

# SOUTH ESSEX INSURANCE GROUP LIMITED

Company No. 00779100

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2003

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# South Essex Insurance Group Limited Company Information

#### Director

B.W. Fehler

# Secretary

J. Fehler

# Registered Office

South Essex House North Road South Ockendon Essex RM15 6NU

### Bankers

Barclays Bank plc 54 Lombard Street London EC3P 3AH

## Auditors

Kingston Smith Devonshire House 60 Goswell Road London EC1M 7AD

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# South Essex Insurance Group Limited Report of the Director

The director presents his annual report and the audited financial statements for the year ended 31st December 2003.

### Principal Activities and Business Review

The principal activities of the group are operating as insurance brokers, tour operators and travel agents.

The group's profit before tax increased by 69 % and net assets increased by 55%. 2004 has so far shown steady growth in turnover and commission income without any significant increase in administrative expenses.

#### Results and Dividend

The results of the group for the year are set out on page 3.

An interim dividend of £217.79 per share was declared during the year.

#### Director and his Interest

The director who served the company throughout the year together with his interest in the shares of the company, at the beginning and end of the year, was as follows:

Ordinary Shares of £1 each
31st December 2003 1st January 2003

B.W. Fehler 1,000

#### Auditors

Kingston Smith have indicated their willingness to continue in office and in accordance with the provisions of the Companies Act 1985 it is proposed that they be re-appointed auditors for the ensuing year.

B.W. Fehler Director

1,000

South Essex House North Road South Ockendon Essex RM15 6NU

Date: 25 6 2004

# South Essex Insurance Group Limited Director's Responsibilities and Report of the Auditors Statement of Director's Responsibilities

Company law requires the director to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and the group and of the profit or loss for that period.

In preparing those financial statements, the director is required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; and prepare the financial statements on a going concern basis unless it is inappropriate to assume that the group will continue in business.

The director is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the group and enable him to ensure that the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Independent Auditors' Report to the Shareholder of South Essex Insurance Group Limited

We have audited the financial statements of South Essex Insurance Group Limited for the year ended 31st December 2003 which comprise the Consolidated Profit and Loss Account, the Consolidated Balance Sheet, the Company Balance Sheet, the Consolidated Cash Flow Statement, the Statement of Total Recognised Gains and Losses and the related notes. These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets, and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken for no purpose other than to draw to the attention of the company's members those matters which we are required to include in an auditor's report addressed to them. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the company and company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective Responsibilities of Director and Auditors

As described in the Statement of Director's Responsibilities, the company's director is responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Director's Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding the director's remuneration and transactions with the company is not disclosed.

We read the Director's Report and consider the implications for our report if we become aware of any misstatement within it.

### Basis of Audit Opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the director in the preparation of the financial statements and of whether the accounting policies are appropriate to the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinior

In our opinion the financial statements give a true and fair view of the state of affairs of the company and of the group as at 31st December 2003 and of the profit of the group for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Devonshire House 60 Goswell Road London EC1M 7AD

Date:

28/6/2004

Kingston Smith Chartered Accountants and Registered Auditors

# South Essex Insurance Group Limited Consolidated Profit and Loss Account For the year ended 31st December 2003

	Note	2003 £	2002 £
Turnover	2	6,047,633	5,764,932
Cost of sales		(5,342,979)	(4,998,524)
Gross Profit		704,654	766,408
Commission receivable	2	4,999,257	4,246,076
Other operating income		905	6,603
Administrative expenses		(5,027,037)	(4,669,734)
Operating Profit		677,779	349,353
Other interest receivable and similar income		373,871	306,576
Interest payable and similar charges	4	(97,527)	(91,842)
Profit on Ordinary Activities			
before Taxation	5	954,123	564,087
Taxation	6	(287,333)	(189,663)
Profit for the Financial Year		666,790	374,424
Dividend on equity shares		(217,786)	(227,000)
Retained Profit for the Financial Year	7	449,004	147,424

