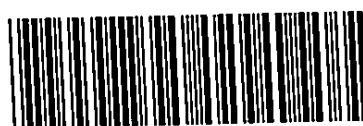


Company Registration No 733644 (England and Wales)  
Charity Registration No 307328

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2007**  
**FOR**  
**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

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**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

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**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

**Company Registration No. 733644**  
**Charity Registration No. 307328**

NOTICE IS HEREBY GIVEN that the eleventh Annual General Meeting of the Company will be held at The Ballard School, New Milton, Hampshire, on 6<sup>th</sup> March 2008 at 12 30 pm for the following purposes

- 1 To receive and consider the financial statements for the year ended 31 August 2007, together with the reports of the Council of Management and the Auditors thereon
- 2 To elect Members to the Council of Management
- 3 To appoint Nexia Smith & Williamson as Auditors and to authorise The Council of Management to fix their remuneration
- 4 To receive reports from the Headmaster
- 5 To transact any other business which, under the company's Articles of Association, may be transacted at an ordinary general meeting

Dated the

*6<sup>th</sup> March 2008*

  
Secretary

New Milton  
Hampshire  
BH25 5SU

A Member entitled to attend and vote at Meeting may appoint a proxy to attend and vote for him, and such proxy need not be a Member of the Company. Such notice of appointment of proxy must be lodged at Ballard School, New Milton, Hampshire, BH25 5SU, not later than 48 hours before the meeting.

**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

**COMPANY INFORMATION**

Council of Management	Mr G L Alexander Mr R C Blake (Chairman) Mr C Ford Mr P Goodfellow Mr W Hood Mr W Howard (Resigned 8 <sup>th</sup> March 2007) Mrs S James Mr C Kean Rev J McDowall Mrs W Roberts Mr P Rogers (Resigned 8 <sup>th</sup> March 2007) Mr T Thurston Mrs A Trask Mr R M Pitman (Appointed 8 <sup>th</sup> March 2007)
Secretary	Mrs P Darley (Resigned 3 <sup>rd</sup> April 2007) Mr MAR Smith (Appointed 3 <sup>rd</sup> April 2007)
Registered Office	Fernhill Lane New Milton Hampshire BH25 5SU
Registered Charity Number	307328
Company Number	733644
Auditors	Nexia Smith & Williamson Imperial House 18 – 21 Kings Park Road Southampton Hampshire SO15 2AT
Bankers	HSBC Bank plc 59 Old Christchurch Road Bournemouth Dorset BH1 1EH
Solicitors	Coles Miller LLP (Formerly DTW Solicitors) 4 Durley Chine Road Bournemouth Dorset BH2 5QT

**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

**REPORT OF THE COUNCIL OF MANAGEMENT**

The council of management submit their report and financial statements for the year ended 31 August 2007

These financial statements have been prepared in accordance with the Companies Act 1985 and Charities SORP 2005 (Statement of Recommended Practice – "Accounting by Charities")

**LEGAL AND ADMINISTRATIVE INFORMATION**

Details of the following may be found on page 1 of these financial statements

Members of the Council of Management

Registered Office

Bankers

Solicitors

Auditors

Company registration number

Charity registration number

The charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association

**METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

Trustees (also referred to as Council Members) are elected at a meeting of the Governing Council. Their appointment is then ratified or they are re-elected at the following Annual General Meeting.

Any Council Member can nominate appointees, but appointment can only take place via a majority vote.

New Trustees are inducted into the workings of the Charity and the school, including Board Policy and Procedures. Training needs are also assessed and provided as necessary.

**STATUS AND ADMINISTRATION**

The Charity is constituted by a 1962 Trust Deed and registered with the Charity Commission under charity number 307328. The Trust Deed has been amended in subsequent years, the latest amendment being in 2004.

**CHARITABLE OBJECTS**

The Object of the Charity is to provide first-class education for children, infants or students combined with sound religious training on Protestant and Evangelical principles founded on the Holy Bible. The Charity also seeks to promote its educational and Christian ethos by offering Exhibitions, Scholarships and Bursaries as appropriate. A large proportion of these awards are made to pupils who otherwise would not be able to attend Ballard School.

