# The Decision Shop Limited

Directors' report and financial statements Registered number 615225 Year Ended 31 December 2000

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The Decision Shop Limited Directors' report and financial statements Year Ended 31 December 2000

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# Directors' report

The directors present their annual report and the audited financial statements for the year ended 31 December 2000.

### Principal activities

The company's activity continues to be that of a provider of ancillary advertising services.

#### Results

The results for the year are given in the profit and loss account on page 5. The loss on ordinary activities after taxation amounted to £15,913 (1999: profit of £18,531), which has been transferred to reserves. The directors do not propose the payment of a dividend (1999: £nil).

#### Fixed assets

The movement in fixed assets is set out in note 7.

#### Directors and directors' interests

The directors who held office during the period were as follows:

M. Bungey
A. Boland (appointed 24 July 2000)
J. Buss (appointed 19 January 2001)
A. Chapman
M. Deady (appointed 5 July 2001)
D.F. Ham (appointed 31 January 2000; resigned 19 January 2001)
S.M. Howard (resigned 17 March 2000)
M. Southwood (appointed 5 July 2001)

B. Walsh Chairman

D. Williams

None of the directors held any shares in the company either at the beginning or end of the period.

The interests of the directors in the shares of Cordiant Communications Group plc at the beginning and end of the period were as follows.

|             | * Balance<br>at<br>31/12/99 | Exercised<br>during<br>period | Granted<br>during<br>period | Lapsed<br>During<br>period | Balance at 31/12/00 | Average<br>exercise<br>price | Exercisable<br>at<br>31/12/00 |
|-------------|-----------------------------|-------------------------------|-----------------------------|----------------------------|---------------------|------------------------------|-------------------------------|
| A. Boland   | 50,152                      | -                             | _                           | -                          | 50,152              | 164                          | -                             |
| A. Chapman  | 82,049                      | -                             | _                           | -                          | 82,049              | 105                          | _                             |
| D.F. Ham    | 78,571                      | -                             | _                           | -                          | 78,571              | 105                          | -                             |
| B. Walsh    | 59,337                      | -                             | _                           | -                          | 59,337              | 105                          | -                             |
| D. Williams | 50,152                      | -                             | -                           | -                          | 50,152              | 164                          | -                             |

<sup>\*</sup> Or date of appointment if later

Directors' interests include share options granted.

M.Bungey is a director of Cordiant Communications Group plc and, as such, his interests are shown in the Director's Report and Accounts of that company.

# Directors' report (continued)

# **Elective Resolutions**

The company has passed resolutions under sections 252, 366A and 386 of the Companies Act 1985 dispensing with the requirements to lay accounts and reports before the company in general meeting, hold annual general meetings and reappoint auditors each year.

By order of the board

Trans (Bican

D Williams

Secretary

121-141 Westbourne Terrace London W2 6JR

2002 April 2002

# Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.



# KPMG Audit Plc

PO Box 695 8 Salisbury Square London EC4Y 8BB United Kingdom

# Independent auditors' report to the members of The Decision Shop Limited

We have audited the financial statements on pages 5 to 14.

#### Respective responsibilities of directors and auditors

The directors are responsible for preparing the directors' report and, as described on page 3, the financial statements in accordance with applicable United Kingdom law and accounting standards. Our responsibilities, as independent auditors, are established in the United Kingdom by statute, the Auditing Practices Board and by our profession's ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

## Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2000 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

KPMG Audit Plc
Chartered Accountants
Registered Auditor

5 Mary 2002

# Profit and loss account

for the year ended 31 December 2000

|  | Note   | <b>2000</b> £          | 1999<br>£              |
|--|--------|------------------------|------------------------|
| Turnover<br>Cost of sales                                      | 2      | 1,149,658<br>(328,137) | 1,265,196<br>(261,651) |
| Gross profit Administrative expenses                           |        | 821,521<br>(836,810)   | 1,003,545<br>(984,780) |
| Operating (loss)/profit Interest payable and similar charges   | 3<br>6 | (15,289)<br>(624)      | 18,765<br>(234)        |
| (Loss)/profit on ordinary activities before and after taxation | 2-6    | (15,913)               | 18,531                 |
| (Loss)/profit for the financial year                           |        | (15,913)               | 18,531                 |
| Retained (loss)/profit for the year                            |        | (15,913)               | 18,531                 |
|  |        |                        |                        |

All the above results arise from continuing operations.

There were no recognised gains or losses other than those shown above.

The historical cost profit/loss is the same as that shown above.

