

COMPANY REGISTRATION NUMBER 00617795

**Plymouth Chamber of Commerce and
Industry**

Company Limited By Guarantee

Financial Statements

For

30 September 2006

WEDNESDAY



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COMPANIES HOUSE

BISHOP FLEMING

Chartered Accountants & Registered Auditors
Cobourg House
Mayflower Street
Plymouth
PL1 1LG

**Plymouth Chamber of Commerce and Industry
Company Limited By Guarantee**

Financial Statements

Year Ended 30 September 2006

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**Plymouth Chamber of Commerce and Industry
Company Limited By Guarantee**

Officers and Professional Advisers

The Board of Directors

Mr M Leece (Chairman from 29 November 2006)
Mr C A Howeson (Former Chairman)
Mr I Brokenshire
Mr T M Jones
Mr I M Potts
Mr J Steven
Mr G R J Walker
Mr D Young
Ms L S Lang
Miss E M Elliott
Mr D T J Fletcher
Mr D W Haskell
Mr T R Smith
Dr P Yarnley
Mr J Taynton
Mr J Crow

Company Secretary

Mr D Parlby

Registered Office

22 Lockyer Street
Plymouth
Devon
PL1 2QW

Auditors

Bishop Fleming
Chartered Accountants
& Registered Auditors
Cobourg House
Mayflower Street
Plymouth
PL1 1LG

Plymouth Chamber of Commerce and Industry Company Limited By Guarantee

The Directors' Report

Year Ended 30 September 2006

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 30 September 2006.

Principal activities and review of the business

The company is principally engaged in the promotion of the business interests and the provision of business services in respect of its members.

For the year ending 30 September 2006 an operating profit after tax of £21,563 was incurred. The ELITE claim has now been settled in full for the sum of £49,000 including professional advisory fees. The Chamber has net assets of £198,676 at 30th September 2006.

The arrival of the Chief Executive in December 2005 led to a number of reviews of the Chamber's procedures, systems and methods of working. As a result considerable improvements have been made to the Chamber's debtors position. This has unfortunately led to a small decrease in the number of members to 830. However this provides the Chamber with a very solid membership base from which to expand, plans for which in 2006/7 are well advanced.

Otherwise the financial performance of the Chamber has continued to improve with the continued success of the partner and patron schemes, the launch of a new project management service whereby the Chamber now leads the Plymouth Business Growth initiative and the new secretariat role taken on by the Chamber in respect of the Mackay Design Panel and other economic regeneration governing bodies.

With the adoption of the business plan for 2006/7 by the Board, the Chamber is poised to embark upon a period of significant growth and increase in stature amongst the Plymouth business community.

Directors

The directors who served the company during the year were as follows:

Mr C A Howeson (Chairman to 28 November 2006)	Mr B C Hegarty (resigned 10 April 2006)
Mr M Leece (appointed 10 April 2006, Chairman from 28 November 2006)	Mr G P T Yates (resigned 10 April 2006)
Mr D C Young	Mr D B Aubrey (resigned 10 April 2006)
Mr I M Potts	Ms K L Baber (resigned 10 April 2006)
Mr G R J Walker	Mr G N Taylor (resigned 10 April 2006)
Mr T M Jones	
Mr J Steven	
Mr I J Brokenshire	
Ms L S Lang	
Miss E M Elliott	
Mr D T J Fletcher	
Mr D W Haskell	
Mr T R Smith	
Dr P Yarnley (appointed 10 April 2006)	
Mr J Crow (appointed 10 April 2006)	
Mr J Taynton (appointed 10 April 2006)	

Plymouth Chamber of Commerce and Industry Company Limited By Guarantee

The Directors' Report *(continued)*

Year Ended 30 September 2006

Directors' responsibilities

The directors are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year.

In preparing those financial statements, the directors are required to select suitable accounting policies, as described on page 8, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The directors must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information of which the company's auditors are unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Auditor

A resolution to re-appoint Bishop Fleming as auditor for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

Registered office:
22 Lockyer Street
Plymouth
Devon
PL1 2QW

Signed on behalf of the directors


Mr I J Brokenshire

Approved by the directors on 20 March 2007

Plymouth Chamber of Commerce and Industry Company Limited By Guarantee

Independent Auditors' Report to the Members of Plymouth Chamber of Commerce and Industry

Year Ended 30 September 2006

We have audited the financial statements on pages 6 to 12 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005), under the historical cost convention, as modified by the revaluation of freehold land and buildings and the accounting policies set out on page 8.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Plymouth Chamber of Commerce and Industry
Company Limited By Guarantee**

**Independent Auditors' Report to the Members of
Plymouth Chamber of Commerce and Industry *(continued)***

Year Ended 30 September 2006

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the company's affairs as at 30 September 2006 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Directors' Report is consistent with the financial statements.



