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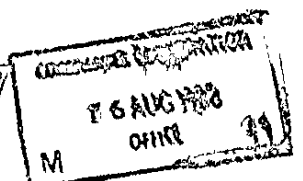


MENCAP

Royal Society for Mentally
Handicapped Children and Adults



ANNUAL REPORT
& ACCOUNTS 1987



Mencap Divisional Offices

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Cambridge
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2 London Division

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Telephone 01 250 4195
DGM Doreen Flint

3 Northern Division

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Harrogate
North Yorkshire
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DGM Roy Bradshaw

4 Southern Division

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DGM Richard Capowell

5 MENCAP in Wales

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Telephone 0222 494933
Director Rex Hewitt

6a Western Division

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Telephone 0823 88061
Joint DGM Alan Wyan Jones

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Perry Bar
Birmingham B12 2PT
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7 MENCAP in Northern Ireland

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Director Evelyn Greer MBE

Local Societies in Counties and London Boroughs

To contact your nearest Local Society check the number printed beside the County or London Borough. The appropriate Divisional office will supply the name and address of the honorary secretary of all Local Societies in their Division. Divisional Offices are open from 9.30 a.m. to 5.30 p.m., Monday to Friday.

County	Region	County	Region	County	Region	County	Region
England		Humberdale	3	Salop	6b	Isle of Wight	4
Avon	6a	Kent	4	Somerset	6a		
Bedfordshire	4	Lancashire	3	Staffordshire	6b		
Berkshire	4	Leicestershire	1	Suffolk	1	Wales	
Buckinghamshire	4	Lincolnshire	1	Surrey	4	Clwyd	5
Cambridgeshire	1			Sussex (East)	4	Dyfed	5
Cheshire	3			Sussex (West)	4	Glamorgan (Mid)	5
Cleveland	3	London	2	Tyne & Wear	3	Glamorgan (South)	5
Cornwall	6a	Includes all Inner and		Warwickshire	6b	Glamorgan (West)	5
Cumbria	3	Outer Boroughs		Wiltshire	6a	Gwent	5
Derbyshire	1	in the Greater		West Midlands	6b	Gwynedd	5
Devonshire	6	London Area		Yorkshire (North)	3	Powys	5
Dorset	6			Yorkshire (South)	1		
Durham	3			Yorkshire (West)	3		
Essex	4	Manchester (Greater)	3			Northern Ireland	
Gloucestershire	6b	Merseyside	3			Antrim	7
Hampshire	4	Norfolk	1	Channel Islands	4	Armagh	7
Hereford and		Northamptonshire	1			Down	7
Worcester	6b	Northumberland	3			Fermanagh	7
Hertfordshire	4	Nottinghamshire	1	Isle of Man	3	Tyrone	7
		Oxfordshire	4			Londonderry	7

Establishments and Services

Training Establishments

Oulton Hall
Corbridge
Northumberland
John Scholefield, *Principal*

Luton Manor
Yeovil
Somerset
Richard Brooks, *Principal*

Pengwern Hall
Rhuddlan
Clwyd
John Harris, *Principal*

Residential Homes

58 Bouvone Road West
Folkestone, Kent
Mr A Lily, Mrs S Lily,
Matrons

Cadlington House
Hordean
Hants
Mrs M Brough, *Matron*

Hales House
Winterton on Sea
Norfolk
Mrs J Hemsley, *Matron*

Pathway Employment Service

169 City Road
Cardiff CF2 3JB
Stephen Middleton,
Head of Employment Services



Royal Society for Mentally Handicapped Children and Adults

Registered as a Charity in accordance with the National
Assistance
Act 1948 and the Charities Act 1960

Aims

To increase public
awareness and
understanding of
the problems of people
with mental handicap
so as to secure
provision for them
commensurate with
their needs

Patron

HM Queen Elizabeth The Queen Mother

President

The Rt. Hon. Lord Renton, KBE, TD, QC

Vice-Presidents

The Rt. Hon. The Earl of Longford, KG
His Grace the Archbishop of Canterbury
(President of the British Council of Churches)
The Rt. Hon. Lord Broxbourne, QC
Mrs. Judy Fryd, MBE
Mrs. Pauline Fairbrother
Mr. Neville Thompson

Chairman

The Lord Allen of Abbeydale, GCB

Hon. Treasurer

Mr. Barrie Davis

Vice-Chairmen

Mrs. Elizabeth Norman
Mr. Denis Mills, MBE.
Mr. Leslie Wooster
Mr. Vic Stealey

Solicitors

Berger, Oliver and Co.

Bankers

Barclays Bank Limited, Cavendish Square Branch,
4 Vere Street, London W1

Auditors

Binder-Hamlyn

MENCAP National Centre
123 Golden Lane, London EC1Y 0RT
Telephone: 01-253 9433

Secretary-General: Sir Geoffrey Dalton, KCB

Chairman's Report

For the Royal Society, the past year has again been one of great activity, but tempered by the financial constraints imposed by a tight budget. One important development has been the setting up of a Legal Department. Like other Head Office departments, it is directly accountable to the Secretary General and the National Council. The former Welfare, Legal and Counselling Group has now become the Welfare and Counselling Group and continues to provide comprehensive services.

Another significant event in 1987 was the decision taken by the National Council to agree in principle that the National Federation of GATEWAY Clubs should seek charitable status. At the end of the year, steps were in hand to finalise the Memorandum and Articles of Association. The purpose is to enable GATEWAY to improve its prospects of raising the extra funds needed to underwrite the continuing expansion of services and to reduce progressively its independence for financial support on MENCAP. There is no plan to alter its status as an important integral part of MENCAP.

Following a report of a MENCAP GATEWAY working party, the National Council has established a leisure consultative committee. Committee members will include representatives of GATEWAY and other bodies involved in making leisure provision for people with mental handicap. This committee will "examine all areas of leisure provision in respect of people with mental handicap".

No review of the year's activities for MENCAP would be complete without reference to Divisionalisation. It was introduced to streamline the Society's structure and has now been in operation for over a year.

During the year, MENCAP's finances came under particular pressure. Whilst budget cutting measures provide short term palliative, the National Council asked the Secretary General to examine the longer term prospects, with emphasis not only on balancing the budget, but also on ways of increasing income. The support of our Local Societies will be an indispensable part of the whole exercise.

On the Parliamentary front, work has continued in both Houses of Parliament to achieve full implementation of the Disabled Person (Services, Consultation and Representation) Act 1986.

To this end, MENCAP joined with forty other voluntary organisations under the banner of "Act Now" and a lobby of Parliament was held in April, attended by more than 1,000 disabled people, their families, carers and supporters. We welcomed the somewhat belated announcement by the Government that sections 5 and 6

of the Act, which provide for the identification and assessment of disabled school leavers, would be brought into force in February 1988 but we continue to be concerned with the failure to implement other key sections of the Act, in particular sections 1 and 2 (representation), section 3 (assessment by local authorities of the needs of disabled persons), section 7 (forward planning for persons discharged from long stay hospitals) and section 11 (reports to Parliament on the development of community care).

The full effect of the Social Security Act 1986 will not be felt until April 1988, when its sections relating to income support for disabled people will be implemented. During 1987, MENCAP, together with others, campaigned in particular against the effect the Act would have on severely disabled people who will first claim after April 1988. In October 1987, the Secretary of State for Social Services announced that the Government would take action to ensure that this group of people would not be worse off after 1988.

