FINANCIAL STATEMENTS

31 JANUARY 1998

Registered number: 681528



Booth Ainsworth
Chartered Accountants
Cheadle, Cheshire

## FINANCIAL STATEMENTS

## for the year ended 31 January 1998

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## The following pages do not form part of the statutory accounts

Detailed trading and profit and loss account	Appendix	1
Schedule to the detailed trading and profit and loss account	Appendix	2

#### COMPANY INFORMATION

## 31 January 1998

COMPANY NUMBER

681528

CHAIRMAN

M Snelson

OTHER DIRECTORS

G M Snelson N J Snelson R H Snelson

SECRETARY

G M Snelson

REGISTERED OFFICE

10 Eden Place

Cheadle Cheshire SK8 1AT

BANKERS

National Westminster Bank plc

2 Chestergate Macclesfield Cheshire SK11 6BS

SOLICITORS

Kuit Steinart Levy

3 St Mary's Parsonage Manchester M3 2RD

AUDITORS

Booth Ainsworth

Chartered Accountants

Ashfield House Ashfield Road Cheadle, Cheshire

SK8 1BE

#### DIRECTORS' REPORT

## 31 January 1998

The directors present their report and the audited financial statements for the year ended 31 January 1998.

#### Principal activity

The principal activity of the company are printing, contracting, consultancy and postal publicity.

#### Business review

The company's balance sheet as detailed on page 6 shows a satisfactory position, shareholders' funds amounting to £3,867,474.

#### Results and dividends

The results for the year are shown in the profit and loss account on page 5. The directors do not propose payment of an ordinary dividend.

#### Fixed assets

In the opinion of the directors there is no significant difference between the present market value of the company's properties and the amounts at which they are stated in the accounts. Details are set out in note 8.

#### Directors

The directors of the company during the year and their interests in the shares of the company as recorded in the register of directors' interests were as follows

	31 January 1998 Ordinary shares			ruary 1997 ary shares
	Beneficial	Non Beneficial	Beneficial	Non Beneficial
M Snelson	780	150	1,530	<u>-</u>
G M Snelson	120	600	270	
N J Snelson	600	-	600	-
R H Snelson	600	-	600	

#### Auditors

Booth Ainsworth have agreed to offer themselves for re-appointment as auditors of the company.

On behalf of the board

of Grebay

G M Snelson Secretary

Date: 27 April 1998

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## ALLIED PUBLICITY SERVICES (MANCHESTER) LIMITED

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

M Snelson Chairman

Date: 27 April 1998

#### AUDITORS' REPORT

#### Auditors' report to the members of

#### Allied Publicity Services (Manchester) Limited

We have audited the financial statements on pages 5 to 14 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

#### Respective responsibilities of directors and auditors

As described on page 3, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error or other irregularity. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 January 1998 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Booth Ainsworth Registered Auditors Chartered Accountants Cheadle, Cheshire

Date: 27 April 1998

## PROFIT AND LOSS ACCOUNT

## for the year ended 31 January 1998

	Note	<b>1998</b> £	1997 £
Turnover	2	7,046,353	6,128,976
Cost of sales		(4,636,687)	(3,965,933)
Gross profit		2,409,666	2,163,043
Net operating expenses			
Administrative expenses		(1,200,980)	(1,914,966)
Operating profit	3	1,208,686	248,077
Investment income Interest payable	5 6	71,741 (67,390)	68,160 (47,915)
Profit on ordinary activities before taxation		1,213,037	268,322
Taxation	7	(319,429)	(66,580)
Profit on ordinary activities after taxation retained for the year	17	893,608	201,742

Movements in reserves are shown in note 17.

None of the company's activities were acquired or discontinued during the above two financial years.

There are no recognised gains and losses in 1998 or 1997 other than the profit for the year.

## BALANCE SHEET

## at 31 January 1998

			1998	1997
	Note	£	£	£ £
Fixed assets				
Tangible assets	8	5	,618,451	3,024,201
Current assets				
Stocks Debtors Cash at bank and in hand	10 11	237,716 1,785,311 1,162,903	1	192,928 ,314,190 ,492,810
Creditors: amounts falling due within one year	12	3,185,930		,320,262)
Net current assets			243,359	679,666
Total assets less current liabilitie	es	5	,861,810	3,703,867
Creditors: amounts falling due after more than one year	13	(1	,730,000)	(730,000)
Provision for liabilities and charges: Deferred taxation	14		(264,336)	-
Net assets		3	,867,474	2,973,867
Capital and reserves		=		
Called up share capital Profit and loss account	16 17	3,	3,000 ,864,474	3,000 2,970,867
Total shareholders' funds	15	3 3 =	,867,474	2,973,867

