

**IAPS EDUCATIONAL CRUISES
LIMITED**

FINANCIAL STATEMENTS
FOR THE YEAR ENDED

31 MAY 1998

Company Number: 00878806

IAPS EDUCATIONAL CRUISES LIMITED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 1998

LEGAL AND ADMINISTRATIVE DETAILS

Company registration number and
Charity registration number

00878806

Registered office:

Towngate House
2 Parkstone Road
Poole
Dorset
BH15 2PJ

Directors:

Mr D H Burston (Chairman)
Mr J H C Tilly (Vice-Chairman)
Mrs M Jones-Griffith
Mr M T E Street
Mrs M R Le Good
Mr T Bayley
Mrs M Deller
Mr N Archdale
Mrs J Mclean

Secretary:

Mr D Parnwell

Bankers:

National Westminster Bank PLC

Auditors:

Grant Thornton
Registered auditors
Chartered accountants

IAPS EDUCATIONAL CRUISES LIMITED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 1998

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IAPS EDUCATIONAL CRUISES LIMITED

REPORT OF THE DIRECTORS

The directors present their report together with financial statements for the year ended 31 May 1998.

Objectives

The charitable company is principally engaged in the organisation of educational tours for boys and girls.

Organisation and governing document

The company is governed by its Memorandum and Articles of Association.

The company is limited by Guarantee, without a share capital, and is registered with the Department of Education and Science as an Educational Charity.

Business review

- There was a profit for the year amounting to £1,329 (1997: £12,481 loss) and unrealised gains on investments of £49,154 (1997: £30,140). The net surplus of £50,483 (1997: £17,659) have been transferred to reserves.

Directors

The present membership of the Board is set out below. All directors served throughout the year.

Mr D H Burston
Mr J H C Tilly
Mrs M Jones-Griffith
Mr M T E Street
Mrs M R Le Good
Mr T Bayley
Mrs M Deller
Mr N Archdale
Mrs J Mclean

Directors' responsibilities for the financial statements

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charitable company during the year and of its financial position at the end of the year. In preparing those financial statements, the directors should follow best practice and:

- Select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charitable company and which enable them to ascertain their financial position and to ensure that the financial statements comply with the Companies Act 1985, the Charities Act 1993 and regulations thereunder. They are also responsible for safeguarding the assets of the charitable company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

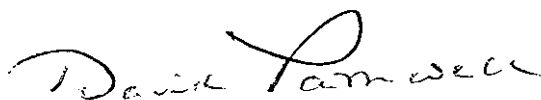
LAPS EDUCATIONAL CRUISES LIMITED

REPORT OF THE DIRECTORS

Auditors

Grant Thornton offer themselves for reappointment as auditors in accordance with section 385 of the Companies Act 1985.

BY ORDER OF THE BOARD

A handwritten signature in dark ink, appearing to read 'D Parnwell', written in a cursive style.

D Parnwell
Secretary

20 October 1998

REPORT OF THE AUDITORS TO THE MEMBERS OF

IAPS EDUCATIONAL CRUISES LIMITED

We have audited the financial statements on pages 5 to 10 which have been prepared under the accounting policies set out on page 5.

Respective responsibilities of the directors and auditors

As described on page 2 the directors, who also act as trustees for the charitable activities of IAPS Educational Cruises Limited, are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

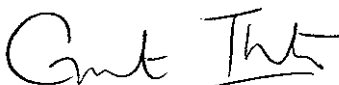
Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the charitable company's state of affairs as at 31 May 1998 and of its incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Companies Act 1985.



**GRANT THORNTON
REGISTERED AUDITORS
CHARTERED ACCOUNTANTS**

POOLE

20 October 1998

IAPS EDUCATIONAL CRUISES LIMITED

PRINCIPAL ACCOUNTING POLICIES

BASIS OF PREPARATION

The financial statements follow the recommendations in the Statement of Recommended Practice: Accounting by Charities (the SORP) issued in October 1995.

They have been prepared under the historical cost convention except that investments are valued at market value.

The principal accounting policies of the company have remained unchanged from the previous year and are set out below.

TURNOVER

Turnover is the total amount receivable by the company for services provided.

INCOME FROM INVESTMENTS

Investment income comprises interest receivable on listed and unlisted investments.

EXPENDITURE

Expenditure, which is charged on an accruals basis, is allocated between:

- Expenditure incurred directly to the fulfilment of the charity's objectives (direct charitable); and
- Expenditure incurred in the management and administration of the charity.

DEPRECIATION

Depreciation is calculated to write down the cost less estimated residual value of tangible fixed assets by equal annual instalments over their expected useful lives. The rate generally applicable is:

Office equipment	10%
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INVESTMENTS

Assets held for investment purposes are valued at the mid-point quotation in the Stock Exchange Daily List. Profits or losses arising from disposals of fixed asset investments are shown on the Statement of Financial Activities.