# Statement of Total Recognised Gains and Losses For the year ended 31st December 2003

	2003 £	2002 £
Profit for the Financial Year	666,790	374,424
Unrealised surplus on revaluation of properties		81,780
Total Recognised Gains Relating to the Year	666,790	456,204

# South Essex Insurance Group Limited Consolidated Balance Sheet at 31st December 2003

	Note	2003 £	2003 £	2002 £	2002 £
Fixed Assets					
Intangible assets	8		89,272		104,896
Tangible assets	9		1,601,669		1,548,478
Investments	10		4,000		4,000
			1,694,941		1,657,374
Current Assets					
Livestock	11	128,890		131,690	
Debtors	12	4,659,503		4,044,579	
Cash at bank and in hand:					
Insurance broking accounts		129,788		220,554	
Office accounts		238,362		242,117	
		5,156,543		4,638,940	
Creditors: Amounts falling due					
within one year	13	(5,005,617)		(4,820,349)	
Net Current Liabilities			150,926		(181,409)
Total Assets less Current Liabilities			1,845,867		1,475,965
Creditors: Amounts falling due					
after more than one year	14		(584,967)		(664,069)
Net Assets			1,260,900		811,896
Capital and Reserves					
Called up share capital - equity interests	15		1,000		1,000
Revaluation reserve	15		456,007		456,007
Profit and loss acount	15		803,893		354,889
Shareholder's Funds			1,260,900		811,896

The financial statements were approved by the Director on 25 b 2004

B.W. Fehler Directo

# South Essex Insurance Group Limited Balance Sheet at 31st December 2003

	Note	2003 £	2003 £	2002 £	2002 £
Fixed Assets					
Tangible assets	9		465,155		438,693
Investments	10		5,904,530		5,374,531
			6,369,685		5,813,224
Current Assets					
Livestock	11	136,290		139,090	
Debtors	12	3,064		78,624	
Cash at bank and in hand		1,217		9,615	
		140,571		227,329	
Creditors: Amounts falling due					
within one year	13	(1,011,708)		(882,566)	
Net Current Liabilities			(871,137)		(655,237)
Total Assets less Current Liabilities			5,498,548		5,157,987
Creditors: Amounts falling due					
after more than one year	14		(223,948)		(235,803)
Net Assets			5 274 600		4 022 194
ivet Assets			5,274,600		4,922,184
Capital and Reserves					
Called up share capital - equity interests	15		1,000		1,000
Revaluation reserve	15		4,188,344		3,888,345
Profit and loss acount	15		1,085,256		1,032,839
Shareholder's Funds			5,274,600		4,922,184

The financial statements were approved by the Director on 216

B.W. Fehler Director

# South Essex Insurance Group Limited Consolidated Cash Flow Statement For the year ended 31st December 2003

	Note	2003 ₤	2003 £	2002 £	2002 £
Net Cash (Outflow)/Inflow from Operating Activities	(i)		(332,356)		439,841
Returns on Investments and Servicing of Finance					
Interest received		373,871		306,576	
Interest paid		(97,527)		(91,842)	
Net Cash Inflow for Returns					
on Investments and Servicing of Finance			276,344		214,734
Taxation Paid			(188,430)		(26,104)
Capital Expenditure					
Payments to acquire tangible fixed assets		(234,292)		(421,755)	
Receipts from the sale of tangible fixed assets		48,500		41,450	
Net Cash Outflow for Capital					
Expenditure			(185,792)		(380,305)
Acquisitions and Disposals					
Cash at bank and in hand acquired				8,471	
Net Cash Inflow for Acquisitions and Disposals			-		8,471
Equity Dividends Paid			(217,786)		(227,000)
Cash (Outflow)/Inflow before Financing			(648,020)		29,637
Financing					
Debt due within a year:					
increase in long-term bank loans		-		150,000	
increase in other long-term loans		(0.5.4.50)		205,000	
repayment of long-term bank loans		(35,153)		(48,168)	
repayment of other long-term loans  Capital element of finance lease rental		(23,297)		(25,000)	
payments		(38,771)		(33,854)	
					_
Net Cash (Outflow)/Inflow from Financing			(97,221)		247,978
(Decrease)/Increase in Cash	(ii)		<u>(745,241)</u>		277,615

