# THE EDYVEAN-WALKER AND DAVID LINDOP TRUST LIMITED (A company limited by guarantee)

### REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018

Company Registration No. 887428 (England and Wales)

Charity No. 528783

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### The following pages do not form part of the financial statements

Detailed statement of financial activities

### MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

The board of governors:

R F Bailey

K Uff

A D Leech

Ms S L Lindop Mrs D J Hayward A Osiatynski

Company Secretary: A D Leech

Registered office: 24 Albert Street

Rugby CV21 2RT

Bankers: CCLA Investment Management Limited

Senaton House

85 Queen Victoria Street

London EC4V 4ET

National Westminster Bank Plc

9 North Street

Rugby CV21 2FB

Accountants: Crompton & Co.

Chartered Accountants

42 Queens Road

Coventry CV1 3DX

Solicitors: Fullers

24 Albert Street

Rugby CV21 2RT

# REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 MARCH 2018

The govenors, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31 March 2018. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statements of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) as applicable to companies subject to the smaller company regime.

#### Legal Status

The company is a Charitable Trust, limited by guarantee. The company is appointed trustee under a trust dated 12 September 1996, as amended 31 January 2006. The company formed otherwise than for profit, and is not liable to corporation tax on income and gains falling with section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its chargeable objects.

#### **Objectives**

The principal activity of the charity is to award travel scholarships to young people, resident within the Rugby Borough who attend educational establishments, commonly within the Rugby Borough. The charity, through seeking to facilitate wider educational horizons for Rugby's young people, offers public value within the town, and in so doing, seeks to fulfil the aspirations of:

- . the late Norman Edyvean Walker and
- the organisations who wished to commemorate the life and work of the late David Lindop, formerly Company Secretary of Rugby Portland Cement

#### Review of activities

The governors annually from January to April organise a process whereby young people aged 16-21, whose families and they are resident in the Rugby Borough, may apply for financial assistance to help them raise money for an educational or charitable project which commonly involves travel to all parts of the world. The process is advertised to schools in the Rugby area and also on the organisation's website.

We made five awards in 2017. Our David Lindop Award winner was Neve Coward, RHS who is headed to France for a French immersion course to advance her modern language studies. EWDLT travelling scholarship awards were made to Lydia Reed and Grace Craggs (RHS) on a world challenge trip to Costa Rica, Olivia Baker (Rughy School) who planned a seven week expedition to Malaysian Borneo and to Emma Williams (University of Lincoln ex Princethorpe and RHS) who was Ghana bound.

#### Organisation

The governors determine the general policy of the organisation. The day to day management of the charity is carried out by the Secretary. The governors meet annually to consider scholarship applications, which meet specific criteria according to the trust deed.

#### Reserves

The governors hold no reserves. All money is held in current, deposit or investment accounts as published in this report. Although there may be potential to raise more resources there are not currently considered necessary in that demand has been fully met for near to a decade.

### REPORT OF THE GOVERNORS FOR THE YEAR ENDED 31 MARCH 2018 (CONTINUED)

#### Investment policy and returns

The governors are responsible for selecting appropriate investments to provide income and capital growth. The charity's policy is to adopt a low risk investment strategy based upon maximising income on invested endowment and surplus unrestricted funds.

#### Grant making policy

Grants are awarded to young people who are aged 16-21 and who are resident in the Borough of Rugby as defined at the time of awards and who have been or are about to be engaged in full or part-time education at a recognised educational establishment or centre. The January 2006 amendment to the Trust Deed was designed flexibly to respond to the increasingly modular patterns of education and the crossover between education, youth work and training, together with the increasing mobility and choice of qualifying applicants.

#### **Public Benefit**

The governors confirm that they have considered the guidance in respect of public benefit issued by the charity commission.

#### Major risks

The governors have reviewed the risks facing the charity. This involved identifying the types of risks the charity faces and identifying any means of mitigating those risks. As part of this process the governors have reviewed the internal controls and systems have been established to mitigate those risks.

It has proved increasingly difficult to engage with schools which for the most part are no longer under local authority control and year on year have faced escalating administrative pressures. The time of key staff is at a premium. Also in schools, communication is commonly via email rather than noticeboard and some long-term friends of the charity have recently retired from key posts.