The Abolition of Domestic Rates, etc. (Scotland) Act 1987 received the Royal Assent in May. MENCAP's remit does not extend to Scotland, but while this Bill was passing through Parliament we consulted closely with colleagues in the Scottish Society for the Mentally Handicapped, as the Government had announced its intention to introduce similar legislation in England and Wales. When the Scottish Bill was debated in the House of Lords, we secured some amendment to the provisions relating to people with mental handicap, but these provisions remained well short of what seemed to us to be needed, and we had grave apprehensions as to what would be in the English Bill. Those apprehensions proved to be justified when the Local Government Finance Bill, which will abolish domestic rates in England and Wales, and replace them with a community charge levied on all adults over 18, was introduced in December. That Bill, and the Education Reform Bill, with its particular effect on those with learning difficulties, will require close attention in the coming year.

1987 saw the retirement of Sir Brian Rix from the post of Secretary General, after seven fruitful years in office. His contribution to the work of the Royal Society, and his especial contribution in making MENCAP familiar to the public, has been quite outstanding, and the Royal Society owes him a great debt of gratitude. We are fortunate to have secured the services of Sir Geoffrey Dalton to succeed him.

As this is the last time I shall be writing as Chairman, I should like to end by saying what a privilege it has been to serve for some years an organisation which has already achieved so much and remains full of promise for the future.

Secretary General's Report

I have only been in the post for two months so I am still very much on the learning curve but I look forward to getting out and about in the Divisions, Regions and Local Societies to find out much more. Meanwhile, as the following paragraphs clearly illustrate, our staff throughout England, Wales and Northern Ireland have been continuing their hard work in support of the work of the Society.

MARKETING AND COMMUNICATIONS

A major survey into the attitudes of the general public towards the integration of people with a mental handicap into the community was undertaken during 1987, with financial assistance from the DHSS. The results confirmed that there is considerable confusion about what mental handicap means. There were many references to mental *illness* when asked to name forms of mental handicap. There were many expressions of fear of the unknown. The report clearly indicated that members of the public need assurance about the levels of care that are to be provided for people who are mentally handicapped and living in the community. However, the survey also indicated that knowledge and contact with people who are mentally handicapped tends to produce a more positive attitude. Many people would like to know how they can best help and support people with a mental handicap if they move into their area. The research suggests that some 50% of the public were open to persuasion either way. It therefore follows that there is a strong case for educating the public about mental handicap. This can best be done by conducting a comprehensive communications programme which must encompass public relations, Local Society activity and national advertising. The Marketing and Communications department has a long term commitment to these objectives.

1988 will be the 25th Anniversary of the International Exhibition of Art by People with a Mental Handicap and it is planned to hold the exhibition in MENCAP Week, 1988. It provides an excellent opportunity for people with a mental handicap to express their artistic talents to the full. The Department also provides assistance and advice - practical and statistical - to the general public, the media and Local Societies and the rate of enquiries continues to expand.

Highlights from the Appeals Section include the organisation of two national lotteries in 1987 which raised over £60,000 nett, of which over £38,000 benefitted Local Societies, Friend's Groups and Gateway Clubs. In addition, a major social event, The Daffodil Ball, was organised in conjunction with MENCAP in Wales and raised over £10,000. A national promotion with Conoco (Jet Petro) gave Local Societies the opportunity to raise funds in conjunction with individual filling stations, as well as raising money nationally.

Christmas 1986 saw the introduction of a new revised format MENCAP Christmas card and gift catalogue. This, combined with a vastly improved content in terms of both quality and quantity of products, has meant that sales from the general public and the Local Societies have continued to grow. For most Local Societies, the sales of cards and gifts provides the

largest single source of income, and to achieve this they voluntarily contribute a great deal of time and effort. As a result of this laudable effort it was announced that they had achieved an all year sales figure of £2,015,000 in May 1987.

RESEARCH AND PARLIAMENTARY AFFAIRS

Highlights of the Community Care Campaigners' activities during the year included a full day's outing with the then Minister for the Disabled (John Major MP) to projects in the community. In the run up to the General Election, the Community Care Campaigners circulated a special leaflet setting out a number of issues related to community care and suggested questions to prospective parliamentary candidates about what they would do if elected.

As well as the Fringe Meeting held at the Conservative Party Conference in Blackpool - which attracted a record audience of 150 people plus - the CCC's also held a breakfast meeting. The breakfast gave the CCC's the opportunity to meet with Nicholas Scott MP, Minister for Social Security and the Disabled, and Lord Skelmersdale, Under Secretary of State (both of whom took over these offices after the General Election).

MEDICAL ADVISORY PANEL

Early in the New Year, the British Paediatric Association (BPA) formally confirmed the establishment of a Working Party with the Medical Advisory Panel. The Working Party will have two members from each organisation, and will meet twice a year. The Secretary General gave the after-dinner speech at the British Paediatric Association's Annual General Meeting in York.

1987 marked the 30th Anniversary of the Journal of Mental Deficiency Research. The JMDR, edited by Dr. W. I. Fraser (who is also a member of the Medical Advisory Panel) is published by Blackwell Scientific Publications on behalf of MENCAP.

A meeting, organised by the RSM Forum on Mental Retardation in association with MENCAP, was held in September under the title 'Past, Present and Future: The Application of Research into Mental Handicap.' Speakers included those who hold Chairs in Mental Handicap.

WELFARE AND COUNSELLING

We have been aware over the past twelve months, more than ever before, that the statutory services for people with a mental handicap and the support for their families is being seriously reduced. Respite care for many parents is non-existent in many areas and day services are not available for a growing number of people with a mental handicap when they leave school. The review of supplementary benefit payments and the confusion which surrounds the income support regulations has led to enormous stress and in many situations will lead to a loss of weekly income. Undoubtedly this has brought an ever-growing number of enquiries to our professional officers at District, Divisional and National levels. The most serious concern is the growth in the number of families who are refused services and benefits to which they are entitled. The intervention of MENCAP staff has led to

many families receiving services which had been refused and benefits amounting to thousands of pounds have been recovered.

It is estimated that at our H.Q., Divisions and District Offices we receive well in excess of 2 500 calls for help and advice every week. This amounts to a staggering total of 130 000 calls in the past year. If you add to this the 'front line' enquiries received by our Local Societies (especially to our Voluntary Welfare Visitors service) the amount of welfare support work provided by the MENCAP network has increased significantly.

MENCAP Local Societies provide a wide range of support services for families: giving advice and practical help. It is recognised that the most important aspect of this welfare service is to give the moral support parents need at times of stress or crisis. A key element is the Local Society Voluntary Welfare Visitor and national training courses for them have been held in many different parts of the country ranging from Bassenthwaite in Cumbria to Liskard in Cornwall. It is our policy to organise these courses in local areas where it can be assured ten or more people wish to participate. The purpose of the national training is to develop local society Welfare and Advisory Services and provide a family support system with a team of trained parents and friends - a life line for thousands of parents and carers. By careful and thorough collation of information about the local statutory services and other agencies, combined with a working knowledge of the state benefits and legal rights, it is possible to equip the local society to guide people in answering many of the questions that arise from a complicated welfare state system.

Over the past decade MENCAP has developed guidance for Local Societies in the form of STAMINA papers, to enable them to check the quality and quantity of local services. These papers contain statements about the minimum acceptable standard for children and adults with a mental handicap. The most recent paper (No. 8) was published in MENCAP WEEK (June 1987) and addressed the subject of Better Joint Planning. Earlier STAMINA PAPERS have been kept up to date throughout the year.

During the year 151 new Beneficiaries were registered into the MENCAP Trustee Visitors Service, making a total of 2,310 registered participants. By the end of 1987, 275 Beneficiaries were being visited and during the year another 54 voluntary MTVS Visitors were recruited.

