
YORK COUNCIL FOR VOLUNTARY SERVICE

Company Number 493550

**(A company limited by guarantee and
not having a share capital)**

ACCOUNTS

FOR THE YEAR ENDED

31 MARCH 2000



Creers
Chartered Accountants
St Andrew's House
Spen Lane
York
YO1 7FS

YORK COUNCIL FOR VOLUNTARY SERVICE

INDEX	PAGE
REPORT OF THE BOARD OF MANAGEMENT	1
RESPONSIBILITIES OF THE BOARD OF MANAGEMENT	2
LEGAL AND ADMINISTRATIVE INFORMATION	2
INCOME AND EXPENDITURE ACCOUNT	3
STATEMENT OF FINANCIAL ACTIVITIES	4
BALANCE SHEET	5
NOTES TO THE ACCOUNTS	6 - 12
AUDITORS REPORT	13

YORK COUNCIL FOR VOLUNTARY SERVICE

REPORT OF THE BOARD OF MANAGEMENT

The Board of Management present their annual report and audited accounts of the company for the year ended 31 March 2000.

PRINCIPAL ACTIVITIES

The principal activities continued to be to initiate, promote and assist schemes, enterprises and activities in the voluntary sector in the City of York and its neighbourhood.

RESULTS

A summary of the results for the year is given on page 3 of the accounts.

A report is produced for the annual general meeting which gives fuller details of the activities during the year. This is available on request.

MEMBERS OF THE BOARD OF MANAGEMENT

The members of the Board of Management in office throughout the year were the honorary officers and the executive committee.

Honorary Officers

Ms J Brierley - Chair
R Suttill - Vice Chair (appointed 14 October 1999)
S Campagna - Honorary Treasurer (appointed 14 July 1999)

In accordance with the Articles of Association the honorary officers retire and offer themselves for re-election. Other members of the executive committee retire by rotation and some offer themselves for re-election.

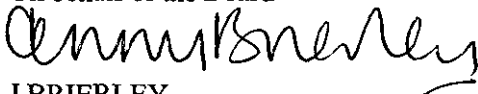
FIXED ASSETS

Details of the movements in fixed assets during the year are given in Note 5 to the accounts.

AUDITORS

Creers have expressed their willingness to continue in office and a resolution will be submitted at the annual general meeting proposing their re-appointment and authorising the directors to fix their remuneration.

On behalf of the Board



J BRIERLEY
Chair

17 July 2000

YORK COUNCIL FOR VOLUNTARY SERVICE

RESPONSIBILITIES OF THE BOARD OF MANAGEMENT

Company law requires the board to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the net movement of funds of the company for that period. In preparing the accounts the board are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to assume that the company will continue.

The board are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and therefore for taking reasonable steps for the prevention and detection of fraud and other irregularities.

LEGAL AND ADMINISTRATIVE INFORMATION

Company number	493550
Registered charity number	225087
Registered office and principal address	15 Priory Street York YO1 6ET

OFFICERS AND EXECUTIVE COMMITTEE

Full details of the officers and executive committee are included in the annual report.

OTHER ADVISERS

Bankers	Unity Trust Bank Nine Brindleyplace 4 Oozells Square Birmingham B1 2HE	National Westminster Bank plc 1 Market Street York YO1 1YH	CafCash Limited Kings Hill West Malling Kent ME19 4TA
---------	--	---	---

YORK COUNCIL FOR VOLUNTARY SERVICE

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2000

	2000	1999
	£	£
INCOME		
Grants and contracts	352,655	275,741
Covenants and donations	33,944	32,370
Fund raising	5,599	8,226
Rent and service charges	85,813	68,235
Management charges	19,517	21,689
Interest receivable	15,219	10,725
Other fees and charges	169,175	133,313
	<hr/>	<hr/>
TOTAL INCOME	681,922	550,299
EXPENDITURE		
Staff costs	437,666	407,944
Other operating costs	143,780	128,315
Depreciation	19,532	18,768
	<hr/>	<hr/>
TOTAL EXPENDITURE	600,978	555,027
	<hr/>	<hr/>
SURPLUS/(DEFICIT) FOR THE YEAR	80,944	(4,728)
Capital grants received	251,233	35,554
Profit on sale of fixed assets	-	22,257
	<hr/>	<hr/>
Net movement in funds	332,177	53,083
	<hr/>	<hr/>

YORK COUNCIL FOR VOLUNTARY SERVICE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2000

