# THE BRENTWOOD ROMAN CATHOLIC DIOCESE TRUSTEE

(A Company Limited by Guarantee)

**BALANCE SHEET** 

ΑT

5 APRIL 2012

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21/12/2012 COMPANIES HOUSE #14

haysmacintyre
Chartered Accountants
Registered Auditors
London

Company Number 450897

# THE BRENTWOOD ROMAN CATHOLIC DIOCESE TRUSTEE

#### **DIRECTORS' REPORT**

The Directors hereby submit the Annual Report and Accounts of the Company for the year ended 5 April 2012

#### PRINCIPAL ACTIVITY

The Company acts as a Custodian Trustee company for the Brentwood Roman Catholic Diocesan Trust Apart from its Trustee capacity the Company carries on no form of trade. The nature of the company's function did not change throughout the year

#### **DIRECTORS**

The Directors who have served during the year are as follows

Rt Rev. Thomas McMahon

Rt. Rev Mgr CF Brooks

Rev JF Hayes (retired 8 September 2011)

Rev Patrick Sammon

Rev Mgr George Stokes

Mr Peter Sullivan

Mr John Adshead

Rt Rev Mgr David Manson VG

Rt Rev Mgr John Armitage VG

Mr Michael L'Estrange

Sir Ian McAllister (appointed 16 June 2011)

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business,

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as each of the directors is aware at the time the report is approved

- there is no relevant audit information of which the company's auditors are unaware, and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006

# **AUDITORS**

A resolution proposing the re-appointment of haysmacintyre as auditors to the company will be put to the annual general meeting.

BY ORDER OF THE BOARD

Clare Losty Secretary

13 December 2012

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

#### THE BRENTWOOD ROMAN CATHOLIC DIOCESE TRUSTEE

We have audited the financial statements of the Brentwood Roman Catholic Diocese Trustee for the year ended 5 April 2012 which comprise the Profit and Loss Account, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on page 1, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 5 April 2012 and of its result for the period then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

# Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

# Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit.

David Sewell (Senior statutory auditor)

for and on behalf of haysmacintyre, Statutory Auditor

Fairfax House 15 Fulwood Place London WC1V 6AY

## THE BRENTWOOD ROMAN CATHOLIC DIOCESE TRUSTEE

Company Number: 450897

**BALANCE SHEET AT 5 APRIL 2012** 

|             | 5 April<br>2012 | 5 April<br>2011 |
|-------------|-----------------|-----------------|
| Assets      | Nil             | Nıl             |
| Liabilities | Nıl             | Nil             |

Approved for issue on behalf of the Board on 13 December 2012

Patrick Sammb

) Directors

Christopher Brooks

## PROFIT AND LOSS ACCOUNT

#### FOR THE YEAR ENDED 5 APRIL 2012

No transactions fall to be recorded in this year or the previous year

#### STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable accounting standards under the historical cost convention

# COMPANY STATUS AND MEMBERSHIP

The company is a company limited by guarantee and without share capital The liability of members is limited and each member undertakes to make a contribution not exceeding twenty five pence in certain circumstances

The company is controlled by the President, the Bishop of Brentwood, the Rt Rev Thomas McMahon.

# PRINCIPAL ACTIVITY

As noted in the directors' report, the Company acts as a Custodian Trustee company for the Brentwood Roman Catholic Diocesan Trust. Apart from its Trustee capacity the Company carries on no form of trade Hence no transactions fall to be recorded