Directors' report and financial statements

31 March 2004

Registered in England and Wales number 806862



# Directors' report and financial statements

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Directors' report

The directors present their annual report and the audited financial statements for the year ended 31 March 2004.

#### Financial review

The results for the year are set out in the profit and loss account on page 6. An interim dividend of £2,000,000 (2003: £2,000,000) was paid during the year. A final dividend of £1,025,000 (2003: £969,890) is recommended.

#### Principal activities

The Company is a property investment Company. The directors foresee no material change in the nature of the Company's activities.

### **Properties**

The Company's properties were revalued at 31 March 2004 as set out in Note 7 to the financial statements. During the year the Company realised a profit of £33,816 from disposing of leasehold and freehold interests which had no costs associated to them.

#### Directors and directors' interests

The directors who held office during the year were as follows:

N G E Driver (resigned 11 March 2004)

NTJ Groves

R N Lay

W Millsom (alternate to R A Rayne)

R A Rayne (appointed 11 March 2004)

H R Seaborn

None of the directors who held office at the end of the financial year had any disclosable interest in the shares of the Company or its subsidiary undertakings.

The interests of the directors in the shares of the Company's ultimate holding company and fellow subsidiary undertakings are set out below; their interests at the beginning of the year or date of appointment are shown in brackets.

Directors' report (continued)

#### Directors' interests at 31 March 2004

#### **London Merchant Securities plc**

	27 18/41p Ordinary	27 18/41p Deferred Ordinary	Executive 178.5p options	Executive 149.0p options	Executive 114.5p options	Executive 135.0p options	SAYE 40.5p options	SAYE 65.25p options	SAYE 104.5p options	SAYE 130.0p options
NTJ Groves	8,011 (3,695)	48,808 (24,734)	33,337 (33,337)	- (-)	82,972 (82,972)	84,444 (-)	(24,074)	8,965 (8,965)	12,308 (12,308)	3,871 (-)
RN Lay	- (-)	- (-)	- (-)	- (-)	- (-)	- (-)	- (-)	- (-)	- (-)	(-)
W Millsom	382,127 (382,127)	354,017 (309,288)	- (-)	· (-)	- (-)	- (-)	- (-)	- (-)	- (-)	- (-)
R A Rayne	6,190,326 (2,190,326)	1,439,467 (1,439,467)	(-)	1,235,420 (1,235,420)	411,563 (411,563)	359,635 (359,635)	(-)	- (-)	(-)	- (-)
HR Seaborn	- (-)	- (-)	· (-)	- (-)	- (-)	<del>-</del> (-)	- (-)	- (-)	- (-)	- (-)

In accordance with the terms of the London Merchant Securities Executive Share Option Scheme

- i) Options were granted in 2000 to subscribe for 27 18/41p Deferred Ordinary shares in London Merchant Securities plc at 178.5p per share. The expiry date of these options is 27 July 2010; and
- ii) options were granted in 2001 to subscribe for 27 18/41p Deferred Ordinary shares in London Merchant Securities plc at 149.0p per share. The expiry date of these options is 5 January 2011; and
- iii) options were granted in 2002 to subscribe for 27 18/41p Deferred Ordinary shares in London Merchant Securities plc at 114.5p per share. The expiry date of these options is 4 September 2012.
- iv) options were granted in 2003 to subscribe for 27 18/41p Deferred Ordinary shares in London Merchant Securities plc at 135.0p per share. The expiry date of these options is 28 August 2013.

In accordance with the terms of the London Merchant Securities Savings-Related Share Option Scheme:

- Options were granted in 1996 to subscribe for 27 18/41p Deferred Ordinary shares in London Merchant Securities plc at 40.5p per share. These options were exercised on 30 September 2003; and
- ii) options were granted in 1998 to subscribe for 27 18/41p Deferred Ordinary shares in London Merchant Securities plc at 65.25p per share. The expiry date of these options is 30 September 2005; and
- iii) options were granted in 2001 to subscribe for 27 18/41p Deferred Ordinary shares in London Merchant Securities plc at 104.5p per share. The expiry date of these options is 28 February 2009; and

Directors' report (continuèd)

#### Directors' interests at 31 March 2004 (continued)

iv) options were granted in 2003 to subscribe for 27 18/41p Deferred Ordinary shares in London Merchant Securities plc at 130.0p per share. The expiry date of these options is 31 July 2011.