# South Essex Insurance Group Limited Notes to the Consolidated Cash Flow Statement For the year ended 31st December 2003

(i)	Reconciliation of Operating Profit to Net Cash (Outflow)/Inflow from Operating Activities			2003 £	2002 £
	Operating profit Depreciation Amortisation of goodwill Profit on the sale of tangible fixed assets			677,779 178,582 15,624 (4,013)	349,353 138,967 15,624 (20,878)
	Decrease in livestock Increase in debtors (Decrease)/Increase in creditors			2,800 (614,924) (588,204)	1,297 (223,657) 179,135
(ii)	Net cash inflow from operating activities  Reconciliation of Net Cash Flow to Movement in Net Debt (Note (iii))			(332,356)	439,841
	(Decrease)/Increase in cash in the year Cash inflow/(outflow) from increase in debt and lease	financing		(745,241) 97,221	277,615 (247,978)
	Change in net debt resulting from cash flows New finance leases			(648,020) (41,968)	29,637 (45,000)
	Movement in net debt in the year Net debt at 1st January 2003			(689,988) (665,659)	(15,363) (650,296)
	Net debt at 31st December 2003			(1,355,647)	(665,659)
(iii)	Analysis of Changes in Net Debt	At 1st January 2002 £	Cash Flow £	Other Non-Cash Changes £	At 31st December 2003 £
	Cash at bank and in hand  Insurance broking accounts  Office accounts  Overdrafts  Insurance broking accounts	220,554 242,117 (182,396)	(90,766) (3,755) (402,391)	-	129,788 238,362 (584,787)
	Office accounts	(185,931) 94,344	(248,329) (745,241)		(434,260) (650,897)
	Debt due within one year Debt due after one year Finance leases	(70,934) (654,069) (35,000) (760,003)	(10,652) 69,102 38,771 97,221	(41,968)	(81,586) (584,967) (38,197) (704,750)
	Net debt	(665,659)	(648,020)	(41,968)	(1,355,647)

# (iv) Major Non-Cash Transactions

During the year the group entered into finance lease arrangements in respect of assets with a total capital value at the inception of the leases of £75,813 (2002 - £45,000).

# South Essex Insurance Group Limited Notes to the Financial Statements For the year ended 31st December 2003

#### 1 Accounting Policies

#### Accounting Basis and Standards

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain fixed assets, and in accordance with applicable accounting standards.

The group acts, in part, as an agent in broking the insurable risks of its clients and, generally, is not liable as a principal for premiums due to underwriters or for claims payable to clients. Notwithstanding the group's legal relationship with clients and underwriters and since in practice premiums and claim monies are usually accounted for by insurance intermediaries, it has followed generally accepted accounting practice by showing cash, debtors and creditors relating to insurance business as assets and liabilities of the group itself.

#### Basis of Consolidation

The group financial statements incorporate a consolidation of the financial statements of the company and its subsidiary undertakings. The results of the subsidiary undertakings acquired during the year are included in the consolidated financial statements using acquisition accounting from the effective date of acquisition.

#### Goodwill

Goodwill is determined by comparing the amount paid on the acquisition of a subsidiary or associated undertaking and the group's share of the aggregate fair value of its separable net assets. Goodwill is capitalised and amortised over a period of 15 years.

#### Fixed Asset Investments

Fixed asset investments are included at cost less any amount written off in respect of any permanent diminution in value.

#### Depreciation

Depreciation is calculated so as to write off the cost of tangible fixed assets over their estimated useful lives as follows:

Freehold land nil

Freehold buildings 1% per annum

Motor vehicles 4 years straight line

Furniture, fittings and equipment between 5 and 10 years straight line

#### Livestock

Livestock are revalued annually at the balance sheet date by the company's director.