	Note	Unrestricted funds £	Restricted funds £	PSC rest.fund £	Designated funds £	Total funds 1999/00 £	Total funds 1998/99 £
INCOME AND EXPENDITURE							
Incoming Resources							
Grants and contracts	2	32,117	348,128	214,834	-	595,079	278,516
Less: Deferred income		-	(27,590)	-	-	(27,590)	
Covenants and donations		9,924	24,020	36,399	-	70,343	65,149
Fund raising		3,539	2,060	-	-	5,599	8,226
Rents and service charges		85,813	-	-	-	85,813	68,235
Management charges		19,517	-	-	-	19,517	21,689
Interest receivable		13,901	1,318	-	-	15,219	10,725
Other income		72,048	97,127	-	-	169,175	133,313
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL INCOMING RESOURCES		236,859	445,063	251,233	-	933,155	585,853
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Resources expended							
Direct charitable expenditure	3	209,773	311,889	10,777	2,158	534,597	489,800
Fund raising and publicity		12,055	-	-	-	12,055	9,290
Management and administration of the charity	4	52,726	1,600	-	-	54,326	55,937
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL RESOURCES EXPENDED		274,554	313,489	10,777	2,158	600,978	555,027
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net incoming/(outgoing) resources before transfers		(37,695)	131,574	240,456	(2,158)	332,177	30,826
Transfers between funds		58,417	(58,417)	-	-	-	-
Designated Fund transfers		(18,260)	-	-	18,260	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET INCOMING/(OUTGOING) RESOURCES		2,462	73,157	240,456	16,102	332,177	30,826
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Profit/(loss) on sale of fixed assets		-	-	-	-	-	22,257
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET MOVEMENT IN FUNDS		2,462	73,157	240,456	16,102	332,177	53,083
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Balances brought forward		134,434	78,465	143,267	151,262	507,428	454,345
Transfers out	8	-	(6,888)	-	-	(6,888)	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
BALANCES CARRIED FORWARD		136,896	144,734	383,723	167,364	832,717	507,428
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

YORK COUNCIL FOR VOLUNTARY SERVICE

BALANCE SHEET AT 31 MARCH 2000

	Notes	£	2000 £	£	1999 £
FIXED ASSETS					
Tangible assets	5		562,692		290,077
CURRENT ASSETS					
Stock		605		100	
Debtors		117,316		50,302	
Cash at bank and in hand		353,753		263,369	
			471,674		313,771
CREDITORS: amounts falling due within one year					
	6	(201,649)		(96,420)	
NET CURRENT ASSETS					
			270,025		217,351
TOTAL ASSETS LESS CURRENT LIABILITIES					
			832,717		507,428
FUNDS					
Revaluation reserve	7	40,000		40,000	
Unrestricted funds	7	96,896		94,434	
Designated funds	7	167,364		151,262	
			304,260		285,696
Restricted funds	8	144,734		78,465	
Priory Street Centre restricted fund	8	383,723		143,267	
			528,457		221,732
			832,717		507,428

J Brierley

DIRECTORS
(J BRIERLEY
(
(
(
(S CAMPAGNA

Approved by
the Board
17 July 2000

S Campagna

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2000

1. ACCOUNTING POLICIES

Basis of Accounting

- (a) These accounts have been prepared under the historical cost convention as modified by the revaluation of freehold property.
- (b) The trustees have adopted the provisions of Statement of Recommended Practice - Accounting by Charities.

Income

Income is recorded when receivable whenever the amount is known otherwise it is accounted on a cash received basis. Legacies are recorded on a cash received basis due to the uncertainty of the value of estates until received.

Depreciation of tangible fixed assets

Fixed assets which are stated at cost are depreciated on a straight line basis at rates sufficient to reduce the net book amount of those assets to their estimated residual value at the end of their expected useful lives. The following rates are currently used:

Leasehold improvements	5%
Office equipment	25%

No depreciation has been provided on the freehold land and buildings as it is considered that the property is maintained to such a standard that no diminution in the value has taken place and any provision for depreciation would be immaterial.

Stocks

Stock is valued at the lower of cost or net realisable value.

Expenditure

Directly attributable expenditure on staff and other costs are charged to direct charitable expenditure, fund raising or general administration. Indirect expenditure is allocated to these headings in proportion to the estimated usage that each activity makes of the resources.

Pension costs

Pension costs are the charity's own defined contributions to pension schemes operated for employees. These contributions are charged to revenue account for the year in which they are payable.

