

THE FAMILY PLANNING ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2003

Company Number 887632

Charity Number 250187



THE FAMILY PLANNING ASSOCIATION

FINANCIAL STATEMENTS

For the year ended 31 March 2003

Company Registration Number:

887632

Charity Registration Number:

250187

Registered Office:

2-12 Pentonville Road
London
NI 9FP

Directors:

Lady C Goodhart	(Chair)
Ms R Cooper	(Treasurer)
Mr D Aaronovitch	
Mr D Caspi	
Dr A Cattell	
Ms P Donnellan	
Dr C Hunter	
Ms A Kluitse	
Ms M Malek	
Ms J Morgan	
Ms M Reilly	
Ms D Winkler	

Secretary:

Mr J Gibbons

Bankers:

The Cooperative Bank
Olympic House
6 Olympic Court
Montford Street
Salford
M5 2QP

Ulster Bank Limited
Shaftsbury Square
Belfast
Northern Ireland

Solicitors:

Andrew Lutley
Springfield
Rookery Hill
Ashtead Park
Ashtead
Surrey

Manches & Co
Aldwych House
81 Aldwych
London
WC2B 4RP

Auditors:

Mazars
St Thomas House
6 Becket Street
Oxford
OX1 1PP

THE FAMILY PLANNING ASSOCIATION

FINANCIAL STATEMENTS

For the year ended 31 March 2003

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THE FAMILY PLANNING ASSOCIATION

REPORT OF THE DIRECTORS

For the year ended 31 March 2003

The directors present their report together with financial statements for the year ended 31 March 2003.

Constitution of the Association

The Association is a company limited by guarantee (company registration number 887632) and is also a registered charity (charity registration number 250187). The company was formed on 14 September 1966 and was registered as a charity on 22 December 1966.

Objectives of the Association and the principal policies to achieve them

The principal objects of the Association are the promotion, preservation and protection of good health, both mental and physical, and prevention and treatment of poor sexual health.

It has been the policy of the Association to challenge prejudice, address inequalities, provide reliable information and improve services in the sexual health arena.

Directors

The directors of the Association, who are unpaid, are also trustees of the charity and the members of the National Executive Council.

Lady C Goodhart	
Ms E Jewett	(resigned 30 July 2002)
Ms R Cooper	
Mr D Aaronovitch	
Mr C Arnold	(resigned 15 June 2002)
Mr D Caspi	
Dr A Cattell	
Ms P Donnellan	
Ms M Holroyd	(resigned 5 December 2002)
Dr C Hunter	
Ms A Kluitse	
Ms M Malek	
Ms J Morgan	
Ms M Reilly	
Ms D Winkler	(appointed 5 December 2002)

The power to appoint new directors rests with the existing directors.

THE FAMILY PLANNING ASSOCIATION

REPORT OF THE DIRECTORS

For the year ended 31 March 2003

Organisation

A board of trustees of up to 15 members, who meet quarterly, administers the charity. There are sub-committees covering finance and fundraising. A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity.

Directors' responsibility for the financial statements

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Results

There was a decrease in funds in the year of £214,104 (2002 increase: £644,507). This decrease in funds was split between an unrestricted surplus of £22,035 and a restricted deficit of £236,139. The restricted deficit is a reflection of the funding previously acquired being used on the various projects. A detailed analysis of this is contained in note 24 on page 20.

Review of activities

The Association built on the progress made in previous year. This year saw the expansion of the Contraceptive Education Service so that it now embraced all aspects of Sexual health. Increased funding for this service meant that we were able to provide five million information leaflets to local health promotion units for distribution at a local level.

The publication sales continued to increase. In the past twelve months over three million leaflets were sold. A lot of development work was undertaken this year on new leaflets covering STI's and also a leaflet for primary schools.

Training and consultancy also increased in the year showing exceptional growth in income of nearly 42% for the year. The training programme for the year stands testament to our commitment to provide the highest calibre of training and consultancy on sexual health. This was recognised by Independent Advisory Group on Teenage Pregnancy which highlighted our courses as examples of good practice.