**BOARD POLICY**

The Charity provides education in New Milton to boys and girls from the ages of 18 months to 16 years. We are continuing to expand the teaching of Information Communication Technology, Music and Art.

It is Ballard School's policy to strive for the highest academic levels achievable by the pupils as well as providing an extra-curricular programme which aims to develop life-long leisure interests and help build self-confidence and a desire to contribute to the community.

**RESERVES POLICY**

The school's policy is to maintain reserves sufficient to enable the school to meet its Objects. Contingency funds have been set aside in a long term deposit account to enable the school to continue to operate should any unforeseen circumstances occur. At the year end reserves were £4,454,680 (2006 £4,124,637).

**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

**REPORT OF THE COUNCIL OF MANAGEMENT**

**REVIEW OF ACTIVITIES AND ACHIEVEMENTS**

Ballard School is pleased to report that pupil numbers remained strong peaking at 562 during the summer term. The middle and senior schools are particularly strong with pupil numbers up to 282 from the previous years 259. Many classes continue to operate at full capacity and registrations for the future extend to 2012. Ballard School prides itself on being a vibrant school where pupils come first and they are taught in a happy and caring environment.

The teaching skills are excellent and GCSE results in 2007 showed that 86% of pupils gained 5 or more A\* to C grades. Pupils excelled in sporting activities, music and art. School trips were arranged to France, Italy, Germany, Spain, China, The Bahamas and cultural trips to theatres, museums and art galleries. Pupils took part in the Duke of Edinburgh award scheme and in the numerous after-school activities offered. Ten school productions supported the excellent expressive arts programme.

The school encourages the continuing professional development of its staff and has created a safe and secure environment for both its pupils and staff.

**DEVELOPMENTS**

In April 2007 work commenced on major improvements and refurbishment of the kitchen and construction of a new dining room. These works were completed in September 2007 and provides the school with excellent modern catering facilities. Total cost is expected to be £715,000.

**FINANCIAL ACTIVITIES AND RESULTS**

Ballard School recorded a net surplus for the year of £330,043 (2006 £422,324). Fee income increased by 6%. Awards in the form of scholarships, bursaries and other discounts increased by 16%.

**INVESTMENT POWERS, POLICY AND PERFORMANCE**

The Trustee investment powers are governed by the Trust Deed. The Board's policy is to maximise income from assets not immediately required for its main purposes. Accordingly, the Charity's investments have been managed in conformity with our policy and the Trust Deed, and their performance for the year has been in accordance with expectations.

**AWARDS POLICY**

In keeping with our policy to support pupils who benefit from the specific education we provide, £538,143 (2006 £462,238) in fee discounts, scholarships and bursaries was made available through the general funds. The school also provides some financial support to pupils with Special Education needs so that they may access the experience of staff in the Learning Support Unit and thus enhance their educational opportunities.

**PUBLIC BENEFIT**

Bursary awards are made on a means tested basis. They enable pupils (who may not otherwise be able to do so) to continue their education at Ballard School. In addition Ballard School supports the local community by encouraging access to its facilities for sporting, theatrical and musical events. The school supports other charitable organisations with regular collections and contributes towards the cost of educating two Kenyan schoolboys in a children's home.

**BALLARD SCHOOL LIMITED**  
(Limited by Guarantee)

**REPORT OF THE COUNCIL OF MANAGEMENT**

**RISK MANAGEMENT**

The Board has examined the principal areas of the School's operations and considered the major risks faced in each of these areas

In the opinion of the Governors, the Charity has established resources and reviewed systems, which, under normal conditions, should allow these risks to be mitigated to an acceptable level in its day to day operations

**DISABLED STAFF**

The charity's policy is to recruit disabled workers for those vacancies that they are able to fill. All necessary assistance with initial training is given. Once employed, a career plan is developed so as to ensure suitable opportunities are available for each disabled person. Arrangements are made, wherever possible, for retraining employees who become disabled, to enable them to perform work identified as appropriate to their aptitudes and abilities.

**AUDITORS**

Nexia Smith & Williamson have indicated their willingness to continue in office in accordance with Section 385 of the Companies Act 1985.