# **Balance** sheet

at 31 December 2000

|  | Note | 20        | 000         |           | 1999      |
|--|------|-----------|-------------|-----------|-----------|
|  |      | £         | £           | £         | £         |
| Fixed assets                                   |      |           |             |           |           |
| Tangible assets                                | 7    |           | 15,388      |           | 11,962    |
| Current assets                                 |      |           |             |           |           |
| Stock  | 8    | 12,461    |             | 5,157     |           |
| Debtors  | 9    | 746,896   |             | 984,230   |           |
| Cash at bank and in hand                       | 7    | 1,364,544 |             | 1,108,519 |           |
|  |      |           |             |           |           |
|  |      | 2,123,901 |             | 2,097,906 |           |
| Creditors: amounts falling due within one year | 10   | (461,502) |             | (416,168) |           |
| -  |      |           |             |           |           |
| Net current assets                             |      |           | 1,662,399   |           | 1,681,738 |
| Total assets less current liabilities          |      |           | 1,677,787   |           | 1,693,700 |
| 2 Com about 1005 Car ( Car I mad in the Co     |      |           |             |           |           |
| Net assets                                     |      |           | 1,677,787   |           | 1,693,700 |
|  |      |           |             |           | <u></u>   |
| Capital and reserves                           |      |           |             |           |           |
| Called up share capital                        | 11   |           | 101         |           | 101       |
| Profit and loss account                        | 12   |           | 1,677,686   |           | 1,693,599 |
|  |      |           |             |           |           |
| Shareholders' funds                            |      |           |             |           |           |
| Equity   |      |           | 1,677,787   |           | 1,693,700 |
|  |      |           | <del></del> |           | =         |

These financial statements were approved by the board of directors on 23 of the and were signed on its behalf by:

A. Boland

Director

### **Notes**

(forming part of the financial statements)

### 1. Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

### Basis of preparation

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost accounting rules.

In compliance with Financial Reporting Standard 1, the financial statements of Cordiant Communications Group plc include a consolidated cash flow statement hence the company is not required to prepare a cash flow statement.

#### Profit recognition

Profits are recognised generally when work is billed. Fixed fees are recognised over the period of the related agreements.

#### Turnover

Turnover comprises amounts billed to clients excluding value added tax.

### Fixed assets and depreciation

Depreciation is provided by the company to write off the cost of tangible fixed assets by equal instalments over their estimated useful economic lives as follows: -

Furniture and equipment

6 years

Computer equipment

4 years

## Foreign currencies

Transactions in foreign currencies are recorded using the rate of exchange ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated using the rate of exchange ruling at the balance sheet date and the gains or losses on translation are included in the profit and loss account.

## 1. Accounting policies (continued)

#### Leases

Where the company enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a 'finance lease'. The asset is recorded in the balance sheet as a tangible fixed asset and is depreciated over its estimated useful life or the term of the lease, whichever is shorter. Future instalments under such leases, net of finance charges, are included within creditors. Rentals payable are apportioned between the finance element, which is charged to the profit and loss account, and the capital element which reduces the outstanding obligation for future instalments.

All other leases are accounted for as 'operating leases' and the rental charges are charged to the profit and loss account on a straight line basis over the life of the lease.

#### Work in progress

Work in progress is valued at the lower of cost and net realisable value and comprises mainly outlays incurred on behalf of clients which still have to be recharged.

#### Deferred tax

Deferred tax is provided on all timing differences between accounting profits and taxable profits to the extent that it is probable that a liability will crystallise in the foreseeable future.

#### Pension costs

Retirement benefits for employees of the company are provided by either defined benefit or defined contribution schemes, which are funded by contributions from company employees.

The company's share of contributions to defined contribution schemes are charged within the profit and loss account of the year in which they become payable and the cost of providing defined benefits is charged within the profit and loss account, based on recommendations by independent actuaries, in such a way as to provide for the liabilities evenly over the remaining working life of the employees.

#### 2. Analysis of turnover and (loss)/profit on ordinary activities before taxation

The turnover and profit/loss before taxation is attributable to the provision of advertising services in the United Kingdom

| •  |   |              |
|--|---|--------------|
|  | 2000                                    | 1999         |
|  | £                                       | £            |
| (Loss)/profit on ordinary activities before taxation is stated after charging/(crediting)  |   |              |
| Auditors' remuneration:  |   |              |
| Audit  | 6,000                                   | 5,500        |
| Depreciation and other amounts written off tangible fixed assets:  | 7,617                                   | 10,651       |
| Exchange (gains)/losses  | (405)                                   | 2,205        |
| Rentals payable under operating leases   | (,                                      | _,,_         |
| Hire of plant and machinery  | 1,992                                   | 1,992        |
| Leasehold property net of sublease income  | 44,400                                  | 44,400       |
| property and the control of the cont | , | ,            |
|  |   | <del> </del> |
|  |   |              |
| 4. Remuneration of directors   |   |              |
|  | 2000                                    | 1999         |
|  | £                                       | £            |
| Remuneration as executives   | 144,382                                 | 146,041      |
| Contributions to money purchase pension schemes  | 31,642                                  | 23,363       |
| •  |   |              |
|  | 176,024                                 | 169,404      |
|  |   |              |