Future Developments

The Association is negotiating to increase funding for its Contraception and STI series of leaflets for the next year to increase the number of leaflets that will be made freely available, from the existing five million leaflets to eight million leaflets.

Training and consultancy growth is expected to continue and the emphasis this year will be on trying to deliver the training in a more cost effective manner.

The next year will see the launch of educational materials aimed at primary schools in the form of a video and a publication. This is seen as being a very important stage in ensuring better sex education is delivered.

THE FAMILY PLANNING ASSOCIATION

REPORT OF THE DIRECTORS

For the year ended 31 March 2003

Investment powers

Under the memorandum and articles of association, the charity has the power to make any investment which the trustees see fit.

Fixed assets

The principal items of capital expenditure were fixture, fittings and equipment.

Freehold and shorthold leasehold property is shown in the accounts at net book value, or where appropriate, current market value.

Investment properties are shown in the accounts at market value.

Risk management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to diversity of funding and the general financing of the Association, and are taking steps to ensure that systems are in place to mitigate our exposure to the major risks.

Reserves policy

It is the policy of the Association to hold reserves in its unrestricted funds which have not yet been committed or designated for any particular purpose. The trustees have retained these reserves in order to protect the future operations of the charity from the effects of any unforeseen variations in its income streams as part of a policy of good financial management practice. At 31 March 2003 the amount of these reserves in the unrestricted funds amounted to £939,800 (2002: £917,765).

Auditors

Our auditors, Mazars, have signified their willingness to continue in office and a resolution to reappoint them as auditors will be proposed at the forthcoming annual general meeting.

BY ORDER OF THE BOARD



J Gibbons
Company Secretary
9th October 2003

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

THE FAMILY PLANNING ASSOCIATION

We have audited the financial statements for the year ended 31 March 2003 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the charity is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatement within it.

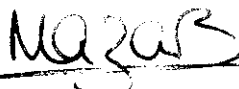
Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs at 31 March 2003 and of its incoming resources and application of resources, including its income and expenditure in the year then ended and have been properly prepared in accordance with the Companies Act 1985.



MAZARS

Chartered Accountants and Registered Auditors

St Thomas House
6 Becket Street
Oxford
OX1 1PP

Date

20 November 2003

THE FAMILY PLANNING ASSOCIATION

PRINCIPAL ACCOUNTING POLICIES

BASIS OF PREPARATION

The financial statements have been prepared under the historical cost convention as modified by the revaluation of investment assets.

The financial statements have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" published in October 2000 and applicable accounting standards.

The principal accounting policies of the Association have remained unchanged.

The Trustees have not produced a profit and loss account as required under Companies Act 1985 as they believe that the Statement of Financial Activities show a truer and fairer view of the charity's activities.

INCOME

Donations and gifts

All monetary donations and gifts are included in full in the statement of financial activities when receivable.

Grants receivable

Revenue grants are credited as incoming resources when they are receivable, provided conditions for receipt have been complied with, unless they relate to a specified future period in which case they are deferred.

Investment income

Investment income, including associated tax recoveries, and royalty income is recognised when received.

EXPENDITURE

Expenditure, which is charged on an accruals basis, is allocated between:

- expenditure incurred directly to the fulfilment of the charity's objectives (direct charitable); and
- expenditure incurred in the management and administration of the charity.
- expenditure incurred in generating funds

THE FAMILY PLANNING ASSOCIATION

PRINCIPAL ACCOUNTING POLICIES

FUND ACCOUNTING

Restricted funds are to be used for specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support costs.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

Designated funds are unrestricted funds which have been designated for specific purposes by the trustees.

DEPRECIATION

Depreciation is calculated to write down the cost less estimated residual value of each asset over its anticipated useful life as follows:

Freehold property	2 % (straight line)
Leasehold property and improvements	over the unexpired period of the lease
Furniture and equipment	10 % (straight line)
Computer equipment	25 % (straight line)

The depreciation of furniture and equipment and computer equipment has been changed from reducing balance to straight line method as it is felt that this gives a truer and fairer view.

INVESTMENTS

Properties held for investment purposes are valued at market value at the balance sheet date.