**STATEMENT OF COUNCIL MEMBERS RESPONSIBILITIES**

Company law requires the Council Members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the surplus or deficit of the Company for that period. In preparing those financial statements, the Council Members are required to


- ♦ select suitable accounting policies and then apply them consistently,
- ♦ make judgements and estimates that are reasonable and prudent,
- ♦ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Council Members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with Companies Act 1985, the SORP 2005, and the Memorandum and Articles of Association. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**STATEMENT OF DISCLOSURE TO AUDITOR**

So far as the Council Members are aware, there is no relevant audit information of which the company's auditors are unaware, and that each Council Member has taken all the steps that a Council Member ought to have taken in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

**ON BEHALF OF THE COUNCIL**

  
Secretary

Dated *6<sup>th</sup> March 2008*

**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

We have audited the financial statements of Ballard School Limited which includes the statement of financial activities, statement of changes in resources applied for fixed assets for charity use, balance sheet, cash flow statement and the related notes 1 to 20 for the year ended 31 August 2007. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the Company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report or for the opinions we have formed.

**Respective responsibilities of Council Members and Auditors**

As described in the Statement of Council Members' Responsibilities, the Council Members' (who are also the directors of Ballard School Limited for the purposes of company law) are responsible for the preparation of the Annual Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Council Members' Report is not consistent with the accounts, if the Company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if the information specified by law regarding Council Members' remuneration and transactions with the charity is not disclosed.

We read the Council Members' report and consider whether it is consistent with the audited accounts. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the accounts.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Council Members' in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

**Opinion**

In our opinion:

- the accounts give a true and fair view of the state of the company's affairs as at 31 August 2007 and of its incoming resources and application of resources for the year then ended,
- have been properly prepared in accordance with the Companies Act 1985 and the Statement of Recommended Practice for Charities, and
- the information given in the Report of the Council of Management is consistent with the accounts.

*Nexia Smith & Williamson*

**NEXIA SMITH & WILLIAMSON**  
Chartered Accountants  
Registered Auditors

Dated *17<sup>th</sup> March 2008*

Imperial House  
18-21 Kings Park Road  
Southampton  
Hampshire  
SO15 2AT



**BALLARD SCHOOL LIMITED**  
(Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
for the Year Ended 31 August 2007

	Notes	Unrestricted Funds		2007	2006
		School £	Other £	Total £	Total £
<b>INCOMING RESOURCES</b>					
Charitable activities					
School Fees – gross		4,394,499	-	4,394,499	4,136,832
Extras		-	64,474	64,474	45,500
		<hr/>	<hr/>	<hr/>	<hr/>
		4,394,499	64,474	4,458,973	4,182,332
Less Scholarships, bursaries and other allowances	4	(538,143)	-	(538,143)	(462,238)
		<hr/>	<hr/>	<hr/>	<hr/>
		3,856,356	64,474	3,920,830	3,720,094
Entrance fees		9,945	-	9,945	8,150
Holiday and other lettings		-	19,743	19,743	22,240
Rent received		30,000	-	30,000	30,000
Investment income		-	73,795	73,795	66,897
Insurance commission		-	6,199	6,199	6,098
Other income		-	5,040	5,040	2,441
<b>Total Incoming Resources</b>		<hr/>	<hr/>	<hr/>	<hr/>
		3,896,301	169,251	4,065,552	3,855,920
<b>RESOURCES EXPENDED</b>					
Charitable expenditure					
Education	6	2,487,606	-	2,487,606	2,182,578
Housekeeping	6	412,931	-	412,931	402,864
Establishment	6	585,679	-	585,679	619,836
Administration	6	86,882	-	86,882	77,604
Publicity	6	19,787	-	19,787	21,634
Bank interest payable and other charges	6	2,416	-	2,416	2,208
		<hr/>	<hr/>	<hr/>	<hr/>
		3,595,301	-	3,595,301	3,306,724
<b>Other Expenditure</b>					
Management and administration of the school	7	140,208	-	140,208	126,872
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Resources Expended</b>		3,735,509	-	3,735,509	3,433,596
<b>Net Income</b>		<hr/>	<hr/>	<hr/>	<hr/>
		160,792	169,251	330,043	422,324