There is a risk to the charity in that on the retirement of one governor in 2014 it proved impossible to persuade the NatWest Bank to accept either that the governor had retired or the nomination of an alternative without amendment to the historic Trust Deed. In practice this left the governors with only two authorised signatories to the NatWest account and in the event of illness or death of either no means of accessing its bank account.

In 2015/6 the governors decided to switch their current account to another bank. The Secretary made contact with Lloyds Bank and began the process of opening a new account. However when Lloyds wrote asking for a copy of the Articles and Memoranda of Governance for the Trust it became apparent that the Bank's software and processes could not grasp or deal with the fact that the there was sole Trustee and could not distinguish Trust from Trustee. Although this was not per se a problem with the Trust's documentation and the status of the Trust was subsequently clarified by the Charity Commission, nevertheless the bank could not act. This exacerbated the risk outlined above and the Governors were obliged to fall back on their NatWest account until such time as the matter could be resolved.

# REPORT OF THE GOVERNORS REPORT OF THE GOVERNORS (CONTINUED)

However in correspondence with Lloyds bank and after internal consideration the Governors hypothesised that their decision to operate Trust and Trustee under the one name 'The Edyvean Walker and David Lindop Trust' might be the source of the confusion for banks. Accordingly it was agreed that another approach be made to Lloyds Bank and also one to Companies House to change the name of the Trustee on the certificate of incorporation to 'The Edyvean Walker and David Lindop Trust Limited' i.e restoring the term 'Limited'. By the end of the 2015/16 financial year the problem had been ongoing for over two years and the risk had increased in magnitude albeit with hope that actions in 2016/17 might address it. By the end of 2016/17 despite further efforts to resolve the issue the Trustees were led in circles by Lloyds Bank and have remained with the NatWest albeit with the problem unresolved. unless and until the governors can identify a bank whose processes are sufficient to our needs this will remain a risk.

#### Results

The results for the year, and the charity's financial position at the end of the year are shown in the attached financial statements.

#### The governors

The governors who served the charity during the year were as follows:

R F Bailey Mrs D J Hayward A Osiatynski A D Leech Ms S L Lindop K Uff

#### Retirement of governors

In accordance with the Articles of Association, Mr A Osiatynski will retire and, being eligible, will stand for reappointment.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

This report was approved by the Board on 15th November 2018.

A D Leech

# INDEPENDENT EXAMINER'S REPORT TO THE GOVERNORS OF THE EDYVEAN-WALKER AND DAVID LINDOP TRUST

We report on the accounts of the Charity for the year ended 31 March 2018 which are set out on pages 5 to 10.

#### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's governors (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. In accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The governors consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to an audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act:
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to our attention.

#### BASIS OF INDEPENDENT EXAMINER'S REPORT

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as governors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### INDEPENDENT EXAMINER'S STATEMENT

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met: or

2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Crompton & Co.

**Chartered Accountants** 

42 Queens Road

Coventry

CV1 3DX

Dated: 15 November 2018

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018

	Note	Unrestricted Funds £	Endowment Funds £	Total 2018 £	Total 2017 £
Incoming resources					
Investment income	2	2,516	-	2,516	2,467
Interest receivable	3	-	-	-	-
Donations received		-	-	-	-
COIF Charities Deposit Fund					
interest receivable		18	-	18	30
Total incoming resources		2,534		2,534	2,497
Resources expended					
Charitable expenditure					
Costs in furtherance of charitable objects	4	2,150	-	2,150	2,300
Management and administration	5	289	-	289	396
Total resources expended		2,439	-	2,439	2,696
Net incoming/(outgoing) resources		95	<u>-</u>	95	(199)
Transfers between funds		-	-	-	-
Net incoming resources/(resources expended	d)	95	-	95	(199)
Other recognised gains and losses Unrealised losses on investments		_	_	_	_
Unrealised gains on investments		968	-	968	9,299
Net movement in funds relating to					
the year		1,063	-	1,063	9,100
Balances brought forward		79,454	-	79,454	70,354
Balances carried forward		80,517	•	80,517	79,454

The statement of Financial Activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2018

	Note	2018 £	2017 £
Income		2,516	2,467
Total expenditure	6	2,439	2,696
Operating surplus/(deficit)		77	(229)
Other income Income from shares in listed companie Interest receivable and similar income	rs	- 18	- 30
Net surplus/(deficit) for the financia	l year	95	(199)

All of the activities of the charity are classed as continuing.

