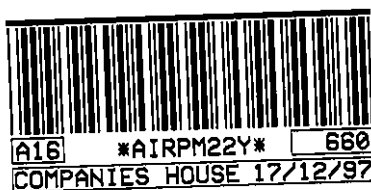


**THE FAMILY PLANNING  
ASSOCIATION AND ITS  
SUBSIDIARIES**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 1997



Company No. 887632  
Charity No. 250187

# THE FAMILY PLANNING ASSOCIATION

## DIRECTORS AND ADVISERS

For the year ended 31 March 1997

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Company registration number: 887632

Charity registration number 250187

Registered office: 2-12 Pentonville Road  
London  
N1 9FP

Directors: Ms J Addison  
Ms P Dark  
Ms S Hayman  
Ms M Holroyd  
Dr P Lynas  
Ms J Naidoo  
Mr B Picking  
Dr D Robertson (Chairman)  
Ms L Sibley  
Ms B Street (Deputy Chairperson)

Secretary: Ms A Weyman

Bankers:	Coutts and Co 23 Hanover Square London W1A 4YB	The Cooperative Bank Olympic House 6 Olympic Court Montford Street Salford M5 2QP	Ulster Bank Limited Shaftsbury Square Belfast Ireland
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Solicitors:	Andrew Lutley Springfield Rookery Hill Ashstead Park Ashstead, Surrey	Manches & Co Aldwych House 81 Aldwych London WC2B 4RP
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Auditors: Grant Thornton  
Registered auditors  
Chartered accountants  
Ashdown House  
125 High Street  
Crawley  
West Sussex RH10 1DQ

# THE FAMILY PLANNING ASSOCIATION

## FINANCIAL STATEMENTS

For the year ended 31 March 1997

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INDEX	PAGE
Report of the directors	1 - 3
Report of the auditors	4
Principal accounting policies	5 - 7
Consolidated statement of financial activities	8
Consolidated balance sheet	9
Balance sheet	10
Consolidated cash flow statement	11
Notes to the financial statements	12 - 29

# THE FAMILY PLANNING ASSOCIATION

## REPORT OF THE DIRECTORS

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The directors present their report together with financial statements for the year ended 31 March 1997.

The Association is a company limited by guarantee (company registration number 887632), and is also a registered charity (charity registration number 250187).

### Directors

The directors of the Association, who are unpaid, are also the trustees of the charity and the members of the National Executive Council.

Ms A M Adams (resigned 8 November 1996)  
Ms L Adams (resigned 8 November 1996)  
Ms J Addison  
Mr D Bodell (resigned 18 September 1996)  
Ms P Dark  
Ms S Hayman  
Ms M Holroyd (appointed 21 February 1997)  
Dr P Lynas  
Mr E McMillan (resigned 6 August 1996)  
Ms J Naidoo (appointed 8 November 1996)  
Mr B Picking (appointed 10 January 1997)  
Dr D Robertson (Chairman)  
Ms L Sibley (appointed 8 November 1996)  
Ms S Spiers (resigned 8 November 1996)  
Ms B Street (Deputy Chairperson)

### Objects of the Association

To preserve and protect the good health, both mental and physical, of parents, young people and children and to prevent the poverty, hardship and distress caused by unwanted conception.

To educate the public in the field of procreation, contraception and health with particular reference to personal responsibility in sexual relationships and to the consequences of population growth.

To give medical advice and assistance in cases of involuntary sterility or of difficulties connected with the marriage relationship or sexual problems for which medical advice or treatment is appropriate.

# **THE FAMILY PLANNING ASSOCIATION**

## **REPORT OF THE DIRECTORS**

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### **Directors' responsibilities for the financial statements**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Association and of the movement of the Association's reserves for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue in business

The directors are responsible for keeping proper accounting records, for safeguarding the assets of the Association and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Results**

There was an increase in funds in the year of £7,145 (1996: decrease £108,665).

### **Review of activities**

1996/97 was a year of major change for the Association. A new chief executive, Anne Weyman, came in to the post at the beginning of the year. The Association was successful in winning, in association with the Health Education Authority, a three year contract from the Department of Health for the Contraceptive Education Service. The Association moved its London office to the new premises in Islington.

The Association continued with the implementation of strategic review which had been undertaken in 1995/6. A new departmental structure was put in place. The new arrangements have been kept under review and adjustments made to them as appropriate.

The financial situation continues to be a difficult one. Group income increased by 1.8%. At the same time expenditure has decreased by 6.8% which resulted in the surplus for the year. The Association took steps during the year to reduce expenditure by reducing support costs. Funding was obtained for a number of new publications which will be produced during 1997/8. The Association has also reviewed the period over which it recognises deferred income, as a result of which £286,661 has been released into the statement of financial activities.

Throughout the year the Association has concentrated its efforts on fulfilling its objectives by providing information, training and undertaking specific projects on sexual health issues including contraception and sex education.

In the coming year, the management team will be further developing the work of the organisation and improving its financial situation.

# THE FAMILY PLANNING ASSOCIATION

## REPORT OF THE DIRECTORS

---

The Association is grateful for the continued support of the Departments of Health in England and the Scottish, Welsh and Northern Ireland Offices and to the health promotion agencies of the UK.

### Fixed assets

The principal items of capital expenditure were additions to the leasehold improvements and office equipment.