Provision is made in the statement of financial activities for any permanent diminution in value.

FOREIGN CURRENCIES

Transactions in foreign currencies are translated at the exchange rate ruling at the date of the transaction. Monetary assets and liabilities in foreign currencies are translated at the rates of exchange ruling at the balance sheet date. All exchange differences are dealt with in the profit and loss account.

THE FAMILY PLANNING ASSOCIATION

PRINCIPAL ACCOUNTING POLICIES

STOCKS

Stocks are stated at the lower of cost and net realisable value and represent goods for resale.

PENSIONS

Pension contributions are charged to the profit and loss account so as to spread the cost of the pensions over the employees working lives with the Association. These contributions are invested separately from the company's assets. The directors' pension contributions form part of the defined benefit pension scheme administered by The Family Planning Association. The fund was independently valued at 1 January 2000.

LEASED ASSETS

Assets held under finance leases and hire purchase contracts are capitalised in the balance sheet and depreciated over their expected useful lives. The interest element of leasing payments represents a constant proportion of the capital balance outstanding and is charged to the statement of financial activities over the period of the lease.

All other leases are regarded as operating leases and the payments made under them are charged to the statement of financial activities on a straight line basis over the lease term.

THE FAMILY PLANNING ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2003

	Note	Unrestricted funds £	Restricted funds £	2003 £	2002 £
INCOME AND EXPENDITURE					
Incoming resources					
Donations, legacies and similar income		70,604	0	70,604	85,782
Operating activities of the charity					
-Furtherance of the charity's objects	1	1,377,686	1,450,799	2,828,485	2,810,392
-Generating funds	2	24,729	0	24,729	7,812
Investment income	3	292,286	1,570	293,856	112,354
Total incoming resources		1,765,305	1,452,369	3,217,674	3,016,340
Resources expended					
Costs of generating funds	5	12,670	-	12,670	14,354
Charitable expenditure					
-Furtherance of the charity's objects	6	1,337,768	1,688,508	3,026,276	2,508,611
-Support costs					
-Resources expended on management	7	392,832	-	392,832	308,979
Total resources expended	8	1,743,270	1,688,508	3,431,778	2,831,944
Net (outgoing)/incoming resources		22,035	(236,139)	(214,104)	184,396
Other recognised gains and losses					
Gains on disposal of subsidiaries		-	-	-	56,145
Net movement in funds		22,035	(236,139)	(214,104)	240,541
Fund balances at 1 April 2001		917,765	609,793	1,527,558	1,287,017
Fund balances at 31 March 2002		939,800	373,654	1,313,454	1,527,558

All incoming resources and resources expended derive from continuing activities.

The accompanying accounting policies and notes form an integral part of these financial statements.

THE FAMILY PLANNING ASSOCIATION

BALANCE SHEET AT 31 MARCH 2003

	Note	2003 £	2003 £	2002 £	2002 £
Fixed assets					
Tangible fixed assets	11	408,087		433,753	
Investments	12	<u>52,500</u>		<u>52,500</u>	
			460,587		486,253
Current assets					
Stocks	13	131,012		88,125	
Debtors	14	916,525		713,306	
Cash at bank and in hand		<u>373,456</u>		<u>739,503</u>	
		1,420,993		1,540,934	
Creditors: amounts falling due within one year	15	<u>(568,126)</u>		<u>(499,629)</u>	
Net current assets			<u>852,867</u>		<u>1,041,305</u>
			<u>1,313,454</u>		<u>1,527,558</u>
Income funds					
Restricted funds	16		373,654		609,793
Unrestricted funds:					
Revaluation reserve			172,899		172,899
Other charitable funds	16		766,901		744,866
			<u>1,313,454</u>		<u>1,527,558</u>

The financial statements were approved by the Board of Trustees on 9th October 2003.

Lady Celia Goodhart

Celia Goodhart

Mary Reilly

Mary Reilly

The accompanying accounting policies and notes form an integral part of these financial statements.

