In accordance with Section 276 of the Companies Act 2006.

APO3 Appointment of secretary

BLUEPRINT

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✓ What this form is for
You may use this form to appoint
an individual as a secretary.

What this form is NOT for
You cannot use this form if yo
appointing a corporate secret
To do this, please use form
APO4 'Appointment of corpor;
secretary'.



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14/03/2016 COMPANIES HOUSE #261

Surname McGhin MeGhin New secretary's service address © Rease complete your service address below. Building name/number Citygate St James' Boulevard Post town Newcastle Country/Region Rostcode N E 1 4 J E which have been used for busine purposes in the last 20 years Continue in section 7 if required. Postcode Pecretary's service address This is the address that will appear on the public record. This does not have to be your usual residential address. Rease state 'The Company's Registered Office' if your service address is recorded in the company's register of servetaries as the company's registered office. If you provide your residential address here it will appear on the public record.			COMPANIES HOUSE
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	Postcode	NE1 4 JE	address here it will appear on the
Country United Kingdom	Country	United Kingdom	
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	Appointment of secretary	
5	Consent to act as secretary	
· .	Rease tick the box to confirm consent. The company confirms that the person named in section 3 has consented to act as a secretary of the company named in section 1.	
6	Signature	<u></u>
Sgnature	I am signing this form on behalf of the company. Sgrature X This form may be signed and authorised by: Director •, Secretary, Person authorised •, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	O Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership. O Person authorised Under either section 270 or 274 of the Companies Act 2006.
7	Additional former names (continued from Section 3)	
Former names®		Additional former names Use this space to enter any additional names.

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Appointment of secretary

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	
Company name	A McGhin
Address	c/o Grainger plc
	Citygate
Post town	St. James' Boulevard
County/Region	Newcastle upon Tyne
Postcode	N E 1 4 J E
Country	United Kingdom
DX	
Telephone	

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed the date of appointment.
- ☐ You have provided the service address.
- ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address). DX or LP (Legal Post in Spotland) number.
- ☐ You have included all former names used for business purposes over the last 20 years.
- You have ticked the consent to act statement in section 5.
- You have signed the form.

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP-4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies Companies House. Second Roor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N.R Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Rease visit the forms page on the website at www.gov.uk/companieshouse