Freehold and short leasehold property is shown in the accounts at net book value, or where appropriate, current market value.

Investment properties are shown in the accounts this year at market value.

### Auditors

Grant Thornton offer themselves for reappointment as auditors in accordance with section 385 of the Companies Act 1985.

BY ORDER OF THE BOARD

 4/11/97.  
Company Secretary

## **REPORT OF THE AUDITORS TO THE MEMBERS OF THE FAMILY PLANNING ASSOCIATION**

We have audited the financial statements on pages 5 to 29 which have been prepared under the accounting policies set out on pages 5 to 7.

### **Respective responsibilities of directors and auditors**

As described on page 2, the directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

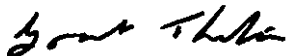
### **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we consider necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the association and its subsidiary undertakings' state of affairs at 31 March 1997 and of their results and cash flows for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



**GRANT THORNTON  
REGISTERED AUDITORS  
CHARTERED ACCOUNTANTS  
CRAWLEY**

*4 November 1997*

# THE FAMILY PLANNING ASSOCIATION

## PRINCIPAL ACCOUNTING POLICIES

---

### **Basis of preparation**

The financial statements have been prepared in accordance with applicable accounting standards and follow the recommendations of the Statement of Recommended Practice: Accounting by Charities (the SORP) issued in October 1995, unless stated otherwise.

The principal accounting policies of the Association have remained unchanged, except as noted under investments and are set out below.

### **Basis of consolidation**

The group financial statements consolidate the results of the Association and those of its subsidiary undertakings (see note 2), drawn up to 31 March 1997.

The results of the Association's non charitable trading subsidiaries, Family Planning Sales Limited and Lamberts (Dalston) Limited, have been incorporated on the basis of the net profit before transfer to the Association.

### **Income**

#### ***Donations and gifts***

All monetary donations and gifts are included in full in the statement of financial activities when receivable.

#### ***Grants receivable***

Revenue grants are credited as incoming resources when they are receivable, provided conditions for receipt have been complied with, unless they relate to a specified future period in which case they are deferred.

#### ***Investment income***

Investment income, including associated tax recoveries, is recognised when receivable.

This differs from the accounting policies of the trading subsidiaries who account for income on an accruals basis, where applicable.

### **Expenditure**

Expenditure, which is charged on an accruals basis, is allocated between:

- expenditure incurred directly to the fulfilment of the charity's objectives (direct charitable); and
- expenditure incurred in the management and administration of the charity.



# THE FAMILY PLANNING ASSOCIATION

## PRINCIPAL ACCOUNTING POLICIES

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### Fund accounting

Restricted funds are to be used for specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support costs.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Designated funds are unrestricted funds which have been designated for specific purposes by the trustees.

### Depreciation

Depreciation is calculated to write down the cost of all tangible fixed assets held for charity use, other than freehold land, by equal annual instalments. The rates generally applicable are:

Freehold property	2%
Leasehold property and improvements	over the unexpired period of the lease
Furniture and equipment	10%
Computer equipment	25%

### Investments

Properties held for investment purposes are valued at market value at the balance sheet date.

Provision is made in the statement of financial activities for any permanent diminution in value.

### Goodwill

Purchased goodwill and goodwill arising on consolidation is amortised on a straight line basis over its useful economic life of 10 years, as shown in note 9.

### Foreign currencies

Transactions in foreign currencies are translated at the exchange rate ruling at the date of the transaction. Monetary assets and liabilities in foreign currencies are translated at the rates of exchange ruling at the balance sheet date. All exchange differences are dealt with in the statement of financial activities.

## **THE FAMILY PLANNING ASSOCIATION**

### **PRINCIPAL ACCOUNTING POLICIES**

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#### **Stock**

Stocks are stated at the lower of cost and net realisable value and represent goods purchased for resale.

#### **Contributions to pension fund**

##### ***Defined benefit scheme***

The pension costs are based on actuarial methods and assumptions designed to spread the anticipated pension costs over the service lives of the employees in the scheme, so as to ensure that the regular pension cost represents a substantially level percentage of the current and expected future pensionable payroll. Variations from regular cost are spread over the remaining service lives of current employees in the scheme.

#### **Property reserve**

The reserve was set up to fund the acquisition of a new property upon the expiration of the lease on the Mortimer Street premises. This has now been released to unrestricted funds.

#### **Leased assets**

Assets held under finance leases and hire purchase contracts are capitalised in the balance sheet and depreciated over their expected useful lives. The interest element of leasing payments represents a constant proportion of the capital balance outstanding and is charged to the statement of financial activities over the period of the lease.

All other leases are regarded as operating leases and the payments made under them are charged to the statement of financial activities on a straight line basis over the lease term.

