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# MACINIYRE

FINANCIAL STATEMENTS Year ended 31st December 1990



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A company limited by guarantee registered in England No. 894054, registered charity No. 250840.

REPORT OF THE GOVERNORS
Year ended 31st December 1990

#### MEMBERS OF THE BOARD

The following were governors of the company during the year:

Sir David Berriman

Chairman

Prof. Theo Crosby

Vice-Chairman

Mrs. Beverley Carpenter JP

Mrs. Nikki Shale

Mrs. Margaret Smith

Michael Tidball Esq

Prof. Anthony Clare

Cllr. Gillian Rose

Mrs. Melissa Knatchbull

John Miles Esq

(Appointed 8th March 1990)

(Appointed 22nd November 1990)

The governors are members of the company under paragraph 6 of the Memorandum of Association dated 15th December 1966. All members are liable to contribute up to £5 each towards the debts of the company in the event of its being wound up.

The governors retire by rotation at the Annual General Meeting in accordance with paragraphs 37 and 38 of the Articles of Association. At the Annual General Meeting held on 8th March 1990, Mrs Nikki Shale and Mr Theo Crosby retired by rotation and were re-elected.

In 1991 Mrs. Beverley Carpenter and Prof Anthony Clare retire by rotation and being eligible offer themselves for re-election. Mr John Miles and Mrs Melissa Knatchbull being eligible offer themselves for election following their appointment during 1990.

#### **ACTIVITIES**

The main activity of the company continues to be the establishment of residential and day care services for children and adults who have a mental disability, the formation and running of schools, training and workplaces, group names and houses, and the collection of funds for this purpose. For the furtherance of its objectives the company seeks to work with The MacIntyre Housing Association, MacIntyre Marketing Limited and MacIntyre Publishing Limited.

#### AFFILIATIONS

The company is a member of the International League of Societies for Mental Handicap, The Industrial Society, The Tax Reform Group, The Voluntary Movement Group, The National Council for Voluntary Organisations, and Mobility International.

#### EQUAL OPPORTUNITIES

MacIntyre is making every effort to be an equal opportunities employer and gives equal consideration to all members of society without discrimination. In pursuance of this, the company is supportive of the policies and practices set out in the Code of Good Practice on the Employment of Disabled People and actively promotes the Welfare of people with disabilities within the organisation.

Opportunities are offered for staff to develop both personally and professionally and this development is seen as ongoing within the company, with particular attention being paid to the development of widespread anti-discriminatory policy for all staff.

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# EQUAL OPPORTUNITIES (CONTINUED)

The company has a high commitment to ensure that staff have regular access to varied staff development activities and acknowledges the importance of staff training at all levels.

#### PROJECTS AND DEVELOPMENTS

During 1990 MacIntyre established a further operational centre, at Chester. This brought the total number of operational centres to 11. These centres provide a range of resources sufficiently varied and specific to help over 260 people with mental disabilities. The annual growth in provision of services by the company is at 35% and there is a constant need to improve existing resources as well as provide new ones.

The major developments and plans made during 1990 were as follows.

At Westoning the company plans to increase the therapy, social and special needs facilities on site, and to move up to 40 residents off the campus into houses in the surrounding neighbourhood. The Manor House requires massive renovation at a cost of £300,000.

Wingrave School is the subject of an improvement programme to allow its services to be extended to children with multiple disabilities. The company plans to provide 7 domestic scale houses for the y unger children and to increase the therapy and integrated play facilitie, on site at a cost in excess of £2 million.

Womaston now provides special resources for 21 young people aged 10-19 years who have very severe learning difficulties combined with complex social and emotional problems. The company has built a new house for 5 residents, and plans to build another as well as a highly innovative specialised behavioural unit for 4 children who are currently isolated in hospitals. This latter project has been carefully researched and designed, and has attracted the interest of government departments concerned with the provision of medium secure units.

The Warrington project has been developed in partnership with the District Health Authority. During 1990 a third house was purchased in Padgate to provide a home for 5 more people moving out from longstay hospital.

