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DENE COURT (Stanmore) RESIDENTS ASSOCIATION LIMITED Chairman: C.H.Hess; Secretary: H.M. Newman; Treasurer: D.I.Conway Registered Office: 34 Dene Gardens, Stanmore, Middlesex HA7 4TD

#### NOTICE OF MEETING

THE ANNUAL GENERAL MEETING
OF DENE COURT (Stanmore) RESIDENTS ASSOCIATION LTD.
Will be held on Tuesday 18<sup>h</sup> June 2002
At 30 Dene Gardens at 8.00 p.m.

#### **AGENDA**

- 1. to receive apologies for absence.
- 2. (a) to read the minutes of the Annual General Meeting held on 19th June 2001
  - (b) any matters arising therefrom.
  - (c) subject to approval, the Chairman to sign the minutes.
- 3. to receive the Chairman's Report.
- 4. to receive and approve the accounts for the year ended 25<sup>th</sup> March 2002.
- 5. to elect members of the Council of Management in place of those retiring as provided by Article 41, namely Messrs. H.M. Newman, J. Stern and Mrs. T. Martin.
- 6. to confirm the subscriptions for the year to 25<sup>th</sup> March 2003
- 7. to consider and if thought fit, pass the following resolution as an Ordinary Resolution: that Mr. Terry Ansell of Oakpower Management be appointed Company Secretary and General Manager of the company, and be remunerated at the rate of £50. per maisonette per annum
- 8. to consider and if thought fit, pass the following resolution as a Special Resolution: That the Classes of Members as described in Schedule III to the Articles of Association be amended as follows:

All Members of the Association shall be of the same class.

By order of the Council of Management.

H.M. Newman (Secretary) 34 Dene Gardens, Stanmore. 21st May 2002

#### NOTES.

Nomination for election to Council, together with written consent of the Nominee, to be received by the Hon. Secretary by 29<sup>th</sup>. May 2002. Nominees must be Members of the Association.

All Members of the Association are entitled to attend and vote provided at least 50% of the annual subscription has been paid.

If you intend to be present at the AGM will you kindly inform Mr. Newman (8954 5756) as the seating arrangements may be somewhat limited.

Any Member unable to attend may appoint a proxy to attend and on a poll, to vote instead of him/her.



# DENE COURT (Stanmore) RESIDENTS ASSOCIATION LIMITED Chairman: C.H.Hess; Secretary: H.M. Newman; Treasurer: D.I.Conway Registered Office: 34 Dene Gardens, Stanmore, Middlesex HA7 4TD

### YEAR ENDED 25<sup>TH</sup> MARCH 2002

#### **DIRECTORS**

Mr. C. H.Hess (Ch

(Chairman) (Treasurer) Mr. J. Stern

Mr. D.I. Conway
Mr. H.M. Newman

(Secretary)

Mr. H.S.B. Newman

Mr. H.M. Newman (Secreta Mrs.N. Conway Mrs. M. Gurner Mrs. T. Martin

Mrs. P. Rein

### **COMPANY SECRETARY**

Mr.H.M. Newman

#### **REGISTERED OFFICE**

34 Dene Gardens, Stanmore, Middlesex HA7 4TD

#### **COMPANY REGISTRATION NUMBER**

00641246

#### INDEX TO ACCOUNTS

- 1. Report of the Directors
- 2. Profit and Loss Account
- 3. Balance Sheet
- 4. Notes to the Accounts
- 5. Detailed Profit and Loss Account

# DENE COURT (Stanmore) RESIDENTS ASSOCIATION LIMITED REPORT OF THE DIRECTORS: YEAR ENDED 25<sup>TH</sup> MARCH 2002

The Directors submit their Annual Report for the year ended 25th March 2002

#### Review of the Business.

The company is principally engaged in the maintenance of the communal lawns of the properties pertaining to numbers 1 to 28, 30 to 36, 37 to 45, and 47 to 51 making a total of forty four properties of Dene Gardens and Dene Court, Stanmore, Middlesex.

The Directors report a surplus of £470..

#### Directors.

The following members of the Association served as Directors during the year to 25<sup>th</sup> March 2002: Messrs: .C Hess, H.M. Newman, D.I.Conway, H.S.B. Newman, J. Stern also Mesdames P. Rein, M. Gurner, N. Conway and T Martin.