# Deferred Taxation

In accordance with FRS 19, deferred tax is recognised as a liability or asset if transactions or events that give the company the obligation to pay more tax in future or a right to pay less tax in future have occurred by the balance sheet date.

#### Commission

Commission, other than life commission, is credited to the profit and loss account in accordance with amounts receivable from insurance companies. Life commissions are credited to the profit and loss account as they are received.

#### Foreign Currencies

Transactions denominated in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Assets and liabilities in foreign currencies are translated into sterling at the rate of exchange ruling at the end of the financial year. All exchange differences are dealt with in the profit and loss account.

# Notes to the Financial Statements For the year ended 31st December 2003 (Continued)

### 1 Accounting Policies (Continued)

#### Leasing and Hire Purchase

Assets held under hire purchase contracts are capitalised in the balance sheet and are depreciated over their useful lives. The interest element of the rental obligations is charged in the profit and loss account over the period of the lease. Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

#### Pension Scheme Arrangements

Pension arrangements are being made for certain individuals employed by the group. Such arrangements all relate to money purchase schemes (defined contributions) and may at the sole discretion of the group be discontinued at any time with no outgoing liability to the group. Such contributions are held in trustee administered funds completely independent of the group's finances. The contributions made by the group are charged against profits on an accruals basis.

#### 2 Turnover

3

Turnover represents the value of services provided where invoiced in full. Deposits received have been treated as deferred income. Commission represents commission receivable from insurance companies.

The total turnover for the year has been derived from activities wholly undertaken in the United Kingdom.

Staff Numbers and Costs	2003	2002
Number of Employees		
The average number of employees (including the director)		
during the year was as follows:		
Management	3	3
Administration	19	19
Clerical	81	74
Farm staff and grooms	1	1
Total employees	104	97
	2003	2002
Their total remuneration was:	£	£
Wages and salaries	1,896,872	1,794,586
Social security costs	174,632	151,605
Pension contributions	53,547	37,716
Compensation for loss of office		60,000
	2,125,051	2,043,907
Director's emoluments		
Emoluments for qualifying services	130,269	80,999
Pension contributions	-	300
Compensation for loss of office		60,000
	130,269	141,299

# Notes to the Financial Statements

# For the year ended 31st December 2003 (Continued)

4	Interest Payable and Similar Charges	2003	2002
		£	£
	On bank loans and overdrafts and other loans repayable		
	by instalments:	70.400	E ( 020
	within five years	70,620	56,239
	after five years	2,971 2,405	8,939 2,307
	Finance leases and hire purchase contracts  Director's pension fund loan interest	21,531	24,357
	Director's pension fund to an interest		
		97,527	91,842
5	Profit on Ordinary Activities before Taxation	2003	2002
		£	£
	This is stated after charging/(crediting):		
	Auditors' remuneration and expenses	30,245	29,300
	Depreciation:		
	Owned tangible fixed assets	146,484	96,851
	Assets held under finance leases and hire purchase contracts	32,098	42,116
	Profit on sale of tangible fixed assets	(4,013)	(20,878)
	Amortisation of goodwill	15,624	15,624
	Profit on foreign exchange	(14,700)	(9,234)
	Compensation for loss of office	20 224	60,000
	Pension redress costs - exceptional item  Operating lease charges - office equipment	28,234 14,467	60,000 13,527
	Operating tease charges - office equipment	17,707	15,527
6	Taxation	2003	2002
		£	£
	Current year tax		
	UK corporation tax	285,769	186,870
	Adjustment for prior years	1,564	2,979
	Current tax charge	287,333	189,849
	Deferred tax charge		(186)
		287,333	189,663
	Factors affecting the tax charge for the year		
	Profit on ordinary activities before taxation	954,123	564,087
	Profit on ordinary activities before taxation multiplied by standard rate of UK		
	corporation tax of 30.00% (2002 - 30.00%)	286,236	169,226
	- ,		
	Effects of:	6 765	22 221
	Non deductible expenses  Depreciation	6,765 58,262	22,231 46,378
	Capital allowances	(47,081)	(41,397)
	Tax losses utilised	(3,613)	3,728
	Adjustments to previous periods	1,564	2,979
	Difference in estimating quantum of profits for tax provisioning	(995)	265
	Small companies relief	(13,805)	(9,424)
	Other tax adjustments	- , - , - , -	(4,137)
	•	1,097	20,623
	Current toy charge	<u>-</u>	
	Current tax charge	287,333	189,849