At Maldon in Essex we have an innovative employment training initiative for local people with mental disabilities which started at the end of 1989, in co-operation with Maldon District Council. The scheme is reclaiming an area of wasteland and planting it with 10,000 trees in celebration of The Maldon Millennium. The Carnegie UK Trust made a total commitment of £10,000 towards the Voluntary aspects of the scheme.

The scheme in Chester is a partnership project under the Government's "Care in the Community" programme. The project opened in two phases; the first residents moved into two bungalows and a cottage on 1st April and in May two further bungalows were occupied bringing the total number of residents to 37. The properties have been made available by Chester Health Authority financed by a Section 64 grant.

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PROJECTS AND DEVELOPMENTS (CONTINUED)

In Mottirgham we have a five acre garden centre and natural ecology area which provides horticultural therapy, training and productive occupation for 12 adults who have moderate learning difficulties, physical disabilities and emotional problems. A lease on the Crown land is being arranged. Currently MacIntyre is managing an Employment Training Scheme for local people who are disabled. The project commenced marketing activities in May 1988 and has since had three successful years. The development has expanded as expected during 1990 and has taken on the management responsibility for the horticultural aspects of a project in Maidstone. As from 1st January 1991 the project will be managed by MacIntyre Marketing Limited, a wholly owned trading subsidiary of MacIntyre which employs people who are disabled.

During 1990 MacIntyre made a further grant of £10,000 to The MacIntyre Housing Association to help meet its start-up costs which total £52,000 to date. This housing association is providing special needs housing for people with mental disabilities, in which the care service is to be provided by MacIntyre. Ourrent schemes are planned for "follow-on" housing at Wingrave, Shipton, Milton Keynes, Warrington, Chester and Womaston, and for new projects in Kent.

The cost of central administration and support services has fallen from 11.2% of revenue in 1988 to 9.6% in 1990. The fall should continue to 8.8% in 1991. Conditions have become cramped in Leighton Buzzard so the company is endeavouring to move the central office to more appropriate and convenient premises in Milton Keynes.

The Board of Governors is appreciative of the work carried out by MacIntyre's professional and multi-disciplinary staff, who are called upon to give support, advice and counsel to many families, to statutory bodies and to other agencies whose concern is people with disabilities.

# STATE OF AFFAIRS

The financial results for the year are set out in the accounts which follow. These show a disappointing financial position with a revenue deficit in the year of £124,719 before taking into account donation income. This has arisen mainly because of high interest costs caused by late payments from the Department of Social Services, and an underprovision of 2.5% in respect of salary rises payable from 1st July. Another major factor has been the ever increasing burden of repairing old properties and will be a serious problem for the future. Both Westoning and Wingrave Manor House are in need of urgent attention.

By far the greatest part of the board fee income is from local authority education or social services departments, district Health Authorities, or Department of Social Security payments in support of residents.

During the year charitable money received amounted to £1,021,582 and the company expended £596,979 on fixed assets together with £475,842 on start up costs fund-raising and publicity. We are greatly indebted to the many people and charitable trusts who support our work by donations, grants, gifts-in-kind or voluntary help. The company is also grateful for the support given from time to time to selected residents by The MacIntyre Foundation, a charity which uses the income from the funds it is given or lent to assist individual disabled people in need, including those in our care.

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### STATE OF AFFAIRS (CONTINUED)

We are fortunate to have the support of our Vice-Presidents, Voluntary Advisors and the Members of our Development Council who are people of influence and who promote and assist MacIntyre in many ways. We have always appreciated the ongoing interest of the Royal Family in our affairs and from 1st January 1990 we were honoured by Her Royal Highness The Duchess of York who became MacIntyre's Patron.

During 1990 Her Royal Highness visited our North West Projects at Warrington and Chester, gave an official opening to the Garden Centre at Mottingham Lane, attended a film Premiere on behalf of MacIntyre and was available for a welcoming home party for the adventurous Kilimanjaro Climbing Team.

By Order of the Board

LoVelentine home

J.V. Thorne Secretary 2 Ridgeway Court Grovebury Road Leighton Buzzard Bedfordshire LU7 8SW

6th March 1991

AUDITORS' REPORT TO THE MEMBERS OF MACINITYRE A company limited by guarantee.