The financial statements on pages 5 to 14 were approved by the board of directors on 27 April 1998 and signed on its behalf by:

M Snelson Chairman

## CASH FLOW STATEMENT

## for the year ended 31 January 1998

			1998		1997
	Note	,£	£	£	£
Net cash inflow					
from operating activities	18	1	,758,986		672,440
Returns on investments and servicin of finance	.g				
Interest received		71,741		68,160	
Interest paid		(67,390)		(47,915)	
Taxation			4,351		20,245
Corporation tax paid			(66,580)		(74,790)
Capital expenditure and financial investment					
Purchase of tangible fixed assets	(3,	027,165)		(824,866)	
Sale of tangible fixed assets	_	500		148,189	
		(3	,026,665)		(676,677)
Times with a		(1	,329,908)		(58,782)
Financing  Debt due within a year:  Other loan repayments  Debt due beyond a year:		_		(54,125)	
Other loan advances	1,	000,000		-	
	_	1,	,000,000		(54,125)
Decrease in cash		-	(329,908)		(112,907)
		=			

## NOTES ON FINANCIAL STATEMENTS

#### 31 January 1998

#### 1 Accounting policies

#### Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost accounting rules.

#### Turnover

Turnover represents the amount derived from the provision of goods and services falling within the company's activities after deduction of trade discounts and value added tax.

#### Depreciation

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Freehold buildings 2% pa on cost

Plant and machinery 20% pa written down value

Motor vehicles 25% pa written down value

Fixtures and fittings 20% pa written down value

## Stocks and work in progress

Stocks are valued at the lower of cost and net realisable value. Cost is computed on a first in first out basis. The cost of work in progress and finished goods includes all production overheads and depreciation and the attributable proportion of indirect overheads based on the normal level of activity. Net realisable value is based on estimated selling price less the estimated cost of disposal.

#### Deferred taxation

Deferred taxation is provided on the liability method in respect of the taxation effect of all timing differences to the extent that tax liabilities are likely to crystallise in the foreseeable future.

#### Pensions

## Defined contribution scheme

Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

### 2 Turnover

The turnover for the year was derived from the company's principal activity. The whole of the turnover is attributable to the UK market.

#### NOTES ON FINANCIAL STATEMENTS

## 31 January 1998

3	Operating profit		
		1998	1997
		£	£
	Operating profit is stated after crediting		
	Profit on sale of assets	-	22,573
		<del></del>	
	and after charging		
	Staff costs (note 4)	2,506,756	2,874,749
	Auditors' remuneration	18,280	12,080
	Loss on sale of assets	403	-
	Depreciation of tangible fixed assets		·
	(note 8)		
	owned assets	432,010	427,581
4	Directors and employees		
-	Tareotter and captoyees	1998	1997
	Staff costs including directors' emoluments	£	£
		·	_
	Wages and salaries	2,275,709	2,593,981
	Social security costs	211,473	256,257
	Pension costs	19,574	24,511
		2,506,756	2,874,749
		====	=====
	Arrowago monthly, numbers and loved		
	Average monthly number employed including executive directors:	Number	Number
	Staff	116	88
	Office and management	4	4
		<del></del>	
		120	92
			<u> </u>
	Directors	£	£
	Emoluments		
	EMOTUMENTS	232,740 ————	1,059,675
	Highest paid director	95,692	608,450
	During the year the following number of	Number	Number
	directors accrued retirement benefits under:	11000000	Mumer
	Money purchase pension schemes	4	4

## Defined contribution pension scheme

The company operates a defined contribution scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £19,574 (1997 £24,511).

## NOTES ON FINANCIAL STATEMENTS

## 31 January 1998

5	Investment income		
		1998	1997
		£	£
	Interest receivable	71,741	68,160
_	T-1		
6	Interest payable	1998	1007
			1997
		£	£
	Interest on pension fund loan	67,390	47,915
		67,390	47,915
		<del></del>	=
7	Taxation		
•		1998	1997
		£	£
	Corporation tax on profit on ordinary activiti		
	at 21% (1997 24%)	55,093	66,580
	Deferred taxation	264,336	_
			<u> </u>
		319,429	66,580
		<del></del>	

## 8 Tangible fixed assets

	Motor Vehicles	Plant and Machinery	Fixtures and Fittings	Land and Buildings	Total
Cost	£	£	£	£	£
1 February 1997 Additions Disposals	263,673 43,027 (7,080)	3,192,958 2,076,788	142,614 97,382	1,523,633 809,968	• •
31 January 1998	299,620	5,269,746	239,996	2,333,601	8,142,963
Depreciation				<del> </del>	-
1 February 1997 Charge for year Disposals	121,398 40,619 (6,177)	1,797,448 337,051	85,860 19,778 -	93,973 34,562 -	2,098,679 432,010 (6,177)
31 January 1998	155,840	2,134,499	105,638	128,535	2,524,512
Net book amount	<del></del>				
31 January 1998	143,780	3,135,247	134,358	2,205,066	5,618,451
1 February 1997	142,276	1,395,510	56,754	1,429,661	3,024,201