The notes form part of these financial statements

**BALLARD SCHOOL LIMITED**  
(Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
for the Year Ended 31 August 2007

	Unrestricted Funds		2007	2006
	School £	Other £	Total £	Total £
Net incoming resources before transfers and revaluations	160,792	169,251	330,043	422,324
Transfers between funds	169,251	(169,251)	-	-
<b>Net income for the year</b>	<b>330,043</b>	<b>-</b>	<b>330,043</b>	<b>422,324</b>
Balances brought forward at 1 September 2006	4,124,637	-	4,124,637	3,702,313
<b>Balances carried forward at 31 August 2007</b>	<b>4,454,680</b>	<b>-</b>	<b>4,454,680</b>	<b>4,124,637</b>

There were no other recognised gains or losses other than the surplus for the year. All operations are classed as continuing.

This Statement of Financial Activities incorporates the income and expenditure account for the year.

The notes form part of these financial statements

**BALLARD SCHOOL LIMITED**  
(Limited by Guarantee)

**STATEMENT OF CHANGES IN RESOURCES APPLIED FOR FIXED ASSETS FOR  
CHARITY USE  
for the Year Ended 31 August 2007**

	Unrestricted Funds		2007	2006
	School £	Other £	Total £	Total £
Net movement in funds for the year	330,043	-	330,043	422,324
Resources used for net acquisitions of tangible fixed assets	(594,172)	-	(594,172)	(475,214)
Net movements in (deficit)/funds available for future activities	(264,129)	-	(264,129)	(52,890)

The notes form part of these financial statements

**BALLARD SCHOOL LIMITED**  
(Limited by Guarantee)

**BALANCE SHEET**  
As at 31 August 2007

	Notes	£	2007 £	£	2006 £
<b>FIXED ASSETS</b>					
Tangible fixed assets	10		4,005,050		3,576,656
<b>CURRENT ASSETS</b>					
Stocks	11	3,850		4,118	
Debtors	12	110,674		102,448	
Cash at bank and in hand		1,095,016		1,117,562	
		1,209,540		1,224,128	
<b>CREDITORS:</b> Amounts falling due within one year					
	13	(759,910)		(676,147)	
<b>NET CURRENT ASSETS</b>					
			449,630		547,981
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
			4,454,680		4,124,637
<b>RESERVES</b>					
Unrestricted income fund	16		4,454,680		4,124,637

Approved by the Council of Management on 6 March '08 and signed on their behalf by

*Richard C Blake*  
Chairman

The notes form part of these financial statements

**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**  
**CASH FLOW STATEMENT**  
**for the Year Ended 31 August 2007**

	Notes	2007 £	2006 £
<b>NET CASH INFLOW FROM OPERATING ACTIVITIES</b>	A	497,831	617,724
<b>RETURNS ON INVESTMENTS AND SERVICING OF FINANCE</b>	B	73,795	66,897
<b>CAPITAL EXPENDITURE</b>	C	(594,172)	(475,214)
<b>FINANCING</b>		-	-
<b>INCREASE IN CASH</b>		(22,546)	209,407
<b>RECONCILIATION OF NET CASH INFLOW TO MOVEMENT IN NET FUNDS</b>			
(Decrease)/Increase in cash in the year		(22,546)	209,407
Net funds at 1 September 2006		(22,546) 1,117,562	209,407 908,155
Net funds at 31 August 2007	D	1,095,016	1,117,562

The notes form part of these financial statements

**BALLARD SCHOOL LIMITED**  
(Limited by Guarantee)

**NOTES TO THE CASH FLOW STATEMENT**  
for the Year Ended 31 August 2007

**A RECONCILIATION OF NET INCOMING RESOURCES TO NET CASH INFLOW FROM OPERATING ACTIVITIES**

	2007 £	2006 £
Net incoming resources	330,043	422,324
Interest receivable	(73,795)	(66,897)
Depreciation and amortisation	165,778	137,839
Decrease/(increase) in stocks	268	1,563
(Decrease)/increase in debtors	(8,226)	(28,887)
Increase in creditors	83,763	151,782
	<u>497,831</u>	<u>617,724</u>