# Notes to the Financial Statements For the year ended 31st December 2003 (Continued)

### 7 Profit for the Financial Year

As permitted by section 230 of the Companies Act 1985, the profit and loss account of the company is not presented as part of these financial statements. The group profit for the financial year of £449,004 (2002 - £147,424 profit) includes a profit of £52,417 (2002 - £38,726) which is dealt with in the financial statements of the company.

8	Intangible Assets				Goodwill £
	Group				
	Cost				200 405
	At 1st January 2003 Additions				300,185
	Additions				-
	At 31st December 2003				300,185
	Amortisation				
	At 1st January 2003				195,289
	Charge for the year				15,624
	At 31st December 2003				210,913
	Net Book Value				
	At 31st December 2003				89,272
	At 31st December 2002				104,896
9	Tangible Assets			Furniture,	
		Freehold	Motor	Fittings and	
	Company	Property	Vehicle	Equipment	Total
	Cost or Valuation	£	£	£	£
	At 1st January 2003 Additions	306,041	17.500	406,616	712,657
	Disposals	11,908	16,509	57,534 (65,952)	85,951 _(65,952)
	Disposais		<del></del>	(03,932)	(03,932)
	At 31st December 2003	317,949	16,509	398,198	732,656
	Depreciation				
	At 1st January 2003	2,650	-	271,314	273,964
	Disposals	-	-	(65,952)	(65,952)
	Charge for the year	1,770	4,128	53,591	59,489
	At 31st December 2003	4,420	4,128	258,953	267,501
	Net Book Value				
	At 31st December 2003	313,529	12,381	139,245	465,155
	At 31st December 2002	303,391		135,302	438,693

# South Essex Insurance Group Limited Notes to the Financial Statements For the year ended 31st December 2003 (Continued)

## 9 Tangible Assets

		Land and		Furniture,	
	Freehold	Buildings	Motor	Fittings and	
Group	Properties	Leasehold	Vehicles	Equipment	Total
Cost or Valuation	£	£	£	£	£
At 1st January 2003	1,121,041	81,929	305,908	1,075,438	2,584,316
Additions	11,908	-	168,186	96,166	276,260
Disposals	<del>-</del>	<u>-</u>	(94,093)	(84,657)	(178,750)
At 31st December 2003	1,132,949	81,929	380,001	1,086,947	2,681,826
Depreciation					
At 1st January 2003	2,650	_	185,057	848,131	1,035,838
Charge for the year	6,670	11,704	73,181	87,027	178,582
Disposals			(49,606)	(84,657)	(134,263)
At 31st December 2003	9,320	11,704	208,632	850,501	1,080,157
Net Book Value					
At 31st December 2003	1,123,629	70,225	171,369	236,446	1,601,669
At 31st December 2002	1,118,391	81,929	120,851	227,307	1,548,478

Certain freehold property assets of the group were valued in February 2003 and March 2003 by Calcutt MacLean Standen, Chartered Surveyors and Gerald Cope & Co., Chartered Surveyors, on an open market basis. These firms are external to the group. The remaining freehold properties were revalued as at 31st December 1999.