LEGAL DEPARTMENT

The new department has dealt with numerous enquiries from parents, solicitors, social workers, Local Societies, teachers, etc. on all aspects of the law specifically relating to people with a mental handicap. As well as giving guidance and advice and answering requests, the department sends information packs both to parents and solicitors on all aspects of making wills which benefit people with a mental handicap and also arranges individual consultations.

Throughout the year the Director has given many lectures to Local Societies and other groups involved with the care of handicapped people on the making of wills, setting up of trusts, guardianship, informed consent together with general matters relating to the law. Lectures have been given in places as varied as Newcastle, Bristol, Swindon, St. Albans, Leicester and

Basingstoke and are very well received. A considerable increase in registrations in the Trustee Visitors Service, Advice and Homes Foundation has resulted. As a pilot scheme a legal surgery was held on the day following one of the divisional talks.

The Legal Department handles all the legal work and conveyancing for the Royal Society, and examines all contracts that are entered into on behalf of the Society as well as corporate and constitutional work. The Director is closely involved in all areas of staff and industrial relations.

EDUCATION, TRAINING AND EMPLOYMENT SERVICES

The Education, Training and Employment Services Department provides support and advice on all aspects of special education, training and employment for people with mental handicap. Enquiries come from parents, families and professionals involved in mental handicap, and from people all over the world who are interested in the British system of provision.

Over the last year, the Department and the Advisers have helped parents make a number of successful appeals against their child's statement of the special educational needs under the 1981 Education Act. Evidence has also been presented into the various Government Working Parties and the working of the 1981 Education Act, and this evidence has often been included in their reports. It has also been possible to set up a number of parent groups in different parts of the country to enable parents to work together and obtain the best possible education for their children.

A meeting has been held with the Secretary of State to try to persuade him to ensure that teachers who work in the field of mental handicap continue to be properly trained. The Society is concerned that recent changes in teacher training are likely to reduce the number of properly qualified and trained teachers. Although the Secretary of State has assured MENCAP that this will not be the case the situation will continue to be carefully monitored. The Department has also made representations to the Secretary of State about the changes he has proposed in the British education system. MENCAP is extremely concerned that changes will be detrimental to children with special educational needs as there is very little mention of special needs in the proposals. The Department will continue to monitor the situation and make representations to the Secretary of State in order to ensure that the quality of education for children with mental handicaps is both maintained and improved.

After the launch of the 'Day Services - Today and Tomorrow' Report in 1986, a great deal of follow-up work has been undertaken. We have been pleased that a number of Local Authorities have used the Report as the basis for planning their future Day Services, and the Department's staff have been called on to run courses and seminars in many different parts of the country. Unfortunately, the majority of Local Authorities are failing to provide enough daytime activity places for people with mental handicap in their area, and we are extremely concerned that this is likely to lead to a major crisis in the very near future. The department is currently preparing an extensive campaign to be targeted at the Government and Local Authorities to ensure that appropriate full-time daytime activity places are available for all who need them. There has also been an intensive campaign to persuade the Government to implement the 1986

President Bernard Art and to ensure that Local Authorities implement projects involving education for the handicapped in their service. We are delighted that the schemes which provide for the proper assessment of school leavers are to be implemented, though somewhat disappointed that they would not be fully effective until 1990. There is still a great deal of work to be done to persuade the Government to implement all the other sections of the Act.

During 1987 the Divisional Education, Training and Employment staff have set up a number of groups to study the Open University Course 'Patterns for Living'. This has been an extremely successful project - in just one year well over 8,000 copies of the course have been sold and a very high representation among both parents and professionals in the field of mental handicap has been indicated.

The Department also runs the Pre Professional Day Release Course three times per year. During 1987 four workshops were organised on subjects as wide ranging as Sex Education, Individual Planning and Art Therapy and a total of four additional day release courses were run.

The Pathway Employment Service places people with a mental handicap in open employment and provides an advisory service to parents and professionals on the preparation, assessment and training of people with mental handicap for work. The steady expansion of Pathway continues, and there are now twenty five Pathway Services all over the country. Almost 2,500 people with mental handicap have been placed in open employment, 80% of those placements prove to be successful, and we now have examples of Pathway workers who have been in their jobs for almost ten years. Pathway is regularly called upon by both Government, other charities and people from abroad to provide advice on employment for people with all forms of handicap.

DILSTON HALL

Dilston has continued to develop its two year training course for school leavers with learning difficulties. During the last year it has been possible to develop a number of semi-independent flats within the Hall to provide young people with an opportunity to develop their independence and self discipline.

The continued education at Dilston Hall not only aims to develop independence and social skills but provides specific teaching and reading, writing and numeracy, vocational skills and the development of leisure activities and hobbies, which we hope will be useful when the young people return home. In addition, Dilston continues to take advantage of the beautiful countryside of the border area, and opportunities for hiking, camping, cycling, canoeing and sailing are provided.

LUFTON MANOR

The official opening by Paddy Ashdown MP of the Church Terrace and Holly Cottage complex at Lufton Manor in November 1987 marks the completion of an extensive development in the residential field. It is now possible to provide many young people with the opportunity to learn the skills that they will need to live independently in the community during their two year course at Lufton Manor.

John Manders, a long standing member of staff at Lufton Manor and Principal since 1979, has left Lufton. Richard Brooks, the Deputy Principal at Lufton for many years has been appointed Principal.

PENGWERN HALL

Pengwern continues to provide its course of training for independence for young people with learning difficulties who are usually between the ages of sixteen and

twenty one. The overall aim is to increase maturity and develop autonomy so that the Trainees are able to live as independently as possible when they return home. Training is provided in all aspects of self care and home management and in addition courses are available in basic culture, recreation and catering.

Martin Wrentham, the Principal at Pengwern Hall since its opening almost twenty years ago, retired at the end of October.

PROFOUND RETARDATION AND MULTIPLE HANDICAP PROJECT

This important national MENCAP project for this often neglected group of people is based in Manchester and works very closely with the Hester Adrian Research Centre, University of Manchester.

The first stage of the project which started in 1985 was a detailed national postal survey which aimed to establish the needs of the often hard pressed parents and caregivers of people with profound retardation and multiple impairments. More than 2,000 questionnaires were completed by families and from the analysis of these in 1987 a number of major topics emerged that are of great concern to parents.

The next stage of the project will be to design a series of workshop programmes on the identified areas of concern, and the first two workshops on 'Development of Language and Communication' and 'Dental Care' were very successfully piloted in Manchester in the summer and late autumn of 1987. These workshops aim to help parents and professionals to understand the special needs of this group of people, and they will be repeated and evaluated in Manchester before being organised in other parts of the country towards the end of 1988 and 1989. Other workshops covering subjects which include behaviour difficulties and drugs are also being planned.

An interim report on the findings of the survey was published in 1987 and the full survey report is expected during the coming year.

The first stage of the project was fully funded by a number of very generous grants but although we are extremely pleased that a Swiss foundation has made a substantial grant towards the workshop programme, a great deal more financial support will still be needed for Phase 2.

RESIDENTIAL SERVICES

Some years ago MENCAP firmly embraced the concept of care in the community by closing down its 30 bedded home in Kent and providing houses in Folkestone for six residents in each. So obvious was the improvement in the quality of life lived in small homes that this trend is being followed, as resources permit, in the two remaining large homes in Norfolk and Hampshire. At Hales House work has started on refurbishing a Georgian rectory in the village for six residents from the main house. Four severely handicapped young people have moved from Cadlington House into a new bungalow where they can develop their own individual lifestyle.

The development of ordinary houses in the community into homes where small family-size groups of people with varying degrees of mental handicap can live with appropriate support has continued with ever increasing momentum. MENCAP Homes Foundation with 160 homes in operation at the end of 1987 has plans to open a further sixty in 1988. Working closely with the New Era Housing Association, which was founded by MENCAP, plans are progressing to establish the first homes in Wales to add to those already thriving in England and Northern Ireland.