**B RETURNS ON INVESTMENT AND SERVICING OF FINANCE**

	2007 £	2006 £
Interest received	<u>73,795</u>	<u>66,897</u>

**C CAPITAL EXPENDITURE**

	2007 £	2006 £
Payments to acquire tangible fixed assets	(594,172)	(475,214)
	<u>(594,172)</u>	<u>(475,214)</u>

**D ANALYSIS OF CHANGES IN NET DEBT**

	At 1 September 2006 £	Cashflows £	At 31 August 2007 £
Cash in hand	<u>1,117,562</u>	<u>(22,546)</u>	<u>1,095,016</u>

**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 August 2007**

**1 ACCOUNTING POLICIES**

**(a) Basis of accounting**

The financial statements have been prepared under the historical cost accounting convention and in accordance with applicable United Kingdom accounting standards, the Charities SORP 2005 (Statement of Recommended Practice 'Accounting by Charities'), and the Companies Act 1985

**(b) Depreciation**

Depreciation is provided on tangible assets at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows

Freehold land and buildings	- 2% straight line basis
Furniture, fittings and equipment	- 20% straight line basis
Improvements	- 10% straight line basis
Swimming pool	- 10% straight line basis
Computer equipment	- 25% straight line basis

**(c) Stocks**

Stocks are goods held for resale. These are valued at the lower of cost and net realisable value. Net realisable value is based on estimated selling price less selling costs.

**(d) Operating leases**

Rentals payable under operating leases are charged to the income and expenditure account on the straight line basis over the lease term.

**(e) Pension contributions**

The Charity contributes to the Teachers' Pension Defined Benefits Scheme at rates set by the Scheme Actuary and advised to the Board by the Scheme Administrator. The scheme is a multi-employer pension scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the school. In accordance with FRS17 therefore, the scheme is accounted for as a defined contribution scheme.

The Charity also contributes to a multi-employer defined benefits pension scheme, The Federated Flexiplan No 1 Pension Scheme ("FFPS"). It is not possible to determine the extent to which the surplus or deficit in the scheme relates to individual employers. In accordance with FRS17 therefore, the scheme is accounted for as a defined contribution scheme.

The Charity also contributes to a defined contribution Group Personal Pension scheme for non-teaching staff.

Contributions to all three schemes are charged in the SOFA as they become payable in accordance with the rules of the schemes.

**(f) Incoming resources**

All incoming resources are included on an accruals basis.

**(g) Deferred income**

Deferred income consists of fees invoiced and paid in advance that relate to terms subsequent to the year end.

**(h) Voluntary income**

Voluntary income is received by way of donations, gifts and fund raising activities. The income is all credited to the Statement of Financial Activities on a receipts basis.

**BALLARD SCHOOL LIMITED**  
**(Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the Year Ended 31 August 2007**

**(l) Resources expended**

Resources expended are accounted for on an accruals basis. Certain expenditure is apportioned to cost categories on the estimated amount attributable to that category in the year. The irrecoverable element of VAT is included within the item of expenses to which it relates.

**(j) Fixed assets**

Fixed assets are stated at the original cost, or if donated, the estimated market value at the date of receipt.

**(k) Allocation of costs**

The administration staff cost and various other support costs were allocated between 'administration' and 'management and administration' on the proportion of time the administration team spend on these two types of works, with the result being approximately 40% administration and 60% management and administration.

**(l) Unrestricted funds**

The Charity operates an unrestricted school fund for fees and costs. Another unrestricted fund is operated for other income and is transferred to the school fund at the year end.

**(m) Restricted funds**

The Charity's restricted funds are those where the donor has imposed restrictions on the use of funds. At the end of the current and previous year, no such funds existed.

**2. FEES AND EXTRAS**

Fees and extras represent charges made for school fees in respect of the year and include chargeable extras relating to that year.

The fees, extras and surplus are attributable to the principal activity of the company.

**3. STAFF NUMBERS AND COSTS**

The average number of persons employed by the company during the year was as follows:

	2007 No	2006 No
Administration	10	9
Educational	101	92
Establishment	11	10
Housekeeping	26	24
	<hr/>	<hr/>
	148	135
	<hr/>	<hr/>



**BALLARD SCHOOL LIMITED**  
(Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
for the Year Ended 31 August 2007

The aggregate payroll costs of these persons were as follows

	2007 £	2006 £
Wages and salaries	2,349,972	2,057,878
Social security costs	170,152	150,831
Other pension costs	245,267	205,582
Compensation costs	109	109
	<u>2,765,500</u>	<u>2,414,400</u>

There was 1 employee with emoluments between £60,000 and £70,000. There were no other employees with emoluments above £50,000. The retirement benefits accruing in a Defined Benefit Scheme for this employee were £8,013 (2006 £7,412).

Neither the Council of Management nor persons connected with them received any remuneration or other benefits from the School.

During the year trustees' expenses totalling £804 (2006 £546) were reimbursed. These related to travelling and telephone expenses for the trustees. There were no amounts outstanding at the year end.

**4. SCHOLARSHIPS, BURSARIES AND OTHER ALLOWANCES**

	2007 £	2006 £
Fee discounts	250,951	260,118
Scholarships	210,661	158,831
Bursaries	76,531	43,289
	<u>538,143</u>	<u>462,238</u>

**5. ANALYSIS OF TOTAL RESOURCES EXPENDED**

	Staff Costs £	Depreciation £	Auditors' remuneration £	Operating Leases £	Other £	Total £
Education	2,282,034	42,085	-	33,371	130,116	2,487,606
Housekeeping	212,942	3,384	-	-	196,605	412,931
Establishment	93,772	117,397	-	42,000	332,510	585,679
Administration	70,701	1,165	-	1,689	13,327	86,882
Finance						
Charges	-	-	-	-	2,416	2,416
Management and administration	106,051	1,747	6,069	2,534	23,807	140,208
Fundraising and publicity	-	-	-	-	19,787	19,787
	<u>2,765,500</u>	<u>165,778</u>	<u>6,069</u>	<u>79,594</u>	<u>718,568</u>	<u>3,735,509</u>

**BALLARD SCHOOL LIMITED**  
(Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
for the Year Ended 31 August 2007

**5. ANALYSIS OF TOTAL RESOURCES EXPENDED (Continued)**

The other management and administration expenses can be analysed as follows

	2007 £	2006 £
Telephone	2,966	3,121
Printing, postage and stationery	7,068	6,033
Professional fees	6,593	3,167
Computer costs	3,811	4,675
Other	832	888
Travelling	1,729	1,953
Staff advertising	808	625
	<hr/> 23,807	<hr/> 20,462

**6. CHARITABLE EXPENDITURE**

Costs of activities in furtherance of the School objects are as follows

**EDUCATION**

	2007 £	2006 £
Teaching salaries	2,282,034	1,956,735
Teaching books and materials	131,748	136,140
Depreciation	42,085	32,165
Legal and professional fees	872	502
Leasing charges	33,371	33,220
Bad Debts	(2,504)	4,523
School inspection	-	19,293
	<hr/> 2,487,606	<hr/> 2,182,578

**HOUSEKEEPING**

	2007 £	2006 £
Matron and domestic staff salaries and wages	212,942	206,522
Provisions	119,883	111,260
Cleaning	14,951	13,477
Consumables	11,095	8,437
Equipment	5,722	4,044
Depreciation	3,384	3,459
Staff advertising	669	215
Surgery	1,388	1,034
Contract cleaning	42,897	54,416
	<hr/> 412,931	<hr/> 402,864

**BALLARD SCHOOL LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
for the Year Ended 31 August 2007

**6. CHARITABLE EXPENDITURE (Continued)**

**ESTABLISHMENT**

	2007 £	2006 £
Maintenance and grounds salaries and wages	93,772	88,463
Rent payable	39,950	39,950
Rates and water	25,788	27,083
Light and heat	40,716	35,125
Insurances	32,316	27,459
Repairs and renewals	94,578	129,462
Swimming pool	6,463	3,503
Minibuses	29,661	21,341
Depreciation	117,397	101,420
Minibus leasing charges	42,000	39,718
Grounds	22,090	17,043
Additional small works	22,059	48,133
Health and Safety	18,889	26,136
Redundancy	-	15,000
	<u>585,679</u>	<u>619,836</u>