THE FAMILY PLANNING ASSOCIATION

CASH FLOW STATEMENT

For the year ended 31 March 2003

	Note	2003 £	2003 £	2002 £	2002 £
Net cash in flow from operating activities	18		(336,546)		554,709
Returns on investment and servicing of finance					
- net interest paid	3		35,827		(14,231)
Disposals					
Net overdraft disposed of					232,689
Capital expenditure and financial investment					
- purchase of fixed assets	11	(65,328)		(66,051)	
- proceeds from sale of fixed assets		-		4,750	
			(65,328)		(61,301)
Increase in year	19		<u>(366,047)</u>		<u>711,866</u>

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

1 INCOME DERIVED FROM FURTHERANCE OF CHARITY'S OBJECTS

	Association	
	2003	2002
	£	£
Publication income	706,706	703,235
Training & consultancy income	426,893	301,386
Core funding		
-England	80,000	80,000
-Northern Ireland	131,829	119,815
-Scotland	22,000	17,000
Conference income	5,258	9,442
Sponsorship	5,000	11,400
Restricted income (see below)	1,450,799	1,568,114
	<u>2,828,485</u>	<u>2,810,392</u>

A detailed analysis of restricted income is provided in note 24. Total restricted income for the year was £1,452,369 of which £1,450,799 was for the furtherance of the charity

2 GENERATED FUNDS

	2003	2002
	£	£
Fundraising dinner	<u>24,729</u>	<u>7,812</u>

3 INVESTMENT INCOME

	2003	2002
	£	£
Property rental	91,711	100,685
Bank interest received- unrestricted	17,896	8,737
Bank interest received- restricted	1,570	1,570
Other interest-unrestricted	16,361	-
Royalty received	125,000	-
Other income	41,318	1,362
	<u>293,856</u>	<u>112,354</u>

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

4 TURNOVER AND PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

The expenses headings as shown in the statement of financial activities are not those specified in the Companies Act 1985 but the directors consider that the nature of the Association's activities is such that this analysis is more appropriate and informative and is required to comply with the charities statement of recommended practice.

5 COSTS OF GENERATING FUNDS	2003 £	2002 £
Staff costs	-	11,099
Fundraising dinner costs	12,670	3,255
	<u>12,670</u>	<u>14,354</u>

6 FURTHERANCE OF CHARITYS OBJECTS	2003 £	2002 £
Publication expenses direct	475,600	489,204
Publication expenses overhead allocation	138,779	110,040
Training & consultancy expenses direct	378,014	353,439
Training & consultancy expenses overhead allocation	101,546	79,502
Core activities	243,829	133,767
Restricted expenditure (note 26)	1,688,508	1,394,659
	<u>3,026,276</u>	<u>2,560,611</u>

7 RESOURCES EXPENDED ON MANAGEMENT	2003 £	2002 £
Management staff cost	261,745	208,343
Audit fee	19,000	17,000
Legal & professional	13,727	5,047
Cost of directors meetings	200	505
Overhead charges	98,160	78,084
	<u>392,832</u>	<u>308,979</u>

8 ANALYSIS OF TOTAL RESOURCES EXPENDED	Staff costs	Depreciation	Other costs	Total 2003 £	Total 2002 £
Cost of generating funds	-		12,670	12,670	14,354
Furtherance of charities objects	1,369,505	64,606	1,592,165	3,026,276	2,560,611
Resources expended on management	261,745	26,388	104,699	392,832	308,979
	<u>1,631,250</u>	<u>90,994</u>	<u>1709534</u>	<u>3,431,778</u>	<u>2,883,944</u>

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

9 STAFF COSTS

Charity	2003 £	2002 £
Wages and salaries	1,410,875	1,150,414
Social security costs	102,833	88,080
Pension costs	117,542	98,528
	<u>1,631,250</u>	<u>1,337,022</u>

The average number of employees during the year was as follows:

Finance and administration	7	7
Press, publicity and publications	11	8
Education and training	11	6
Regions	24	24
Information	12	9
	<u>65</u>	<u>54</u>

No emoluments are paid to the directors. The travel and subsistence paid on behalf of or reimbursed to the directors was £200 (2001: £1,021). These expenses were incurred by all of the directors.