Included above are assets held under finance leases or hire purchase contracts as follows:

	2003	2003	2002	2002
	Net Book	Depreciation	Net Book	Depreciation
Asset description	Value	Charge	Value	Charge
	£	£	£	£
Motor vehicles	83,151	32,098	50,461	16,819

# Notes to the Financial Statements For the year ended 31st December 2003 (Continued)

10

)	Investments	Shares in Group	Subordinated Loans to Group	
	Company	Undertakings	Undertakings	Total
	Cost or Valuation	£	£	£
	At 1st January 2003	4,426,531	948,000	5,374,531
	Revaluation	299,999	-	299,999
	Additions		230,000	230,000
	At 31st December 2003	4,726,530	1,178,000	5,904,530
	Amortisation			
	At 1st January 2003	-	-	•
	Charge for the year			
	At 31st December 2003	<u> </u>		
	Net Book Value			
	At 31st December 2003	4,726,530	1,178,000	5,904,530
	At 31st December 2002	4,426,531	948,000	5,374,531

The following details relate to the company's wholly owned subsidiary undertakings, all of which are incorporated in England and Wales and are included in the consolidated financial statements. These companies have prepared accounts to 31st December 2003.

The company's investment in South Essex Insurance Brokers Limited was revalued by the director at 31st December 2000 to reflect its market value. The revaluation was carried out on the basis of market values of comparable companies that were sold during 2000. On the same basis the company's investment in Equestrian Underwriting Agencies Limited was revalued at 31st December 2003. The comparable historical aggregate cost for the company's investments included at valuation is £1,001.

	Subsidiary Undertaking	Class of Shares Held	Principal Activity	Holding
	South Essex Insurance Brokers Limited	Ordinary	Insurance Brokers	100%
	Harlequin Worldwide Travel Limited	Ordinary	Tour Operators	100%
	South Essex Equestrian Services Limited	Ordinary	Dormant	100%
	Equestrian Underwriting Agencies Limited	Ordinary	Insurance Brokers	100%
	Just Equestrian Limited	Ordinary	Insurance Brokers	100%
			2003	2002
	Group		£	£
	Unlisted investments at cost		4,000	4,000
11	Livestock		2003	2002
			£	£
	Company		404 500	404 700
	Show horses		126,700	126,700
	Animal feed		9,590	12,390
			136,290	139,090
	Group			
	Show horses		119,300	119,300
	Animal feed		9,590	12,390
			128,890	131,690

# Notes to the Financial Statements For the year ended 31st December 2003 (Continued)

Group Amounts owed by principals and insurance companies in respect of insurance transactions Trade debtors  3,064 78,6 78,6 78,6 78,6 78,6 78,6 78,6 78,6	543 307 785
Amounts owed by group undertakings - 76,5 Other debtors 3,064 2,1  Group  Amounts owed by principals and insurance companies in respect of insurance transactions 4,204,715 3,622,5 Trade debtors 199,207 196,8	543 307 785
Other debtors 3,064 2,1  3,064 78,6  Group  Amounts owed by principals and insurance companies in respect of insurance transactions 4,204,715 3,622,5  Trade debtors 199,207 196,8	543 307 785
Group Amounts owed by principals and insurance companies in respect of insurance transactions Trade debtors  3,064 78,6 78,6 78,6 78,6 78,6 78,6 78,6 78,6	543 807 785
Group Amounts owed by principals and insurance companies in respect of insurance transactions 4,204,715 3,622,5 Trade debtors 199,207 196,8	543 307 785
Amounts owed by principals and insurance companies in respect of insurance transactions 4,204,715 3,622,5 Trade debtors 199,207 196,8	807 785 144
in respect of insurance transactions 4,204,715 3,622,5 Trade debtors 199,207 196,8	807 785 144
Trade debtors 199,207 196,8	807 785 144
,	785 144
	44_
Other debtors 57,762 90,7	
Prepayments and accrued income 197,819 134,4	579
<u>4,659,503</u> <u>4,044,</u> :	
13 Creditors: Amounts falling due within one year 2003 2002	
£	
Company	
Bank loans and overdrafts 409,368 139,5	332
Amounts owed to group undertakings 591,878 670,	139
Other creditors - 55,	250
Accruals and deferred income 10,462 17,5	545
1,011,708882,	566
Group	207
Bank loans and overdrafts - insurance broking accounts 584,787 182,	
- office accounts 485,194 236,	305
Amounts owed to principals and insurance companies in respect of insurance transactions 2,407,555 3,064,	011
Trade creditors 2,407,555 592,376 649,	
Corporation tax 285,773 186,	
•	146
,	000
<u>-</u>	640
	000
Accruals and deferred income373,552316,	
5,005,617 4,820,	