# THE FAMILY PLANNING ASSOCIATION

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 1997

INCOME AND EXPENDITURE	Note	Unrestricted funds £	Restricted funds £	1997 Total £	Restated 1996 Total £
<b>Incoming resources</b>					
Appeals and donations		11,629	0	11,629	46,750
Grants receivable		183,240	77,845	261,085	981,525
Charitable services		737,309	1,390,182	2,127,491	919,714
Investment income		123,090	2,058	125,148	490,487
Net income from non-charitable trading activities	2	289,667	0	289,667	324,744
<b>Total incoming resources</b>		<u>1,344,935</u>	<u>1,470,085</u>	<u>2,815,020</u>	<u>2,763,220</u>
<b>Resources expended</b>					
Direct charitable expenditure	3	1,245,025	1,252,261	2,497,286	2,704,018
Management and administration of the charity	4	180,589	0	180,589	167,867
<b>Total resources expended</b>		<u>1,425,614</u>	<u>1,252,261</u>	<u>2,677,875</u>	<u>2,871,885</u>
<b>Net incoming/(outgoing) resources</b>		(80,679)	217,824	137,145	(108,665)
<b>Other recognised gains and losses</b>					
Provisions for losses on investment assets	11	(130,000)	0	(130,000)	0
<b>Net movement in funds</b>		(210,679)	217,824	7,145	(108,665)
Fund balances at 1 April 1996		<u>1,871,247</u>	<u>114,499</u>	<u>1,985,746</u>	<u>2,094,411</u>
<b>Fund balances at 31 March 1997</b>		<u><u>1,660,568</u></u>	<u><u>332,323</u></u>	<u><u>1,992,891</u></u>	<u><u>1,985,746</u></u>

There were no recognised gains and losses other than the net movement in funds for the year.

The accompanying accounting policies and notes form an integral part of these financial statements.

# THE FAMILY PLANNING ASSOCIATION

## CONSOLIDATED BALANCE SHEET

At 31 March 1997

	Note	£	1997 £	£	Restated 1996 £
<b>Fixed assets</b>					
Intangible assets	9	234,799		267,621	
Tangible assets	10	608,327		513,687	
Investments	11	<u>227,569</u>		<u>357,569</u>	
			1,070,695		1,138,877
<b>Current assets</b>					
Stocks	12	476,123		663,700	
Debtors	13	1,209,645		1,102,446	
Cash at bank and in hand		<u>1,001,896</u>		<u>1,055,657</u>	
		2,687,664		2,821,803	
<b>Creditors: amounts falling due within one year</b>	14	<u>(1,733,817)</u>		<u>(1,942,075)</u>	
<b>Net current assets</b>			953,847		879,728
			<u>2,024,542</u>		<u>2,018,605</u>
<b>Provisions for liabilities and charges</b>			0		(535)
			<u>2,024,542</u>		<u>2,018,070</u>
<b>Capital funds</b>					
Revaluation reserve	15		31,651		32,324
<b>Income funds</b>					
Restricted funds	16	332,323		114,499	
Unrestricted funds:					
Designated fund	16	0		860,296	
Non-charitable trading funds	16	4,454		34,288	
Other charitable funds	16	<u>1,656,114</u>		<u>976,663</u>	
			1,992,891		1,985,746
			<u>2,024,542</u>		<u>2,018,070</u>

The financial statements were approved by the Board of Trustees on 4.11.97

Trustee

Trustee

The accompanying accounting policies and notes form an integral part of these financial statements.

# THE FAMILY PLANNING ASSOCIATION

## BALANCE SHEET

At 31 March 1997

	Note	£	1997 £	Restated 1996 £
<b>Fixed assets</b>				
Tangible assets	10	323,984		194,080
Investments	11	<u>477,579</u>		<u>607,579</u>
			801,563	801,659
<b>Current assets</b>				
Stocks	12	100,598		50,876
Debtors	13	693,476		615,924
Cash at bank and in hand		<u>990,946</u>		<u>1,010,879</u>
		1,785,020		1,677,679
<b>Creditors: amounts falling due within one year</b>	14	<u>(598,146)</u>		<u>(527,880)</u>
<b>Net current assets</b>			<u>1,186,874</u>	<u>1,149,799</u>
			<u>1,988,437</u>	<u>1,951,458</u>
<b>Income funds</b>				
Restricted funds	15		332,323	114,499
Unrestricted funds:				
Designated funds	16		0	860,296
Other charitable funds	16		<u>1,656,114</u>	<u>976,663</u>
			<u>1,988,437</u>	<u>1,951,458</u>

The financial statements were approved by the Board of Trustees on 4.4.97.

Trustee

*[Signature]*

Trustee

*[Signature]*  
4/11/97.

The accompanying accounting policies and notes form an integral part of these financial statements.

THE FAMILY PLANNING ASSOCIATION  
CONSOLIDATED CASH FLOW STATEMENT

For the year ended 31 March 1997

	Note	£	1997 £	£	1996 £
Net cash inflow from operating activities	18		82,341		268,305
Returns on investments and servicing of finance					
- net interest received			14,918		17,950
Taxation			(3,811)		(5,856)
Capital expenditure and financial investment					
- purchase of fixed assets		186,423		72,949	
- proceeds from sale of fixed assets		<u>(4,999)</u>		<u>(14,930)</u>	
			<u>(181,424)</u>		<u>(58,019)</u>
(Decrease)/increase in cash in the year	19		<u><u>(87,976)</u></u>		<u><u>222,380</u></u>

The accompanying accounting policies and notes form an integral part of these financial statements.

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 1 FORMAT OF ACCOUNTS

The expenses headings as shown in the statement of financial activities are not those specified in the Companies Act 1985 but the directors consider that the nature of the Association's activities is such that this analysis is more appropriate and informative and is required to comply with the charities statement of recommended practice.