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2000

	Unrestricted funds £	Restricted funds £	PSC rest.fund £	Designated funds £	Total funds 1999/00 £	Total funds 1998/99 £
2. GRANTS AND CONTRACTS						
City of York Council	26,600	63,400	-	-	90,000	84,378
North Yorkshire County Council	-	51,357	-	-	51,357	28,742
North Yorkshire Health Authority	5,517	3,223	-	-	8,740	8,526
European Social fund	-	86,789	-	-	86,789	25,531
CCETSW	-	17,769	-	-	17,769	19,532
North Yorkshire TEC	-	3,657	-	-	3,657	16,128
National Lottery Charities Board	-	58,933	214,834	-	273,767	91,179
Heritage Department	-	4,000	-	-	4,000	4,500
York Regeneration Partnership	-	59,000	-	-	59,000	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	32,117	348,128	214,834	-	595,079	278,516
Less: Deferred income	-	(27,590)	-	-	(27,590)	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	<u>32,117</u>	<u>320,538</u>	<u>214,834</u>	<u>-</u>	<u>567,489</u>	<u>278,516</u>

3. DIRECT CHARITABLE EXPENDITURE

Salaries	147,538	219,787	-	-	367,325	343,272
Staff and volunteers expenses	2,013	13,146	-	-	15,159	13,160
Consultants fees and expenses	-	6,276	-	-	6,276	5,045
Training courses	2,504	-	-	-	2,504	801
Project costs	2,833	29,057	-	-	31,890	24,278
Office costs	15,003	14,689	-	-	29,692	25,438
Building and establishment costs	35,905	12,142	-	-	48,047	48,406
Equipment and vehicle costs	2,208	12,855	-	-	15,063	11,276
Depreciation	1,769	3,937	10,777	2,158	18,641	18,124
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	<u>209,773</u>	<u>311,889</u>	<u>10,777</u>	<u>2,158</u>	<u>534,597</u>	<u>489,800</u>

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2000

	Unrestricted funds £	Restricted funds £	PSC rest.fund £	Total funds 1999/00 £	Total funds 1998/99 £
4. MANAGEMENT AND ADMINISTRATION OF THE CHARITY					
Salaries	38,556	-	-	38,556	38,363
Staff and volunteers expenses	755	-	-	755	1,170
Office costs	6,840	-	-	6,840	10,433
Building and establishment costs	2,776	-	-	2,776	1,466
Audit fee	2,115	-	-	2,115	1,410
Equipment	926	-	-	926	1,123
Depreciation	758	-	-	758	548
Management fees	-	1,600	-	1,600	1,424
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	52,726	1,600	-	54,326	55,937
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

SALARIES

The average weekly number of employees during the year, some of whom were part-time, was:

	2000	1999
	41	42
	<hr/>	<hr/>
	£	£
Salaries	372,874	354,749
Social security costs	26,423	27,835
Pension costs	8,981	8,465
	<hr/>	<hr/>
	408,278	391,049
	<hr/>	<hr/>

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2000

5. TANGIBLE FIXED ASSETS

	Freehold Property £	Leasehold Improvements £	Office Equipment £	Total £
COST OR VALUATION				
At 1 April 1999	100,000	182,416	54,953	337,369
Additions	-	276,322	15,825	292,147
Disposals	-	-	(15,543)	(15,543)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2000	100,000	458,738	55,235	613,973
	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION				
At 1 April 1999	-	12,481	34,811	47,292
Provision for year	-	9,148	10,314	19,462
Disposals	-	-	(15,473)	(15,473)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2000	-	21,629	29,652	51,281
	<hr/>	<hr/>	<hr/>	<hr/>
Net book value at 31 March 2000	<u>100,000</u>	<u>437,109</u>	<u>25,583</u>	<u>562,692</u>
Net book value at 31 March 1999	<u>100,000</u>	<u>169,935</u>	<u>20,142</u>	<u>290,077</u>

Had it not been revalued the freehold property would be stated at £60,000 (1999 £60,000).

Under the transitional provisions of FRS15 the value of freehold property has not been updated. The property was last revalued in March 1984.

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2000

6.	CREDITORS: amounts falling due within one year	2000 £	1999 £
	Funds held on behalf of other organisations	75,258	28,025
	Social security and other taxes	49,507	49,280
	Accruals	76,884	19,115
		<hr/>	<hr/>
		201,649	96,420
		<hr/>	<hr/>

7. UNRESTRICTED FUNDS

	Balance 1.4.1999 £	Incoming £	-----Movement----- Outgoing £	Transfers £	Balance 31.3.2000 £
Designated funds					
Building reserve	60,000	-	-	-	60,000
Priory Street Centre	91,262	-	(2,158)	18,260	107,364
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	151,262	-	(2,158)	18,260	167,364
Unallocated funds	94,434	236,859	(274,554)	40,157	96,896
Revaluation reserve	40,000	-	-	-	40,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total	285,696	236,859	(276,712)	58,417	304,260
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2000

8. RESTRICTED FUNDS

The income funds of the charity include restricted funds held to be applied for specific purposes:

	Balance 1 April 1999 £	Movement in resources			Balance 31 March 2000 £
		Incoming £	Outgoing £	Transfers £	
Furniture store	7,565	26,259	(26,990)	-	6,834
Assessment centre for voluntary organisations	3,106	45,415	(34,885)	-	13,636
PAS Harrogate/Craven	16,130	58,346	(63,204)	-	11,272
PAS Scarborough/Ryedale	7,728	30,321	(25,715)	-	12,334
PAS York/Selby	5,750	23,944	(21,373)	-	8,321
Ready Steady Groves Club	4,887	35,497	(36,654)	-	3,730
Student Unit	1,092	19,227	(20,833)	514	-
Volunteer Centre	34	11,871	(11,779)	-	126
York Travellers	8,819	25,385	(27,588)	(6,616)	-
YT - Women's Project	1,381	15	(1,124)	(272)	-
Vale of York Community Accounting scheme	14,661	52,629	(51,862)	-	15,428
Community Regeneration York	-	117,975	(48,297)	-	69,678
Step Project	-	900	(900)	-	-
Computers	7,312	-	(3,937)	-	3,375
Transfer between restricted and unrestricted funds	-	(2,721)	61,652	(58,931)	-
	<u>78,465</u>	<u>445,063</u>	<u>(313,489)</u>	<u>(65,305)</u>	<u>144,734</u>
Priory Street Centre	143,267	251,233	(10,777)	-	383,723
	<u>221,732</u>	<u>696,296</u>	<u>(324,266)</u>	<u>(65,305)</u>	<u>528,457</u>

The Furniture Store receives donated furniture and passes it on to people in need and sells new beds and other foam filled furniture at an affordable price.

The Assessment Centre for Voluntary Organisations (ACVO) is a registered assessment centre for delivering NVQs to the voluntary sector.

The three Personal Assistance Schemes (PAS) help disabled people to live independently by employing their own assistants.

The Ready Steady Groves Club provides after school and holiday play schemes for children in the Groves area in York.

The Student Unit provides work placements for social work students.

The Volunteer Centre provides information and help to volunteers and agencies using them.

York Travellers worked with travelling families and young people in York. York Travellers - Women's Project worked with traveller women. On 31 January 2000 the York Travellers and York Travellers Women's Project merged and became independent of York CVS. The assets of the two projects were transferred to the York Travellers Trust.

The Vale of York Community Accounting Scheme provides help and support to voluntary organisations on financial matters.

Community Regeneration York aims to develop the capacity of community groups in York to improve their communities.

The Step Project carried out a feasibility study of the York Community Furniture Store.

Computers relates to specific grants received for computer equipment.

Priory Street Centre - the conversion of a redundant school building as a centre for the voluntary sector in York.

YORK COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE ACCOUNTS - 31 MARCH 2000

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Revaluation reserve £	Un- restricted funds £	Designated funds £	Restricted funds £	PSC rest.fund £	Total funds £
Fund balances at 31 March 2000 are represented by:						
Tangible fixed assets	-	106,935	68,659	3,375	383,723	562,692
Current assets	-	185,651	98,705	187,318	-	471,674
Current liabilities	-	(155,690)	-	(45,959)	-	(201,649)
Total net assets	-	136,896	167,364	144,734	383,723	832,717
Revaluation reserve	40,000	(40,000)	-	-	-	-
	<u>40,000</u>	<u>96,896</u>	<u>167,364</u>	<u>144,734</u>	<u>383,723</u>	<u>832,717</u>

10. COMMITMENT

At 31 March 2000 there was a commitment to pay retentions and final account balances in respect of the Priory Street Centre amounting to approximately £17,000. The commitment cannot be measured accurately and no provision has been included in the accounts.

11. FUNDS HELD ON BEHALF OF OTHERS

The funds below are not included in the balance sheet on page 5.

York Award	£8,404 is held in a CAF Charity Money Management bank account on behalf of the scheme. The objectives of the scheme are to provide training bursaries to workers in voluntary organisations in the City of York.
York Action on Young Homeless	756 United Assurance Group plc shares are held on behalf of the organisation. The organisation is a charitable trust providing funds to assist agencies concerned with homelessness amongst young people in the City of York and a forum for discussions of the issues involved.

AUDITORS' REPORT TO THE MEMBERS OF

YORK COUNCIL FOR VOLUNTARY SERVICE

We have audited the accounts on pages 3 to 13 which have been prepared under the historical cost convention as modified by the revaluation of freehold property and the accounting policies set out in note 1.

RESPECTIVE RESPONSIBILITIES OF BOARD OF MANAGEMENT AND AUDITORS

As described on page 2, the company's board of management are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

BASIS OF OPINION

We conducted our audit in accordance with auditing standards issued by the Auditing Practices Board. An audit includes examination on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the board of management in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

OPINION

In our opinion the accounts give a true and fair view of the state of affairs of the company as at 31 March 2000 and of the net movement of funds of the company for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.



CREERS

Chartered Accountants
and
Registered Auditors

St Andrew's House
Spen Lane
York
YO1 7FS

17 July 2000