The bank loans and overdrafts are secured by way of a fixed and floating charge over the assets of the group.

The maturity of the group's debt, as well as its short-term creditors and debtors, is shown above and in notes 14 and 17.

Included in accruals and deferred income is an amount of £88,000 (2002 - £60,000) in respect of endowmnet policy complaint claims in excess of the company's indemnity insurance cover.

# Notes to the Financial Statements For the year ended 31st December 2003 (Continued)

14	Creditors: Amounts falling due after more t	han one year		2003 £	2002 ₤
	Company			~	~
	Bank loans			113,948	125,803
	Director's loan			110,000	110,000
				223,948	235,803
	Group Bank loans			178,916	214,069
	Director's loan			110,000	110,000
	Obligations under finance leases and hire purch	hase contracts		-	10,000
	Loans from director's pension fund			296,051	330,000
	•				
	D. J. Lana and the hadron language			584,967	664,069
	Bank loans repayable by instalments:			EO 034	50.024
	in more than one year but not more than two	•		50,934 96,106	50,934 139,922
	in more than two years but not more than five in more than five years	e years		31,87 <u>6</u>	23,213
	in more than live years			31,670	
				178,916	214,069
	The amounts owed to director's pension fund in more than one year but not more than two in more than two years but not more than fix	years		2003 £ 33,652 262,399	2002 ₤ 25,000
				202,377	305,000
				296,051	
15	Shareholder's Funds			<u> </u>	305,000
15	Shareholder's Funds	Called up	Revaluation	<u> </u>	305,000
15	Shareholder's Funds Company	Called up Share Capital	Reserve	296,051	305,000 330,000 Total
15	Company 2003		Reserve £	Profit and Loss Account	305,000 330,000 Total
15	Company 2003 Balance at 1st January 2003	Share Capital	Reserve £ 3,888,345	296,051  Profit and Loss Account	305,000 330,000 Total £ 4,922,184
15	Company 2003 Balance at 1st January 2003 Revaluation during the year	Share Capital £	Reserve £	296,051  Profit and Loss Account £ 1,032,839	305,000 330,000 Total £ 4,922,184 299,999
15	Company 2003 Balance at 1st January 2003	Share Capital £	Reserve £ 3,888,345	Profit and Loss Account	305,000 330,000 Total £ 4,922,184
15	Company 2003 Balance at 1st January 2003 Revaluation during the year	Share Capital £	Reserve £ 3,888,345	296,051  Profit and Loss Account £ 1,032,839	305,000 330,000 Total £ 4,922,184 299,999
15	Company 2003 Balance at 1st January 2003 Revaluation during the year Retained profit for the year Balance at 31st December 2003	Share Capital £ 1,000	Reserve £ 3,888,345 299,999	296,051  Profit and Loss Account £ 1,032,839 52,417	305,000  330,000  Total £ 4,922,184 299,999 52,417
15	Company 2003 Balance at 1st January 2003 Revaluation during the year Retained profit for the year Balance at 31st December 2003	Share Capital £ 1,000 1,000	Reserve £ 3,888,345 299,999 4,188,344	296,051  Profit and Loss Account £ 1,032,839 52,417 1,085,256	305,000  330,000  Total £ 4,922,184 299,999 52,417  5,274,600
15	Company 2003 Balance at 1st January 2003 Revaluation during the year Retained profit for the year Balance at 31st December 2003	Share Capital £ 1,000	Reserve £ 3,888,345 299,999	296,051  Profit and Loss Account £ 1,032,839 52,417	305,000  330,000  Total £ 4,922,184 299,999 52,417