### 2 NET INCOME FROM TRADING ACTIVITIES OF SUBSIDIARIES

The Association has two wholly owned trading subsidiaries which are incorporated in the United Kingdom. Family Planning Sales Limited distributes contraceptives, medical supplies and allied services. Lamberts (Dalston) Limited also distribute contraceptives, medical supplies and allied services. Family Planning Sales Limited covenants its taxable profits to The Family Planning Association and also pay interest on loans from the Association.

A summary of their trading results is shown below. These results do not reflect any consolidation adjustments which have been necessary in order to compile the consolidated statement of financial activities. Audited accounts are to be filed with the Registrar of Companies.

	Family Planning Sales Limited		Lamberts (Dalston) Limited	
	1997	1996	1997	1996
	£	£	£	£
<b>Profit and loss account</b>				
Turnover	3,841,941	3,934,995	593,470	632,836
Cost of sales	(3,035,930)	(3,094,857)	(445,888)	(432,359)
Gross profit	806,011	840,138	147,582	200,477
Distribution costs	0	0	(9,894)	(31,146)
Administration expenses	(502,181)	(511,244)	(125,414)	(154,658)
Net interest	(48,691)	(48,338)	(3,375)	902
Profit before taxation	255,139	280,556	8,899	15,575
Taxation	0	0	(1,773)	(937)
Net profit	255,139	280,556	7,126	14,638
Amount covenanted to FPA	(265,000)	(295,000)	0	0
Inter-group dividend	0	157,000	0	(157,000)
Retained in subsidiary	(9,861)	142,556	7,126	(142,362)
<b>Capital and reserves</b>	<u>141,763</u>	<u>151,624</u>	<u>129,101</u>	<u>121,975</u>

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 3 DIRECT CHARITABLE EXPENDITURE

	Unrestricted funds £	Restricted funds £	1997 Total £	1996 Total £
Project costs	895,942	1,252,261	2,148,203	2,344,503
Support costs				
- salaries	349,083	0	349,083	359,515
	<u>1,245,025</u>	<u>1,252,261</u>	<u>2,497,286</u>	<u>2,704,018</u>

### 4 MANAGEMENT AND ADMINISTRATION OF THE ASSOCIATION

	Unrestricted funds £	Restricted funds £	1997 Total £	1996 Total £
Legal and professional	37,735	0	37,735	52,209
Costs of directors meetings	5,395	0	5,395	2,394
Investment property costs	137,459	0	137,459	113,264
	<u>180,589</u>	<u>0</u>	<u>180,589</u>	<u>167,867</u>

### 5 TOTAL RESOURCES EXPENDED BY THE ASSOCIATION

	Staff costs £	Depre- ciation £	Other costs £	1997 Total £	1996 Total £
Project costs	632,539	52,959	1,462,705	2,148,203	2,344,503
Support costs	349,083	0	0	349,083	359,515
Management and administration	0	0	180,589	180,589	167,867
	<u>981,622</u>	<u>52,959</u>	<u>1,643,294</u>	<u>2,677,875</u>	<u>2,871,885</u>



# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 6 STAFF COSTS

Group	1997 £	1996 £
Wages and salaries	1,211,300	1,314,139
Social security costs	88,979	109,248
Pension costs	18,320	16,126
	<u>1,318,599</u>	<u>1,439,513</u>

The average number of employees during the year was as follows:

	1997 Number	1996 Number
Finance and administration	9	10
Press, publicity and publications	9	9
Education and training	5	5
Regions	21	18
Information	7	8
Trading subsidiaries	19	19
	<u>70</u>	<u>69</u>

No emoluments are paid to the directors. The travel and subsistence paid on behalf of or reimbursed to the directors was £4,930 (1996: £2,394). These expenses were incurred by all of the directors.

Two employees received emoluments in excess of £40,000 during the year (1996: none).

### 7 NET INCOMING/(OUTGOING) RESOURCES

Net incoming/(outgoing) resources is stated after charging/(crediting):	1997 £	1996 £
Auditors' remuneration	18,500	19,860
Depreciation	87,373	72,781
Amortisation	32,822	32,822
Government grants credited	<u>(261,085)</u>	<u>(981,525)</u>

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 8 THE ASSOCIATION'S RESULTS

The Association has taken advantage of section 230 of the Companies Act 1985 and has not included its own income and expenditure account in these financial statements. The excess of income over expenditure for the year includes £36,979 (1996: excess expenditure £81,760) which is dealt with in the financial statements of the charity.

An analysis of the differences in movements in resources between the Group and the Association is set out below:

	Unrestricted funds £	Restricted funds £	1997 Total £	1996 Total £
Incoming resources per consolidated financial activities	1,344,935	1,470,085	2,815,020	2,763,220
Interest on loan to subsidiary undertakings	44,150	0	44,150	49,454
Management charges to subsidiary undertakings	10,000	0	10,000	10,000
Trade with subsidiary undertakings	351	0	351	(2,805)
Covenanted payments from trading subsidiaries	265,000	0	265,000	295,000
	<u>1,664,436</u>	<u>1,470,085</u>	<u>3,134,521</u>	<u>3,114,869</u>
Net income of trading subsidiaries	(289,667)	0	(289,667)	(324,744)
Total resources expended per consolidated financial activities	(1,425,614)	(1,252,261)	(2,677,875)	(2,871,885)
Provision for losses on investment assets	<u>(130,000)</u>	<u>0</u>	<u>(130,000)</u>	<u>0</u>
The Association's net incoming/(outgoing) resources and surplus of income over expenditure	<u>(180,845)</u>	<u>217,824</u>	<u>36,979</u>	<u>(81,760)</u>

Further details of the results of the trading subsidiaries are set out in note 2.