The emoluments of the highest paid director was £144,382 (1999:£146,041), and company pension contributions of £31,642 (1999: £23,363) were made to a money purchase scheme on his behalf.

|   | Number of directors |        |  |
|---|---------------------|--------|--|
|   | 2000                | 1999   |  |
| Retirement benefits are accruing to the following number of directors under | -                   | 1      |  |
| Money purchase schemes  | 31,642              | 23,363 |  |

| 5. Staff numbers and costs                                    |               |                |                      |
|---|---------------|----------------|----------------------|
|   |               | Number<br>2000 | of employees<br>1999 |
| Average number of persons employed by the company             |               | 2000           | 1,,,,                |
| (including directors) during the period                       |               | 7              | 9                    |
|   |               | <del></del>    |                      |
| The aggregate payroll costs of these persons were as follows: |               |                |                      |
|   |               | 2000<br>£      | 1999<br>£            |
| Wages and salaries  |               | 420,633        | 496,310              |
| Social security costs   |               | 48,609         | 56,195               |
| Other pension costs (see note 16)                             |               | 50,255         | 47,062               |
|   |               | 519,497        | 599,567              |
| 6. Interest payable and similar charges                       |               |                |                      |
| pujuoto una omini cina geo                                    |               | •••            |                      |
|   |               | 2000<br>£      | 1999<br>£            |
| On bank loans and overdrafts                                  |               | 624            | 234                  |
|   |               | -              | <del></del>          |
| 7. Tangible fixed assets                                      |               |                |                      |
| Ŭ   | Furniture and | Computer       |                      |
|   | equipment     | equipment      | Total                |
|   | £             | £              | £                    |
| Cost  |               |                |                      |
| At 1 January 2000   | 15,467        | 34,677         | 50,144               |
| Additions   | -             | 11,043         | 11,043               |
| At 31 December 2000   | 15,467        | 45,720         | 61,187               |
| Depreciation  |               | <del></del>    |                      |
| At 1 January 2000   | (12,600)      | (25,582)       | (38,182)             |
| Charge for period   | (2,132)       | (5,485)        | (7,617)              |
| At 31 December 2000   | (14,732)      | (31,067)       | (45,799)             |
| Net book value  | <del></del>   | <del>_</del>   |                      |
| At 31 December 2000   | 735           | 14,653         | 15,388               |
| At 31 December 1999   | 2,867         | 9,095          | 11,962               |

| 8. Stocks  | 31 December | 31 December                           |
|--|-------------|---------------------------------------|
|  | 2000        | 1999                                  |
|  | £           | £                                     |
| Work in progress                                   | 12,461      | 5,157                                 |
|  |             |                                       |
|  |             |                                       |
| 9. Debtors   | 31 December | 31 December                           |
|  | 2000        | 1999                                  |
|  | £           | £                                     |
| Trade debtors Amounts owed by:                     | 547,466     | 226,980                               |
| Parent and fellow subsidiary undertakings          | 139,947     | 697,802                               |
| Other debtors                                      | 3,168       | 1,651                                 |
| Prepayments and accrued income                     | 56,315      | 57,797                                |
|  | 746,896     | 984,230                               |
|  |             | · · · · · · · · · · · · · · · · · · · |
| 10. Con diana amanda fallina dan middin ana wasa   |             |                                       |
| 10. Creditors: amounts falling due within one year | 31 December | 31 December                           |
|  | 2000        | 1999                                  |
|  | £           | £                                     |
| Bank loans and overdrafts                          | 29,920      | 16,607                                |
| Trade creditors                                    | 111,729     | 32,561                                |
| Amounts owed to group undertakings                 | 145,749     | 168,416                               |
| Taxation and social security                       | 23,928      | 19,864                                |
| Other creditors                                    | 11,277      | 52,906                                |
| Accruals and deferred income                       | 138,899     | 125,814                               |
|  | 461,502     | 416,168                               |
|  |             |                                       |

