

**THE NOTRE DAME TRUSTEE COMPANY LIMITED**

**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
31 AUGUST 2000**

**Company Number 494852**



**THE NOTRE DAME TRUSTEE COMPANY LIMITED**  
**REPORT**  
**YEAR ENDED 31 AUGUST 2000**

<b>CONTENTS</b>	<b>PAGES</b>
Directors' Report	1
Statement of Directors' Responsibilities	2
Auditors' Report to the Shareholders	3
Balance Sheet	4
Notes and Accounting Policies	5

# THE NOTRE DAME TRUSTEE COMPANY LIMITED

## DIRECTORS' REPORT

31 AUGUST 2000

The directors present the accounts of the company for the year ended 31 August 2000.

### 1 Review of business

The company has not traded during the year ended 31 August 2000 and there is no profit or loss.

### 2 Directors

The directors' shareholdings at the beginning and at the end of the period were:

	31 August 2000	31 August 1999
Kathleen McGhee	2	2
Catherine Darby	2	1
Rosemary O'Callaghan	1	1

### 3 Objective of the company

The main objective of the company is the role of Custodian Trustee and acts as the nominee of the Charity known as the Sisters of Notre Dame de Namur (Charity Number 232411). The company holds as nominee the property, investments and bank accounts of that Charity. The objectives of the Charity being the advancement of the Roman Catholic religion by means of an involvement in education broadly conceived. The company owns no assets in its own right.

### 4 Auditors

PKF who were appointed as auditors in the previous year, will be proposed for re-appointment.

### 5 Basis of preparation

This report has been prepared in accordance with the Special Provisions of Part VII of the Companies Act 1985 relating to smaller entities.

Sister Catherine Darby  
Secretary

*CMDarby.*  
19 December 2000

## **THE NOTRE DAME TRUSTEE COMPANY LIMITED**

### **STATEMENT OF DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the financial activities of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**AUDITORS' REPORT TO THE SHAREHOLDERS OF  
THE NOTRE DAME TRUSTEE COMPANY LIMITED**

We have audited the financial statements on pages 4 to 5 which have been prepared under the accounting policies set out on page 4.

**Respective responsibilities of the directors and auditors**

As described on page 2, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

**Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit, so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion, the financial statements give a true and fair view of the state of affairs of the company as at 31 August 2000 and have been properly prepared in accordance with the Companies Act 1985 as applicable to small companies.

**PVF.**  
**Registered Auditors**

**Liverpool**

*19 December 2000*

**THE NOTRE DAME TRUSTEE COMPANY LIMITED**

**BALANCE SHEET**

**AT 31 AUGUST 2000**

	2000 £	1999 £
<b>Current assets</b>		
Debtors	<u>5</u>	<u>5</u>
<b>Capital and reserves</b>		
Share capital	<u>5</u>	<u>5</u>

The financial statements have been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities.

Approved by the Board on 19 December 2000



Sister Kathleen McGhee  
Director

**THE NOTRE DAME TRUSTEE COMPANY LIMITED**

**NOTES AND ACCOUNTING POLICIES**

**YEAR ENDED 31 AUGUST 2000**

**1 ACCOUNTING POLICIES**

**1.1 Basis of accounting**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities.

**2 DEBTORS**

	<b>2000</b>	<b>1999</b>
	<b>£</b>	<b>£</b>
Amount due from shareholders	<u>5</u>	<u>5</u>

**3 CALLED UP SHARE CAPITAL**

**Authorised**

Ordinary £1 shares

<u>100</u>	<u>100</u>
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**Allotted, issued and fully paid**

Ordinary £1 shares

<u>5</u>	<u>5</u>
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**4 RELATED PARTIES**

The company acts as Nominee for the Institute of the Sisters of Notre Dame de Namur British Province, Charity number 232411. The shares in the company are held by the Charity and its Trustees, in their capacity as Trustees. The main object of the company being to act in the role of Custodian Trustee for the Charity.