During 1996/97 The Association reviewed the period over which it recognises deferred income, as a result of which £286,661 has been released in to the statement of financial activities.

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 9 INTANGIBLE FIXED ASSETS

Group	Goodwill £
Cost	
At 1 April 1996 and 31 March 1997	<u>328,215</u>
Amortisation	
At 1 April 1996	60,594
Provided in the year	<u>32,822</u>
At 31 March 1997	<u>93,416</u>
Net book amount at 31 March 1997	<u>234,799</u>
Net book amount at 31 March 1996	<u>267,621</u>

Purchased goodwill and goodwill on consolidation included above relates to the following:

	Period of amortisation	Group £	Association £
Lamberts (Dalston) Limited	10 years	277,715	0
Family Planning Sales Limited - product licence	10 years	<u>50,500</u>	<u>0</u>

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 10 TANGIBLE FIXED ASSETS

Group	Freehold property £	Short leasehold property £	Leasehold improve- ments £	Plant and machinery £	Fixtures, fittings and equipment £	Total £
Cost						
At 1 April 1996	325,744	102,832	0	225,868	379,758	1,034,202
Additions	0	0	129,483	3,560	53,380	186,423
Disposals	0	0	0	(11,670)	(114,696)	(126,366)
At 31 March 1997	<u>325,744</u>	<u>102,832</u>	<u>129,483</u>	<u>217,758</u>	<u>318,442</u>	<u>1,094,259</u>
Depreciation						
At 1 April 1996	31,620	79,490	0	101,613	307,792	520,515
Charge for the year	6,515	14,826	7,498	29,379	29,155	87,373
On disposals	0	0	0	(7,260)	(114,696)	(121,956)
At 31 March 1997	<u>38,135</u>	<u>94,316</u>	<u>7,498</u>	<u>123,732</u>	<u>222,251</u>	<u>485,932</u>
Net book amount at 31 March 1997	<u>287,609</u>	<u>8,516</u>	<u>121,985</u>	<u>94,026</u>	<u>96,191</u>	<u>608,327</u>
Net book amount at 31 March 1996	<u>294,124</u>	<u>23,342</u>	<u>0</u>	<u>124,255</u>	<u>71,966</u>	<u>513,687</u>

The net book amount at 31 March 1997 represents assets used for:

	£	£	£	£	£	£
Direct charitable purposes	99,493	8,516	121,985	0	93,990	323,984
Non-charitable trading purposes	<u>188,116</u>	<u>0</u>	<u>0</u>	<u>94,026</u>	<u>2,201</u>	<u>284,343</u>
	<u>287,609</u>	<u>8,516</u>	<u>121,985</u>	<u>94,026</u>	<u>96,191</u>	<u>608,327</u>

The freehold property used for non-charitable trading purposes and occupied by Family Planning Sales Limited was revalued in 1985. The property is stated at a valuation of £72,000, plus subsequent additions at cost.

The original cost of the property was £189,077 and the aggregate depreciation would have been £26,395 (1996: £23,116).

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### TANGIBLE FIXED ASSETS (CONTINUED)

Association	Freehold property £	Short leasehold property £	Leasehold improve- ments £	Fixtures, fittings and equipment £	Total £
Cost					
At 1 April 1996	101,523	102,832	0	371,445	575,800
Additions	0	0	129,483	53,380	182,863
Disposals	0	0	0	(114,696)	(114,696)
At 31 March 1997	<u>101,523</u>	<u>102,832</u>	<u>129,483</u>	<u>310,129</u>	<u>643,967</u>
Depreciation					
At 1 April 1996	0	79,490	0	302,230	381,720
Charge for the year	2,030	14,826	7,498	28,605	52,959
On disposals	0	0	0	(114,696)	(114,696)
At 31 March 1997	<u>2,030</u>	<u>94,316</u>	<u>7,498</u>	<u>216,139</u>	<u>319,983</u>
Net book amount at 31 March 1997	<u>99,493</u>	<u>8,516</u>	<u>121,985</u>	<u>93,990</u>	<u>323,984</u>
Net book amount at 31 March 1996	<u>101,523</u>	<u>23,342</u>	<u>0</u>	<u>69,215</u>	<u>194,080</u>

All fixed assets were held for direct charitable purposes.

### 11 FIXED ASSET INVESTMENTS

Total fixed asset investments comprise:	1997 £	Group 1996 £	1997 £	Association 1996 £
Secured loan (a)	0	0	250,000	250,000
Interest in subsidiary undertakings (b)	0	0	10	10
Investment property (c)	<u>227,569</u>	<u>357,569</u>	<u>227,569</u>	<u>357,569</u>
	<u>227,569</u>	<u>357,569</u>	<u>477,579</u>	<u>607,579</u>

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### FIXED ASSET INVESTMENTS (CONTINUED)

- (a) The secured loan represents a loan to Family Planning Sales Limited. It is a debenture loan repayable upon demand and it is secured on the assets of Family Planning Sales Limited.