The Residential Services Committee and the head office Department are concerned to monitor all initiatives and matters affecting the residential situation in all sectors: private, voluntary and statutory. The unrealistically low level of allowances for those in residential homes, including our own Homes Foundation, is another of the many problems associated with residential services to which we have given our attention, and made comments and representation to central government and other bodies.

THE NATIONAL FEDERATION OF GATEWAY CLUBS
Gateway reached its 21st Birthday as a family of 60,000 people, 40,000 with a mental handicap and 20,000 volunteers who share their leisure in nearly 700 clubs in England, Wales and Northern Ireland.

During the year a progressive move has taken place towards a more integrated approach by a number of clubs, who are widening the range of choice activities for their members. An example of this are the Sports Taster Days organised around the country offering opportunities for members to try out and receive coaching in different sports, and to then go on to take advantage of mainstream facilities in their own localities.

At the same time clubs are examining ways in which they can begin to meet the needs of profoundly retarded and multiply handicapped children and adults who, by and large, still fall beyond the provisions of most clubs. Links established with the MENCAP PRMH Project in Manchester promise the production of action packs, aimed at assisting club leaders and volunteers to develop this aspect of their work and to take account of the different and changing needs of members, as they grow older.

1987 also saw the staging of the ninth biennial Festival of music and movement, drama and dance, performed by club members on the stage of the Royal Festival Hall, evidencing the importance which many clubs attach to the encouragement of the performing arts as a leisure time activity.

Valete -- Sir Brian Rix CBE, DL

During my last year as Secretary General we continued to campaign for better services in the community. It was a year during which a number of ethical issues were highlighted, bringing the needs of people with mental handicap very much into the public arena.

This year is also our Chairman's last in office and a change of Chairman generally poses certain problems for the Chief Executive of any organisation. Such a situation faced me five years ago when Lord Renton retired (or rather 'ascended' to become our first President) and Lord Allen took his place. I needn't have worried. Philip Allen wasn't a senior wrangler at the Home Office for nothing! By gentle persuasion he has managed to steer our volatile Management Committee and National Council through many a choppy sea. Abortion, in vitro fertilization, sterilization -- he saw us clear of the rocks, and if not into calmer waters, at least we're afloat. He has also chaired, with great understanding, the recently formed but very effective MENCAP City Foundation. I am glad to say he will continue in this role.

On the political front, Lord Allen has been a tower of strength in the Lords from the cross benches, and has involved himself in much of the legislation which has

An important feature of GATEWAY has always been the involvement of non-handicapped young people who bring a fresh and friendly approach to the movement's work. A newly commissioned video, partly funded by the Commission of the European Communities and business interests in this country will soon be available, which should prove invaluable to clubs in raising awareness and help with the recruitment of additional volunteers.

The continuing interest of MENCAP's National Council has produced additional resources, to provide GATEWAY with vital professional back up service, through Divisional Advisers in England and Development Officers for Wales and Northern Ireland.

We could not allow the year to pass without reference to the tremendous contribution that Ken Solly has made to the Federation. With one new club affiliating every ten days or so for the last 21 years, GATEWAY has grown into the largest club based youth and leisure organisation of its kind in the world.

HOLIDAY SERVICES

Although 15 years have passed since MENCAP first established its short-term respite holiday scheme for children and adults, demand for places continues unabated, taking the total number of those who have benefitted to over 11,000.

We continue to attract volunteers, many of whom are young people following courses of further and higher education, who give a week or two of their annual leave to work on a MENCAP Holiday. Such help is beyond price! It is upon them that the success of the whole enterprise depends.

At the same time, thanks are due to the University of Loughborough, Students for the supply of minibuses and to the British Women's Gas Federation and the Conoco Petroleum Company for their generous support of this aspect of MENCAP work during 1987.

been of benefit to people with a mental handicap and their families during the past five years. I can only say how wise the National Council has been to involve him in the further activities of the Royal Society for he succeeds Lord Renton as the President at the 1988 AGM. I am also glad to say that Lord Renton will still be around, as our Past President. A most impressive double act, representing years of wisdom and experience. MENCAP is very lucky.

Finally, may I take this opportunity, upon my retirement as Secretary General, to thank the thousands of dedicated parents, friends and professionals who have helped MENCAP to become an increasingly respected name and popular cause. I should like to mention, in particular, Harry Neal who retired at the end of 1987 from the post of Director of Residential Services after many years of dedicated service to the Society and other charitable causes. MENCAP has a reputation for leading the way in services for people with a mental handicap and their families and in spite of all the changes taking place, I am sure the Royal Society will go on, from strength to strength.

My best wishes to you all

Royal Society for Mentally Handicapped Children and Adults

Statutory Report of the National Council to be submitted to the Annual General Meeting to be held on 23rd April, 1988, at the Inner Temple Hall Temple, London EC4.

The National Council present herewith the audited accounts for the year ended 31st December, 1987.

- 1 *Principal Activities.* The Society continues to pursue its principal aims namely 'To increase public awareness and understanding of the problems of people with mental handicap, so as to secure provision for them commensurate with their needs'. A review of its activities and future developments is set out in the Society's Annual Report.
- 2 *Results.* The surplus for the year is £550,749.
- 3 *National Council.* The following served as members of the National Council during the year and retire from office under Article 48 at the Annual General Meeting. Under Article 49, retiring members are eligible for re-election.

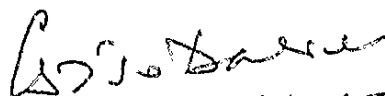
Lord Allen of Abbeydale
H. Bailey
A. Bennett
H. Bradfield
L. Bradshaw
Mrs. B. Brettell
J. Chillag
J. Crutch
M. Davies
Mrs. L. Dodd

B. Davis
A. Everatt
Mr. E. Faux
Mrs. A. Harries
A. Hill
O. Hooker
Mrs. G. Hull
R. Lewis
I. Millar
D. Mills, M.B.E.

Mrs. E. Norman
B. Ockwell
M. Richardson
M. Ruane
A. Sowerby
V. Stealey
J. Steen
Dr. M. Tombs
Mrs. M. Wade
L. Wooster

- 4 *Auditors.* With effect from 1st May 1987 Dearden Farrow merged their practice with that of Binder-Hamlyn. A Resolution will be submitted at the forthcoming Annual General Meeting that Binder-Hamlyn, Chartered Accountants, be reappointed as auditors.