1 employee received emoluments within the Charity in excess of £50,000 during the year (2002:1).
£65,000-£70,000

The employee also received benefits accruing from participating in the final salary scheme of the Association.

10 NET (OUTGOING)/ INCOMING RESOURCES

Net (outgoing)/ incoming resources are stated after charging:

	£	£
Auditors remuneration	19,000	18,000
Depreciation of tangible fixed assets	90,994	104,464
Amortisation of goodwill	-	12,070

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

11 TANGIBLE FIXED ASSETS

Association	Freehold property £	Leasehold improvements £	Fixtures, fittings and equipment £	Total £
Cost				
At 1 April 2002	247,673	244,004	180,661	672,338
Additions	-	-	65,328	65,328
At 31 March 2003	<u>247,673</u>	<u>244,004</u>	<u>245,989</u>	<u>737,666</u>
Depreciation				
At 1 April 2002	9,909	135,394	93,282	238,585
Charge for the year	<u>4,954</u>	<u>37,525</u>	<u>48,515</u>	<u>90,994</u>
At 31 March 2003	<u>14,863</u>	<u>172,919</u>	<u>141,797</u>	<u>329,579</u>
Net book amount at 31 March 2003	<u>232,810</u>	<u>71,085</u>	<u>104,192</u>	<u>408,087</u>
Net book amount at 31 March 2002	<u>237,764</u>	<u>108,610</u>	<u>87,379</u>	<u>433,753</u>

All fixed assets were held for charitable purposes.

The comparable amounts of land and buildings included above at valuation determined according to the historical cost accounting rules are as follows:

Cost	48,640
Accumulated Depreciation	<u>1,946</u>
Net book amount	
At 31 March 2003	<u>46,694</u>
At 31 March 2002	<u>47,667</u>

A revaluation of the freehold property was carried out on 7 August 2000 by Charles Scott and Company, Chartered Surveyors on the basis of the opening market value for existing use. The Directors consider this valuation to be still reasonable.

No provision has been made for additional United Kingdom taxation of £nil which would arise if the freehold property was disposed of at its revalued amount.

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

12 FIXED ASSET INVESTMENTS

Investment property

The Association held one investment property at the year end.

Valuation as at 31 March 2002 & 2003

52,500

A revaluation of the investment property was carried out on 10 January 2001 by Storey Son and Parker, Chartered Surveyors. The Directors consider this valuation to be still reasonable.

13 STOCKS

Finished goods and goods for resale

2003

£

2002

£

131,012

88,125

14 DEBTORS

Trade debtors

228,773

194,438

Secured loan

250,000

250,000

Amount due on disposal of business

56,153

56,153

Other debtors

195,360

157,167

Prepayments and accrued income

186,239

55,548

916,525

713,306

Secured loan

The secured loan represents a loan to Family Planning Sales Limited. It is a debenture loan repayable upon demand and it is secured on the assets of Family Planning Sales Limited.

The loan is interest bearing, attracting a rate of 2% above Barcalys Bank Base Rate

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

15 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2003 £	2002 £
Trade creditors	179,138	183,359
Social security and other taxes	46,262	66,938
Pension contributions	15,451	14,068
Accruals & deferred income	327,275	235,264
	<u>568,126</u>	<u>499,629</u>

16 INCOME FUNDS

Restricted funds

The income funds include restricted funds comprising the following unexpended balances of grants held on trusts to be applied for specific purposes.

Movements in funds	1 April 2002 £	Incoming resources £	Expenditure £	31 March 2003 £
Pamela Sheridan legacy	39,247	1,570	(1,570)	39,247
Projects	570,546	1,450,799	(1,686,938)	334,407
(note 24)	<u>609,793</u>	<u>1,452,369</u>	<u>(1,688,508)</u>	<u>373,654</u>

Pamela Sheridan legacy was set up during 1995 out of a legacy. Income from the fund will be used to provide annual prizes for initiatives in sex education.

