DIRECTORS' REPORT and FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

WEDNESDAY

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Company No 0790125 (England and Wales) Registered Charity No 1039817

(Limited by Guarantee)

## **COMPANY INFORMATION**

Directors

C N J Boulter (resigned July 22, 2012)

S Currinn L C Dittrich G Farr

A J Goodwin R W Harrison J B Holmes A McNicol

M J Owen (Chairman)

R A Sınclaır

Secretary

CR Willby

Company Number

0790125 (England and Wales)

Registered Charity Number

1039817

Registered Office

The Station Building Tremadog Road Porthmadog Gwynedd LL49 9DY

Auditors

Morris Gregory

Chartered Accountants

and

Statutory Auditors

County End Business Centre

Jackson Street Springhead Oldham Ol4 4TZ

Bankers

Santander UK

Customer Service Centre

Bootle Merseyside L30 4GB

CAF Bank Limited 25 Kings Hill Avenue

Kings Hill West Malling

Kent ME19 4JQ

National Westminster Bank Plc

72 High Street Porthmadog Gwynedd LL49 9NR

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(Limited by Guarantee)

# REPORT OF THE DIRECTORS FOR THE YEAR ENDED DECEMBER 31, 2011

The Directors, who act as Trustees of the charity, present their annual report and audited financial statements for the year ended December 31, 2011

### Structure, Governance and Management

The charity is a company limited by guarantee The registered company number is 790125 (England and Wales) and the registered charity number is 1039817

The company is limited by guarantee and its governing document is its Memorandum and Articles of Association Each member has undertaken to contribute a maximum of £1 to the assets of the company in the event of its winding up

#### **Directors**

The ten members of the Board are each elected by the membership and serve for three years

At the Annual General Meeting Alasdair McNicol stood down by rotation having completed his elected period Chris Dearden also decided for personal reasons to stand down from the Board, and there was a vacancy arising from James Hewett's resignation following the 2010 AGM Alasdair McNicol was re-elected, and Lewis Dittrich and John Holmes were elected to the remaining posts

### Statement of Directors' Responsibilities for the Financial Statements

The directors, who are also trustees for the purposes of the Charities Acts, are required by law to prepare financial statements which give a true and fair view of the state of affairs of the charity at the end of the financial year, and of the financial activities and total recognised gains or losses for the year

The directors are of the opinion that in preparing the financial statements on pages 7 to 14, appropriate accounting policies have been consistently applied, supported by reasonable and prudent estimates and judgements and all applicable accounting standards have been followed. We are also satisfied that the charity has adequate resources to meet its operational needs for the foreseeable future, and accordingly, we continue to adopt the going concern basis in preparing the financial statements

The directors are responsible for ensuring that the charity keeps accounting records which disclose with reasonable accuracy the financial position of the charity, and which enable us to ensure that the accounts comply with the Companies Act 2006 and Statement of Recommended Practice, Accounting and Reporting by Charities We are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

### Object and Activities

The objectives of the charity continue to be

- a) To advance the education of the public in matters concerning railways
- b) For the public benefit to provide or assist in the provision of facilities for the recreation and other leisure time operations in the interest of social welfare and with the object of improving life

The charity continues to fulfil these objectives by operating heritage trains between Porthmadog to Pen-y-Mount, and by giving visitors chance to tour the Engine Sheds and ride on the miniature railway

The charity's activities are subsidised by train fares and revenue from the shop, which is run by its trading subsidiary, Cwmni Rheilffordd Beddgelert Cyfyngedig Donations from members and supporters continue to form an important source of income, particularly to fund specific improvement projects

To ensure that the charity's objectives are met, the directors lay down policies to be carried out by the Commercial Manager, Engineering Manager and their staff

#### **Achievements and Performance**

#### **Review of Developments**

The work of the charity was consolidated during 2011, and some alterations began to be implemented to the displays during the latter part of the year in preparation for the Season 2012. In addition, a major refurbishment was undertaken on one of the historic carriages to improve its overall condition and enhance its heritage/period appearance. This will add to the "Heritage" experience for visitors.