#### **Auditor**

In accordance with S.385 of the Companies Act 1985, a resolution for the re-appointment of KPMG Audit Plc as auditor of the Company is to be proposed at the forthcoming Annual General Meeting.

By order of the board

**SC Mitchley** 

Secretary

Carlton House 33 Robert Adam Street London W1U 3HR

11 August. 2004

## Directors' responsibilities statement

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Company and to prevent and detect fraud and other irregularities.

Independent auditor's report to the members of Portman Investments (Baker Street)
Limited

We have audited the financial statements on pages 6 to 17.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditor

The directors are responsible for preparing the directors' report and, as described on page 4, the financial statements in accordance with applicable United Kingdom law and accounting standards. Our responsibilities, as independent auditors, are established in the United Kingdom by statute, the Auditing Practices Board and by our profession's ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the Company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the Company is not disclosed.

#### Basis of audit opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the Company at 31 March 2004 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

KPMG Audit Ple

Chartered Accountants Registered Auditor London 18 Ayut 2004

## Profit and loss account

for the year ended 31 March 2004

	Note	2004 £	2003 £
Net rental income from investment properties Sundry income	2	4,880,986 123	4,789,873 6
Administrative expenses	3	(17,757)	(15,236)
Operating profit		4,863,352	4,774,643
Gain on sale of investment properties		33,816	-
Dividends receivable	4	901,606	879,847
Interest receivable	4	82,236	150,078
Interest payable	5	(1,939,000)	(1,939,000)
Profit on ordinary activities before taxation		3,942,010	3,865,568
Tax on profit on ordinary activities	6	(916,450)	(895,716)
Profit on ordinary activities after taxation		3,025,560	2,969,852
Dividends paid and proposed		(3,025,000)	(2,969,890)
Retained profit/(loss) for the financial year		560	(38)
Retained profit brought forward		6	44
Retained profit carried forward		566	6

All turnover and results are derived from continuing activities.

# **Balance** sheet

at 31 March 2004

	Note	£	2004 £	£	2003 £
Fixed assets		<b></b>	a <b>.</b>	ı.	L
Tangible assets	7		74,036,585		69,467,000
Investment in subsidiary undertakings	8		1,302	_	1,302
		•	74,037,887		69,468,302
Current assets		10 500 345		10.041.007	
Debtors	9	18,598,342		18,361,807	
Cash at bank and in hand		2,100		3,000,687	
Conditions amounts falling		18,600,442		21,362,494	
Creditors: amounts falling due within one year	10	(3,280,824)		(2,788,587)	
Net current assets	•		15,319,618		18,573,907
Net current assets		-	13,317,010	-	10,575,907
Total assets less current liabilities			89,357,505		88,042,209
Creditors: amounts falling due					
after more than one year	11	(20,000,000)		(20,000,000)	
Provisions for liabilities and charges	12	(171,116)		(170,236)	
	•		(20,171,116)		(20,170,236)
Net assets			69,186,389		67,871,973
Capital and reserves		=		=	<u> </u>
Called up share capital	13		51,800		51,800
Revaluation reserve	14		64,207,951		62,894,095
Capital reserve	14		4,926,072		4,926,072
Profit and loss account			566		6
Equity shareholders' funds	17	-	69,186,389	- -	67,871,973

These financial statements were approved by the board of directors on 18 August 2004 and were signed on its behalf by:

R A Rayne Director

# **Cash flow statement**

Cash now statement ,					
for the year ended 31 March 2004			2004		2003
	Note	£	£	£	£
Net cash inflow from operating					
activities	15		4,616,929		4,767,111
Returns on investments and					
servicing of finance					
Interest received		86,455		154,297	
Interest paid	_	(1,939,000)	_	(1,939,000)	
Net cash outflow from returns on					
investment and servicing of final	псе		(1,852,545)		(1,784,703)
Tax paid			(804,541)		(945,248)
Capital expenditure and financial i	investme	ent			
Purchase of leasehold interest		_		-	
Additions to freehold property		(3,255,729) 33,816		-	
Sale of freehold property	_	33,010	-	-	
Net cash outflow from capital expe and financial investment	nditure		(3,221,913)		-
Equity dividends received		879,847		858,200	
Equity dividends paid		(2,969,890)		(2,658,000)	
1	-		(2,090,043)		(1,799,800)
Cash outflow before use of liquid reand financing	esources	- :	(3,352,113)	_	237,360
Financing					
Decrease in loans to group	16		252 526		761 004
undertakings	16		353,526		761,084
(Decrease)/increase in cash	16	_	(2,998,587)	_	998,444
Reconciliation of net cash flow	, to mo	- vement in ne	t deht		
for the year ended 31 March 2004	to mo	venicht in he	i ucbi		
(Decrease)/increase in cash in the y	ear	(2,998,587)		998,444	
Cash movement from decrease in debt financing		(353,526)		(761,084)	
Change in net debt resulting from	- cash flo	ws	(3,352,113)		237,360
Movement in net debt in the year	16	<del>-</del>	(3,352,113)	_	237,360
Net debt at 31 March 2003		_	(2,670,092)	_	(2,907,452)
Net debt at 31 March 2004			(6,022,205)	_	(2,670,092)

# Statement of total recognised gains and losses

for the year ended 31 March 2004

	2004 £	2003 £
Profit for the financial year Unrealised surplus on revaluation of properties	3,025,560 1,313,856	2,969,852 3,176,000
Total recognised gains and losses relating to the financial year	4,339,416	6,145,852

#### **Notes**

(forming part of the financial statements)

#### 1 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Company's financial statements.

### Basis of preparation

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost accounting rules, modified to include revaluation of investment properties.

The company is exempt by virtue s.228 of the Companies Act 1985 from the requirement to prepare group accounts.

#### **Turnover**

Turnover represents amounts invoiced to outside customers

#### Interest and outgoings on development properties

All interest and outgoings incurred in respect of development properties are charged to profit and loss account as incurred.

#### Investment properties

In accordance with SSAP 19, 'Accounting for Investment Properties' investment properties are revalued annually at open market value determined in accordance with the Appraisal and Valuation Manual of the Royal Institution of Chartered Surveyors. Revaluation surpluses and deficits are included in the revaluation reserve, permanent deficits being taken through the profit and loss account.

No depreciation or amortisation is provided in respect of freehold investment properties and leasehold investment properties with over 20 years to run. This treatment, which is in accordance with SSAP 19, may be a departure from the requirements of the Companies Act concerning depreciation of fixed assets. However, these properties are not held for consumption but for investment and the directors consider that systematic annual depreciation would be inappropriate. The accounting policy adopted is therefore necessary for the accounts to give a true and fair view. Depreciation or amortisation is only one of the many factors reflected in the annual valuation and the amount which might otherwise have been shown cannot be separately identified or quantified.

#### Repairs and renewals

No provision is made for future repairs and renewals of fixed assets, all such items being written off as incurred.

#### Deferred taxation

Deferred taxation is recognised, without discounting, in respect of all timing differences between the treatment of certain items for taxation and accounting purposes which have arisen but not reversed by the balance sheet date, except as otherwise required by FRS 19.

# Notes (continued)

2	Net rental income from investment properties	2004	2003
		£	£
	Gross rental income	5,303,994	5,157,710
		(58,965)	(51,886)
	Rent payable Other property outgoings less amounts recovered from tenants	(364,043)	(315,951)
	Other property outgoings less amounts recovered from tenants	(304,043)	(313,931)
		4,880,986	4,789,873
3	Administrative expenses		
3	Administrative expenses	2004	2003
		£	£
	Auditors' remuneration:		
	Audit fees	3,285	4,000
	Other services	-	823
	The Company does not have any employees and there were no director	emoluments (2003	· fnil)
4	Interest receivable		2002
		2004	2003
		£	£
	Group undertakings	44,619	17,983
	Short term deposits	37,617	132,095
		82,236	150,078
5	Interest payable		
,	interest payable	2004	2003
		£	£
	Mortgage interest	1,939,000	1,939,000
	Mongago miorost		1,232,000
		1,939,000	1,939,000
			1,232,000

# Notes (continued)

## 6 Tax on profit on ordinary activities

Corporation tax:  Current year 901,096 894,541 Prior year 4,329 - Taxation on disposal of investment properties 10,145 -  Total current tax 915,570 894,541   Deferred tax Origination and reversal of capital allowances and other timing differences 880 1,175  Total deferred tax  Total deferred tax 880 1,175  Total deferred tax 916,450 895,716		2004 £	2003 £
Corporation tax: Current year 901,096 894,541 Prior year 4,329 - Taxation on disposal of investment properties 10,145 -  Total current tax 915,570 894,541  2004 2003 £ £ £  Deferred tax Origination and reversal of capital allowances and other timing differences 880 1,175  Total deferred tax 880 1,175  Total deferred tax 916,450 895,716	Analysis of charge for year	<b>₺</b>	r
Prior year Taxation on disposal of investment properties  10,145  Total current tax  915,570  894,541  2004 2003 £ £ £  Deferred tax Origination and reversal of capital allowances and other timing differences  Total deferred tax  880  1,175  Total deferred tax  916,450  895,716	· · · · · · · · · · · · · · · · · · ·		
Taxation on disposal of investment properties  10,145  - Total current tax  915,570  894,541  2004  2003  £  £  Deferred tax Origination and reversal of capital allowances and other timing differences  Total deferred tax  Total deferred tax  880  1,175  Tax on profit on ordinary activities  916,450  895,716	Current year	901,096	894,541
Total current tax  915,570  894,541  2004 2003 £  £  £  915,570  Peferred tax  Origination and reversal of capital allowances and other timing differences  Total deferred tax  Total deferred tax  880 1,175  Tax on profit on ordinary activities  916,450  895,716	Prior year	4,329	-
2004 2003 £  Deferred tax Origination and reversal of capital allowances and other timing differences  Total deferred tax  Tax on profit on ordinary activities  Pactors affecting the tax charge for the year	Taxation on disposal of investment properties	10,145	-
Deferred tax Origination and reversal of capital allowances and other timing differences  Total deferred tax  Tax on profit on ordinary activities  Factors affecting the tax charge for the year	Total current tax	915,570	894,541
Deferred tax Origination and reversal of capital allowances and other timing differences  Total deferred tax  Tax on profit on ordinary activities  Pactors affecting the tax charge for the year		2004	2003
Origination and reversal of capital allowances and other timing differences  880 1,175  Total deferred tax  880 1,175  Tax on profit on ordinary activities  916,450 895,716  Factors affecting the tax charge for the year		£	£
timing differences  880 1,175  Total deferred tax  880 1,175  Tax on profit on ordinary activities  916,450 895,716  Factors affecting the tax charge for the year			
Tax on profit on ordinary activities  916,450  895,716  Factors affecting the tax charge for the year	2	880	1,175
Factors affecting the tax charge for the year	Total deferred tax	880	1,175
·	Tax on profit on ordinary activities	916,450	895,716
	The tax assessed for the year is higher than that at the standard rate of	2004	e year. 2003 £
Profit on ordinary activities before taxation 3,942,010 3,865,568	Profit on ordinary activities before taxation		
	of corporation tax at 30% Capital allowances for year in excess of depreciation Intercompany dividends receivable and not taxable	(880) (270,482)	1,159,670 (1,175) (263,954)
Corporation tax charge for the year 915,570 894,541	Corporation tax charge for the year	915,570	894,541

## Notes (continued)

## 7 Tangible assets

	Long	Short	
Freehold	leasehold	leasehold	Total
£	£	£	£
1,440,000	68,027,000	-	69,467,000
-	3,255,729	-	3,255,729
-	(1,885,000)	1,885,000	-
60,000	1,102,271	195,000	1,357,271
1,500,000	70,500,000	2,080,000	74,080,000
(43,415)	-	-	(43,415)
1,456,585	70,500,000	2,080,000	74,036,585
			10,866,229
		=	7,610,500
	£ 1,440,000 60,000  1,500,000  (43,415)	Freehold	Freehold £ leasehold £ £  1,440,000 68,027,000 - 3,255,729 - (1,885,000) 1,885,000 60,000 1,102,271 195,000  1,500,000 70,500,000 2,080,000 (43,415)

The investment properties have been independently valued by Cluttons, Chartered Surveyors, of London as at 31 March 2004 on the basis of "Open Market Value" in accordance with the Appraisal and Valuation Manual of the Royal Institution of Chartered Surveyors.

## Notes (continued)

### 8 Investment in subsidiary undertakings

The investments in Subsidiary undertakings are as follows:

Name	Percentage holding	Country of registration	Activity
Portman Investments (Gloucester Place) Limited	100	England and Wales	Dormant
Portman Investments (Farnham) Limited	100	England and Wales	Property investment

In the opinion of the directors the investment in the subsidiary undertakings is worth at least the amount shown in these financial statements. The holdings are of ordinary shares.

9	Debtors	2004	2003
		£	£
	Due from tenants	374,704	176,592
	Amounts owed by group undertakings:		
	Fellow subsidiary undertakings	14,388,402	14,393,246
	Dividends receivable	901,606	879,847
	Amounts owed by shareholder	2,641,500	2,641,500
	Other debtors	245,755	268,855
	Prepayments and accrued income	46,375	1,767
		18,598,342	18,361,807
10	Creditors: amounts falling due within one year	2004	2003
		£	£
	Rent received in advance	1,113,735	1,137,979
	Amounts owed to group undertakings	412,707	64,025
	Corporation tax	376,330	265,301
	Other taxation and social security	12,720	10,603
	Other creditors	242,830	306,502
	Accruals	97,502	34,287
	Proposed dividend	1,025,000	969,890
		3,280,824	2,788,587
		<del></del>	

# Notes (continued)

11	Creditors: amounts falling due after more than one year	2004	2002
	Details of the long term mortgage is as follows:	2004 £	2003 £
	9.695% Mortgage 2018	20,000,000	20,000,000
		20,000,000	20,000,000
	Certain of the Company's properties have been charged to secure this	s loan.	
12	Deferred taxation		
		2004 £	2003 £
	Provision At 31 March 2003	170 226	160.061
	Provision during the year	170,236 880	169,061 1,175
	At 31 March 2004	171,116	170,236
13	Called up share capital		
	And one is allested on Hodom and Calles and	2004	2003
	Authorised, allotted, called up and fully paid 28,490 'A' Ordinary shares of £1 each	£ 28,490	£ 28,490
	23,310 'B' Ordinary shares of £1 each	23,310	23,310
		51,800	51,800

### Notes (continued)

#### 14 Reserves

	Capital	Revaluation
	£	£
At 31 March 2003	4,926,072	62,894,095
Surplus on revaluation of investment properties	-	1,357,271
UITF 28 adjustment	-	(43,415)
At 31 March 2004	4,926,072	64,207,951

No provision has been made for any taxes which might become payable in the event of future sales or deemed disposals of these properties at their book values. In the opinion of the directors any such contingent liability would not exceed £106,000 (2003:£133,000).

### 15 Reconciliation of operating profit to net cash inflow from operating activities

		2004 £	2003 £
Operating profit Increase in debtors (Decrease)/increase in creditors		4,863,352 (223,839) (22,584)	4,774,643 (16,401) 8,869
Net cash inflow from operating activities		4,616,929	4,767,111
16 Analysis of net debt	-		
	31.3.2003 £	Cash flow £	31.3.2004 £
Cash at bank and in hand	3,000,687	(2,998,587)	2,100
Debt due within one year  Loans to group undertakings	14,329,221	(353,526)	13,975,695
Debt due after more than one year Mortgage	(20,000,000)	-	(20,000,000)
	(2,670,092)	(3,352,113)	(6,022,205)

Notes (continued)

#### 17 Reconciliation of movements in shareholders' funds

	2004 £	2003 £
Profit for the financial year Dividends	3,025,560 (3,025,000)	2,969,852 (2,969,890)
Other recognised gains and losses relating to the year (net)	1,313,856	3,176,000
Net movement in shareholders' funds Opening shareholders' funds	1,314,416 67,871,973	3,175,962 64,696,011
Closing shareholders' funds	69,186,389	67,871,973
18 Capital Commitments		
	2004 £	2003 £
Contracted	<u> </u>	150,000
		150,000

#### 19 Ultimate parent company

The Company is a member of the London Merchant Securities Group and the Company's ultimate parent company is London Merchant Securities plc, which is registered in England and Wales. Copies of the accounts of the above company may be obtained at the following address:

Carlton House, 33 Robert Adam Street, London W1U 3HR.

#### 15 Related party transactions

The Company pays a management fee to a fellow subsidiary LMS Services Limited for operating costs provided.

During the year this fee amounted to £156,145 (2003: £151,605)