Other charitable funds

	£
Balance at 1 April 2002	744,866
Incoming resources	1,765,305
Resources expended	<u>(1,743,270)</u>
	<u>766,901</u>

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

17 ANALYSIS OF GROUP NET ASSETS BETWEEN FUNDS

Fund balances at 31 March 2003 are represented by:

	Unrestricted funds	Restricted funds	2003	2002
	£	£	£	£
Tangible fixed assets	408,087	0	408,087	433,753
Investments	52,500	0	52,500	52,500
Current assets	1,047,339	373,654	1,420,993	1,540,934
Current liabilities	(568,126)	0	(568,126)	(499,629)
	<u>939,800</u>	<u>373,654</u>	<u>1,313,454</u>	<u>1,527,558</u>

18 RECONCILIATION OF CHANGES IN RESOURCES TO OPERATING CASH FLOWS

	Total 2003	Total 2002
	£	£
Net (outgoing)/ incoming resources after revaluations	(214,104)	223,905
Net interest	(35,827)	14,231
Operating (deficit)/surplus	<u>(249,931)</u>	<u>238,136</u>
Depreciation and amortisation charges	90,994	116,534
Loss on sales of fixed assets	-	1,249
(Increase)/Decrease in stock	(42,887)	36,635
(Increase) in debtors	(203,219)	(83,218)
Increase in creditors	<u>68,497</u>	<u>245,373</u>
Net cash inflow from operating activities	<u>(336,546)</u>	<u>554,709</u>

19 ANALYSIS OF NET DEBT

	At 1 April 2002	Cash flow	At 31 March 2003
	£	£	£
Cash at bank and in hand	<u>739,503</u>	<u>(366,047)</u>	<u>373,456</u>

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

20 PENSIONS

Defined benefit scheme

The company operated a defined benefit pension scheme for the benefit of the employees and directors. The assets of the scheme are administered by trustees in a fund independent from those of the company.

The contribution made in respect of the scheme for the accounting period was £176,624 of which employers contributions totalled £117,542 and employees contributions totalled £59,082. The agreed contribution rates for future years are 11.1% for the employer and 5% for employees.

A full actuarial valuation was carried out at 1 January 2003 and updated to 31 March 2003 by a qualified independent actuary. The major assumptions used by the actuary were:

At 31 March 2003

Rate of increase in salaries	4.6%
Rate of increase in pension payments pre 1 March 1995	3.0%
Rate of increase in pension payments post 1 March 1995	2.5%
Discount rate	5.3%
Inflation assumption	2.6%

The fair value of the assets in the scheme and the expected rate of return were:

	Long term rate of return expected at 31 March 2003
Equities	8.2%
Bonds	5.2%
Property	7.2%
	£
Total market value of schemes assets	2,511,000
Present value of scheme liabilities	3,732,000
Deficit in scheme	(1,221,000)

21 CAPITAL COMMITMENTS

The Association did not have any capital commitments at 31 March 2003 or 31 March 2002.

22 CONTINGENT LIABILITIES

There were no contingent liabilities at 31 March 2003 or 31 March 2002.

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

23 LEASING COMMITMENTS

Operating lease payments amounting to £163,386 (2002: £163,386) are due within one year.
The leases to which these amounts relate expire as follows:

	2003 Land and buildings £	2003 Other £	2002 Land and buildings £	2002 Other £
In one year or less	0	11,386	0	11,386
In five years or more	152,000	0	152,000	0
	<u>152,000</u>	<u>11,386</u>	<u>152,000</u>	<u>11,386</u>

The leasing commitment for land and buildings is currently under a rent review. The rent review should have taken place on 24 June 2001, but is still under negotiation. Under the terms of the original lease The Association continues to have a commitment for the pre- rent review rent, which was £152,000 per annum.

The review process is still some way off being settled, but it is estimated that the final agreed rent will be in the region of £230,000 per annum.