The museum building has already won praise from visitors and the local community as a quality facility, and was in receipt of a major award from the Heritage Railway Association in recognition of the high standard of the displays it contains. The Museum continues to be a major asset in the delivery of one of the charity's core objectives, telling the story of the narrow gauge railways of Porthmadog and their influence round the world

Other restoration projects continued to make steady progress during the year. Further work was carried out on the only surviving locomotive from the old Welsh Highland Railway – Russell. Since the year end a contract has been signed with Alan Keef Ltd of Ross-on-Wye for the majority of the remaining work to be completed by them, on a timescale dictated by incoming funds

Work also progressed well on the other Locomotive restoration projects, in particular on Baldwin locomotive No 794 This locomotive belongs to the Imperial War Museum, and is on long-term loan to the Welsh Highland Railway Ltd The locomotive is identical to one which ran on the original Welsh Highland Railway and was scrapped in 1942. It is intended that it should be restored to look like its WHR sister, and recreate scenes from the 1920s and 1930s. Since the year end we have received the new boiler from our contractors, Israel Newton & Sons.

Visitor numbers fell very slightly during 2011, when compared to 2010, but given the economic circumstances in the wider economy held up very well

Our train services continue to run from our main station at Porthmadog to the other end of our line at Pen-y-Mount, and discussions took place with our neighbours the Ffestiniog Railway Company with the aim of operating occasional special trains beyond our current limits

Towards the end of the year the Toilet Facilities at Porthmadog Station were replaced by a modern pre-fabricated building designed and fitted out specifically for this purpose. The building itself was acquired second-hand but in extremely good and hardly used condition and substantially increases the standard of the welfare facilities which are available to our visitors.

#### Cwmni Rheilffordd Beddgelert Cyfyngedig

This is the trading subsidiary operating the book and gift shop, a legal necessity for charities. Turnover fell slightly, but costs were kept under control. However a serious financial irregularity arose during the year, continuing into the early part of 2012, and a substantial cash deficiency has been identified, resulting in a contribution to the parent company for 2011 of £3,076, rather than an anticipated result just into five figures

#### Staff and Members

The directors wish to thank all volunteers and paid staff for their contribution during 2011. Our successes could not have been achieved without the hard work of a great many people, whether for just a few hours volunteering or on the full time payroll

Chris Dearden stood down as Museum Manager, with John Kerr taking on the role

A number of changes occurred in other key departmental posts. Wendy Dearden stood down as Commercial Manager. The role was re-evaluated, and a Commercial Department Team was formed as it was felt that the position had outgrown a single volunteer's ability to fulfil the function.

#### Health and Safety

The directors take the view that the safety of the travelling public and those working on the railway is paramount. We are pleased that the charity was able to maintain its good safety record during 2011.

Richard Harrison, in his role as Health & Safety Manager, continues to review the company's procedures and advise the board on areas for improvement

#### Risk Management

A detailed assessment of the risks facing the charity was drawn up as part of the Business Plan, which was adopted by the Board towards the end of 2005. This was reviewed during the year. The risks identified are taken into account informally as part of the day to day operation of the company.

The directors are working towards the preparation of a new business plan, including a more comprehensive risk management strategy

#### **Results and Financial Position**

The net surplus for 2011, including all donations, was £28,943 compared to £55,265 in 2010

Income from fares fell slightly during 2011, this being seen as a result of the general economic climate. That the returns were only slightly less than in 2010 is a credit to our volunteers and staff

Donations received towards Special Projects amounted to £41,403 (2010 £60,450) while General Fund donations were £19,396 (2010 £21,329)

#### Reserves Policy

The directors currently have a policy to maintain unrestricted reserves to support an operating season's expenditure costs. This is reviewed based on activities and the nature of the charitable company's income streams

The calculation of the required reserves is an integral part of the charitable company's planning and budgeting processes and is reviewed on an annual basis

### **Supplier Payment Policy**

The company's normal policy is to make payment at the end of the month following purchase unless terms agreed with the supplier require earlier payment. The company is aware that it trades in an economically sensitive area of Wales, and special care is taken to ensure that local suppliers are paid promptly and in full

## The Future

The charity's core role will continue to be developing its work with visitors to its site in Porthmadog, providing better facilities for them, and conserving the historic items of Welsh narrow gauge heritage in our care