# BALANCE SHEET AT 31 MARCH 2018

	Notes	201	2018		2017	
		£	£	£	£	
Fixed assets Investments						
investments			-		•	
Current assets						
Investments	7	71,377		70,409		
Debtors	8	7		7		
Cash at bank		9,409		9,589		
		80,793		80,005		
Creditors: Amounts falling due		00,773		00,003		
within one year	9 .	276		552		
Net current assets			80,517		79,453	
Total assets less current liabilities		•	80,517	_	79,453	
Net assets			80,517	. =	79,453	
Funds						
Unrestricted funds	10		80,517		79,453	
Endowment			-		-	
Total funds		-	80,517	-	79,453	
<del></del>			,	=		

For the financial year ended 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The governors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year end of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board for ssue on 15 November 2018

F Bailey A D Leecl

Company Registration Number: 887428

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

#### 1. ACCOUNTING POLICIES

#### 1.1 Accounting convention

Theses financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS102") and the requirements of the Companies Act 2006 as applicable to companies subject to the smaller companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies are set out below.

These financial statements for the year ended 31 March 2018 have prepared in accordance with FRS102, The Financial Reporting Standard applicable in the UK and Republic of Ireland.

#### 1.2 Company Status

The charity is a company limited by guarantee. The members of the company are the governors named on page 1. In the event of the charity being wound up, the liability of the guarantee is limited to £1 per member of the charity.

#### 1.3 Fund accounting

Unrestricted funds: these comprise the accumulated surplus or deficit on the income and expenditure account. They are available for use at the discretion of the governors in furtherance of the general objectives of the charity and have not been designated for other purposes.

Endowment funds: the purpose and use of permanent and expendable endowment funds are imposed by the donor.

#### 1.4 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### 1.5 Resources expended

All expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure has been classified under headings that aggregate all costs related to the category.

# THE EDYVEAN-WALKER AND DAVID LINDOP TRUST LIMITED NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

#### 1. ACCOUNTING POLICIES

(Continued)

#### 1.6 Investments

Investments are stated in the balance sheet at market value. The statement of financial activities includes the net gains and losses arising on revaluations and disposals throughout the year.

#### 1.7 Interest receivable

Interest is included in the statement of financial activities and income and expenditure account on an accruals basis.

2.	Investment income	Value 2018 £	Value 2017 £	Income 2018 £	Income 2017 £
	Dividends receivable from investments	71,377	70,409	2,516	2,467
3.	Interest receivable	Unrestricted Funds £	Endowment Funds £	Total 2018 £	Total 2017 £
	Bank and Building Society interest	-	· •	<u>-</u>	<u>.</u>
4.	Costs in furtherance of charitable objects  Provision of charitable services:	Unrestricted Funds £	Endowment Funds £	Total 2018 £	Total 2017 £
	Travelling scholarships awarded	2,150	<u> </u>	2,150	2,300
5.	Management and administration	Unrestricted Funds £	Endowment Funds £	Total 2018 £	Total 2017 £
	Website costs Printing, postage and stationery	-		- - -	120
	Accountancy charges Legal and professional	276 13	•	276 13	276
		289		289	396

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

6.	Total resources expended		
		2018	2017
		£	£
	Direct charitable expenditure	2,150	2,300
	Management and administration	289	396
	-	2,439	2,696
	<del>-</del>	2,437	2,070
	No salaries, wages or expenses have been paid to employees, including the Board of during the year (2017: £Nil).	Governors,	
7.	Investments		
	Movement in market value	2018	2017
		£	£
	Market value at 1 April 2017	70,409	61,110
	Investment fund income units purchased	-	, -
	Investment fund income units sold	-	-
	Increase in value during the year	968	9,299
	Decrease in value during the year	•	-
	Market value at 31 March 2018	71,377	70,409
	Historical cost at 31 March 2018	52,000	52,000
	Investments with a market value in excess of 5% by value of the total portfolio value follows:	are as	
		2018	2017
		£	£
	COIF Charities Income Units		
	Investment fund	36,350	35,713
	Ethical investment fund	35,027	34,696
	- -	71,377	70,409
	=	***	2047
8.	Debtors	2018	2017
		£	£
	Prepayments and accrued income	7	7

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

9.	Creditors: amounts falling due within one year		2018 £	2017 £
	Accruals		276	552
10.	Analysis of net assets in unrestricted funds	Investments £	Other Net assets £	Total £
	Unrestricted funds	71,377	9,140	80,517