We have audited the financial statements on pages 6 to 16 in accordance with Auditing Standards.

In our opinion the financial statements give a true and fair view of the state of affairs of the company at 31st December 1990 and of the results and source and application of liquid funds for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Equipoise House Grove Place Beford

6th March 1991

MacIntyre Hudson

Chartered Accountants

MACINTYRE			
A company	limited	by	guarantee.

BALANCE SHEET 31st December 1990

31st December 1990				
JISC December 1990		•	1990	1989
	NOTES	£	£	£
FIXED ASSETS				
TANGILLE ASSETS	1			
Freehold property			2,119,640	2,144,296
Leasehold property			618,530	256,491
Equipment			99,762	81,081
Furniture and furnishings			716,377	571,879
				<del></del>
			3,554,309	3,053,747
INVESTMENT IN SUBSIDIARIES	2		1	1.
				<del></del>
			3,554,310	3,053,748
CURRENT ASSETS				
Debtors		715,752		266,194
Stocks	3	92,564		58,964
Prepayments		95,227		78,736
Cash in hand		3,983		4,158
Cash at bank		247,038		69,602
		2 254 5C4		477 654
COUNTY OF A MANIATIC WATTAIC INTE		1,154,564		477,654
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
Bank loans and overdrafts	4	1,060,531		364,426
Creditors	**	129,153		133,041
Taxation and social security		119,388		80,034
Fees received in advance		419,664		289,956
Accrued expenses		18,257		14,985
		20/10/		
		1,746,993		882,442
Net current liabilities			(592,429)	(404,788)
TOTAL ASSETS LESS CURRENT LIABI	LITTES		2,961,881	2,648,960
CREDITORS: AMOUNTS FALLING DUE	AFTER			
MORE THAN ONE YEAR	6			
Secured advances		461,089		300,500
Less: Premium on policy		26,279		24,597
_		434,810		275,903
Loan		-		10,000
		<del></del>		
			434,810	285,903
			00 505 053	00 050 055
			£2,527,071	£2,363,057
Wa 1964 (Carry) 2775/1				
RESERVES  Postricted funds	11		1 202 401	1 956 699
Restricted funds General reserve	11 11		1,282,401	1,256,693
German reserve	.t.t.		1,244,670	1,106,364
			£2,527,071	£2,363,057

These accounts were approved by the Roard on 6th March 1991.

Tuto Carl

SIR DAVID BERRIMAN

Governors

PROFESSOR T CROSBY

# MACUNTYRE

A company limited by guarantee.

REVENUE ACCOUNT Year ended 31st December 1990

Tear eraca Sist becamer 1990		19	990	1989
	NOTES	£	£	£
BOARD FEE INCOME	7		5,231,018	3,763,103
DOMESTIC AND ADMINISTRATION EXPENSES			5,355,737	3,755,047
REVENUE (DEFICIT)/SURPLUS			(124,719)	8,056
OTHER INCOME Donations and grants	7	1,021,582		685,036
Related expenses: Direct event expenses Information, research and ad Other fund raising costs	lvice	25,000 166,322 110,884 302,206		22,770 94,938 63,292 ———————————————————————————————————
Less: Donations to operating	expenses	719,376		504,036 45,215
less: New project start up co Interest on capital acc		657,660 (185,136) (87,374)		458,821 (85,168) (42,137)
			385,150	331,516
DEPRECIATION			260,431 96,417	339,572 89,924
SURPLUS FOR THE YEAR			£164,014	£249,648
TRANSFER TO RESTRICTED FUNDS	11		25,708	302,814
TRANSFER TO/(FROM) GENERAL FUND	11		138,306	(53,166)
			£164,014	£249,648

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A company limited by guarantee.

Year ended 31st December 1990

#### ACCOUNTING POLICIES

a) ACCOUNTING CONVENITON

The accounts are prepared under the historical cost convention.