March 1988



By Order of the National Council
Sir Geoffrey Dalton, KCB, Secretary-General

ROYAL SOCIETY FOR MENTALLY HANDICAPPED CHILDREN AND ADULTS

Balance Sheet as at 31st December, 1987

	Notes	1987 £	1986 £
FIXED ASSETS			
Tangible assets	3	3,280,280	3,375,626
Investments	4	667,088	633,395
		3,947,368	4,009,021
CURRENT ASSETS			
Stocks		31,331	36,914
Debtors	5	1,586,186	1,085,977
Cash at banks and in hand		692,673	160,638
		2,310,190	1,283,529
CREDITORS			
Amounts falling due within one year	6	2,383,582	1,969,323
NET CURRENT LIABILITIES		(73,392)	(685,794)
TOTAL ASSETS LESS CURRENT LIABILITIES		£3,873,976	£3,323,227
GENERAL FUND		1,201,907	837,839
SPECIAL FUNDS	7	1,177,090	1,024,874
RESIDENTIAL HOMES FUNDS	8	723,856	694,976
TRAINING CENTRES FUNDS		771,123	765,538
		£3,873,976	£3,323,227

Approved by the National Council on 26th March, 1988

Barrie Davis

LORD ALLEN OF ABBEYDALE
BARRIE DAVIS

On behalf of the National Council

ROYAL SOCIETY FOR MENTALLY HANDICAPPED CHILDREN AND ADULTS

Income and Expenditure Account for the Year Ended 31st December, 1987

	Notes	General Fund £	Special Funds £	Residential Homes Funds £	Training Centres Funds £	1987 TOTAL £	1986 TOTAL £
INCOME							
Head Office							
Local Societies affiliation fees		49,874				49,874	48,018
Donations from Local Societies and Regions		2,575	800			3,375	3,175
Literature policies assigned and deposits			132,096			132,096	79,657
Grants		619,326	14,250			633,576	504,054
Services fees receivable		179,948				179,948	148,990
		851,723	147,146			998,869	783,394
Appeals and Publicity							
Appeals functions & Fund raising activities		625,304				625,304	538,373
Legacies received		935,376	1,000	6,520		942,896	795,177
Covenanted subscriptions		153,093	15,035			168,028	69,773
Other donations		222,379	1,066		28,332	251,777	92,227
		1,936,152	18,001	6,520	28,332	1,989,005	1,495,550
Homes and Centres							
Fees receivable				3,312,852	1,772,982	5,085,834	3,953,069
Grants				75,000	41,850	116,850	151,366
				3,387,852	1,814,832	5,202,684	4,110,435
		2,787,875	165,147	3,394,372	1,843,164	8,190,558	6,389,879
EXPENDITURE							
Donations to Local Societies		516,394				516,394	488,870
Welfare & Advisory Services, Publicity & Appeals	9	1,374,757				1,374,757	1,310,338
Regional Welfare	10	822,899				822,899	801,100
Grants		75,000				75,000	117,300
Homes and Centres				3,365,492	1,837,579	5,203,071	4,110,527
Special Funds			114,303			114,303	238,702
		2,789,050	114,303	3,365,492	1,837,579	8,106,424	7,066,837
Administrative expenses	11	467,476				467,476	425,190
		3,256,526	114,303	3,365,492	1,837,579	8,573,900	7,492,027
Operating (deficit) surplus		(468,651)	50,844	28,880	5,585	(383,342)	(1,102,148)
OTHER INCOME							
Income from subsidiary companies	2	775,252				775,252	717,080
Income from other fixed asset investments	13	41,438	22,197			63,635	71,021
Profit on disposal of other fixed asset investments		112,143				112,143	
Interest receivable			79,175			79,175	76,789
Interest payable	14	(196,114)				(196,114)	(112,851)
Surplus (Deficit) Transfers		364,068	152,216	28,880	5,585	550,749	(350,109)
		364,068	152,216	28,880	5,585	550,749	(350,109)
Add Funds 1987		837,839	1,024,874	694,976	765,538	3,323,227	3,673,336
Funds 31/12/87		11,201,907	1,177,090	1,723,856	1,771,123	13,873,976	13,323,227

ROYAL SOCIETY FOR MENTALLY HANDICAPPED CHILDREN AND ADULTS

Statement of Source and Application of Funds for the Year Ended 31st December 1987

	1987 £	1986 £
SURPLUS (DEFICIT) FOR THE YEAR	550,749	1350,109
<i>Items not involving the movement of funds</i>		
Depreciation	188,264	181,114
(Profit)/ Loss on disposal of fixed assets	(113,203)	4,149
Investments gifted and bequeathed	(291,355)	
	334,455	(164,846)
OTHER SOURCES		
Proceeds of disposal of fixed assets	445,384	12,595
	779,839	(152,251)
APPLICATIONS		
Purchase of tangible fixed assets	(167,437)	(261,812)
INCREASE (DECREASE) IN WORKING CAPITAL	612,402	(414,063)
Movements in		
Stocks	(5,583)	(11,213)
Debtors	500,209	(13,425)
Creditors	(414,259)	(493,124)
	80,367	(518,362)
MOVEMENT IN NET LIQUID FUNDS	£532,035	£104,299

Report of the Auditors

to the members of the Royal Society for Mentally Handicapped Children and Adults.

We have audited the financial statements on pages 8 to 15 in accordance with approved Auditing Standards. In our opinion the financial statements, which have been prepared on the basis of the accounting policies set out on page 11, give a true and fair view of the Society's affairs at 31st December 1987, and of the overall surplus and source and application of funds for the year then ended and comply with the Companies Act 1985.

LONDON
26th March, 1988

Binder Hamlyn
BINDER HAMLYN
Chartered Accountants

ROYAL SOCIETY FOR MENTALLY HANDICAPPED CHILDREN AND ADULTS

Notes to Accounts

Accounting Policies

The following are the more important accounting policies adopted by the Society:

- (i) **Bank charges**
The accounts are prepared under the historical cost convention.
- (ii) **Depreciation**
Depreciation is provided to write down the cost of tangible fixed assets to estimated residual value evenly over their estimated useful lives as follows:

Outbuildings and chalets (freehold)	8 years
Plant and Machinery	4 years
Fixtures, Fittings and Equipment	10 years
Computer equipment	3 - 5 years
Motor Vehicles	3 - 5 years

No depreciation is provided on freehold and long leasehold buildings because the Society's policy of repair and refurbishment ensures that residual values approximate to book value and any annual provision would therefore be negligible.
- (iii) **Capital expenditure**
Capital expenditure is capitalised with the exception of that on fixtures, fittings and equipment for Residential Homes and Training Centres which is charged to the Income and Expenditure Account in the year of purchase.
- (iv) **Stocks**
Stocks of raw materials and consumables are valued at the lower of cost and net realisable value.
- (v) **Group accounts**
Group accounts have not been prepared because the National Council is of the opinion that to do so would be misleading.
- (vi) **Local Societies**
Local Societies are autonomous and thus their accounts, together with those Homes Foundation funds held by Area Management Committees for exclusively local operations, are not consolidated.
- (vii) **Finance leases**
Amounts falling due under finance leases are currently treated as expenses chargeable to the income and expenditure account on an accruals basis (1987 £66,828 - 1986 £83,264).

2 Subsidiary Companies

The activities of the wholly owned subsidiaries, the valuation of the Society's investment therein and other information in respect of these companies are:

Activities	MENCAP LIMITED Retailers of Christmas cards & gifts	MENCAP SALES LIMITED Booksellers & retailers of office stationery & equipment	MENCAP PROMOTIONS LIMITED Organisation of promotional activities	1987 Total	1986 Total
Society's investment at cost	£2	£2	£2	£6	£6
Turnover for the year ended 31st May 1987	£2,477,017	£473,540	£297,689	£3,248,146	£2,637,970
Profit for the year ended 31st May 1987	£614,519	£59,920	£123,595	£798,034	£631,686
Less: Included in the 1986 Accounts of the Society	£120,000		£85,394	£205,394	£120,000
	£494,519	£59,920	£38,201	£592,640	£511,686
Add: Provisional amounts included in these accounts in respect of profits accruing after 31st May 1987	£120,000		£62,612	£182,612	£205,394
	£614,519	£59,920	£100,813	£775,252	£717,080

Tangible Fixed Assets

	Land and Buildings Freehold £	Long Leasehold £	Plant and Machinery £	Fixtures Fittings & Equipment £	Motor Vehicles £	TOTAL £
Cost or valuation 1.1.87	2,928,420	7,112	7,879	537,435	556,010	4,036,856
Additions	45,000			11,571	110,866	167,437
Disposals	(55,000)				(174,425)	(129,425)
31.12.87	2,918,420	7,112	7,879	549,006	592,451	4,074,868
Depreciation 1.1.87	83,512		7,879	321,721	248,118	661,230
Charge for the year	2,431			58,255	127,578	188,264
Disposals					(54,906)	(54,906)
31.12.87	85,943		7,879	379,976	320,790	794,588
Net book amounts 1.1.87	£2,832,477	£7,112		£169,030	£271,661	£3,280,280
Net book amounts 31.12.87	£2,844,908	£7,112		£215,714	£307,892	£3,375,626

Included under Freehold Land and Buildings are properties gifted to the Society in 1979 and 1983 at values of £55,000 and £57,500 respectively. These amounts were credited to the Income and Expenditure Accounts in the years in which they were gifted.