**ADMINISTRATION**

	2007 £	2006 £
Office and administration salaries	70,701	65,072
Professional, legal and consultancy	4,395	2,112
Telephone	1,977	2,080
Travelling and training	1,153	1,302
Sundry	101	108
Equipment leasing	1,689	1,689
Depreciation	1,165	318
Stationery and printing	1,846	1,734
Postage	2,866	2,288
Staff advertising	538	416
Equipment	451	485
	<u>86,882</u>	<u>77,604</u>

**PUBLICITY**

	2007 £	2006 £
Advertising	<u>19,787</u>	<u>21,634</u>

**BANK INTEREST PAYABLE AND OTHER CHARGES**

	2007 £	2006 £
Finance charges and interest	<u>2,416</u>	<u>2,208</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
for the Year Ended 31 August 2007

**7. MANAGEMENT AND ADMINISTRATION**

	2007	2006
	£	£
Office and administration salaries	106,051	97,608
Professional legal and consultancy	6,593	3,167
Telephone	2,966	3,121
Travelling and training	1,729	1,953
Sundry	156	161
Depreciation	1,747	477
Audit	6,069	5,791
Computer costs	3,811	4,675
Stationery and printing	2,769	2,601
Postage	4,299	3,432
Equipment leasing	2,534	2,534
Equipment	676	727
Staff advertising	808	625
	<u>140,208</u>	<u>126,872</u>

**8. SURPLUS FOR THE YEAR**

	2007	2006
	£	£
The surplus for the year is stated after charging		
Auditors' remuneration	6,069	5,791
Operating leases hire of equipment	79,594	77,141
Depreciation – owned assets	165,778	137,839
	<u>73,795</u>	<u>66,897</u>
and after crediting interest receivable		
	<u>73,795</u>	<u>66,897</u>

**9. TAXATION**

The Company is registered with the Charity Commission as an educational charity and, in accordance with Section 505 of the Income and Corporation Taxes Act 1988, is exempt from taxation insofar as income is applied to charitable purposes only

**BALLARD SCHOOL LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
for the Year Ended 31 August 2007

**10. TANGIBLE FIXED ASSETS**

	Total £	Freehold land and buildings £	Assets under the course of construction £	Improvements £	Furniture fittings and equipment £	Swimming Pool £	Computers & equipment £
<b>COST</b>							
1 September 2006	4,381,775	3,365,729	373,904	136,394	410,154	23,941	71,653
Additions	594,172	-	504,707	26,219	7,952	-	55,294
Disposals	(18,378)	-	-	-	-	-	(18,378)
Transfers	-	362,864	(362,864)	-	-	-	-
31 August 2007	4,957,569	3,728,593	515,747	162,613	418,106	23,941	108,569
<b>DEPRECIATION</b>							
1 September 2006	805,119	410,755	-	22,904	310,256	16,788	44,416
Eliminated on disposal	(18,378)	-	-	-	-	-	(18,378)
Charge for the year	165,778	74,572	-	16,260	48,342	2,394	24,210
31 August 2007	952,519	485,327	-	39,164	358,598	19,182	50,248
<b>NET BOOK VALUE</b>							
31 August 2007	4,005,050	3,243,266	515,747	123,449	59,508	4,759	58,321
31 August 2006	3,576,656	2,954,974	373,904	113,490	99,898	7,153	27,237

**BALLARD SCHOOL LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
for the Year Ended 31 August 2007

**11. STOCKS**

	2007 £	2006 £
Consumables	<u>3,850</u>	<u>4,118</u>

**12. DEBTORS**

	2007 £	2006 £
Fees and extras	29,466	17,396
Other debtors	17,228	19,963
Prepayments	63,980	65,089
	<u>110,674</u>	<u>102,448</u>

**13. CREDITORS: amounts falling due within one year**

	2007 £	2006 £
Fees received in advance	266,901	278,937
Deposit received in advance	91,505	71,905
Other creditors	98,603	43,344
Accruals	246,763	231,199
Other tax and social security	56,138	50,762
	<u>759,910</u>	<u>676,147</u>