### b) RESERVES AND FUNDS

All donations and grants which are received subject to specific conditions imposed by the donor are transferred to Restricted Funds and shown as such on the Balance Sheet. Such donations which are unsolicited are allocated in their entirety to the appropriate specific project, but other such donations and grants are transferred to Restricted Funds after deducting an estimate of related fundraising costs.

Many donations and grants are received as a contribution to specific capital expenditure. On completion of the project for which such a donation or grant is received the amount of that donation or grant is transferred from Restricted Funds to General Reserve. The great majority of other donations and grants are also used for capital projects and are included directly in General Reserve.

The majority of the accumulated General Reserve, therefore, consists of donations and grants received in earlier years and spent on capital projects. It is not, therefore, available for unrestricted use.

#### c) CAPITAL EXPENDITURE

Freehold and leasehold properties are principally residential. The original costs and major improvements are capitalised.

Furniture and soft furnishings with an expected life of less than four years initially acquired in each establishment are capitalised and retained in the balance sheet at original cost.

Renewals and replacements of such furniture and soft furnishings are written off to revenue in the year in which such expenditure is incurred. This departure from SSAP12 has been made on the grounds that compliance with the standard would be inappropriate in this case.

# d) DEPRECIATION

Depreciation is provided on all freehold buildings, leasehold buildings and items of equipment with an expected life in excess of three years. This depreciation is provided at rates calculated to write off each asset evenly over its expected useful life as follows:-

Freehold buildings 15-50 yrs Leasehold buildings 15-50 yrs Equipment 10 yrs

# e) NEW PROJECT START-UP COSTS

These costs, other than those directly related to property development and improvement, are written off to revenue in the year in which the expenditure is incurred. Those costs directly related to property development and improvement are added to the cost of properties.

#### MACINTYRE

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ACCOUNTING POLICIES (CONTINUED)
Year ended 31st December 1990

# f) DONATIONS

Donations and grants are credited to revenue when they are received.

Items of furniture, equipment and motor vehicles donated to the company are valued by the governors at estimated market value and included in the Revenue Account as donations received. This value is either capitalised or written off in accordance with the accounting policies set out above.

### g) PENSION SCHEME

The company operates a pension scheme for the majority of its employees. Contributions to this scheme are charged to revenue as they fall due.

### h) STOCKS

Stocks are stated at the lower of cost and net realisable value inclusive of all costs which have been incurred to bring the goods to their present location and condition at balance sheet date.

#### i) OPERATING LEASES

Rentals on operating leases are charged to revenue in the periods in which they fall due.

#### NOTES TO THE ACCOUNTS

1.	TANGIBLE ASSETS	Freehold Property £	Short term Leasehold Froperty £	Equipment £	Furniture and Furnishir £	
	Cost					
	At 1st January 1990 Additions	2,686,040 48,641	281,692 351,572	111,113 32,268	571,879 144,498	3,650,724 596,979
	At 31st December					
	1990	2,734,681	653,264	143,381	716,377	4,247,703
	Depreciation		<del></del>			
	At 1st January 1990	541,744	25,201	30,032	-	596,977
	Charge for year	73,297	9,533	13,587		96,417
		615,041	34,734	43,619		693,394
			·			=
	Net book value At 31st December					
	1.990	£2,119,640	£618,530	£99,762	£716,377	£3,554,309
	At 31st December					
	1989	£2,144,296	£256,491	£81,081	£571,879	£3,053,747
			<del></del>			

Included in freehold property is £806,440 relating to a project at Milton Keynes. The company will not get full title to the land until the development is complete.

#### MACINIYRE

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ACCOUNTING FOLICIES (CONTINUED)
Year ended 31st December 1990

#### INVESTMENT IN SUBSIDIARIES

The company is the beneficial owner of 100% of the issued ordinary share capital of MacIntyre Marketing Limited, a company incorporated in England. The cost of these shares at their par value was £100. The objects of the company are to sell items purchased, and those produced by residents and to donate the profit to MacIntyre. The company has remained dormant for 1990 but will commence activities on 1st January 1991.

The company is the beneficial owner of the whole share capital of MacIntyre Publishing Limited, a company registered in England which has not yet traded. The objects of the company, which are to publish and promote the policies of MacIntyre, are expected to be met in the near future.