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

24 SOURCE AND USE OF GRANT FUNDING AND OTHER RESTRICTED INCOME

	Opening balance	Income unrestricted	Income restricted	Expenditure unrestricted	Expenditure restricted	Closing balance
England						
Pam Sheridan Prize	39,247		1,570		1,570	39,247
Core Grant		80,000		80,000		
Listening to The Lads	3,500				3,500	-
Practice Nurse	5,000				5,000	-
STI leaflets continuation	73,000				73,000	-
Parents Work	70,000		30,000		50,000	50,000
Website Development	20,000				12,210	7,790
Training for Carers and Social Workers	50,000				40,000	10,000
Jeena project working with young asian women	14,921		19,000		33,921	-
Speakeasy' working with parents project	72,097		81,567		122,356	31,308
Learning Disabilities Roadshow funded by PPP Healthcare			98,742		66,548	32,194
Talking Together II funded by Diana memorial fund			25,000		22,110	2,890
Moldova			21,834		21,834	-
RGCP Handbook			30,000			30,000
Cadbury Trust		10,000		10,000		-
Teenage Pregnancy Unit- Young people in public care						-
Publication funding for	5,500				5,500	-
Funding for Sexual Health Direct	62,128				62,128	-
Sexual Health Direct			723,860		723,860	-
Archivist project funded by The Heritage Fund			10,015		10,015	-
Campaign funding for judicial review	63,774				63,140	634
Scotland						
Core Grant		20,000		20,000		-
Contraceptive education service			20,000		20,000	-
Termination of pregnancy A-Z			4,448		4,448	-
Challenging Homophobia			16,377		16,377	-
Capacity building grant Lloyds TSB			2,949		2,949	-
Borders NHS Board		2,000		2,000		-
Wales						
Strides working with young men	21,862		40,676		40,160	22,378
Community Education Project			100,837		42,361	58,476
Merthyr PHC Training funding			8,777			8,777
Minority Ethnic Project			20,000		6,155	13,845
Teenage Pregnancy Co-Ord	11,586		24,740		25,265	11,061
Girls Sexual Health			4,800			4,800
	26,078		33,857		33,134	26,801
Northern Ireland						
DHSSPS		78,895	25,900	78,895	11,063	14,837
DHSSPS (UK)		3,400		3,400		
Health Promotion Agency		25,000		25,000		
Foyle HSS Trust		12,913		12,913		
Eastern Health		11,621		11,621		
Foyle HSS Trust Slippage			1,500			1,500
Choices working with young people	8,230		13,429		14,349	7,310
Bout Ye funded by the Community fund	5,533		48,865		54,398	-
Speakeasy Belfast	11,092				11,092	-
UK Video funded by Community Fund			12,000		12,194	194
Policy Department	6,872				6,872	-
Research department	11,919		31,626		43,545	-
Teachers Resource Video	27,454		-		27,454	-
	609,793	243,829	1,452,369	243,829	1,686,508	373,664

See note 25 for descriptions of some of the restricted funds.

THE FAMILY PLANNING ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2003

25 RESTRICTED INCOME

STI leaflets continuation

The Association received funding to extend its range of Sexually Transmitted Infection information leaflets to cover ten of the most common STI's. The leaflets produced would be available for distribution in the next financial year.

Parents Work

The Association received funding from the DOH to empower parents to discuss sexual health with their children. The project involves close working with schools and parents.

Speakeasy

Funded by the Community Fund this project provides a learning opportunity for parents and carers of all cultures and values to discuss sex and sexuality with children. The project operates from three sites Manchester, Birmingham and London.

Learning Disabilities Road show funded by PPP Healthcare

Funded by PPP Healthcare this project involved 15 road shows for professionals and carers working with people with learning disabilities. The road shows were held in 15 different locations around England and each road show lasted three days. In total 240 professionals received this invaluable training.

Sexual Health Direct

Formally called the Contraceptive Education Service (CES) this funding was extended so that the service would cover STI's as well as Contraception advice. The funding provides for a national helpline available from 9am to 7pm five days a week; an information service available to professionals and the distribution of 5 million information leaflets.

Community Education Project

This is a two year community education project delivering sexual health and relationships education to groups of vulnerable young people, e.g. looked after, homeless, excluded, in community settings throughout the six counties of North Wales. The project has one full-time and two part-time members of staff.

Bout Ye

A project based in Northern Ireland focussing on personal development and sexual health with young men