4 Investments

	Note	1987 £	1986 £
Cost		667,082	633,389
Listed investments		6	6
Unlisted investments - Shares in subsidiary companies	2	£667,088	£633,395
Market value of listed investments dealt on a recognised stock exchange		£872,435	£797,207

5 Debtors

Trade Debtors	155,089	157,030
Amounts owed by subsidiary companies	103,878	27,602
Other debtors	607,195	379,315
Prepayments and accrued income	719,424	522,030
	£1,586,186	£1,086,977

6 Creditors: amounts falling due within one year

Trade creditors	194,779	300,538
Other creditors	428,540	328,903
Taxation and social security costs	243,040	174,451
Investment deposits of Local Societies	683,650	702,250
Accruals and deferred income	833,573	435,454
Amounts owed to subsidiary companies		29,727
	£2,383,582	£1,969,323

Source of Funds

	Research	Special Campaigns	Manley Thomas Welfare Service Capital	Manley Thomas Welfare Service Income	Robertson Memorial Fund	Robertson Scholarship	Employment Services	APRAH Project	Open University	TOTAL
Donations from local Synagogues & Ragnas	638									638
Other donations	759		150		62			95		1066
Insurance policies assigned and deposits			132,036							132,036
Interest receivable				69,952	2,920	4,335		2,909		79,176
Investment income				22,197						22,197
Covenanted subscriptions			15,935							15,935
Grants								3,000	11,250	14,250
Legacies								1,000		1,000
	1,559		148,181	91,149	2,982	4,335		7,063	11,250	266,519
Deduct										
Expenditure	7,743	3,794		68,437		3,689		29,496	1,144	114,303
	(6,184)	(3,794)	148,181	22,712	2,982	646		(22,433)	10,106	152,216
Transfers		2,920		(2,920)						
	(6,184)	(874)	148,181	22,712	62	646		(22,433)	10,106	152,216
Balances 1-1-87	29,697	13,935	811,451	35,686	28,906	44,000	23,446	42,509	(4,806)	1,024,874
	(23,503)	(13,061)	(959,632)	(58,398)	(28,968)	(44,706)	(23,446)	(20,076)	(5,300)	(1,177,090)

Residential Homes Funds

	Homes Foundation			TOTAL
	General	Homes	Others	
	£	£	£	£
Fees receivable	683,410	1,354,487	1,274,955	3,312,852
Legacies	6,520			6,520
Grants	75,000			75,000
	764,930	1,354,487	1,274,955	3,394,372
Deduct				
Operational costs	777,287	1,354,487	1,233,718	3,365,492
	(12,357)		41,237	28,880
	14,156	131,140	549,680	694,976
Balances 1-1-87	11,759	(131,140)	(590,917)	(723,856)

Welfare and Advisory Services, Publicity & Appeals

	1987	1986
	£	£
Communications	118,679	138,196
Publications and Literature	26,682	12,153
Information	30,898	32,809
International Affairs	15,161	18,243
Appeals	128,585	108,946
Welfare and Counselling	68,657	81,115
Parliamentary and Public Affairs	31,550	36,253
Education, Training and Employment	46,275	115,063
Legal	16,328	
Pathway Employment Service	624,556	516,683
Gateway Clubs (net of grants receivable 1987: £66,486 1986: £56,875)	217,613	204,575
Holiday Facilities Development	49,773	46,302
	£1,374,757	£1,310,338

Department of Health

	1987 £	1986 £
Northern Division		
Northern	62,357	57,265
North West	61,666	48,890
Yorkshire & Humberside	51,464	48,364
	165,487	154,519
Eastern Division		
Eastern Cheshire	69,960	68,887
East Midlands	63,582	63,515
	133,542	132,402
Southern Division		
Home Counties North	65,078	67,793
South East	67,530	63,973
	132,614	131,766
Western Division		
South West	90,032	92,118
West Midlands	92,543	90,899
	182,575	183,017
London Division	92,918	88,172
Moncapi-in Wales Division	99,275	89,604
Less Welsh Office Grant	(40,250)	(39,200)
	59,025	50,404
Moncapi-in Northern Ireland	36,853	42,428
Head Office	19,885	18,892
	£822,899	£801,100
Administrative Expenses		
Administrative expenses including audit fee £13,800 (1986 £10,350)	687,476	640,190
Deduct:		
DHSS Grant	220,000	215,000
	£467,476	£425,190

Employees

The average weekly number of employees during the year was as follows

Welfare and Advisory Services, Publicity and Appeals	126	113
Regional Welfare	90	94
Homes and Centres	439	354
Administration	34	34
	689	595

Staff costs during the year amounted to:

(i) Wages and Salaries	£5,137,292	£4,122,555
(ii) Social Security costs	465,114	379,266
(iii) Other pension costs	124,827	100,469
	£5,727,233	£4,602,290

The number of employees earning over £30,000 was as follows

£30,001 - £35,000	1
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Income from other fixed asset investments

	General Fund	Special Funds	1987 TOTAL	1986 TOTAL
Investment income listed	£41,438	£22,197	£63,635	£71,021

Interest payable on short term loans and deposits

Investment deposits of Local Societies	61,617	72,546
Special funds	34,497	40,305
	£96,114	£112,851

£1,000,000 (1986 £1,000,000)
 £1,000,000 are payable to any members of the National Council

The Society is a registered charity and is exempt from United Kingdom Corporation tax

FINANCIAL COMMITMENTS

The Society is committed to the following payments under leasing arrangements

	1987	1986
	£	£
Within one year	65,860	53,780
Between one and five years	64,383	44,247
	£130,243	£98,027

Members' liability

The Society is a company limited by guarantee and has no share capital. The liability of the 530 (1986 530) members in the event of a winding up is limited to the sum of £5 each

Contingent Liability

The Society has undertaken to contribute to the assets of Mencap Unit Trust Managers Limited, in the event of that company being wound up, such amount as may be required for the payment of liabilities not exceeding £20,000



Patron:
HM Queen Elizabeth
The Queen Mother

President:
The Rt. Hon. Lord Renton
KBE, TD, QC

Chairman:
The Lord Allen of Abbeydale
GCB

Registered Office:
Mencap National Centre
123 Golden Lane
London EC1Y 0RT

Secretary-General
Sir Geoffrey Dalton,
KCB

Royal Society for Mentally Handicapped Children and Adults

The Royal Society for Mentally Handicapped Children and Adults was founded in 1946, as the Association of Parents of Backward Children. In 1955 it adopted the title National Society for Mentally Handicapped Children, and in 1981 was granted its Royal title. MENCAP has grown from an original small nucleus of enthusiastic parents into a Society of 55,000 members, most of whom are parents and friends of mentally handicapped people. A constantly expanding range of services is provided through the Divisional Offices and 550 Local Societies and affiliated groups. Mental handicap is not an illness, it cannot be cured by medical means, it is a life long disability. Our primary objective is to create a sympathetic climate of public opinion towards mentally handicapped people, to increase public awareness and understanding of their problems, and to secure the provisions that they need.