# Notes to the Financial Statements For the year ended 31st December 2003 (Continued)

## 15 Shareholder's Funds (continued)

	Called up	Revaluation	Profit and	
Group	Share Capital	Reserve	Loss Account	Total
2003	£	£	£	£
Balance at 1st January 2003	1,000	456,007	354,889	811,896
Retained profit for the year			449,004	449,004
Balance at 31st December 2003	1,000	456,007	803,893	1,260,900
2002				
Balance at 1st January 2002	1,000	374,227	207,465	582,692
Retained profit for the year	_	-	147,424	147,424
Revaluation during the year		81,780		81,780
Balance at 31st December 2002	1,000	456,007	354,889	811,896
The authorised share capital comprises:			2003	2002
			£	£
Authorised:				
1,000 Ordinary shares of £1 each			1,000	1,000
Called up, allotted and fully paid:				
1,000 Ordinary shares of £1 each			1,000	1,000

### 16 Capital Commitments

At 31st December 2003 the group had capital commitments as follows:

	2003 £	2002 £
Authorised but not contracted for	119,969	

### 17 Future Financial Commitments

### **Operating Leases**

At 31st December 2003 the group had annual commitments under operating leases as set out below:

	2003	3	2002	
	Land and		Land and	
	Buildings	Other	Buildings	Other
Leases which expire:	£	£	£	£
within one year	-	-	-	-
in the second to fifth year	-	13,470	-	13,470
after five years	61,500		52,750	
	61,500	13,470	52,750	13,470

# Notes to the Financial Statements For the year ended 31st December 2003 (Continued)

#### 17 Future Financial Commitments (Continued)

#### Finance Leases and Hire Purchase Contracts

At 31st December 2003 the group had obligations under finance leases and hire purchase contracts as set out below:

	2003	2002
Gross amount payable:	£	£
within one year	40,263	26,724
in the second to fifth years		10,808
	40,263	37,532
Deduct: Finance charges allocated to future periods	2,066	2,532
	38,197	35,000
	2003	2002
	£	£
Finance leases and hire purchase contracts are analysed as follows:		
due within one year (Note 13)	38,197	25,000
due after more than one year (Note 14)	-	10,000
	38,197	35,000

#### 18 Contingent Liabilities

The company has entered into a guarantee with other group companies to secure the bank borrowings of the group companies. This is secured by a fixed and floating charge over the assets of the group. At 31st December 2003 the potential liability amounted to £434,256 (2002 - £226,007).

The group has given Barclays Bank plc and insurance companies a general indemnity in respect of bonds issued by the bank in favour of the Association of British Travel Agents (ABTA), the International Air Transportation Authority (IATA), and the Civil Aviation Authority (CAA). The amount of these bonds at 31st December 2003 was £1,174,000 (2003 - £1,163,000).

#### 19 Related Party Transactions

Included in other debtors of £57,762 (2002 - £90,785) are amounts of £nil (2002 - £7,414) and £714 (2002 - £699) due from Pet Insurance Management Services Limited and South Essex Independent Financial Advisors Limited respectively. Both companies are under the control of the sole director, B.W. Fehler.

Also included in other debtors, is an amount due from B.W. Fehler's spouse of £nil (2002 - £12,281) and an amount due from his pension fund, South Essex Insurance Pension Fund, of £12,493 (2002 - £6,144).

In addition, the group paid rent of £53,379 (2002 - £14,000) to B.W. Fehler's pension fund for occupation of business premises.

#### 20 Controlling Party

The ultimate controlling party is B.W. Fehler by virtue of his ownership of 100% of the issued share capital in the company.