**14. CONSTITUTION OF THE COMPANY**

The company is limited by guarantee, and each member is under covenant to contribute a sum not exceeding one pound sterling in certain circumstances as set out in clause 6 to the Memorandum of Association. The number of members is 13 (2006 13)

**15. OBLIGATIONS UNDER OPERATING LEASES**

For operating leases, payments committed to be made during the next year are as follows

	Other 2007 £	Other 2006 £
Operating leases expiring		
Within one year	23,241	17,718
Within two to five years	<u>36,954</u>	<u>57,510</u>

**BALLARD SCHOOL LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
for the Year Ended 31 August 2007

**16. RESERVES**

	2007 £	2006 £
General unrestricted income fund	<u>4,454,680</u>	<u>4,124,637</u>

These funds are held for the current and future operation of the school. They are obtained through fees, gifts and donations. The assets and liabilities representing this fund are shown on the balance sheet.

All funds held are unrestricted and at the year end were transferred to the general fund. Sufficient resources are held within this fund for the continued operation of the school. All movements in this fund are detailed in the Statement of Financial Activities and represent the accumulated surplus from the operation of the school in furtherance of the objects of the charity.

**17. CAPITAL COMMITMENTS**

At the year end the Company had committed to £143,644 (2006: £141,682) of capital expenditure.

**18. CONTROLLING PARTY**

The Company is controlled by the Council of Management.

**19. PENSION SCHEME ARRANGEMENTS**

**Teaching staff**

The majority of teaching staff are members of the Teachers' Pension Scheme ("TPS") which is a multi-employer defined benefits scheme administered on behalf of the Department of Education and Skills. Contributions to the scheme are set by the Department on the recommendations of the Government Actuary (GA), but it is not possible to determine the extent to which the surplus or deficit in the scheme relates to individual employers. The School's contributions to the scheme are therefore charged to the Statement of Financial Activities at the current rate set by the Department which was increased in January 2007 to 14.1% of salaries on which they are payable (previously 13.5% since April 2003).

The last valuation of the TPS related to the period 1 April 2001 - 31 March 2004. The GA's report of October 2006 revealed that the total liabilities of the Scheme (pensions currently in payment and the estimated cost of future benefits) amounted to £166,500 millions. The value of the assets (estimated future contributions together with the proceeds from the notional investments held at the valuation date) was £163,240 millions. The assumed real rate of return is 3.5% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 1.5%. The assumed gross rate of return is 6.5%.

**Non-teaching staff**

The Charity participates in a multi-employer defined benefits pension scheme, The Federated Flexiplan No 1 Pension Scheme ("FFPS"). The aim of this scheme was to provide a notional 'target' pension based on each employee's final salary and the number of years worked. Whilst the scheme uses the employees' final salary as the target, there is no guarantee that this target will be met. The only guaranteed element being the contributions paid and a specified rate of interest, 4% until 31 March 2003 and 2% thereafter. It is not possible to determine the extent to which the surplus or deficit in the scheme relates to individual employers.

## **19. PENSION SCHEME ARRANGEMENTS (Continued)**

The School's contributions to the scheme up to February 2007 were 10.45% of salary. From that date contributions were reduced to a de-minimis amount of £10 per member per month in order to preserve the rights already accumulated in the scheme.

The last valuation of the FFPS was as at 30 April 2007. The report revealed that the total liabilities of the scheme (pensions currently in payment and estimated cost of future benefits) were between £43.2m and £48.7m. The value of the assets (estimated future contributions together with the proceeds from the notional investments held at the valuation date) was £54.1m. The following assumptions have been used: Investment return before retirement 6.8%, Investment return after retirement 5.0% and Retail Price Index 3.1%.

Since March 2007 the Charity has contributed to a defined contribution Group Personal Pension Scheme for non-teaching staff. The assets of the scheme are held independently from those of the Charity in an independently administered fund.

Contributions to all three schemes are charged in the SOFA as they become payable in accordance with the rules of the schemes.

## **20. RELATED PARTY TRANSACTIONS**

During the year the school paid £6,750 to Davis Langdon LLP for consultancy services in connection with the building works for the new kitchen and dining room project. Mr R. M. Pitman is a governor at the school and employed by Davis Langdon LLP as a consultant.