3.	STOCKS	1990	1989
		£	£
	Finished goods and goods for resale	92,564	58,964

#### 4. BANK LOANS AND OVERDRAFTS

Included in bank overdrafts is £250,000 (1989 £178,780) secured on one of the company's freehold properties.

### 5. TAXATION

The company is registered as a charity and is therefore not liable to Corporation Tax or Income Tax.

#### 6. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

#### Secured advances

£30,000 is repayable in 1996 by a life assurance policy which matures on 9th September 1996. Interest is payable at 10% per annum.

£21,500 is repayable in 2007 by a life assurance policy which matures on 5th July 2007. Interest is payable at 12.5% per annum.

£54,000 is repayable in 2011 by a life assurance policy which matures on 23rd December 2011. Interest is payable at 10% per annum.

Loans of £350,149 are only repayable if the properties on which they are secured are sold. In such an event the repayments would be satisfied by transfer of the related properties.

The advances are secured on the company's properties.

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NOTES TO THE ACCOUNTS (CONTINUED) Year ended 31st December 1990

# 7. INCOME

Income for the year represents fees for residential care invoiced to local authorities within the United Kingdom and to the Department of Social Security.

Donations received are shown separately. An analysis of income by type is given below:

An	analysis of income by type is given below:	1990 £	1989 £	
	Sponsors Donations contributed to expenses	5,169,302 61,716	3,717,888 45,215	
	Board fee income	£5,231,018	£3,763,103	
	Donations and grants	£1,021,582	£ 685,036	
8. SU	RPIUS FOR THE YEAR	1990 £	1989 £	
	urplus for the year is stated after harging:		~	
•	mestic and administration expenses: Auditors' remuneration Leasing of equipment and vehicles Other expenses	10,000 170,862 5,174,875	6,000 133,183 3,615,864	
		£5,355,737	£3,755,047	
	terest payable: Bank overdraft and loans Loans repayable after five years	118,890 11,087 £129,977	72,673 11,087 £83,760	

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NOTES TO THE ACCOUNTS (CONTINUED)

	·		
9.	FMPLOYEES	1990 No.	1989 No.
	The average weekly number of employees during the year was made up as follows:		
	Office and management	53	42
	Teaching, care and maintenance	372	288
	Totaling, out and the	<del></del>	***
		425	330
			<del></del>
		1990	1989
		£	£
	Staff costs during the year amounted to:		
	stance and collowing	3,818,229	2,637,214
	Wages and salaries	372,547	256,787
	Social security costs	39,344	31,090
	Other pension costs	35,344	
		£4,230,120	£2,925,091

The total emoluments (excluding pension contributions) of employees earning over £30,000 were within the range

	1990	1989
	Number	
£30,001 - 35,000		1
£40.001 - 45.000	1	-

# 9a PENSION SCHEME

The company operates a defined contribution scheme managed by professional actuaries.

For the year the total pension costs to the company were £39,344 (1989 £31,090) and no sums were outstanding or prepaid at the balance sheet date.

10.	CAPITAL COMMITMENTS	1990 £	1989 £
	Authorised and contracted		£220,000
	Authorised subject to availability of funds but not contracted	£400,000	£953,000

No provision has been made in the financial statements for capital commitments.

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NOTES TO THE ACCOUNTS (CONTINUED)
Year ended 31st December 1990

## 11. a) RESTRICTED FUNDS

£

Balance at 1st January 1990

1,256,693

£

Movement in year:-

Donations and grants received 708,235
Related expenses 10% (70,823)
Depreciation charge for year (42,020)

595,392

Transfers to General Reserves on completion

of projects (569,684)

25,708

Balance at 31st December 1990

£1,282,401

The accounting treatment of restricted funds is explained above in Accounting Policies.

# b) GENERAL FUNDS

Balance at 1st January 1990

1,106,364

Deficit for year (376,981)
Depreciation charge for the year (54,397)

(431,378)

Transfers from Restricted funds

138,306

Balance at 31st December 1990

£1,244,670

#### 12. OPERATING LEASE COMMITMENTS

At 31st December 1990 the company had the following annual commitments under non-cancellable operating leases.

