Report and Accounts 538332

31 DECEMBER 1996



Registered no: 00538332

DIRECTORS

A Nerdrum R C Barber

•

M E Ellison

G E C Andrews

SECRETARY

M E Ellison

AUDITORS

Ernst & Young 400 Capability Green Luton Beds LU1 3LU

BANKERS

Lloyds Bank Plc 3 Town Square Stevenage Hertfordshire SG1 1BG

SOLICITORS

Bates & Partners Barytan House 29 Victoria Avenue Southend-on-Sea SS2 6AR

REGISTERED OFFICE

Redfern House 105 Ashley Road St Albans Herts AL1 5GD

DIRECTORS' REPORT

The directors present their report together with audited accounts for the year ended 31 December 1996.

RESULTS AND DIVIDENDS

The profit for the year is set out in the profit and loss account on page 6. The retained profit of £2,875 (1995: £209,393) is transferred to reserves.

The directors do not recommend the payment of a dividend.

PRINCIPAL ACTIVITIES

The principal activity of the company during the year was that of contract hire, leasing and fleet management of motor vehicles.

REVIEW OF THE BUSINESS

The company continues to meet its financial objectives.

DIRECTORS AND THEIR INTERESTS

The directors who served during the year were as follows:

A Nerdrum

G G Lintott

M E Ellison

GE Andrews

G G Lintott resigned as director on 4 March 1997 and R C Barber appointed director on the same date.

A Nerdrum, G G Lintott and M Ellison are directors of Caverdale Group PLC, the ultimate parent undertaking, and their interests in the shares of Caverdale Group PLC are shown in the directors' report of that company.

G E Andrews is a director of Caverdale Motor Holdings Limited and his interests in the shares of Caverdale Group PLC are shown in the directors' report of that company.

AUDITORS

During the year Pannell Kerr Forster resigned as auditors and the directors appointed Ernst & Young in their place. A resolution to reappoint Ernst & Young as auditors will be put to members at the Annual General Meeting.

By order of the Board.

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Secretary

5 September 1997

STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE AUDITORS to the members of G E Harper Limited

We have audited the accounts on pages 6 to 14, which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 9.

Respective responsibilities of directors and auditors

As described on page 4 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

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We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of affairs of the company as at 31 December 1996 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Ernst & Young

Chartered Accountants

1-ym

Registered Auditor

Luton

22 SEP 1997

PROFIT AND LOSS ACCOUNT for the year ended 31 December 1996

| | Notes | 1996 £ | 1995 £ |
|---|--------------|-----------|-------------|
| | | | |
| TURNOVER | 2 | 79,843 | 240,461 |
| Cost of sales: | | | |
| Exceptional item | 4 | _ | 131,834 |
| Other | | (93,121) | (136,581) |
| GROSS PROFIT | _ | (13,278) | 235,714 |
| Administrative expenses | | (4,247) | (98,624) |
| Other operating income | 5 | 36,000 | 149,408 |
| OPERATING PROFIT | 6 | 18,475 | 286,498 |
| Interest payable and similar charges | 8 | (13,633) | (32,882) |
| PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION | - | 4,842 | 253,616 |
| Tax on profit on ordinary activities | 9 | 1,967 | 44,223 |
| PROFIT FOR THE FINANCIAL YEAR | 16 | 2,875 | 209,393 |
| | - | | |

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES for the year ended 31 December 1996

| | 1996 £ | 1995 £ |
|--|-----------|-----------|
| Profit for the financial year | 2,875 | 209,393 |
| Elimination of revaluation surplus | (595,304) | - |
| TOTAL RECOGNISED GAINS AND LOSSES RELATING TO THE YEAR | (592,429) | 209,393 |

ω.

BALANCE SHEET at 31 December 1996

| | Notes | 1996 £ | 1995 £ |
|---|-------|-----------|-----------|
| FIXED ASSETS | | | |
| Tangible assets | 10 | 105,400 | 1,321,599 |
| Investments | 11 | 166,528 | 166,528 |
| | | 271,928 | 1,488,127 |
| CURRENT ASSETS | | | |
| Debtors | 12 | 2,535,874 | 2,123,908 |
| CREDITORS: amounts falling due within one year | 13 | 825,646 | 882,016 |
| NET CURRENT ASSETS | | 1,710,228 | 1,241,892 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 1,982,156 | 2,730,019 |
| CREDITORS: amounts falling due after more than one year | 14 | 651,574 | 807,008 |
| | | 1,330,582 | 1,923,011 |
| | | | ===== |
| CAPITAL AND RESERVES | | | |
| Called up share capital | 15 | 20,000 | |
| Revaluation reserves | | _ | 595,304 |
| Profit and loss account | 16 | 1,310,582 | 1,307,707 |
| EQUITY SHAREHOLDERS' FUNDS | 17 | 1,330,582 | 1,923,011 |

622

Director

5 September 1997

at 31 December 1996

1. ACCOUNTING POLICIES

The accounts are prepared under the historical cost convention, modified to include the revaluation of freehold land and buildings, and in accordance with applicable accounting standards.