## NOTES ON FINANCIAL STATEMENTS

## 31 January 1998

## 9 Land and buildings

		1998 £	1997 £
	Freehold	2,205,066	1,429,661
10	Stocks		
1.0	Stocks		
		1998 £	1997 £
	Work in progress	114,820	69,023
	Raw materials	147,896	130,725
	Payments on account	(25,000)	(6,820)
		237,716	192,928
11	Debtors		
		1000	
		1998 £	1997
	Amounts falling due within one year	L	£
	Trade debtors	1,448,742	1,285,362
	Other debtors	314,784	500
	Prepayments and accrued income	21,785	28,328
		1,785,311	1,314,190
12	Creditors: amounts falling due within one year		
		1998	1997
		£	£
	Trade creditors	1,604,122	499,407
	Corporation tax	55,093	66,580
	Other taxation and social security	66,250	93,199
	Directors' loan accounts Accruals and deferred income	1,085,953	572,477
	rectagis and deferred income	131,153	1,088,599
		2,942,571	2,320,262
		<del></del>	

#### NOTES ON FINANCIAL STATEMENTS

## 31 January 1998

13	Creditors:	${\tt amounts}$	falling	due	
	<b>~</b> .	. •			

after more than one year		
	1998	1997
	£	£
Pension fund loan	1,730,000	730,000
	1,730,000	730,000
Maturity of debt		<del></del>
Between two and five years	1,730,000	730,000

#### 14 Deferred taxation

	1998		1997	
	Amount unprovided	Amount provided	Amount unprovided	Amount provided
	£	£	£	£
Corporation tax deferred by capital allowances in excess	;			
of depreciation	264,336	264,336	240,650	
	264,336	264,336	240,650	-

The potential liability and provision are based on a corporation tax rate of 31% (1997 33%).

The movement on deferred taxation is as follows:-

	Provision at 1 February 1997 Movement during the year		- 264,336
	Provision at 31 January 1998		264,336
15	Reconciliation of movements in s	hareholders' funds 1998 £	1997 £
	Profit for the financial year representing a net addition to shareholders' funds	893,608	201,742
	Opening shareholders' funds	2,973,866	2,772,124
	Closing shareholders' funds	3,867,474	2,973,866

## NOTES ON FINANCIAL STATEMENTS

## 31 January 1998

16	Called	up	share	capital
----	--------	----	-------	---------

10	carred up share capitar	1998		1997	
		Number of		Number of	•
		shares	£	shares	£
	Authorised				
	Ordinary shares of £1 each	3,000	3,000	3,000	3,000
	Allotted called up and fully paid				
	Ordinary shares of £1 each	3,000	3,000	3,000	3,000
17	Profit and loss account				1998 £
	1 February 1997 Retained profit for the year				2,970,866
	31 January 1998				3,864,474
1.8	Notes to the cash flow states	aent			
	Reconciliation of operating p to operating cash flows	profit			
			19	98 £	1997 £
	Operating profit		1,208,6	86	248,077
	Depreciation charges		432,0		427,581
	Loss/(profit) on sale of fixe	ed assets		03	(22,573)
	Increase in stocks Increase in debtors		(44,7		(5,219)
	Increase in debtors Increase in creditors		(471,1 633,7		(58,794) 83,368
	Net cash inflow				
	from operating activities		1,758,9	86	672,440

## NOTES ON FINANCIAL STATEMENTS

## 31 January 1998

## 19 Notes to the cash flow statement (continued)

Analysis of changes in net debt

	At start of year £	Cash flows f	At end of year £
Cash in hand and at bank Debt due within 1 year Debt due after 1 year	1,492,811 - (730,000)	(329,908)	1,162,903
Total	762,811	(1,329,908)	(567,097)

## Reconciliation of net cash flow to movement in net debt

	1998 £	1997 £
Decrease in cash in the year Cash (inflow)/outflow from (increase)/decrease	(329,908) ase	(112,907)
in debt and lease financing	(1,000,000)	54,125
Change in net debt resulting from cash flows Net debt at 1 February 1997	762,811	(58,782) 821,593
Net debt at 31 January 1998	(567,097)	762,811 ————

## 20 Related parties

The company is controlled by the directors, whose interests in the shares of the company is shown in the directors' report.

Details of directors' loan accounts and pension fund loans are disclosed under notes 12 and 13 to the financial statements.