DIRECTORS:

K. SQUIRE M.R. SQUIRE C.E. SQUIRE

SECRETARY:

MRS. D. SIMS

REGISTERED OFFICE:

Bloxwich Road North

Short Heath Willenhall West Midlands WV12 5PX

REGISTERED NUMBER:

0654330 England and Wales

**AUDITORS:** 

Barnett & Co

Chartered Accountants

19-21 New Road

Willenhall West Midlands WV13 2BG

REPORT AND ACCOUNTS:

FOR THE YEAR ENDED 31 MARCH 1998

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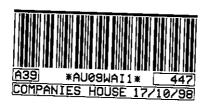
REPORT OF THE AUDITORS

2

BALANCE SHEET

3 to 5

NOTES TO THE ACCOUNTS



# AUDITORS' REPORT TO A. & E. SQUIRE LIMITED

#### UNDER SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts set out on pages 2 to 5, together with the financial statements of the company for the year ended 31 March 1998 prepared under section 226 of the Companies Act 1985.

#### Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with section 246(5) and (6) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and to report our opinion to you.

#### Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purposes of this report did not include examining or dealing with events after the date of our report on the financial statements.

#### Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with section 246(5) and (6) of the Companies Act 1985, and the abbreviated accounts on pages 2 to 5 are properly prepared in accordance with those provisions.

BARNETT & CO

Chartered Accountants and Registered Auditors

19-21 New Road WILLENHALL West Midlands WV13 2BG

22 July 1998

ABBREVIATED BALANCE SHEET 31 March 1998			1998	1	1997
	<b>NT</b> .	0		_	<del></del>
FIXED ASSETS	Note	<b>£</b>	£	£	£
Tangible Assets	(3)		71,742		65,966
CURRENT ASSETS					
Stocks Debtors Cash at bank and in hand		75,198 70,752 19,172		74,694 70,863 22,134	
		165,122		167,691	
CREDITORS: Amounts falling due within one year	(4)	68,988		78,184	
NET CURRENT ASSETS			96,134		89,507
TOTAL ASSETS LESS CURRENT LIABILITIES			167,876		155,473
PROVISION FOR LIABILITIES AND CHARGES					
Deferred Taxation			2,760		3,003
NET ASSETS			165,116		152,470
CAPITAL AND RESERVES					
Called Up Share Capital Profit and Loss Account	(2)		24,000 141,116		24,000 128,470
SHAREHOLDERS FUNDS			165,116		152,470
Represented by					
Equity interests Non-equity interests			163,716 1,400		151,070 1,400
			165,116		152,470

The abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on behalf of

the board of directors

. Šquire

C.E. Squire Director

Approved by the board: 22 July 1998

The notes on pages 3 to 5 form part of these abbreviated accounts

# NOTES TO THE ABBREVIATED ACCOUNTS for the year ended 31 March 1998

# 1. ACCOUNTING POLICIES

# a) Basis of Accounting

The accounts have been prepared under the historical cost convention of accounting, and comply with all applicable accounting standards.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is a small company.

#### b) Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

# c) Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor Vehicles - 25% on written down value.

Plant and Machinery - 15% on written down value.

Fixtures, Fittings and Office
Equipment - 15% on written down value.

#### d) Stocks

Stock and work in progress is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost includes all direct expenditure.

#### e) Deferred Taxation

Provision is made for taxation deferred as a result of material timing differences between the incidence of income and expenditure for taxation and accounts purposes, using the liability method, only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the near future.

#### f) Leased Assets

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profit as incurred.

Assets held under finance leases and hire purchase contracts are capitalised and depreciated over their useful lives. The corresponding lease or hire purchase obligation is treated in the balance sheet as a liability. The interest element of rental obligations is charged to the profit and loss account over the period of the lease at a constant proportion of the outstanding balance of capital repayments.

### NOTES TO THE ABBREVIATED ACCOUNTS for the year ended 31 March 1998

#### ACCOUNTING POLICIES - continued

#### g) Pension Costs

Contributions in respect of the company's defined contribution pension scheme are charged to the profit and loss account for the year in which they are payable to the scheme.

# h) Research and Development

Expenditure on research and development is written off in the year in which it is incurred.

#### 2. CALLED UP SHARE CAPITAL

	<u>1998</u>	<u>1997</u>
	£	£
Authorised		
10,000 Preference Shares of £1 Each	10,000	10,000
30,000 Ordinary Shares of £1 Each	30,000	30,000
	40,000	40,000
Allotted, Issued and Fully Paid		
1,400 Preference Shares of £1 Each	1,400	1,400
22,600 Ordinary Shares of £1 Each	22,600	22,600
	24,000	24,000
	***************************************	<del></del>

The preference shares, which were issued at par may, at the option of the company, be redeemed at par at any time after the expiration of a period of 10 years from the date of the allotment of the share, upon three calendar months previous notice in writing being given by the company to the holder of the share to be redeemed. They carry a dividend of 4.2% per annum payable annually. The dividend rights are cumulative.

The preference shares carry no votes at meetings unless the dividends are six calendar months in arrears.

The preference shareholders have a right to receive £1 per share plus accrued dividends in preference to any payments to the ordinary shareholders in the event of a winding up.

# NOTES TO THE ABBREVIATED ACCOUNTS for the year ended 31 March 1998

# 3. FIXED ASSETS

4.

	Fixe	Tangible ed Assets
COST		£
Balance as at 1 April 1997		151,281
Additions Disposals		31,203 (19,046)
Balance as at 31 March 1998		163,438
DEPRECIATION		
Balance as at 1 April 1997		85,315
Charge for the year Disposals		15,383 (9,002)
Balance as at 31 March 1998		91,696
NET BOOK VALUES		
At 1 April 1997		65,966
At 31 March 1998		71,742
CREDITORS		
Creditors include the following:		
	1998	1997
	£	£
Secured Creditors		5,965