

# CH04

## Change of corporate secretary's details.



You can use the WebFiling service to file this form online.

Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**  
You may use this form to change  
the details of a corporate  
secretary.

☐ **What this form is NOT for**  
You cannot use this form if you are  
changing the details of a corporate  
director. To do this, please use  
form CH02 'Change of corporate  
director's details'.

SATURDAY



\*A46224FM\*

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25/04/2015

#215

COMPANIES HOUSE

### 1 Company details

Company number

Company name in full

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register <sup>1</sup>

Corporate body/firm  
name

<sup>1</sup> **Current details**  
This information is used to identify  
your details on the public record.

### 3 Date of change of details

Date of change of  
details

Please complete the appropriate sections to indicate which of your details  
have changed.

### 4 Change of name details

Please enter your new name.

Change of corporate  
body/firm name

### 5 Change of registered or principal office address <sup>2</sup>

Building name/number

Street

Post town

County/Region

Postcode

Country

<sup>2</sup> **Registered or principal address**  
This is the address that will appear  
on the public record. This address  
must be a physical location for the  
delivery of documents. It cannot be  
a PO box number (unless contained  
within a full address), DX number or  
LP (Legal Post in Scotland) number.

## CH04

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Change of European Economic Area (EEA) company details <sup>①</sup>

Please give any new details of the register where the company file is kept (including the relevant state) and any change of registration number in that register.

New details where the company/firm is registered <sup>②</sup>

New registration number

**① EEA**

A full list of countries of the EEA can be found in our guidance: [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**②** This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).

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## Change of non-EEA company details

Please show any change of details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the state) and any new registration number in that register.

Change of details of the legal form of the corporate body or firm

Change of details of governing law

If applicable, new details where the company/firm is registered <sup>③</sup>

New registration number

**③ Non-EEA**

Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

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## Signature

I am signing this form on behalf of the company.

Signature

Signature

X



Per Pro Invensys Secretaries Limited

X

This form may be signed by:

Director <sup>④</sup>, Secretary, Person authorised <sup>⑤</sup>, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

**④ Societas Europaea**

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

**⑤ Person authorised**

Under either section 270 or 274 of the Companies Act 2006.