# RD & PE SHEPHARD LIMITED FINANCIAL STATEMENTS FOR 31 JANUARY 2003



# **HEDLEY DUNK**

Chartered Accountants & Registered Auditors
Trinity House
3 Bullace Lane
Dartford
Kent DA1 1BB

# FINANCIAL STATEMENTS

# YEAR ENDED 31 JANUARY 2003

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## OFFICERS AND PROFESSIONAL ADVISERS

The board of directors

M J Buckle

M S Richardson

J Laidler

Company secretary

M S Richardson

Registered office

29 London Road

Bromley Kent BR1 1DH

**Auditors** 

Hedley Dunk

Chartered Accountants & Registered Auditors

Trinity House 3 Bullace Lane

Dartford

Kent DA1 1BB

#### THE DIRECTORS' REPORT

## YEAR ENDED 31 JANUARY 2003

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 January 2003.

## PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

The principal activity of the company is that of a service company for its own subsidiary which operates as a general and financial services broker.

The company's balance sheet shows a satisfactory position.

#### RESULTS AND DIVIDENDS

The trading results for the year, and the company's financial position at the end of the year are shown in the attached financial statements.

The directors have not recommended a dividend.

#### DIRECTORS

The directors who served the company during the year were as follows:

M J Buckle M S Richardson J Laidler

The company is a wholly owned subsidiary and the interests of group directors are disclosed in the financial statements of the parent company.

#### DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the year and of the profit or loss for the year then ended.

In preparing those financial statements, the directors are required to:

select suitable accounting policies, as described on page 8, and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## THE DIRECTORS' REPORT (continued)

## YEAR ENDED 31 JANUARY 2003

## **AUDITORS**

The auditors, Hedley Dunk, are deemed to be reappointed in accordance with section 386 of the Companies Act 1985 by virtue of an elective resolution passed by the members on .

Registered office: 29 London Road Bromley Kent BR1 1DH Signed by order of the directors

M SRICHARDSON Company Secretary

Approved by the directors on 11 April 2003

#### INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS

#### YEAR ENDED 31 JANUARY 2003

We have audited the financial statements on pages 5 to 9 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

This report is made solely to the company's shareholders, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF THE DIRECTORS AND THE AUDITORS

The directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable United Kingdom law and Accounting Standards are set out in the Statement of Directors' Responsibilities on page 2.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it. Our responsibilities do not extend to any other information.

#### BASIS OF AUDIT OPINION

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **OPINION**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 January 2003 and of its profit for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.

Trinity House 3 Bullace Lane Dartford Kent DA1 1BB HEDLEY DUNK
Chartered Accountants
& Registered Auditors

## PROFIT AND LOSS ACCOUNT

## YEAR ENDED 31 JANUARY 2003

	Note	2003 £	2002 £
TURNOVER		-	_
Administrative expenses Other operating income	2		(50,000)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	E	_	50,000
Tax on profit on ordinary activities		_	
PROFIT ON ORDINARY ACTIVITIES AFTER		<del></del>	
TAXATION			50,000
Dividends	5	_	50,000
RETAINED PROFIT FOR THE FINANCIAL YE	EAR	_	<del></del>
Balance brought forward		93	93
Balance carried forward		93	93

The company has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the company are classed as continuing.

## **BALANCE SHEET**

## **31 JANUARY 2003**

		2003		2002	
	Note	£	£	£	£
FIXED ASSETS Investments	6		601,000		601,000
CURRENT ASSETS Debtors	7	37,339		100,239	
CREDITORS: Amounts falling due within one year	8	_		62,900	
NET CURRENT ASSETS			37,339		37,339
TOTAL ASSETS LESS CURRENT	LIABILI	TIES	638,339		638,339
CAPITAL AND RESERVES Called-up equity share capital Share premium account Profit and Loss Account	9		2,051 636,195 93		2,051 636,195 93
SHAREHOLDERS' FUNDS	10		638,339		638,339

These financial statements were approved by the directors on the  $^{11}$  April 2003... and are signed on their behalf by:

MU BUCKLE Director

## **CASH FLOW STATEMENT**

## YEAR ENDED 31 JANUARY 2003

	2003			2002	
	£	£		£	£
NET CASH INFLOW FROM OPERATING ACTIVITIES		-	_		50,000
EQUITY DIVIDENDS PAID		-	_		(50,000)
INCREASE IN CASH  RECONCILIATION OF OPERATING OPERATING ACTIVITIES	PROFIT	TO NET	CASH	INFLOW	FROM
Operating profit Decrease/(Increase) in debtors (Decrease)/Increase in creditors		2003 £ 62,900 (62,900			2002 £ 50,000 (50,000) 50,000
Net cash inflow from operating activities		-	_		50,000

2002

## **RD & PE SHEPHARD LIMITED**

## NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 JANUARY 2003

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards.

#### