

Directors' Report and Financial Statements for the Year Ended 31 December 2007

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# Bibby Factors Borehamwood Limited Officers and Advisers

Directors David Albert Robertson

Ian Downing

Mark John Cleaver

Edward John Rimmer

(appointed 1 September 2007)

Secretary Bibby Bros & Co (Management) Limited

Registered office 105 Duke Street

Liverpool L1 5JQ

Auditors KPMG LLP

Chartered Accountants 8 Princes Parade

Liverpool L1 5JQ

# Bibby Factors Borehamwood Limited Directors' Report for the Year Ended 31 December 2007

The directors present their report and the audited financial statements for the year ended 31 December 2007

#### Statement of Directors' responsibilities in respect of the Directors' Report and the financial statements

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law they have elected to prepare the financial statements in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice).

The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period

In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that its financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

### Information provided to auditors

Each director has taken steps that they ought to have taken as a director in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information. The directors confirm that there is no relevant information that they know of and which they know the auditors are unaware of

#### Principal activity and business review

The principal activity of the company is debt factoring

The directors consider that the results for the year and the financial position at the end of the year were satisfactory

#### Post balance sheet events

No events have occurred since the year end which require reporting or disclosing in the financial statements

#### Results and dividend

The results for the company are set out in the financial statements

An interim ordinary dividend of £178,777 was paid during the year (2006 - £202,000)

# Bibby Factors Borehamwood Limited Directors' Report for the Year Ended 31 December 2007

#### Directors

The directors who held office during the year were as follows

- David Albert Robertson
- Ian Downing
- Mark John Cleaver
- Edward John Rimmer (appointed 1 September 2007)

#### Retirement of directors

In accordance with the Articles of Association, directors are not required to retire from the board on a rotational basis

#### Auditors

The auditors, KPMG LLP, are deemed to be re-appointed in accordance with section 386 of the Companies Act 1985

#### Election to dispense laying accounts

In accordance with section 252, Companies Act 1985, the company has elected to dispense with laying accounts before the members in general meeting. Members, however, may by notice in writing to the company at its registered office require that accounts are laid before the members in general meeting.

Approved by the Board on 18 March 2008 and signed on its behalf by

Bibby Bros & Co (Management) Limited

Company Secretary

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## Independent Auditors' Report to the Members of

#### **Bibby Factors Borehamwood Limited**

We have audited the financial statements of Bibby Factors Borehamwood Limited for the year ended 31 December 2007 which comprise the Profit and Loss Account, the Balance Sheet and the related notes These financial statements have been prepared under the accounting policies set out therein

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the financial statements in accordance with applicable law and UK Accounting Standards (UK Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities on page 2

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether, in our opinion, the information given in the Directors' Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it

#### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error in forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements

# Independent Auditors' Report to the Members of Bibby Factors Borehamwood Limited

continued

#### Opinion

## In our opinion

- the financial statements give a true and fair view, in accordance with UK Generally Accepted Accounting Practice, of the state of the company's affairs as at 31 December 2007 and of its profit for the year then ended,
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the Directors' Report is consistent with the financial statements

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KPMG LLP Chartered Accountants

Registered Auditor 8 Princes Parade Liverpool L3 1QH 18 March 2008

# Bibby Factors Borehamwood Limited Profit and Loss Account for the Year Ended 31 December 2007

|   | Note | 2007<br>£ | 2006<br>£ |
|---|------|-----------|-----------|
| Turnover                                      | 2    | 93,000    | 138,000   |
| Cost of sales                                 |      | -         | (57,447)  |
| Gross profit                                  |      | 93,000    | 80,553    |
| Other operating income                        | 3    | 29,168    | -         |
| Operating profit                              |      | 122,168   | 80,553    |
| Other interest receivable and similar income  |      | 73,000    | 62,000    |
| Profit on ordinary activities before taxation |      | 195,168   | 142,553   |
| Tax on profit on ordinary activities          | 5    | (47,158)  | 36,224    |
| Profit for the financial year                 |      | 148,010   | 178,777   |
|   |      |           |           |

Turnover and operating profit derive wholly from continuing operations

The company has no recognised gains or losses for the year other than the results above

# Bibby Factors Borehamwood Limited Balance Sheet as at 31 December 2007

|  |      | 2007      | 2006      |
|--|------|-----------|-----------|
|  | Note | £         | £         |
| Current assets                                 |      |           |           |
| Debtors  | 7    | 174,400   | 146,522   |
| Cash at bank and in hand                       |      | 1,029,169 | 1,071,031 |
|  | _    | 1,203,569 | 1,217,553 |
| Creditors: Amounts falling due within one year | 8 _  | (55,559)  | (38,776)  |
| Net assets                                     | =    | 1,148,010 | 1,178,777 |
| Capital and reserves                           |      |           |           |
| Called up share capital                        | 9    | 1,000,000 | 1,000,000 |
| Profit and loss reserve                        | 10   | 148,010   | 178,777   |
| Equity shareholders' funds                     | 11   | 1,148,010 | 1,178,777 |

Approved by the Board on 18 March 2008 and signed on its behalf by

Ian Downing Director

#### Notes to the Financial Statements for the Year Ended 31 December 2007

### 1 Accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements

#### Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards

#### Cash flow statement

Under Financial Reporting Standard 1 (Revised 1996), the company is exempt from the requirement to prepare a cash flow statement on the grounds that a parent undertaking includes the company in its own consolidated financial statements

#### Going concern

These financial statements have been prepared on a going concern basis

#### Revenue recognition

The factoring administration fee is recognised in the profit and loss account at the time the debts are factored. Other fees are normally recognised in the profit and loss account at the time the charge is made. However, where fees are charged in respect of non-performing debt, the proportion credited to the profit and loss account is limited to the extent that total recoveries will exceed the debt outstanding.

#### Deferred taxation

Deferred tax is provided in full on timing differences which represent a liability at the balance sheet date, at rates expected to apply when they crystallise based on current tax rates and law. Timing differences arise from the inclusion of items of income or expenditure in tax computations in periods different from those in which they are included in the financial statements. Deferred tax assets are recognised only to the extent that it is more likely than not that they will be recovered. Deferred tax assets and liabilities are not discounted.

### Foreign currencies

Profit and loss account transactions in foreign currencies are translated into sterling at the exchange rate ruling at the date of the transaction. Assets and liabilities denominated in foreign currencies are translated into sterling at the closing rates at the balance sheet date and the exchange differences are included in the profit and loss account.

#### Pensions

The company is a member of the Bibby Line Group Limited pension scheme providing benefits based on final pensionable pay Because the company is unable to identify its share of the scheme assets and liabilities on a consistent and reasonable basis, as permitted by FRS 17 'Retirement Benefits' the scheme has been accounted for as if the scheme were a defined contribution scheme. As a result, the amount charged to the profit and loss account represents the contributions payable to the scheme in respect of the accounting period.

## Notes to the Financial Statements for the Year Ended 31 December 2007

## Financing

The company finances its operation through overdrafts and loans from its immediate parent undertaking Interest is charged at base rates plus a small premium

#### Related party transactions

Under Financial Reporting Standard 8, the company is exempt from disclosing related party transactions with group companies, since more than 90% of the voting rights are controlled by the ultimate parent undertaking, Bibby Line Group Limited

#### **Bad debts**

Bad debts are written off when there is no realistic prospect of recovery. Specific provisions are made to reduce all impaired balances to their expected realisable values. Additional provisions are made for losses not specifically identified based on past experience, knowledge of the Group's exposure and other relevant factors. The charge for the year for bad debts is included in cost of sales.

#### 2 Turnover

Turnover, which is derived from within the United Kingdom, is the factoring income earned from clients administered under disclosed agency agreements by fellow group undertakings. Debts factored were £Nil (2006 - £Nil)

#### 3 Other operating income

|              | 2007   | 2006 |
|--------------|--------|------|
|              | £      | £    |
| Other income | 29,168 | ·    |

#### 4 Directors' emoluments

No emoluments were paid to the directors during the year (2006 - £nil)

# Notes to the Financial Statements for the Year Ended 31 December 2007

### 5 Taxation

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| Analysis of current period | od tax charg | e/(credit) |
|----------------------------|--------------|------------|
|----------------------------|--------------|------------|

|   | 2007<br>£  | 2006<br>£                                    |
|---|--|--|
| Current tax   |  |  |
| Corporation tax charge  | 55,558   | 38,776                                       |
| Adjustment to prior years tax   | <del></del>  | (75,000)                                     |
| UK Corporation tax  | 55,558   | (36,224)                                     |
| Deferred tax  |  |  |
| Origination and reversal of timing differences  | (8,400)  | <u>-</u>                                     |
| Total tax on profit on ordinary activities  | 47,158   | (36,224)                                     |
| Factors affecting current period tax charge/(credit)  |  |  |
| The tax assessed on the profit on ordinary activities for the year standard rate of corporation tax in the UK of 30 00% (2006 - 30 00                             |  | lower than) th                               |
| The differences are reconciled below  |  |  |
|   | 2007<br>£  | 2006<br>£                                    |
| Profit on ordinary activities before taxation   | 195,168  | 142,553                                      |
| 110111 011 0141111111111111111111111111   |  |  |
| ·   | 58,550   | 42,766                                       |
| Standard rate corporation tax charge  | 58,550<br>(2,992)  | (3,990)                                      |
| Standard rate corporation tax charge Accelerated capital allowances   | (2,992)  | (3,990)<br>(75,000)                          |
| Standard rate corporation tax charge Accelerated capital allowances Adjustment to prior year tax  |  | (3,990)                                      |
| Standard rate corporation tax charge Accelerated capital allowances Adjustment to prior year tax Total current tax for the year                                   | (2,992)  | (3,990)<br>(75,000)                          |
| Standard rate corporation tax charge Accelerated capital allowances Adjustment to prior year tax  | (2,992)  | (3,990)<br>(75,000)                          |
| Standard rate corporation tax charge Accelerated capital allowances Adjustment to prior year tax Total current tax for the year                                   | (2,992)<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>- | (3,990)<br>(75,000)<br>(36,224)<br>2006<br>£ |
| Standard rate corporation tax charge Accelerated capital allowances Adjustment to prior year tax Total current tax for the year  Dividends  Equity dividends Paid | (2,992)  | (3,990<br>(75,000<br>(36,224<br>2006<br>£    |
| Standard rate corporation tax charge Accelerated capital allowances Adjustment to prior year tax Total current tax for the year  Dividends                        | (2,992)<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>- | (3,990)<br>(75,000)<br>(36,224)<br>2006      |

# Notes to the Financial Statements for the Year Ended 31 December 2007

## 7 Debtors

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|  | 2007<br>£ | 2006<br>£                                    |
|--|-----------|--|
|  | 166,000   | 142,553                                      |
| Amounts owed by group undertakings                 | 100,000   | 3,321  |
| Other debtors                                      | 8,400     | 3,321  |
| Deferred tax                                       | 0,400     | 648  |
| Prepayments and accrued income                     | 174,400   | 146,522                                      |
|  | 174,400   | 140,322                                      |
| Deferred tax                                       |           |  |
| Deferred tax is provided at 28 00% (2006 - 30 00%) |           |  |
|  | 2007      | 2006   |
|  | £         | £  |
| Accelerated capital allowances                     | 8,400     | <u>.                                    </u> |
| Deferred tax                                       |           |  |
|  | 2007<br>£ | 2006<br>£                                    |
| As at 1 January                                    | -         | -  |
| Deferred tax credit                                | 8,400     |  |
| As at 31 December                                  | 8,400     | -  |
| Creditors. Amounts falling due within one year     |           |  |
|  | 2007      | 2006   |
|  | £         | £  |
| Corporation tax                                    | 55,558    | 38,776                                       |
| Accruals and deferred income                       | <u> </u>  | <u> </u>                                     |
|  | 55,559    | 38,776                                       |

# Bibby Factors Borehamwood Limited Notes to the Financial Statements for the Year Ended 31 December 2007

## 9 Share capital

|    |  | 2007<br>£                                     | 2006<br>£   |
|----|--|---|---|
|    | Authorised   |   |   |
|    | Equity 1,000,000 Ordinary shares of £1 each  | 1,000,000                                     | 1,000,000   |
|    | Allotted, called up and fully paid   |   |   |
|    | Equity 1,000,000 Ordinary shares of £1 each  | 1,000,000                                     | 1,000,000   |
| 10 | Reserves   |   |   |
|    | Balance at 1 January 2007 Transfer from profit and loss account for the year Dividends Balance at 31 December 2007 |   | Profit and loss<br>reserve<br>£<br>178,777<br>148,010<br>(178,777)<br>148,010 |
| 11 | Reconciliation of movements in shareholders' funds   |   |   |
|    | Profit attributable to members of the company Dividends  Opening equity shareholders' funds                        | 2007<br>£<br>148,010<br>(178,777)<br>(30,767) | 2006<br>£<br>178,777<br>(202,000)<br>(23,223)<br>1,202,000                    |
|    | Closing equity shareholders' funds   | 1,148,010                                     | 1,178,777   |

# Bibby Factors Borehamwood Limited Notes to the Financial Statements for the Year Ended 31 December 2007

#### 12 Contingent liabilities

The company has guaranteed the banking facilities of its fellow group undertakings -

**Bibby Factors Bedford Limited** 

Bibby Factors Bristol Limited

**Bibby Factors Limited** 

Bibby Factors International Limited

**Bibby Factors Leicester Limited** 

**Bibby Factors Manchester Limited** 

Bibby Factors Northeast Limited

Bibby Factors Northwest Limited

Bibby Factors Scotland Limited

Bibby Factors Slough Limited

**Bibby Factors Sussex Limited** 

**Bibby Factors Wessex Limited** 

Bibby Factors Yorkshire Limited

Bibby Financial Services Limited

Bibby Group of Factors Limited

Bibby Invoice Discounting Limited

**Bibby Trade Factors Limited** 

### 13 Pension schemes

### Defined benefit pension scheme

The company participates in the Bibby Line Group Pension Scheme ("The Scheme"), a defined benefit pension scheme. The assets of the Scheme are held separately from those of the sponsoring and participating employers and are invested with an insurance company. The Scheme was closed to new entrants from 1 April 2000. The latest actuarial valuation of the Scheme was carried out by a qualified independent actuary as at 6 April 2005 using the projected unit method and showed the Scheme to be 88% funded. Further actuarial information is given in the accounts of Bibby Line Group Limited. The contributions made by the company over the financial year to this Scheme have been £Nil (2006 - £Nil), equivalent to 18 1% (2006 - 18 1%) of pensionable pay.

As part of the information disclosed under FRS17 in the ultimate holding company's accounts, a net deficit of £6,366,000 (2006 - £10,716,000) is noted Further information can be found in the financial statements of the ultimate holding company

# Bibby Factors Borehamwood Limited Notes to the Financial Statements for the Year Ended 31 December 2007

### 14 Controlling entity

The company is a wholly owned subsidiary undertaking of Bibby Group of Factors Limited, whose ultimate parent undertaking is Bibby Line Group Limited

The largest group in which the results of the company are consolidated is that headed by Bibby Line Group Limited. The smallest group in which they are consolidated is that headed by Bibby Group of Factors Limited.

Copies of the Group financial statements may be obtained from Bibby Line Group Limited, 105 Duke Street, Liverpool L1 5JQ

Group website address www bibbygroup co uk