- (b) At 31 March 1997 the Association held more than 10% of the allotted share capital of the following undertakings:

Subsidiary undertakings	Country of registration	Class of shares held	Proportion held	Nature of business
Family Planning Sales Limited	England and Wales	Ordinary	100%	Suppliers of contraceptives, medical supplies and allied services

At 31 March 1997 Family Planning Sales Limited held 100% of the ordinary share capital of Lamberts (Dalston) Limited, a company registered in England and Wales and a supplier of contraceptives, medical supplies and allied services.

Family Planning Sales Limited undertakes trading activities, the profits earned are passed to the charity by means of a Deed of Covenant.

- (c) The Association held two investment properties at the year end.

	£
Cost at 1 April 1996	
at 31 March 1997	<u>357,569</u>
<b>Amounts written off</b>	
At 1 April 1996	0
Provided in the year	<u>130,000</u>
At 31 March 1997	<u>130,000</u>
Net book amount at 31 March 1997	<u><u>227,569</u></u>
Net book amount at 31 March 1996	<u><u>357,569</u></u>

During the year the properties were valued by Storey Sons & Parker and King Sturge & Co. The basis of valuation used was open market value. The deficit arising as a result of these revaluations has been charged to the statement of financial activities.

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 12 STOCKS

	1997 £	Group 1996 £	1997 £	Association 1996 £
Finished goods and goods for resale	<u>476,123</u>	<u>663,700</u>	<u>100,598</u>	<u>50,876</u>

### 13 DEBTORS

	1997 £	Group 1996 £	1997 £	Association 1996 £
Trade debtors	884,098	822,212	143,263	88,971
Amount due from subsidiary undertaking	0	0	264,592	274,484
Other debtors	240,532	123,772	209,733	106,795
Prepayments and accrued income	<u>85,015</u>	<u>156,462</u>	<u>75,888</u>	<u>145,674</u>
	<u>1,209,645</u>	<u>1,102,446</u>	<u>693,476</u>	<u>615,924</u>

Included in the balance due from the subsidiary undertaking to the Association is an amount of £139,000 which is due after more than one year.

### 14 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1997 £	Group 1996 £	1997 £	Association 1996 £
Bank overdraft	313,898	279,683	0	0
Trade creditors	913,120	1,222,792	227,942	221,758
Amounts owed to group undertakings	0	0	6,572	0
Social security and other taxes	206,061	61,646	99,512	38,313
Other creditors	7,560	74,317	802	567
Pension contributions	5,967	7,576	5,967	7,576
Accruals	287,211	253,492	257,351	217,097
Grants	<u>0</u>	<u>42,569</u>	<u>0</u>	<u>42,569</u>
	<u>1,733,817</u>	<u>1,942,075</u>	<u>598,146</u>	<u>527,880</u>

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 15 CAPITAL FUNDS

Revaluation reserve	1997 £	Group 1996 £	1997 £	Association 1996 £
Balance at 1 April 1996	32,324	32,997	0	0
Transfer from revaluation reserve	(673)	(673)	0	0
Balance at 31 March 1997	<u>31,651</u>	<u>32,324</u>	<u>0</u>	<u>0</u>

### 16 INCOME FUNDS

#### Restricted funds

The income funds of the Group and the Association include restricted funds comprising the following unexpended balances of grants held on trusts to be applied for specific purposes.

Movements in funds	1 April 1996 £	Incoming resources £	Expenditure £	31 March 1997 £
Pamela Sheridan legacy (a)	41,389	2,058	(6,000)	37,447
Projects	73,110	1,468,027	(1,246,261)	294,876
	<u>114,499</u>	<u>1,470,085</u>	<u>(1,252,261)</u>	<u>332,323</u>

- (a) This fund was set up during 1995 out of a legacy. Income from the fund will be used to provide annual prizes for initiatives in sex education.



# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### INCOME FUNDS (CONTINUED)

#### Designated funds

The income funds of the Group and the Association include a designated fund which was set aside out of unrestricted funds, by the directors, for the purpose of funding a move to new premises upon the expiration of the lease on the Mortimer Street premises. Since the Association has now moved to new premises in Islington, this designation is no longer required and the funds have been released back to unrestricted funds.

	1997 £	1996 £
Balance at 1 April 1996	860,296	860,296
Transfer to unrestricted funds	(860,296)	0
Balance at 31 March 1997	<u>0</u>	<u>860,296</u>

	1997 £	Group 1996 £	1997 £	Association 1996 £
Non-charitable trading funds				
Balance at 1 April 1996	34,288	61,195	0	0
Transfer from revaluation reserve	673	673	0	0
Goodwill	(27,772)	(27,772)	0	0
Profit for the year	316,766	351,843	0	0
Transfer to other charitable funds	(319,501)	(351,651)	0	0
Balance at 31 March 1997	<u>4,454</u>	<u>34,288</u>	<u>0</u>	<u>0</u>