Depreciation

Depreciation is provided on fixtures, fittings and equipment at 20% per annum calculated to write off the cost or valuation of each asset evenly over its expected life.

Motor vehicles held for use as operating lease assets are depreciated over the period of the operating leases (between 3 years and 4 years) to their estimated residual values.

Deferred taxation

Deferred taxation is provided on the liability method on all timing differences which are expected to reverse in the future without being replaced, calculated at the rate at which it is estimated that taxation will be payable.

Finance and operating leases

Tangible fixed assets acquired under the terms of finance leases are capitalised at cost and depreciated in the same manner as owned assets. The capital element of future lease payments is included as a liability and the interest element of rental obligations is charged to the profit and loss account over the period of the lease in proportion to the capital balance outstanding.

Lease premiums received in advance for rentals of land and buildings are recognised in the profit and loss account on a straight line basis over the period of the lease agreements. The deferred tax asset arising on the timing difference between the period in which the lease premium is included within prepayments if appropriate.

Rentals paid under operating leases are recognised in the profit and loss account over the lives of the lease agreements as incurred.

2. TURNOVER

Turnover, which excludes value added tax, represents rentals received from vehicle leasing. The directors consider that the whole of the turnover arises from one class of business and is derived within the United Kingdom.

at 31 December 1996

| _ | | |
|----|--------|-------|
| 3. | CTA EE | COSTS |
| Ja | O LATE | |

| | 1996 £ | 1995 £ |
|---|------------|----------------|
| Wages and salaries Social security costs | | 9,817 1,022 |
| | _ | 10,839 |
| The average monthly number of employees during the year was as follows: | 1996 No | 1995 No |
| Selling and service | _ | 1 |

4. COST OF SALES - EXCEPTIONAL ITEM

The exceptional item in 1995 represented the effect of the change in the estimates useful lives and rate of depreciation of motor vehicles held for use as operating leases. There was no tax effect of this exceptional item.

1996

1995

5. OTHER OPERATING INCOME

| | £ | £ |
|---|-----------|-------------|
| Accrual in respect of termination of lease agreement no long required | _ | 79,000 |
| Proportion of lease premium | 36,000 | 30,000 |
| Rent receivable | ´ <u></u> | 38,908 |
| Other | _ | 1,500 |
| | 36,000 | 149,408 |
| | | |

6. OPERATING PROFIT

The operating profit is stated after charging/(crediting):

| | | 1996 £ | 1995 £ |
|--------------------------------|--|-----------------|----------------------|
| Auditors' remu Depreciation | meration - ordinary - exceptional (see note 4 above) | 9,000 52,326 | 109,002 (131,834) |
| | | | |

at 31 December 1996

7. DIRECTORS' REMUNERATION

None of the directors received any remuneration in the year or in the previous year.

| 8. | INTEREST PAYABLE AND SIMILAR CHAR | RGES | • | 1007 | 1000 |
|-----|---|--|---|------------------------|---|
| | | | | 1996 £ | 1995 £ |
| | Bank loans and overdrafts and other loans due wir Finance lease and hire purchase interest | thin five years | | 2,814 10,819 | 2,642 30,240 |
| | | | | 13,633 | 32,882 |
| 9. | TAX ON PROFIT ON ORDINARY ACTIVIT Based on the profit for the year: | IES | _ | | |
| | | | | 1996 £ | 1995 £ |
| | UK corporation tax at 33% (1995: 33%) Deferred taxation | | | 11,880 (9,913) | 187,773 (143,550) |
| | | | | 1,967 | 44,223 |
| 10. | TANGIBLE FIXED ASSETS | | <u> </u> | | |
| | | Freehold land and buildings £ | Fixtures, fittings and equipment £ | Motor vehicles £ | Total £ |
| | Cost or valuation | | | | |
| | At 1 January 1996 | 1,025,000 | 14,451 | 420,092 | 1,459,543 |
| | Additions Disposals | (1,025,000) | 1,640 - | 50,074 (296,514) | 51,714 (1,321,514) |
| | At 31 December 1996 | - | 16,091 | 173,652 | 189,743 |
| | Depreciation | | | | *************************************** |
| | At 1 January 1996 | - | 12,882 | 125,062 | 137,944 |
| | Provided during year | - | 1,731 | 55,475 (110,807) | 57,206 (110,807) |
| | Disposals | | | (110,007) | (110,007) |
| | At 31 December 1996 | - | 14,613 | 69,730 | 84,343 |
| | Net book amounts At 31 December 1996 | - | 1,478 | 103,922 | 105,400 |
| | At 1 January 1996 | 1,025,000 | 1,569 | 295,030 | 1,321,599 |
| | | | | | |

NOTES TO THE ACCOUNTS

at 31 December 1996

10. TANGIBLE FIXED ASSETS (continued)

The motor vehicles above are all held for use as operating lease assets.