The immediate priority must be completion of the Russell and Baldwin restoration projects. We also continue to invest in our Heritage train rolling stock

Members' support in this will be vital, whether as volunteers, donors or simply by supporting from a distance

#### **Auditors**

Morris Gregory have confirmed their willingness to be re-appointed for a further term in accordance with the provisions of Section 487(2) of the Companies Act 2006

This report was approved by the Board on October 16, 2012 and has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

C R WILLBY

Secretary

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WELSH HIGHLAND RAILWAY LIMITED

We have audited the financial statements of Welsh Highland Railway Limited for the year ended December 31, 2011, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes These financial statements have been prepared under the historical cost convention and the accounting policies set out therein

This report is made solely to the charity's members, as a body, in accordance with Section 495 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed

### Respective responsibilities of directors and auditors

The Directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the Statement of Directors' Responsibilities

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view, have been prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and have been prepared in accordance with the Companies Act 2006 We also report to you whether, in our opinion, the information given in the Directors' Annual Report is consistent with those financial statements

In addition we report to you if, in our opinion, the charitable company has not kept adequate accounting records, if the charitable company's financial statements are not in agreement with the accounting records and returns, if we have not received all the information and explanations we require for our audit, or if certain disclosures of Directors' remuneration specified by law are not made

We read other information contained in the Directors' Annual Report, and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

#### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements

### Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at December 31, 2011 and of its incoming resources and application of resources, including its income and expenditure for the year then ended, the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, the financial statements have been properly prepared in accordance with the Companies Act 2006, and the information given in the Directors' Annual Report is consistent with the financial statements

County End Business Centre Jackson Street Springhead Oldham Lancashire OL4 4TZ

October 16, 2012

MR JOHN ANDREW ORMISTON

Senior Statutory Auditor MORRIS GREGORY Chartered Accountants and

Statutory Auditor

(Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED DECEMBER 31, 2011

	Unresti	ricted Funds	Restricted _Funds	Total <u>2011</u>	Total 2010
Incoming recourses		£	£	£	£
Incoming resources					
Incoming resources from charitable	activiti	es			
Fundraising and subscriptions Covenanted income from	3	1,403	41,403	72,806	96,698
subsidiary companies	3	3,076	-	3,076	3,054
Activities in furtherance of the charity Passenger fares and other income (No			-	82,759	90,008
Incoming resources from generated Interest receivable		1,179	2	1,181	1,409
Total incoming resources	£ 118	8,417	£ 41,405	£ 159,822	£ 191,169
Resources expended Cost of generating funds Cost of activities in furtherance of the	e				
charity's objectives		5,009	2,541	117,550	124,990
Railway operating costs and projects	11.	3,002	2,541	117,550	121,,>>0
Management and administration	1	1,129	-	11,129	8,914
Governance costs - auditor's remuner	ation 2	2,200	-	2,200	2,000
Total resources expanded	£ 128	8,338	£ 2,541	£ 130,879	£ 135,904
		-	<del></del>		
Net movement in funds (Note 12)		9,921)	38,864		55,265
Transfer between funds (Note 12)	(3:	3,600)	33,600	-	-
Transfer from revaluation reserve (Note 12)		436	-	436	436
Fund balances brought forward at January 1, 2011	70	8,376	28,475	736,851	681,150
Fund balances carried forward at December 31, 2011	£ 66	5,291	£ 100,939	£ 766,230	£ 736,851
					<del></del>

All gains and losses recognised in the year are included in the Statement of Financial Affairs

All amounts relate to continuing operations

The notes on pages 9 to 14 form part of these financial statements

(Limited by Guarantee)

# BALANCE SHEET AT DECEMBER 31, 2011

<u>N</u>	otes		<u>2011</u>			<u>2010</u>
		£	£	£		£
Fixed assets						
Tangible assets Investments	5 6		772,346 18,102			760,967 18,104
mvestments	v					
Current assets			790,448			779,071
Stocks Debtors Cash at bank and in hand	7	500 113,885 4,543		500 103,392 1,174		
		118,928		105,066		
Creditors amounts falling due within one year	8	(19,432)		(21,351)		
Net current assets			99,496			83,715
Total assets less current liabilities			889,944			862,786
Creditors: amounts falling due after more than one year	9		(144)			(1,644)
Deferred grants	10		(8,973)			(9,258)
			£ 880,827		£	851,884
Capital						
Revaluation reserve	12		114,597			115,033
Restricted income funds	12		100,939			28,475
Unrestricted funds	12		665,291			708,376
Retained funds	13		£ 880,827		£	851,884

These financial statements have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006

These financial statements were approved by the directors and authorised for issue on October 16, 2012 and are signed on their behalf by

R A SINCLAIR

Director

The notes on pages 9 to 14 form part of these financial statements

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

### 1. Accounting policies

### 1.1 Basis of preparation

The financial statements are prepared under the historical cost convention as modified by the revaluation of certain fixed assets and in accordance with applicable accounting standards and incorporate the results of the principal activity which is described in the directors' report and which is continuing

The financial statements have been prepared in compliance with the Companies Act 2006 and the Statement of Recommended Practice Accounting and Reporting by Charities

The company has taken advantage of the exemption in FRS 1 from the requirement to prepare a cash flow statement on the grounds that it is a small company

The company and its subsidiary undertakings comprise a small group. The company has taken advantage of the exemption provided by Section 408 of the Companies Act 2006 not to prepare group accounts. The financial statements therefore present information about the company as one individual undertaking and not about its group.

The company is a registered charity under Charity Number 1039817

## 1 2 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or valuation less depreciation

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases

Freehold buildings - 2% straight line basis

Rail, rolling stock, - rates between 10% reducing balance basis plant and machinery and 50% straight line basis

#### 1.3 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving stocks

#### 2. Turnover

Turnover comprises the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts. Turnover is attributable to one continuing activity

There were no exports during the year

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

## 3. Operating surplus

<u>2011</u>	<u>2010</u>
£	£
18,942	19,992
(1,500)	(1,500)
(285)	(285)
	£ 18,942 (1,500)

#### 4 Taxation

There is no corporation tax payable because of the company's charitable status

# 5. Tangible fixed assets

	Freehold land and <u>buildings</u>	Rail, rolling stock, plant and machinery	<u>Total</u>
	£	£	£
Cost or valuation			
At January 1, 2011 Additions Disposal	403,471 3,541	569,435 26,780	972,906 30,321
At December 31, 2011	407,012	596,215	1,003,227
Depreciation			
At January 1, 2011 Charge for the year	58,794 5,815	153,145 13,127	211,939 18,942
At December 31, 2011	64,609	166,272	230,881
Net book values			
At December 31, 2011	£ 342,403	£ 429,943	£ 772,346
At December 31, 2010	£ 344,677	£ 416,290	£ 760,967
	<del></del>	<del></del>	

Included in the cost or valuation of freehold land and buildings are assets stated at their 1990 valuation of £150,000. The original cost of these assets amounted to £35,549.

(Limited by Guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

6 Investments			
		<u>2011</u>	<u>2010</u>
		£	£
Investment in subsidiary	undertakings	~	•
	- Cwmni Rheilffordd Beddgelert Cyfyngedig (CRB) 1 - Welsh Highland Railway Trading Limited (dissolved) - Ashbury Railway Carriage & Iron Company Limited	18,100	18,100 2 2
	$\mathfrak{L}$ 1	18,102	£ 18,104
	=		
	Ashbury Railway Carriage & Iron Company Limited		<u>CRB</u>
Country of registration	England and Wales	Eng	land and Wales
Holding	Ordinary shares		Ordinary shares
Proportion held	100%		100%
Aggregate of share capit and reserves At December 31, 2011			18,351
Profit/(loss) retained for financial year ended December 31, 2011	the ${\mathfrak L}$ -		£ -
Nature of business	Non-trading		(see below)*

<sup>\*</sup>The raising of funds by various means in order to rebuild, restore and operate the narrow gauge railway between Porthmadog and Dinas The company also operates the shop