Our work requires a staff of over 776 people in the Central and Divisional offices, in our educational and residential establishments and advisory centres as well as many hundreds more funded by the Manpower Services Commission. MENCAP is a registered charity, supported by voluntary contributions.

How to join us

Parents of mentally handicapped children have found comfort and support by joining a Local Society. The address of the Secretary of any Local Society can be obtained from the nearest Divisional Office.

Many Hospital Friends Groups and other groups such as Parent Teacher Associations are affiliated to the Royal Society and addresses of these can also be obtained through the Divisional Office. Official bodies such as Local Authorities and Health Authorities can become corporate members.

Many people have come forward to assist us in our work by offering voluntary service locally in Gateway Clubs or other Local Society activities which may include such services as babysitting, fund raising, creche, holiday and hostel facilities. These helpers give their time freely and in this way have the opportunity of identifying with the cause of mentally handicapped people. Details can be obtained from the MENCAP National Centre.



Mencap Services

Residential Services

**Cadlington Hse., Horndean, Hants.
Hales House, Winterton, Norfolk
Bouverie Road West, Folkestone**

As the severely and profoundly handicapped children who were originally placed in these homes when very young, progress into adulthood, movement into smaller homes is being successfully maintained. Whilst remaining under the general supervision of the main project, the young adults are moving into family size houses in the immediate neighbourhood where the warm and caring atmosphere can continue in homes that merge completely into the local community.

Some of the young people are still receiving full time education. But the major problem of finding a suitable form of day care for those who require more than the usual Adult Training Centre placement still remains to be solved.

Residential Advisory Service

Local Societies, Housing Associations and Local Authorities are advised upon the setting up of permanent residential accommodation for mentally handicapped people.

Homes Foundation

MENCAP has created the Foundation to provide residential accommodation for mentally handicapped adults and to relieve the anxiety of parents about the future of mentally handicapped members of their families when they themselves become too old to care for them.

Homes are acquired in a variety of ways through Local Authority or Housing Association allocations, Joint Funding projects and by gift or bequests.

Over 100 homes have already opened in different parts of the country and many more are in various stages of development. All amenities are locally based, provided for and managed by people from the community in which the homes are situated.

Leisure Services

Gateway Clubs

The Federation of GATEWAY CLUBS, established by MENCAP in 1966, co-ordinates and develops the activities of affiliated clubs in England, Wales and Northern Ireland, in providing opportunities for leisure and recreation for people with a mental handicap.

To day there are around 700 clubs providing for over 40 000 members, through the involvement of 20 000 volunteers.

Each club takes its programme of activities to suit the interests of its members and the talents of its leaders and volunteers. Including sports both indoor and outdoor, music, drama, art and craft, holidays and visits etc.

Clubs benefit from a number of services which include courses for leaders and volunteers, training materials, insurance cover, participation in a programme of sponsored national events and the support of staff in District, Regional and Divisional Offices etc.

GATEWAY is recognised by the Department of Education and is one of a national voluntary youth and community organisation and clubs are maintained with other youth organisations having similar objectives both at home and abroad.

Holidays

The MENCAP Holiday Services Office provides advice and information for parents, professionals and others wishing to arrange family and group holidays.

The MENCAP Holiday Accommodation Guide (H150 and p&p) details hundreds of holiday facilities where mentally handicapped people are welcome either unaccompanied, with their families or in organised groups with accompanying members of staff.

And an annual programme of Adventure, Guest House and Special Care holidays is organised at national and regional level for unaccompanied guests, through the involvement of volunteers upon whom the success of the whole enterprise rests.

Inquiries should be made to the MENCAP Holidays, 119 Drake Street, Rochdale OL16 1PZ.

Legal Services

This separate department offers guidance and advice, deals with Parents, Solicitors, Social Workers, Local Societies on all aspects of the Law specifically related to people with mental handicap.

Welfare and Counselling Services

MENCAP's Welfare, Legal and Counselling Services have developed over the years to meet the growing needs of families and to help the thousands of individual children and adults who are mentally handicapped. These services are provided by a specialist team of staff at the MENCAP Centre in London, at the Mencap Divisional Offices, District Offices and throughout the country by the network of 550 MENCAP Local Societies and affiliated groups.

MENCAP gives the highest priority to supporting families and provides advisory, legal and counselling services to help its members to cope with the enormous problems many face in caring for their mentally handicapped son or daughter. Most of our limited resources are spent in this important, growing and demanding area of our work. The complexities of the Welfare State Services, the very special and individual needs of people who are mentally handicapped, compound the problems and require a higher input both of resources and skills to resolve many of their difficulties.

MENCAP's main aim, working in conjunction with the statutory services and other voluntary agencies, is to ensure that all people who are mentally handicapped receive the responsive and integrated services to which they are entitled. MENCAP was instrumental in the proposal and adoption by the United Nations in 1968 of the Declaration of general and special rights of the mentally handicapped and our services are based upon those fundamental principles.

Mencap Local Societies and Affiliated Groups

Over 550 Local Groups which include Hospital Groups and Group Associates in areas throughout England, Wales and Northern Ireland are affiliated to the Royal Society. They provide a wide variety of services to families with mentally handicapped children. Local Hospital Groups, beyond unvisited residents and arrange social and fundraising events to improve their lives and lobby Regional and District Health Authorities to make proper arrangements for residents now being discharged under the Community Care scheme.

Some Societies have their own premises, where parents and professionals meet in partnership to provide the very best opportunities for children and young people. Others have initiated housing projects, ranging from hostels providing places for up to twenty children, to flats for single persons, designed to give mentally handicapped adults the opportunity of independent community life.

Most provide baby sitting facilities and make arrangements for respite care to give parents a break. Some have holiday homes and caravans, let at modest rates, for longer periods.

All provide the friendship and unobtrusive, understanding support which helps families to realise they are not alone. Local Societies are served by honorary officers, many of whom are parents themselves, who maintain liaison with the statutory authorities in their own area, Social Services, Health, Education and Community Health Councils, to ensure that the problems which they face are under continual review.

They are supported by the Divisional Offices of the Royal Society, and, through elected members, are represented on the National Council of the Royal Society.

Affiliation to the Royal Society confers many practical benefits, regular information on matters of immediate concern through MENCAP News, communication with other parents by means of the Society's journal 'Parents Voice' and also provides insurance cover for activities in connection with the work of the Society.

New members are warmly welcomed. Addresses of Local Groups in any area can be obtained from the appropriate Divisional Office. Full addresses and telephone numbers of all Divisional Offices are in the panel on the back page.

A vital and important aspect of communications is to ensure that all affiliated groups and individual members are kept informed of matters which are relevant and affect them. At the present time this contact is maintained through the monthly publication of the MENCAP News and the quarterly Journal Parents Voice.

Publicity is important and is carried out by a dedicated publicity department. The media, especially the press, is contacted and publicity is arranged for the staff.

Both national and local media represent donors are provided with facts and background information on the work and achievements of the Society. Locally, opportunities are created for the aims of the Society to be featured through television programmes, national magazines and national and local radio stations. Regular Press meetings are arranged for journalists at MENCAP headquarters.

MENCAP Week publicity materials created and the production and distribution organised by departmental staff. An annual International Art Exhibition is mounted and attracts wide interest, thus creating public awareness of the creative ability of mentally handicapped people.

An important function of the department is to ensure that the corporate image of the Society is projected through all its published material. It has responsibility for the design and production of posters, leaflets and all printed material which project all aspects of the work of the Society.

The Appeals Section devises and promotes a total fund raising programme.

It practices all the traditional methods of raising finance and at the same time leads in developing new methods of interesting

people in the work of the Society. The work of MENCAP.