Operating leases which expire:	1990 £	1989 £
Within one year Within two to five years	96,221 107,206	61,834 102,334
	£203,427	£164,168

£14,000 of the above operating leases relates to the rent of land and buildings.

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STATEMENT	OF	SOURCE	AND	APPLICATION	OF	LIQUID	FUNDS
37	3			- 4000			

Year ended 31st December 1990			
	1990		1989
	£	£	£
SOURCE			
TOTAL GENERATED FROM OPERATIONS Adjustment for items not involving movement of funds		164,014	249,648
Depreciation		96,417	89,924
		260,431	339,572
FUNDS FROM OTHER SOURCES Loan		160,589	195,000
		421,020	534,572
		421,020	
APPLICATION OF FUNDS			
Expenditure on fixed assets Premiums paid on endowment policy Loan repaid	596,979 1,682 10,000		382,056 2,752 10,000
		608,661	394,808
		£(187,641)	£139,764
REPRESENTED BY THE FOLLOWING INCREASES/ (DECREASES) IN WORKING CAPITAL			
Stocks Debtors and prepaid expenses Fees received in advance Creditors and accrued charges		33,600 466,049 (129,708) (38,738)	38,190 4,333 (183,605) 22,607
Movement of net liquid funds:		331,203	(118,475)
TO THE A SPORTERING SIDE SPANNER. TO SPORT AND ADMINISTRATIONS. THE PROPERTY AS			
Bank and cash balances		(518,844)	258,239
		£(187,641)	£139,764

MACINIYRE A company limited by guarantee.			Page 15
REVENUE ACCOUNT Year ended 31st December 1990	19: £	90 £	1989 £
BOARD FEE INCOME Sponsors		5,169,302	3,717,888
Consumables and operating expenses specifically donated		61,716	45,215
OPERATING EXPENSES Salaries Catering Rates	4,139,547 247,699 19,554	5,231,018	3,763,103 2,863,509 176,106 27,988
Heat and light Leasing Transport and travel Telephone, postage and stationery Insurance	117,437 221,711 102,480 97,777 63,119		98,886 174,772 73,663 68,411 43,278
Replacement of consumables Repairs and renewals Farm and garden Recreation	68,997 156,235 226,281 21,110 23,809		38,151 99,762 152,791 22,257 23,336
Education and training Staff training Specialist fees Bank interest on operating accounts	90,748 62,179 35,911 5,694,594		47,444 45,235 32,374 3,987,963
Less Revenue received Staff charges Horticultural sales Craft and catering sales	29,239 275,909 33,709 338,857	5,355,737	43,859 164,467 24,590 232,916 3,755,047
REVENUE (DEFICIT)/SURPLUS		(124,719)	8,056
FUND RAISING AND PUBLICITY DEPARTMENT Donations and grants	1,021,582		685,036
Expenses Direct event expenses Information, research and advice Other fund raising costs	25,000 166,322 110,884 302,206 719,376		22,770 94,938 63,292 181,000 504,036
Donations to operating expenses New project start up costs Interest on capital accounts	(61,716) (185,136) (87,374)		(45,215) (85,168) (42,137)
		385,150	331,516
DEPRECIATION		260,431 96,417	339,572 89,924
SURPLUS FOR THE YEAR		£164,014	£249,648

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FUND RAISING AND PUBLICITY DEPARTMENT Year ended 31st December 1990	EXPENDITURE	
THE CLASS STATE STATES	1990 £	1989 £
Salaries	90,573	61,582
Rates	538	1,186
Heat and light	720	518
Transport and travel	14,082	9,316
Telephone, postage and stationery	26,127	19,238
Insurance	2,971	2,130
Repairs and renewals	2,160	1,759
Staff training	136	292
Specialist fees	2,981	1,622
Rentals and leasing	23,685	19,382
Information literature	110,215	39,125
Subsistence	3,018	2,079
	£277,206	£158,230
Information, research and advice	166,322	94,938
Other fund raising costs	110,884	63,292

£277,206

£158,230