### 11. Called up share capital

|  | 31 December<br>2000 | 31 December<br>1999 |
|--|---------------------|---------------------|
| Authorised, allotted, called up and fully paid Equity:                                   | £                   | £                   |
| 100 'A' Ordinary shares of 1p each 100 Deferred ordinary shares of 100p each Non-equity: | 1<br>100            | 1<br>100            |
| 6 'B' Ordinary shares of Ip each   | -                   |                     |
|  | 101                 | 101                 |
|  | <del></del>         |                     |

Holders of the non-equity 'B' Ordinary shares hold no voting rights. Holders of the non-equity 'B' Ordinary shares rank after distributions have been made to 'A' Ordinary shareholders and are entitled to the amount paid up on such shares upon the winding up of the company. Holders of the non-equity 'B' Ordinary shares have the right to receive a dividend at the rate of 5% of the dividend paid to Equity 'A' shareholders when the gross amount paid in respect of that financial year or other period exceeds £100,000,000.

The deferred ordinary shares entitle the holders thereof to a fixed cumulative dividend at the rate of 5% per annum for any financial year in which net distributable profits exceed £20 million.

On a winding up, the holders of the deferred ordinary shares are entitled to a return of the capital paid up on these shares, after a total of £2 million has been distributed in respect of each of the ordinary shares of the company.

The deferred ordinary shares do not entitle the holders to attend or vote at any general meeting

## 12. Share premium and reserves

|   | Profit<br>and loss<br>account<br>£ |
|---|------------------------------------|
| At 1 January 2000<br>Retained loss for the period | 1,693,599<br>(15,913)              |
| At 31 December 2000                               | 1,677,686                          |
|   |                                    |

2000

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# Notes (continued)

#### 13. Reconciliation of movement in shareholders funds

|   | 2000      | 1999      |
|---|-----------|-----------|
|   | £         | £         |
| Profit/(loss) for the year                      | (15,913)  | 18,531    |
| Shareholders funds at the beginning of the year | 1,693,700 | 1,675,169 |
|   |           |           |
| Chambaldon Condon at the condon California      | 1 /55 505 | 1 (02 700 |
| Shareholders funds at the end of the year       | 1,677,787 | 1,693,700 |
|   |           |           |

## 14. Guarantees and Contingent liabilities

The company is grouped for VAT purposes with certain other group companies. Consequently, the company is contingently liable for the VAT liabilities of those companies.

The company, together with other group companies, has given a cross guarantee to secure the borrowings of other group companies. At 31st December 2000 these borrowings amounted to £187.5 million (1999: £67.4 million).

The company has provided an unlimited guarantee in respect of the group overdraft facility, to which the company has access. Other companies within the group overdraft facility have also provided such guarantees. Borrowings under this facility at 31 December 2000 amounted to £1.0 million (1999:£0 million), and the overall facility limit is £6 million.

# 15. Commitments

Annual commitments under non-cancellable operating leases are as follows:

|  | 31 December<br>2000 |            | 31 December<br>1999 |       |
|--|---------------------|------------|---------------------|-------|
|  | Land and buildings  | Other      | Land and buildings  | Other |
| Operating leases which expire:                         | £                   | £          | £                   | £     |
| In the second to fifth years inclusive Over five years | 44,400              | 1,992<br>- | 44,400              | 1,992 |
|  | 44,400              | 1,992      | 44,400              | 1,992 |
|  |                     |            | <del></del>         |       |

#### 16. Pension scheme

The company's employees participate in either the Cordiant Group Pension Scheme, a group scheme providing defined benefits, or the Cordiant Group Money Purchase Plan, a group defined contribution scheme. Both schemes are funded. Particulars of the defined benefit scheme are disclosed in the accounts of Cordiant Communications Group plc.

Company contributions to the defined benefit scheme are charged to the profit and loss account so as to spread the cost over employees' service lives with the company and are determined by an independent qualified actuary on the basis of triennial valuations using the attained age method.

In addition, contributions are made to certain employee self administered schemes and personal pension schemes.

The normal cost of contributions to the defined benefit scheme for the period was £32,821 (1999: £23,364), and the normal cost of contributions to the Money Purchase Scheme for the period was £17,434 (1999: £23,699).

## 17. Related party disclosures

The company has taken advantage of the exemption under Financial Reporting Standard 8 – Related Party Disclosures (FRS 8) not to disclose related party transactions between wholly owned group undertakings.

# 18. Ultimate parent company and parent undertaking of larger group of which the company is a member

The ultimate parent company is Cordiant Communications Group plc, which is registered in England and Wales. These financial statements are consolidated into those of Cordiant Communications Group plc. Copies of the consolidated financial statements can be obtained from the Secretary, 121 - 141 Westbourne Terrace, London, W2 6JR.