The success of many of MENCAP's annual programmes of entertainment for mentally handicapped people requires the help of people of goodwill from all backgrounds. Offers of help with our fund raising programmes are warmly welcomed.

The sale of MENCAP cards and gifts provides the largest single source of income for the majority of Local Societies, who retain the major part of the proceeds for their own local projects. An exciting development has been the inclusion in our catalogue of gifts made by mentally handicapped people. There are voluntary MENCAP agents all over the country who will welcome your custom or assistance. If you would like to receive our cards and gift catalogue, or can offer help with selling cards please contact your Local Society or the Sales department at MENCAP National Centre.

Any Training Centre or Workshop wishing to offer goods made by mentally handicapped people for sale should contact the Head of Sales.

The MENCAP shop at 123 Golden Lane has been enlarged. In addition to our comprehensive stock of books on mental handicap we are able to offer an increasing range of excellent products made by mentally handicapped people.

How you can help

MENCAP has a wide range of schemes and projects. Many rely to a large extent on volunteers and this is the most obvious way to help. Some projects need trained people, some provide training and some need the kind of help good neighbours already provide.

Many families simply appreciate a little day-to-day help. There may be mothers who need a 'sitter' to allow them to shop, to have a hair-dressing appointment or to make a visit to family friends.

Transport is often a real problem; help in getting to medical or other appointments, to main-line stations for holidays or to evening meetings will be greatly appreciated. Driving parents to visit their children in residential schools or hospitals also gives them the chance to meet more often.

For those with special skills, the leisure programmes provided by Gateway Clubs can always make use of people willing to help mentally handicapped people to make music, to paint or make models, to learn dances, improve games skills or swimming.

You can help to raise funds, locally, by supporting activities advertised in your local press, by buying and selling — our Christmas cards, which provide annually a large part of the financial support to Local Societies.

Those who wish to make a direct financial contribution may care to covenant a donation to the Society, or even to bequeath money in a will.

There is also something even more important than time or money, and yet much easier to give. If you really want to help mentally handicapped people, smile when you meet a handicapped person in the street, have a friendly word when you see them on buses and trains, don't rush to help with things they can easily do for themselves. In other words, treat them like other people. Mentally handicapped people want to live and be accepted in the community just like the rest of us; with a little help, they can and will be.

Divisional Offices

At each office the staff provide Gateway Clubs with Local Societies in their area, co-ordinate leisure and sports activities through Gateway Clubs, give information and advice on all aspects of mental handicap to individuals, organisations and public bodies.

Divisional offices are open from 9.30am to 5.30pm Mondays to Fridays.

NORTHERN DIVISION

43 East Parade
Harrogate
North Yorkshire
Telephone: 0423 68162

SOUTHERN DIVISION

115 Golden Lane
London EC1Y 0RT
Telephone: 01 253 9433

EASTERN DIVISION

31 Scotgate
Stamford
Lincolnshire DE9 2YQ
Telephone: 0780 51199

WESTERN DIVISION

17 High Street
Taunton
Somerset
Telephone: 0823 88061

84 Aldridge Road
Perry Bar
Birmingham B42 2PT
Telephone: 021-366 7306

LONDON DIVISION

115 Golden Lane
London EC1Y 0TJ
Telephone: 01 250 4105

MENCAP IN WALES

169 City Road
Cardiff CF2 3JB
Telephone: 0222 494933

MENCAP IN NORTHERN IRELAND

4 Annadale Avenue
Belfast BT7 3JH
Telephone: 0232 691351

Secretariat
Secretary General

St Gregory Dalton, MSc

DEPARTMENTAL GROUPS
Finance & Administration

Oliver Pelling, *Group Director*
Accounts, Office Services, Personnel

Education, Training and Employment

Fred Heddell, *Group Director*
Pathway Employment Service, Training Establishments (see inside front cover), Educational Courses

Marketing and Communications

Alan Leighton JP, *Group Director*
Appeals, Information, MENCAP Business Supplies, MENCAP Flowers, Press, Publications, Sales.

Residential Services

Jonathan Farrow, *Group Director*
Homes Foundation, Residential Homes (see inside front cover), Residential Advisory Service.

Welfare and Counselling

James Ross, BA, BSc, *Group Director*
Welfare Advisory Service; Voluntary Welfare Visitors; Counselling Service; Trustee Visitors Service; International Affairs; Hospital Visiting Team.

Legal Services

Michael Whelton, *Group Director*
Legal Services.

Disabled Persons

Applications for employment by disabled persons are always considered, bearing in mind their aptitudes and abilities, for the respective post for which they are applying. In the event of members of staff becoming disabled, every effort is made to ensure the continuation of their employment following appropriate training. It is the policy of MENCAP that the training, career development and promotion of disabled persons should, so far as possible, be identical to that of a person who is fortunate enough not to suffer from a disability.

Employee Participation

The Society maintains procedures aimed at providing employees with information on matters of concern to them, and consulting, where appropriate, employees or their representatives so that their views can be taken into account in making decisions likely to affect their interests.

JOURNALS
Parents Voice

Alan Leighton, *Editor*

Journal of Mental Deficiency Research

Dr. W. I. Fraser, *Editor*

MENCAP News

Alan Leighton, *Editor*

ALSO AT MENCAP NATIONAL CENTRE
National Federation of Gateway Clubs

John Oliver, *Group Director*
Telephone: 01 253 9433

Holiday Services

operating from:
119 Drake Street, Rochdale, Lancashire OL16 1PZ
Telephone: 0706 54111

Research and Parliamentary Affairs

Planning for the future?

MENCAP

TRUSTEE VISITORS SERVICE

THE MENCAP TRUSTEE VISITORS SERVICE

is a personal visiting service which also monitors the care, welfare and general happiness of a mentally handicapped person. The befriending involves

1. To visit the beneficiary regularly
2. To learn about the background and special needs of the beneficiary, to ensure that his or her best interests are being protected.
3. To send MENCAP a report after each visit describing the general well being, eg. health, activities, clothes and especially the happiness or otherwise of the beneficiary

4. In the case of special difficulties concerning the welfare of the beneficiary, to take any necessary action in consultation with the officers of MENCAP.

5. Generally to befriend the beneficiary, to remember his or her birthdays and Christmas, and arrange outings whenever possible.



For Prospectus giving full details, please write to:

Administrative Secretary:

MENCAP Trustee Visitors Service

Royal Society for Mentally Handicapped Children & Adults

123, Golden Lane

London EC1Y 0RT : Telephone 01-253 9433

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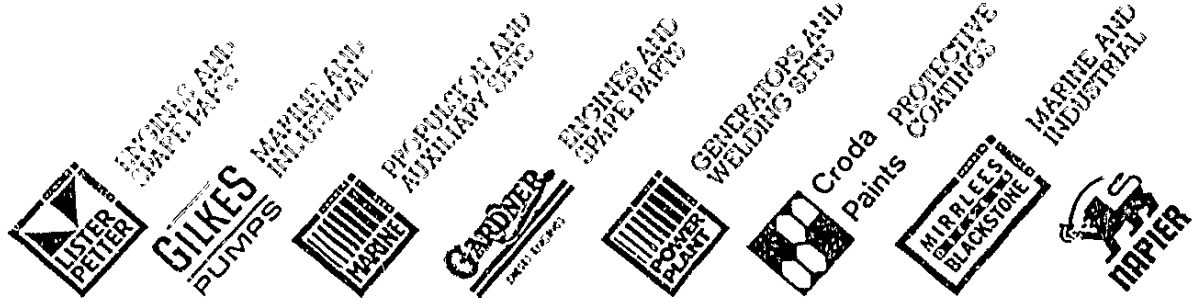
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