The net book value of motor vehicles includes £84,120 (1995: £256,291) of vehicles held under finance leases. Depreciation charged in the year on these vehicles amounted to £33,744 (1995: £ nil).

11. FIXED ASSET INVESTMENTS

Shares in subsidiaries f

Shares in subsidiary undertakings at cost At 1 January and 31 December 1996

166,528

The company's principal subsidiaries at 31 December 1996 and their activities were:

Name of undertaking

Activities

Executive Motors (Stevenage) Limited G E Harper (Specialist Cars) Limited

Motor dealership Non-trading

E C Fleming Limited

Non-trading

G E Harper (Lytton Way Motors)

Non-trading

All subsidiaries above are wholly owned, carry on their activities and are registered in England and Wales.

12. DEBTORS

| | 1996 £ | 1995 £ |
|--|---|---|
| Trade debtors Amounts due from parent and fellow subsidiary undertakings Amounts due from subsidiary undertakings Prepayments and accrued income | 21,698 1,314,083 1,062,990 137,103 | 11,409 1,636,824 331,235 144,440 |
| | 2,535,874 | 2,123,908 |
| | | ======================================= |

Included in prepayments and accrued income in 1996 is a deferred tax asset amounting to £131,670. Of this amount £ 119,790 is expected to reverse in more than one year.

at 31 December 1996

| 13. | CREDITORS: amounts falling due within one year | | |
|-----|---|----------------|------------------|
| | <u> </u> | 1996 | 1995 |
| | | £ | £ |
| | Bank loans and overdrafts | 177,354 | 2,760 |
| | Obligations under finance lease and hire purchase contracts | 81,372 | 92,256 |
| | Trade creditors | 726 | 5,970 |
| | Amounts owed to parent and fellow subsidiary undertakings | - | 22,771 |
| | Amounts owed to subsidiary undertakings | 521,879 | 521,269 |
| | Corporation tax | - | 186,341 |
| | Taxation and social security | 728 | 5,017 |
| | Other creditors | 12 507 | 380 45,252 |
| | Accruals and deferred income | 43,587 | 43,232 |
| | | 825,646 | 882,016 |
| 14. | Accruals and deferred income includes a lease premium received in advar CREDITORS: amounts falling due after more than one year | ace of £36,000 | 1995 |
| | | £ | £ |
| | Obligations under finance lease and hire purchase contracts | 3,574 | 123,008 |
| | Accruals and deferred income | 648,000 | 684,000 |
| | | 651,574 | 807,008 |
| | Accruals and deferred income represents a lease premium received in adv Hire purchase creditors shown above are repayable over the following per | | |
| | | 1996 £ | 1995 £ |
| | | 0.584 | 00.056 |
| | Between 1-2 years | 3,574 | 92,256 30,752 |
| | Between 2 -5 years | - | 30,732 |
| | | 3,574 | 123,008 |
| | | | |

at 31 December 1996

| 15. | CALLED UP SHARE CAPITAL | 1996 £ | 1995 £ |
|-----|--|---------------------------------|-----------------------------|
| | Authorised: Preference shares of £1 each (4.9% net) Ordinary shares of £1 each Unclassified shares of £1 each | 17,000 20,000 250 | 17,000 20,000 250 |
| | | 37,250 | 37,250 |
| | Allotted, called up and fully paid: Ordinary shares of £1 each | 20,000 | 20,000 |
| 16. | RESERVES | Profit and loss account £ | Revaluation Reserve £ |
| | At 1 January 1996 Retained profit for the year Eliminated in group property transfer | 1,307,707 2,875 | 595,304 |
| | At 31 December 1996 | 1,310,582 | _ |
| 17. | RECONCILIATION OF MOVEMENTS IN EQUITY SHAREHOLI | DERS' FUNDS 1996 £ | 1995 £ |
| | Retained profit for the year Other recognised loss relating to the year Equity shareholders' funds at 1 January 1996 | 2,875 (595,304) 1,923,011 | 209,393 - 1,713,618 |
| | Equity shareholders' funds at 31 December 1996 | 1,330,582 | 1,923,011 |

18. PARENT UNDERTAKING

The company's immediate parent undertaking is Godfrey Davis Motor Group Limited. The company's ultimate parent undertaking is Caverdale Group PLC a company registered in England and Wales. Caverdale Group PLC prepares group accounts incorporating the accounts of the company. Copies of the accounts of Caverdale Group PLC are available from 105 Ashley Road, St Albans, Herts AL1 5GD.