BISHOP FLEMING
Chartered Accountants
& Registered Auditors
Cobourg House
Mayflower Street
Plymouth
PL1 1LG

20 March 2007

**Plymouth Chamber of Commerce and Industry
Company Limited By Guarantee**

Profit and Loss Account

Year Ended 30 September 2006

	Note	2006 £	2005 £
Income	4	402,061	329,342
Cost of sales		<u>89,779</u>	<u>89,772</u>
Gross profit		312,282	239,570
Establishment costs		31,909	35,075
Administration expenses		247,911	164,396
Exceptional item	5	<u>4,842</u>	<u>44,000</u>
Operating profit/(loss)	2	27,620	(3,901)
Interest payable		<u>5,819</u>	<u>8,025</u>
Profit/(loss) on ordinary activities before taxation		21,801	(11,926)
Tax payable on interest earned	7	<u>(238)</u>	-
Retained profit/(loss) for the financial year		<u>21,563</u>	<u>(11,926)</u>

**Plymouth Chamber of Commerce and Industry
Company Limited By Guarantee**

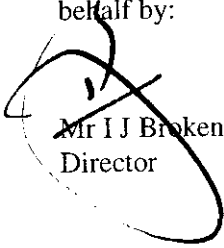
Balance Sheet

30 September 2006

	Note	2006 £	£	2005 £	£
Fixed assets					
Tangible assets	3		272,453		274,206
Current assets					
Debtors	6	109,419		179,269	
Cash at bank and in hand		166,706		73,154	
		<u>276,125</u>		<u>252,423</u>	
Creditors: Amounts falling due within one year	8	<u>200,204</u>		<u>208,733</u>	
Net current assets			<u>75,921</u>		<u>43,690</u>
Total assets less current liabilities			<u>348,374</u>		<u>317,896</u>
Creditors: Amounts falling due after more than one year	9		<u>104,698</u>		<u>96,783</u>
			<u>243,676</u>		<u>221,113</u>
Provisions for liabilities	5		<u>45,000</u>		<u>44,000</u>
			<u>198,676</u>		<u>177,113</u>
Reserves					
Revaluation reserve	12		112,519		113,286
Profit and loss account	13		86,157		63,827
Members' funds			<u>198,676</u>		<u>177,113</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective January 2005).

These financial statements were approved by the directors on the 20/03/07 and are signed on their behalf by:


Mr I J Brokenshire
Director

Plymouth Chamber of Commerce and Industry Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 30 September 2006

1. Accounting policies

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold land and buildings, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005).

(b) Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

(c) Depreciation

Depreciation is calculated so as to write off the cost of an asset over the useful economic life of that asset as follows:

Freehold buildings -	2% on revalued cost.
Furniture and equipment -	20% of reducing book value

The valuation of freehold land and buildings has been attributed as £176,667 to freehold land and £88,333 to freehold buildings. Freehold land is not depreciated.

(d) Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

(e) Members subscriptions

In the year ended 30 September 2006 the membership subscriptions have been allocated to the appropriate accounting period and portions relating to the period after 30 September 2006 have been carried forward as deferred income.

2. Operating profit/(loss)

Operating profit/(loss) is stated after charging:

	2006 £	2005 £
Directors' emoluments	—	—
Depreciation of owned fixed assets	4,955	4,952
Auditors' remuneration		
- as auditors	2,000	2,000
- for other services	1,550	820
	<u> </u>	<u> </u>

**Plymouth Chamber of Commerce and Industry
Company Limited By Guarantee**

Notes to the Financial Statements

Year Ended 30 September 2006

3. Tangible fixed assets

	Freehold Property £	Equipment £	Total £
Cost or valuation			
At 1 October 2005	265,000	25,017	290,017
Additions	-	3,202	3,202
At 30 September 2006	<u>265,000</u>	<u>28,219</u>	<u>293,219</u>
Depreciation			
At 1 October 2005	3,534	12,277	15,811
Charge for the year	1,767	3,188	4,955
At 30 September 2006	<u>5,301</u>	<u>15,465</u>	<u>20,766</u>
Net book value			
At 30 September 2006	<u>259,699</u>	<u>12,754</u>	<u>272,453</u>
At 30 September 2005	<u>261,466</u>	<u>12,740</u>	<u>274,206</u>

The freehold property at 22 Lockyer Street, Plymouth was revalued on 17 March 2004 by N J Holman FRICS of Vickery Holman, Property Consultants. The basis of the valuation was Existing Use Value. The gross amount of land and buildings on which depreciation is provided is £88,333. The historical cost of freehold land and buildings included above at a valuation of £265,000 was £153,180 (2005: £153,180) and the aggregate depreciation thereon would have been £6,000 (2005: £5,000).

**Plymouth Chamber of Commerce and Industry
Company Limited By Guarantee**

Notes to the Financial Statements

Year Ended 30 September 2006

4. Turnover

	2006	2005
	£	£
Membership subscriptions	163,162	151,793
Other income	238,899	177,549
	<u>402,061</u>	<u>329,342</u>

5. Exceptional item

In the prior year a provision of £44,000 was made for a potential liability which arose in respect of a project funded by the European Union. The Plymouth Chamber of Commerce and Industry was one of the contractors to the project and was responsible for its administration and financial management. Additional costs of £3,842 have been incurred in this financial year and an additional provision of £1,000 made. The provision now stands at £45,000. Since the year end this sum has been paid and the Chamber has no remaining liability relating to this project.

6. Debtors

	2006	2005
	£	£
Trade debtors	97,877	150,929
Prepayments and accrued income	11,542	5,452
Other debtors	-	22,888
	<u>109,419</u>	<u>179,269</u>

7. Taxation on ordinary activities

	2006	2005
	£	£
Tax on interest earned at 19%	<u>238</u>	<u>-</u>

Plymouth Chamber of Commerce and Industry Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 30 September 2006

8. Creditors: Amounts falling due within one year

	2006	2005
	£	£
Bank loans and overdrafts	11,516	10,902
Trade creditors	10,480	13,007
Other taxation and social security	21,663	35,122
Other creditors	156,545	149,702
	<u>200,204</u>	<u>208,733</u>

The bank loans and overdrafts are secured by a mortgage over the company's freehold land and buildings.

9. Creditors: Amounts falling due after more than one year

	2006	2005
	£	£
Bank loans and overdrafts	82,288	96,783
Deferred Income	22,410	-
	<u>104,698</u>	<u>96,783</u>

The bank loans are secured by a mortgage over the company's freehold land and buildings. Included in the above are creditors of £16,780 (2005: £38,730) due in more than five years.

10. Related party transactions

The company entered into the following material transactions during the year with organisations in which the named director of Plymouth Chamber of Commerce and Industry also held a directorship:

Organisation	Directors name	Transaction type	Expenditure during the period
Integrem Limited	Ms K L Baber	Purchase of computer equipment, broadband installation and support	£1,431
Tim Jones (consultancy)	Mr T M Jones	Advice and support relating to European funding project (travel expenses)	£872
Plymouth Diary	Miss E M Elliott	Advertising	£1,000

No other transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard for Smaller Entities (effective January 2005).

Plymouth Chamber of Commerce and Industry Company Limited By Guarantee

Notes to the Financial Statements

Year Ended 30 September 2006

11. Company limited by guarantee

The company has no share capital and is limited by guarantee. The liability of each member of the company is limited to £1.

12. Revaluation reserve

	2006 £	2005 £
Balance brought forward	113,286	114,053
Transfer to profit and loss account	(767)	(767)
Balance carried forward	<u>112,519</u>	<u>113,286</u>

13. Profit and loss account

	2006 £	2005 £
Balance brought forward	63,827	74,986
Transfer from revaluation reserve	767	767
Retained profit/(loss) for the financial year	21,563	(11,926)
	<u>86,157</u>	<u>63,827</u>

13. Commitments under operating leases

At 30 September 2006 the company had aggregate annual commitments under non-cancellable operating leases as set out below.

	2006 £	2005 £
Operating leases which expire:		
Within 1 year	-	3,200
Within 2 to 5 years	1,918	1,918
	<u>1,918</u>	<u>5,118</u>