IAPS EDUCATIONAL CRUISES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MAY 1998

	Note	Unrestricted funds	
		1998	1997
		£	£
Income and expenditure			
Incoming resources			
Cruise income		139,673	115,371
Investment income	1	<u>22,634</u>	<u>21,739</u>
Total incoming resources		<u>162,307</u>	<u>137,110</u>
Resources expended			
Direct charitable expenditure			
Passenger arrangements		147,358	136,223
Other expenditure			
Management and administration	2	<u>13,620</u>	<u>13,368</u>
Total resources expended		<u>160,978</u>	<u>149,591</u>
Net incoming/(outgoing) resources for the year and surplus of income over expenditure		1,329	(12,481)
Unrealised gains on investment assets		<u>49,154</u>	<u>30,140</u>
Net movement in funds		<u>50,483</u>	<u>17,659</u>
Fund balances brought forward at 1 June 1997		<u>400,115</u>	<u>382,456</u>
Fund balances carried forward at 31 May 1998	10	<u><u>450,598</u></u>	<u><u>400,115</u></u>

The accompanying accounting policies and notes form an integral part of these financial statements.

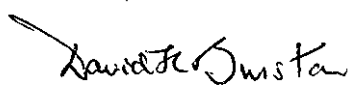
IAPS EDUCATIONAL CRUISES LIMITED

BALANCE SHEET AT 31 MAY 1998

	Note	1998 £	1998 £	1997 £	1997 £
Fixed assets					
Tangible assets	5		548		280
Investments	6		348,588		299,715
			<u>349,136</u>		<u>299,995</u>
Current assets					
Debtors	7	1,290		1,099	
Cash at bank and in hand		<u>108,984</u>		<u>105,892</u>	
		<u>110,274</u>		<u>106,991</u>	
Creditors: amounts falling due within one year	8	<u>8,812</u>		<u>6,871</u>	
Net current assets			<u>101,462</u>		<u>100,120</u>
Total assets less current liabilities			<u><u>450,598</u></u>		<u><u>400,115</u></u>
Income funds					
Unrestricted funds	10		<u><u>450,598</u></u>		<u><u>400,115</u></u>

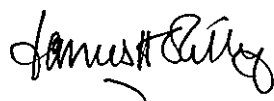
The financial statements were approved by the Board of Directors on 20 October 1998.

D H Burston



Director

J H C Tilly



Director

The accompanying accounting policies and notes form an integral part of these financial statements.

IAPS EDUCATIONAL CRUISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 1998

1 INVESTMENT INCOME

	1998 £	1997 £
Listed investments	15,719	14,568
Bank and building society deposits	6,915	7,125
Other	-	46
	<u>22,634</u>	<u>21,739</u>

2 MANAGEMENT AND ADMINISTRATION EXPENDITURE

	1998 £	1997 £
Secretarial salary	6,233	6,302
Secretarial and directors' expenses	696	666
Advertising	2,908	2,520
Audit and accountancy	3,379	3,326
Depreciation - owned tangible fixed assets	82	47
Other	322	507
	<u>13,620</u>	<u>13,368</u>

Total resources expended include:

Auditors' remuneration		
Audit services	800	750
Non-audit services	2,579	2,576
Reimbursed travel expenses to all directors and company secretary	<u>696</u>	<u>666</u>

3 DIRECTORS AND EMPLOYEES

Staff costs during the year were as follows:

	1998 £	1997 £
Wages and salaries	5,934	6,000
Social security costs	<u>299</u>	<u>302</u>
	<u>6,233</u>	<u>6,302</u>

The average number of employees of the company during the year was 10 (1997: 10).

There was no directors' remuneration payable for the year (1997: £Nil).

IAPS EDUCATIONAL CRUISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 1998

4 TAX ON PROFIT ON ORDINARY ACTIVITIES

The company is a registered Charity and accordingly there is no liability to taxation on the results for the year.

5 TANGIBLE FIXED ASSETS

	Office equipment £
Cost	
At 1 June 1997	1,063
Additions	350
At 31 May 1998	<u>1,413</u>
Depreciation	
At 1 June 1997	783
Provided in the year	82
At 31 May 1998	<u>865</u>
Net book amount at 31 May 1998	<u>548</u>
Net book amount at 31 May 1997	<u>280</u>

The above assets are used in the management and administration of the Charity.

6 FIXED ASSET INVESTMENTS

	Cash Deposits £	Listed Investments £	Total £
Cost or valuation			
At 1 June 1997	29,987	269,728	299,715
Interest earned	15,719	-	15,719
Withdrawals	(16,000)	-	(16,000)
Unrealised gain on investments	-	49,154	49,154
At 31 May 1998	<u>29,706</u>	<u>318,882</u>	<u>348,588</u>

All of the above relates to investments with COIF Charity Funds. If the investments had not been revalued, they would have been included on the historical costs basis at £240,536 (1997: £240,817).

IAPS EDUCATIONAL CRUISES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 1998

7 DEBTORS

	1998 £	1997 £
Accrued income	<u>1,290</u>	<u>1,099</u>

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1998 £	1997 £
Bank overdraft	1,150	-
Deposits received in advance	4,860	4,320
Social security and other taxes	52	51
Accruals and deferred income	<u>2,750</u>	<u>2,500</u>
	<u>8,812</u>	<u>6,871</u>

9 SHARE CAPITAL

The company is limited by guarantee, having no share capital. Each member undertakes to contribute such amount not exceeding £1, as may be required in the event of a winding up.

10 UNRESTRICTED FUNDS

	Profit and loss account £
At 1 June 1997	400,115
Incoming resources	162,307
Expenditure	(160,978)
Unrealised gains	<u>49,154</u>
At 31 May 1998	<u>450,598</u>

11 CAPITAL COMMITMENTS

The charitable company had no capital commitments at 31 May 1998 or 31 May 1997.

12 CONTINGENT LIABILITIES

There were no contingent liabilities at 31 May 1998 or 31 May 1997.