amounts due by group companies:	478 160	3.26 275
Holding company Fellow subsidiaries Advance corporation tax recoverable	1,430 - 152	1,728 26
	2,220	2,355
Greditors - amounts falling due within one year		
19		
	<u>1987</u> £'000	<u>1986</u> £'000
Bank loans and overdrafts	322	44
Creditors in respect of insurance transactions	1,809	1,470
Amounts due to ultimate holding company	•	190
Amounts due to fellow subsidiary companies	1,132	476
Accruals	221	135
Corporation tax	57	49
Advance corporation tax	152	-
Mortgage loan	2	•
	<del></del>	

3,695

2,364

# NOTES ON THE ACCOUNTS - 31 DECEMBER 1987 (CONTINUED)

# Creditors - amounts falling due after more than one year

16

Amounts due to holding company (see (a) below) Mortgage (see (b) below)	500 55	500
	555	500
	-	***************************************

- (a) This represents a loan which is repayable on or after 31 December 1991.
- (b) This represents a mortgage secured on the freehold property at Keynsham and is repayable by monthly instalments falling due within the period to January 2001.

## Deferred taxation

17 The provision, together with the full potential liability, comprises:

	1987		1986	
	Provision £'000	Full potential liability £'000	Provision £'000	Full potential liability £'000
Accelerated capital allowances Other timing differences Deferred gains	14 17	14 17 13	7 23 -	7 23 12
	31	44	30	42

The movement during the year of the provision for deferred taxation is made up as follows:-

00
30
(1)
***
31

# NOTES ON THE ACCOUNTS - 31 DECEMBER 1987 (CONTINUED)

# Called up share capital

18

	Authorised, <u>issued and fully paid</u>	
	<u>1987</u> £'000	<u>1986</u> £'000
Ordinary shares of £1 each	100	100
	**************************************	

# Arrangements with fellow subsidiary

19 Under the terms of an agreement with a fellow subsidiary, C.I.B Holdings Limited, the company operates certain insurance broking businesses acquired by that fellow subsidiary. The company has all the tangible assets and liabilities of these businesses and has agreed to pay C.I.B. Holdings Limited fees for a ten year period according to a formula based on the goodwill of the businesses and interest rates ruling from time to time. The company has the right to terminate these arrangements at any time.

# Contingent liability

As a result of group registration for VAT purposes, the company is contingently liable for VAT liabilities arising in other companies in the group. The total potential liability at 31 December 1987 amounted to £553,821 (1986: £740,217). No loss is expected to arise in this respect.

# Outstanding commitments

	The state of the s	***************************************
	47	-
		***************************************
Expenditure contracted for	47	-
Capital expenditure approved comprises:	1987 £'000	<u>1986</u> £'000

#### Pension commitments

The Group operates funded contributory final salary schemes for the benefit of the majority of its employees. The schemes are administered by trustees. Independent actuaries undertake regular valuations and the latest of these was prepared as at 1st June 1987. As at that date on a discontinuance basis there was an excess of assets over liabilities in each of the schemes. As part of the valuation the actuaries recommended future contribution rates which, after taking account of the existing assets and the members contributions, would in their opinion be sufficient to enable the trustees to pay the benefits in accordance with the rules of the schemes. The Group has implemented the actuaries' recommendations. There are no separate arrangements in respect of pensions for former directors.

# NOTES ON THE ACCOUNTS - 31 DECEMBER 1987 (CONTINUED)

# Ultimate holding company

23 The company's ultimate holding company is Provident Financial Group PLC, a company incorporated in England.