	1997 £	Group 1996 £	1997 £	Association 1996 £
Other charitable funds				
Balance at 1 April 1996	976,663	955,245	976,663	955,245
Incoming resources	1,055,268	1,581,501	1,374,769	1,935,955
Resources expended	(1,425,614)	(1,911,734)	(1,425,614)	(1,914,537)
Losses on investment assets	(130,000)	0	(130,000)	0
Transfer from designated fund	860,296	0	860,296	0
Transfer from non-charitable trading funds	319,501	351,651	0	0
Balance at 31 March 1997	<u>1,656,114</u>	<u>976,663</u>	<u>1,656,114</u>	<u>976,663</u>

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 17 ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS

Fund balances at 31 March 1997 are represented by:

	Unrestricted funds £	Restricted funds £	Total £
Intangible fixed assets	234,799	0	234,799
Tangible fixed assets	608,327	0	608,327
Investments	227,569	0	227,569
Current assets	2,355,341	332,323	2,687,664
Current liabilities	(1,733,817)	0	(1,733,817)
Total net assets	<u>1,692,219</u>	<u>332,323</u>	<u>2,024,542</u>
Unrealised losses included above:			
On investment assets	<u>(130,000)</u>	<u>0</u>	<u>(130,000)</u>

### 18 RECONCILIATION OF CHANGES IN RESOURCES TO OPERATING CASHFLOWS

	1997 £	1996 £
Changes in resources before revaluations	137,145	(108,665)
Effect of revaluation	(673)	(673)
Net tax	1,773	937
Net interest	(14,918)	(17,950)
Operating profit	<u>123,327</u>	<u>(126,351)</u>
Depreciation and amortisation charges	120,195	105,603
(Loss)/profit on sale of fixed assets	(589)	3,107
Decrease in stock	187,577	16,766
Increase/(decrease) in debtors	(107,199)	213,012
(Decrease)/increase in creditors	<u>(240,970)</u>	<u>56,168</u>
Net cash inflow from operating activities	<u>82,341</u>	<u>268,305</u>

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

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### 19 ANALYSIS OF NET DEBT

	At 1 Apr 1996 £	Cash flow £	At 31 Mar 1997 £
Cash at bank and in hand	1,055,657	(53,761)	1,001,896
Overdrafts	(279,683)	(34,215)	(313,898)
	<u>775,974</u>	<u>(87,976)</u>	<u>687,998</u>

### 20 PENSION COSTS

The Association operates a defined benefit pension scheme assured by Clerical Medical Investments Group. The scheme is funded. The directors decided that the employer should take a contribution holiday on the advice of the actuary from 1 April 1991 to 31 December 1996. As from 1 January 1997 the directors have decided that the employer should recommence contributions on the advice of the actuary.

The Association makes contributions to the personal pension schemes of two employees who are not in the Association scheme.

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

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### 21 CAPITAL COMMITMENTS

Neither the Group nor the Association had any capital commitments at 31 March 1997 or 31 March 1996.

### 22 CONTINGENT LIABILITIES

There were no contingent liabilities at 31 March 1997 or 31 March 1996.

### 23 LEASING COMMITMENTS

Operating lease payments amounting to £218,062 (1996: £216,960) are due within one year. The leases to which these amounts relate expire as follows:

	1997		1996	
	Land and buildings £	Other £	Land and buildings £	Other £
In one year or less	10,560	1,808	9,100	1,570
Between two and five years	87,000	6,276	87,000	13,870
In five years or more	110,832	1,586	105,420	0
	<u>208,392</u>	<u>9,670</u>	<u>201,520</u>	<u>15,440</u>

### 24 POST BALANCE SHEET EVENTS

Since the year end, a decision has been made to sell Family Planning Sales Limited's freehold premises. It is anticipated that the proceeds from the disposal are unlikely to be in excess of the net book value being carried in the accounts at 31 March 1997.

However, it is also anticipated that any loss which would need to be charged through the consolidated statement of financial activities will not be material.

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

### 25 SOURCE AND USE OF GRANT FUNDING AND OTHER RESTRICTED INCOME

Description	Year	Amount	Restricted reserve b/f	Income Unrestricted 1996/7	Income Restricted 1996/7	Expend- iture Unrestricted 1996/7	Expend- iture Restricted 1996/7	Restricted reserves c/f
<b>England</b>								
CES Contract:								
HEA Grant	95/6	856,975	79,338	0	0	0	(79,338)	0
DoH invoicing	96/7	694,336	0	0	694,336	0	(694,336)	0
Third party sales	96/7	100,431	0	0	100,431	0	(54,749)	45,682
Total CES		1,651,742	79,338	0	794,767	0	(828,423)	45,682
Pam Sheridan prize			41,389	0	2,058	0	(6,000)	37,447
DoH S64 core grant	96/7-97/8	100,000	0	100,000	0	(100,000)	0	0
DoH FPA workshop	96/7	12,500	0	0	12,500	0	0	12,500
DoH computer grant	96/7	50,000	0	0	50,000	0	0	50,000
CES Resource Pack	96/7-97/8	55,000	0	0	55,000	0	(5,000)	50,000
Development								
S64 DoH Teenage girls leaflet	96/7	6,830	0	0	6,830	0	(6,830)	0
S64 DoH Chlamydia Leaflet Production	96/7	14,475	0	0	14,475	0	0	14,475
S64 DoH "4 Girls"	96/7	10,000	0	0	10,000	0	0	10,000
Development								
S64 Sexually Transmitted Infections	96/7	6,000	0	0	6,000	0	(6,000)	0
Male Responsibility Project:	93/4-96/7							
Kreitman	93/4	8,000	0	0	4,000	0	(4,000)	0
Barings	93/4	12,000	0	0	6,000	0	(6,000)	0
S64 DoH Teenage Boys project	93/4	10,000	0	0	5,811	0	(5,811)	0
BT Young People Leaflet:								
"Is everybody doing it?"	94/5-95/6	30,000	0	0	1,917	0	(1,917)	0

