

Averys of Bristol Limited

Minutes of a meeting of the board of directors of the company

Held at: One Waterside Drive
Arlington Business Park
Theale, Reading
Berkshire
RG7 4SW
United Kingdom

Date: 22.09.2020

Present: D A Thatcher (Chairman)
J W H Weir

1. Quorum

The chairman reported that a quorum was present and declared the meeting open.

- 1.1 Approval and circulation of Accounts
- 1.2 Note that the company has taken the advantage of the statutory audit exemption based on the Companies Act 2006 s479 for the financial year ended 3 July 2020.
- 1.3 **Resolve** that the company's accounts, strategic report and the directors' report for that year ("**the Accounts**") (copies of which are attached to these resolutions) be and are approved and that they be signed by any director of the company.
- 1.4 **Resolve** that on or before 31 March 2021 a copy of the Accounts be and are:
 - (a) sent to the members of the company and to any other person entitled to receive notices of general meetings; and
 - (b) filed at Companies House.

2. Close

There being no further business the meeting closed.

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J W H Weir



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