

EXEL SECRETARIAL SERVICES LIMITED

Company number: 817717

Annual Report and Financial Statements

For the Year Ended

31 December 2009

Directors

C Bryans

J Casey

R Martin

J Sargeant

D Woolliscroft

Secretary

J Sargeant

Registered Office
Ocean House
The Ring
Bracknell
Berkshire
RG12 1AN

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EXEL SECRETARIAL SERVICES LIMITED

Directors' Report

The Directors present their report and the financial statements of the Company for the year ended 31 December 2009

Principal activity and business review

The Company did not trade during the year

Directors

The Directors who held office during the year and up to the date of this report are given below

J Bumstead	ceased to be a Director on 31 August 2009
J Casey	
L Chilcott	appointed a Director on 13 October 2009
L Chilcott	ceased to be a Director on 24 February 2010
R Martin	appointed a Director on 28 August 2009
J Sargeant	appointed a Director on 27 July 2009
D Woolliscroft	

Directors' indemnities

The Company maintains liability insurance for its Directors and officers. The Company also provided an indemnity for its Directors and the secretary, which is a qualifying third party indemnity provision for the purpose of the Companies Act 2006.

Statement of Directors' responsibilities

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that year. The Directors are required to prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Company will continue in business.

The Directors confirm that suitable accounting policies have been used and applied consistently in the preparation of the financial statements. They also confirm that reasonable and prudent judgements and estimates have been made in preparing the financial statements for the year ended 31 December 2009 and that applicable accounting standards have been followed.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

In accordance with the provisions of section 480 of the Companies Act 2006 the Company has not appointed auditors.

By order of the Board



R Martin
Director

21 September 2010

EXEL SECRETARIAL SERVICES LIMITED

**Balance Sheet
At 31 December 2009**

	2009 £	2008 £
Net assets	-	-
Capital and reserves		
Authorised 1,000 ordinary shares of £1 each		
Allotted, called up and fully paid	2	2
Profit and loss account deficit	(2)	(2)
Total shareholders' funds	-	-

For the year ending 31st December 2009 the company was entitled to exemption from audit under section 480 of the Companies Act 2006 relating to dormant companies

The Directors acknowledge their responsibilities for -

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476, and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 2 to 3 were approved by the Board on 21 September 2010 and signed on its behalf by



D Woolliscroft

Director

EXEL SECRETARIAL SERVICES LIMITED

Notes to the financial statements for the year ended 31 December 2009

1. Basis of preparation

These financial statements have been prepared on the going concern basis, under the historical cost convention, and in accordance with the Companies Act 2006 and applicable UK accounting standards

2. Profit and loss account

The Company did not trade during the year and therefore no profit and loss account has been prepared. There are no recognised gains or losses for the year. There were no movements on shareholders' funds during the year.

3. Directors' emoluments

The Directors receive no fees or salaries from the Company and there are no employees.

4. Immediate and ultimate parent undertaking and controlling party

The Company's immediate parent undertaking is Exel Holdings Limited. The Company's ultimate parent undertaking and controlling party is Deutsche Post AG, a company incorporated in Germany. This is the only group of which the Company is a member for which group financial statements are prepared. Copies of the financial statements of Deutsche Post AG can be obtained from Deutsche Post AG, Headquarters, Investor Relations, 53250 Bonn, Germany.