In accordance with Section 276 of the Companies Act 2006

# **CH03**

### Change of secretary's details

BLUEPRINT

You can use the WebFiling service to file this form online. Please go to www companieshouse gov uk

What this form is for

You may use this form to change the details of an individual who is a secretary

What this form is NOT

You cannot use this form changing the details of a secretary To do this, ple form CH04 'Change of c. secretary's details'



25/08/2010 **COMPANIES HOUSE** 

1	Company details	
Company number	0 0 5 0 8 2 3 3	→ Filling in this form Please complete in typescript or in bold black capitals
Company name in full	A E Osborne & Sons Limited	
		All fields are mandatory unless specified or indicated by *
2	Secretary's current details on the Register	
Title*		• Current details This information is used to identify
Full forename(s)	Caroline Debra	your details on the public record
Surname	Walton	
3	Date of change of details	
Date of change of		
details	Please complete the appropriate sections to indicate which of your details have changed	
4	Change of name details	
	Please enter your new name	_
Title*		_
Full forename(s)		
Surname		_
5	Change of service address @	
Building name/number	The Company's Registered Office	Service address     This is the address that will appear on the public record. This does not have to be your usual residential address.
Street		
		Please state 'The Company's
Post town		Registered Office if your service address is recorded in the company's
County/Region		register of secretaries as the company's registered office
Postcode		If you provide your residential address
Country		here it will appear on the public record

### CH03

Change of secretary's details

6	Signature	
Signature	I am signing this form on behalf of the company	Societas Europaea     If the form is being filed on behalf of a Societas Europaea (SE) please delete
og.ua.c	× estato. ×	'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006
	This form may be signed by Director  Secretary, Person authorised Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	

#### **CH03**

Change of secretary's details

### Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record Contact name Browne Jacobson LLP Address 77 Gracechurch Street London County/Region Postcode Country 142420 London (Gracechurch Street) Telephone Checklist We may return forms completed incorrectly or with information missing

## Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have entered in Section 3 the date of change of details
- ☐ You have entered the relevant change of details☐ A new address must be a physical location. It cannot
- A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have signed the form

### Important information

Please note that all information on this form will appear on the public record

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland. The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3BS DX 481 N R Belfast 1

#### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or.email.enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk