# H.R. HIGGINS (COFFEE MAN) LIMITED

Company No. 450593

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1995





## H.R. Higgins (Coffee Man) Limited Company Information

#### Directors

Mr. H.A. Higgins Miss E.A. Higgins Mr. D.A. Higgins

Secretary

Miss E.A. Higgins

Registered Office

79 Duke Street London W1M 6AS

## **Bankers**

National Westminster Bank plc Stratford Place Branch P.O. Box 3BL 358 Oxford Street London W1A 3BL

## **Auditors**

Kingston Smith Devonshire House 146 Bishopsgate London EC2M 4JX

## H.R. Higgins (Coffee Man) Limited Directors' Report

The directors have pleasure in presenting their report and financial statements for the year ended 31st March 1995.

## Principal activity and business review

The principal activity of the company throughout the year was that of coffee and tea merchants. The company maintained its position as coffee merchants to Her Majesty the Queen. There were no changes in the year nor are any anticipated for the ensuing year.

Trading for the year resulted in a loss of £51,879 (1994 - Loss £40,415).

#### Results and dividend

The results of the company for the year are set out on page 3.

The directors do not recommend the payment of a dividend and it is proposed that the balance on profit and loss account of £179,764 be carried forward.

#### Events since the Year End

There have been no significant events since the year end which require disclosure.

#### Fixed assets

The movements in fixed assets are shown in the notes to the financial statements.

#### Directors and their interests

The directors who served the company throughout the year together with their interests (including family interests) in the shares of the company, at the beginning and end of the year, were as follows:

Ordinary shares of £1 each

	Olumaty shares of 21 cach		
	31st March 1995	1st April 1994	
Mr. H.A. Higgins	1,720	1,720	
Miss E.A. Higgins	1,720	1,720	
Mr. D.A. Higgins	1,000	1,000	

In accordance with the Articles of Association, Mr. D.A. Higgins retires by rotation and being eligible offers himself for re-election.

#### Auditors

Kingston Smith have indicated their willingness to continue in office and in accordance with the provisions of the Companies Act it is proposed that they be re-appointed auditors to the company for the ensuing year.

By Order of the Board

Secretary

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Date:	***************************************

## H.R. Higgins (Coffee Man) Limited Directors' Responsibilities and Report of the Auditors

## Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing those financial statements, the directors are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; and prepare the financial statements on a going concern basis unless it is inappropriate to assume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Auditors' Report to the Members of H.R. Higgins (Coffee Man) Limited

We have audited the financial statements on pages 3 to 8 which have been prepared under the historical cost convention and the accounting policies set out on page 5.

## Respective responsibilities of directors and auditors

As described above, the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

## Basis of Opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st March 1995 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Kingston Smith Chartered Accountants and Registered Auditors

Devonshire House 146 Bishopsgate London EC2M 4JX

Date	*******************************
Date:	***************************************

## H.R. Higgins (Coffee Man) Limited Profit and Loss Account For the year ended 31st March 1995

	Notes	1995 £	1995 £	1994 £	1994 £
Turnover	2		592,426		515,747
Changes in stocks			84,002		14,224
-			676,428		529,971
Raw materials and consumables		319,743		156,022	
Staff costs Depreciation and amortisation Other operating charges	3	188,222 25,561 192,057		187,837 26,448 197,417	
•	•	· · · · · · · · · · · · · · · · · · ·	725,583		567,724
Operating Loss			(49,155)		(37,753)
Interest receivable	5		15		418
Interest payable	6		(2,739)		(3,080)
Retained loss for the Financial Year	12		(51,879)		(40,415)

There are no recognised gains and losses in the year other than the loss for the year.

## H.R. Higgins (Coffee Man) Limited Balance Sheet at 31st March 1995

5,810
7,520)
9,290
3,206)
6,084
4,440
1,644
6,084

Approved by the board on .....

Mr. H.A. Higgins WALLEGO Director

## 1 Principal Accounting Policies

## Accounting basis and standards

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### Turnover

Turnover represents the invoiced value of goods sold and services provided net of value added tax.

## Depreciation

Depreciation on fixed assets is provided at rates estimated to write off the cost or revalued amounts, less estimated residual value, of each asset, over its expected useful life as follows:

Leasehold property and improvements Leasehold property (excluding land) Motor vehicles Plant, fixtures and fittings over the life of the lease 2% straight line 25% reducing balance 25% reducing balance

#### Stocks

Stocks of coffee and equipment for resale have been valued at the lower of cost and net realisable value.

#### Deferred taxation

Deferred tax is accounted for under the liability method in respect of the taxation effects of all timing differences which are expected to reverse in the future, calculated at the rate at which it is estimated that tax will be payable.

#### 2 Turnover

Turnover is attributable to the one principal activity of the company which arose wholly in the United Kingdom.

3	Directors and Employees	1995 £	1994 £
	Staff costs during the year were as follows:		
	Wages and salaries Social security costs Other pension costs	170,269 15,741 2,212	169,711 16,414 1,712
		188,222	187,837
	The average weekly number of persons employed by the company, including directors, or	luring the year w	as as follows:
		Number	Number
	Administration	7	7
	Selling and distribution	15	15
	m	£	£
	Directors' Emoluments:		
	As executives	66,081	67,222
	The division of directors'emoluments, excluding pension contributions, is as follows:-		
	Highest paid director	32,612	34,580
	The other directors fall within the following ranges:	Number	Number
	£10,001-£15,000 £15,001-£20,000	1	1 1
4	Operating Loss	1995	1994
	The operating loss is stated after charging:	£	£
	Auditors' remuneration Depreciation - owned tangible fixed assets	6,000 25,561	6,000 26,448
5	Interest Receivable and Similar Income	1995 £	1994 £
	Bank interest received Building society interest received	15	404 14
		15	418
6	Interest Payable and Similar Charges	1995	1994
	Bank interest	£ 2,739	£ 3,080
	paint mitaltat	2,/3/	

7	Tangible Assets	Freehold Property	Leasehold Property and Improvements	Motor Vehicles	Plant, Fixtures and Fittings	Total
	Cost	£	£	£	£	£
	At 1st April 1994	218,604	232,294	6,995	98,624 113	556,517 113
	Additions				115	115
	At 31st March 1995	218,604	232,294	6,995	98,737	556,630
	Depreciation	(0.0 <b>7</b> 0	15 ( 200	£ 205	90 244	289,708
	At 1st April 1994	40,859	154,208 19,358	6,295 175	88,346 2,598	25,561
	Charge for the year	3,430	17,338			
	At 31st March 1995	44,289	173,566	6,470	90,944	315,269
	Net Book Value					
	At 31st March 1995	174,315	58,728	525	7,793	241,361
	At 1st April 1994	177,745	78,086	700	10,278	266,809
8	Stocks				1995	1994
					£	£
	Unroasted coffee				18,779	10,431 2,525
	Roasted coffee/mocca/biscuits Unroasted coffee on contract				4,653 153,986	2,323 67,779
	Tea				1,946	2,275
	Packaging materials				11,692	21,104
	Coffee making equipment				12,347	15,287
	<b>V</b>				203,403	119,401
9	Debtors				1995	1994
					£	£
	Trade debtors				42,524	37,141
	Other debtors				1,949	697
	Prepayments and accrued income				8,965	10,124
					53,438	47,962
10	Creditors: Amounts Falling Due	Within One Yo	ear		1995	1994
					£	£
	Bank loans and overdrafts				46,877	51,746
	Trade creditors				237,754	119,242
	Social security and other taxes				4,770 2,830	4,609 2,806
	Other creditors Accruals and deferred income				2,850 11,012	2,800 9,788
					303,243	188,191

## 11 Provisions for Liabilities and Charges

#### Deferred taxation

Provision for deferred taxation has been made in these financial statements in accordance with the accounting policy described in Note 1. The amounts provided and the full potential liability are as follows:

	Accelerated capital allowances Chargeable gain rolled over	1995 Amount provided £ 32,121 13,206 45,327	1995 Potentic liability £ 32,1 13,2 45,3	provided £ 21 34,087 06 13,206	1994 Potential liability £ 34,087 13,206 47,293
	Less: Losses Recoverable advanced corporation tax	(27,855) (4,266) 13,206	(27,8 (4,2 ————————————————————————————————————	(4,266)	(29,821) (4,266) 13,206
12	Shareholders' Funds	Loss A	it and ccount E 31,643	Called up Share Capital £ 4,440	Total £ 236,083
	At 1st April 1994 Loss for the year At 31st March 1995		51,843 51,879)  79,764	4,440	(51,879)
	The share capital comprises:			1995 £	1994 £
	Authorised:				
	8,000 Ordinary shares of £1 each			8,000	8,000
	Called up, allotted and fully paid:			4.440	4 440
	4,440 Ordinary shares of £1 each			4,440	4,440

#### 13 Pension Scheme

The company operates contributory pension schemes covering the directors and certain employees. The schemes' funds are administered by trustees and are independent of the company's finances. The schemes are fully funded and contributions are paid to the scheme in accordance with the recommendations of independent actuaries. The company's contributions are charged against profits in the year in which contributions are made.

## H.R. Higgins (Coffee Man) Limited

Management Information

Based on the

Financial Statements

For the year ended

31st March 1995

## H.R. Higgins (Coffee Man) Limited Trading and Profit and Loss Account For the year ended 31st March 1995

	1995 £	1994 £
Turnover	592,426	515,747
Cost of sales	308,553	234,555
Gross Profit	283,873	281,192
Administrative expenses	(333,028)	(318,945)
Operating Loss	(49,155)	(37,753)
Net interest	(2,724)	(2,662)
Loss on Ordinary Activities before Taxation	(51,879)	(40,415)

## H.R. Higgins (Coffee Man) Limited Trading and Profit and Loss Account For the year ended 31st March 1995

	1995	1994
	£	£
Cost of Sales		
Opening stock	119,401	105,177
Closing stock	(203,403)	(119,401)
Delivery charges and packing	69,758	90,423
Purchases	319,743	156,022
Freight and insurance	3,054	2,201
Commission payable	<del>_</del>	133
	308,553	234,555
Administrative Expenses		
Insurance	8,782	6,101
Light and heat	4,225	4,857
Telephone and telex	5,897	6,139
Wages and salaries	109,388	108,952
Employer's N.I. contributions	15,741	16,414
Directors' remuneration	60,881	60,759
Rent, rates and service charges	37,648	34,401
Repairs and renewals	1,534	256
Printing, postage and stationery	4,743	4,831
Advertising	21,701	18,431
Motor and travelling expenses	5,213	6,218
Entertaining	-	91
Audit and accountancy	7,043	7,411
Legal and professional fees	-	356
Bank charges	8,896	8,192
Bad and doubtful debts	3,093	208
Sundry expenses	3,823	3,924
Directors' pension costs	2,212	1,712
Depreciation	25,561	26,448
Computer training and maintenance	6,647	3,244
	333,028	318,945
Net Interest		
Bank interest	2,739	3,080
Bank interest received	-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	(404)
Building society interest received	(15)	(14)
•	2,724	2,662