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

Description	Year	Amount	Restricted reserve b/f	Income Unrestricted 1996/7	Income Restricted 1996/7	Expend- iture Unrestricted 1996/7	Expend- iture Restricted 1996/7	Restricted reserves c/f
S64 DoH Asian Project	94/5	50,000	0	0	22,571	0	(13,571)	9,000
DoH Pharmacy Healthcare	96/7	66,000	0	0	66,000	0	(66,000)	0
DoH Young People project	94/5	60,000	0	0	28,610	0	(4,430)	24,180
S64 DoH Wandsworth project year 1	96/7-97/8	12,980	0	0	12,980	0	(6,980)	6,000
S64 DoH Training Materials Project	96/7	20,000	0	0	20,000	0	(5,000)	15,000
S64 Telephone grant	93/4	10,000	0	0	4,656	0	2,344	7,000
<b>Scotland</b>								
Scottish Home Office: S16B Core grant	95/6-97/8	15,000	0	15,000	0	(15,000)	0	0
Health Education Board for Scotland: Contraceptive Education service	96/7	25,000	0	0	25,000	0	(25,000)	0
National Lottery Charities Board	96/7	18,484	0	0	18,484	0	(18,484)	0
<b>Wales</b>								
Welsh Office: Slippage	94/5	11,198	0	0	11,198	0	(11,198)	0
Slippage	95/6	3,440	0	0	3,440	0	(3,440)	0
S64 Core Grant	96/7	20,000	0	20,000	0	(20,000)	0	0
Health Promotion Wales: Contraceptive Education service	96/7	49,000	0	0	49,000	0	(49,000)	0

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

Description	Year	Amount	Restricted reserve b/f	Income Unrestricted 1996/7	Income Restricted 1996/7	Expend- iture Unrestricted 1996/7	Expend- iture Restricted 1996/7	Restricted reserves c/f
Bro Taf Health Authority:								
Mid Glamorgan Helpline	95/6	3,745	0	0	3,745	0	(3,745)	0
Mid Glamorgan men	95/6-96/7	50,000	0	0	31,647	0	(23,097)	8,550
Welsh Office: Parents radio campaign	95/6-96/7	36,056	0	0	14,902	0	(14,902)	0
<b>Northern Ireland</b>								
Northern Ireland DHSS:								
Slippage	96/7	10,055	0	0	10,055	0	0	10,055
Slippage	95/6	10,169	0	0	10,169	0	(8,414)	1,755
Slippage	94/5	10,275	0	0	8,275	0	(8,275)	0
Equipment bought from slippage	93/4	10,000	0	0	7,500	0	(500)	7,000
Core Grant	96/7	24,840	0	24,840	0	(24,840)	0	0
Health Promotion Branch	96/7	3,400	0	3,400	0	(3,400)	0	0
Western Health and social services board	96/7	11,460	0	0	11,460	0	(11,460)	0
Eastern Health and social services board	96/7	10,104	0	0	10,104	0	(10,104)	0
Health Promotion agency NI	96/7	20,000	0	20,000	0	(20,000)	0	0
Lacuna project: Lankelly Hambland foundation	93/4-96/7	62,400	0	0	21,850	0	(10,000)	11,850
Disability action	96/7	1,650	0	0	1,650	0	0	1,650
Eastern Health and social services board	96/7	3,200	0	0	3,200	0	(3,200)	0
Northern Health and social services board	96/7	3,200	0	0	3,200	0	(3,200)	0

# THE FAMILY PLANNING ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 1997

Description	Year	Amount	Restricted reserve b/f	Income Unrestricted 1996/7	Income Restricted 1996/7	Expend- iture Unrestricted 1996/7	Expend- iture Restricted 1996/7	Restricted reserves c/f
Bout Yo: Eastern Health and social services board	96/7	21,500	0	0	21,500	0	(14,333)	7,167
Choices: Belfast: Eastern Health and social services board	96/7	5,736	0	0	5,736	0	(5,736)	0
Parents (Speakeasy): Making Belfast work	95/6-96/7	6,500	0	0	28,773	0	(22,743)	6,030
Video worker (Holding the baby): Unspent fund b/f					4,720	0	(4,720)	0
Cadbury Barrow trust	96/7	6,000	0	0	6,000	0	(4,500)	1,500
Calouste Gulbenkian	96/7	4,000	0	0	4,000	0	(3,000)	1,000
John Moores Foundation	96/7	1,840	0	0	1,840	0	(1,130)	710
Peer education Project: National Lottery Charities Board	96/7	16,771	0	0	16,771	0	(16,771)	0
Choices project: Derry: Youthnet ICYP	96/7	11,691	0	0	11,691	0	(11,691)	0
Sundries			(6,228)					(6,228)
<b>Total</b>			114,499	183,240	1,470,085	(183,240)	(1,252,261)	332,323