7. Debtors		
7. Debiois	<u>2011</u>	<u>2010</u>
	£	£
Due within one year		
Income tax recoverable	22,017	52,728
Other taxation recoverable	2,179	-
Amounts due from subsidiary companies	54,380	25,782
Other debtors	22,466	22,260
Prepayments and accrued income	12,843	2,622
	£ 113,885	£ 103,392
	<del></del>	

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

8 Creditors: amounts falling du	e within one	year	2011	2010
			<u>2011</u>	<u>2010</u>
			£	£
Trade creditors			-	3,576
Other taxation and social security			2,520	4,442
Interest free loans			2,100	2,100
Accruals			4,200	1,998
Life memberships reserve			1,500	1,500
Other creditors			9,112	7,735
			£ 19,432	£ 21,351
				<del></del>
9. Creditors: amounts falling du	e after more	than one year		
		•	<u>2011</u>	<u>2010</u>
			£	£
Life memberships reserve			£ 144	£ 1,644
10. Deferred grants	• •			At
	At January 1,	Received	Released	December 31,
	2011	during the year	to income	2011
	£	£	£	£
Welsh Development Agency	5,770	-	230	5,540
Welsh Tourist Board Gwynedd Council	2,048 1,440	-	15 40	2,033 1,400
·	£ 9,258	£ -	£ 285	£ 8,973
To be released				
Within 12 months After 12 months				285 8,688
				£ 8,973

The grants will be released back to income over the life of the assets to which they relate

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

# 11 Liability of members

The number of members at December 31, 2011 is 739 (2010  $\,$  1,019) and in the event of a winding up of the company each member shall contribute to the debts and liabilities up to a maximum of £1  $\,$  In addition to the above there are 7 junior members

12 Reserves			
	Restricted income	Unrestricted	Revaluation
	<u>funds</u>	<u>funds</u>	reserve
	£	£	£
At January 1, 2011	28,475	708,376	115,033
Net income for the year	38,864	(9,921)	-
Transfer from revaluation reserve	-	436	(436)
Capital expenditure	(25,654)	25,654	-
Transfers from unrestricted income funds	59,254	(59,254)	-
At December 31, 2011	£ 100,939	£ 665,291	£ 114,597
13. Reconciliation of movement in retained	d funds	<u>2011</u>	<u>2010</u>
		£	£
At January 1, 2011 Surplus for the year		851,884 28,943	796,619 55,265
At December 31, 2011		£ 880,827	£ 851,884

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011

### 14. Special projects

During the year the company had received special donations of £41,403 (2010 £60,450), together with bank interest of £2 which were applied to funds in connection with future expenditure on various projects

	At Jan 1, 2011	Donations received	Bank interest	Capital expenditure	Transfer from general funds	Fund raising costs	At Dec 31, 2011
	£	£	£	£	£	£	£
Baldwin 590	8,104	14,578	2	(20,375)	-	(358)	1,951
Gelert Owners (Bagnall	•	60	-	-	_	_	1,522
Gelert (boiler)	6,400	6,400	_	(1,550)	-	-	11,250
Russell Restoration	6,231	10,012	_	(2,868)	14,254	(2,183)	25,446
Heritage Train Fund	(35, 185)	2,677	-	(861)	45,000	-	11,631
Karen	2,875	-	_	-	-	-	2,875
NG15	-	_	-	-	-	-	-
Extension fund	38,588	7,676	•	-	-	-	46,264
	£ 28,475	£ 41,403	£ 2£	(25,654)£	59,254 £	(2,541)£	100,939

A transfer of £45,000 from general funds has been made to cover the shortfall in the Heritage Train Fund

### 15. Analysis of fund balances between the net assets

Revalua	Revaluation reserve		nrestricted		Restricted		<u>Total</u>
	£		£		£		£
Tangible fixed assets	114,597		657,749		-		772,346
Investments	-		18,102		-		18,102
Net current assets	-		(1,443)		100,939		99,496
Creditors due after more than one year	-		(144)		_		(144)
Deferred grants	•		(8,973)		-		(8,973)
£	114,597	£	665,291	£	100,939	£	880,827
		,	<del></del>				

# 16. Capital commitments

At December 31, 2011 the company had capital commitments of £6,834 (2010 £Nil) both authorised and contracted for in respect of the new toilet unit