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# 288a

Please complete in typescript,  
or in bold black capitals.

## APPOINTMENT of director or secretary (NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

CHFP025

Company Number 890886

Company Name in full  
ISS Food Hygiene Ltd

Date of appointment Day Month Year 0 1 0 5 2 0 0 3  
†Date of Birth Day Month Year 3 0 0 1 1 9 6 2

Appointment form Appointment as director ☒ as secretary ☒ Please mark the appropriate box. If appointment is as a director and secretary mark both boxes.

NAME \*Style / Title MR \*Honours etc

Notes on completion  
appear on reverse.

Forename(s) JEFF OLSEN

Surname GRAVENHORST

Previous Forename(s) Previous Surname(s)

†† Tick this box if the  
address shown is a  
service address for  
the beneficiary of a  
Confidentiality Order  
granted under the  
provisions of section  
723B of the  
Companies Act 1985

Usual residential address †† 6 CROSS ACRES PYRFORD WOODS

Post town WOKING Postcode GU22 8QS

County / Region SURREY Country ENGLAND

†Nationality DANISH †Business occupation DIRECTOR

†Other directorships (additional space overleaf)

\* Voluntary details.  
† Directors only.  
\*\*Delete as appropriate

Consent signature Date

A director, secretary etc must sign the form below.

Signed Date

(\*\* a director / secretary / administrator / administrative receiver / receiver manager / receiver)

You do not have to give any contact  
information in the box opposite but if you  
do, it will help Companies House to  
contact you if there is a query on the  
form. The contact information that you  
give will be visible to searchers of the  
public record.

Sirajul Islam ISS UK Limited  
Greyfriars Court, Paradise Square, Oxford, OX1 1BB  
Tel 01865 248607  
DX number DX 723000 DX exchange Oxford 5

When you have completed and signed the form please send it to the  
Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff  
for companies registered in England and Wales or  
Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
for companies registered in Scotland DX 235 Edinburgh



**Company Number**

† Directors only.

† Other directorships


**NOTES**

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm, show the name on surname line and registered or principal office on the usual residential line.

Give previous forenames or surname(s) except:

- for a married woman, the name by which she was known before marriage need not be given.
- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

**Other directorships.**

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years.

You may exclude a company which either is, or at all times during the past five years when the person concerned was a director, was

- dormant
- a parent company which wholly owned the company making the return, or
- another wholly owned subsidiary of the same parent company.