#### **Limited Company**

The company is limited by guarantee and as such has no Share Capital

#### Auditors.

Under the provisions of the Companies Act 1985, the company is classed as a small company and as such is not required to produce audited accounts. Accordingly no proposition will be made to appoint auditors.

Signed on behalf of the Board:

21<sup>st</sup> May 2002

H.M. NEWMAN (Secretary)

# DENE COURT (Stanmore) RESIDENTS ASSOCIATION LIMITED PROFIT AND LOSS ACCOUNT: YEAR ENDED 25<sup>TH</sup> MARCH 2002

	2002	<u>2001</u>
Turnover	5386	4955
Administrative Expenses	<u>4916</u>	<u>5353</u>
Operating Surplus /Deficit	470	(398)
Retained Profits - Brought Forward	<u>1601</u>	<u>1999</u>
Retained Profits at 25th March 2002	<u>2071</u>	<u>1601</u>

The Notes set out on page 4 form an integral part of these Accounts.

## DENE COURT (Stanmore) RESIDENTS ASSOCIATION LIMITED BALANCE SHEET: 25<sup>TH</sup> MARCH 2002

	<u>2002</u>	2001
CURRENT ASSETS	<del></del>	<del></del>
Halifax plc 196 Shares at Cost	NIL	NIL
(Market Value £ 1505.)		
Payments in Advance	67	67
Cash at Bank	<u>2004</u>	<u> 1597</u>
	2071	1664
CURRENT LIABILITIES		<u>63</u>
NET ASSETS	<u>2071</u>	<u>1601</u>
CAPITAL AND RESERVES		
Revenue Reserves at 26th March 2001	1601	1999
Add: Surplus /Deficit for the year	<b>47</b> 0	(398)
	$2\overline{071}$	1601

i. For the year ended 25<sup>th</sup> March 2002 the company was entitled to the exemption under sub-section (1) of Section 249A of the Companies Act 1985.

- iii. the Directors acknowledge their responsibility for
  - (a) ensuring the company keeps accounting records which comply with Section 221,
  - (b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of the Companies Act relating to accounts, as far as applicable to the company.
- iv. that the accounts are prepared in accordance with the special provisions in part VII of the Companies Act 1985 relating to small companies.

Approved by the Board on 21st May 2002
H.M. Newman Director
D.I. Conway Director
The Notes set out on page 4 form an integral part of these Accounts

ii. No notice from members requiring an audit has been deposited under Section 249B(2) of the Companies Act 1985, and

#### DENE COURT (Stanmore) RESIDENTS ASSOCIATION LIMITED

#### NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 25<sup>TH</sup> MARCH 2002

#### 1. Accounting Policies.

- (a) These accounts have been prepared under the Historical Cost Convention
- (b) In the opinion of the Directors, the Company qualifies as a small company under Sections 246 to 249 of the Companies Act 1985 and therefore is exempt from preparation of cash flow statements.

### 2. Operating Results.

The Company had an operating surplus of £470 for this year compared to a deficit of £398 for 2001.

#### 3. Taxation.

The Company is considered to be a small company and is taxed on its external income. It is therefore not subject to Corporation Tax other than in respect of interest, dividends and any surplus on sale of shares in Halifax plc.

#### 3. <u>Limited Company</u>.

The Company is a company limited by guarantee and as such has no share capital.

# DENE COURT (Stanmore) RESIDENTS ASSOCIATION LIMITED PROFIT AND LOSS STATEMENT: YEAR ENDED 25<sup>TH</sup>.MARCH 2002

		<u>2002</u>		<u>2001</u>
INCOME				
Subscriptions	5130		4788	
Administration Fees	67		20	
Interest Received	69		98	
Dividends Received	60		49	
Sundry Income	60	5386		4955
ADMINISTRATION EXPENSES				
Garden Maintenance	4748		4624	
Repair to Fence	-		100	
Tree Felling	-		425	
Insurance	131		110	
Postage & Stationery	16		35	
Annual Return Filing Fee	15		15	·
Taxation	6	<u>4916</u>	<u>44</u>	<u>5353</u>
SURPLUS / DEFICIT		<u>470</u>		(398)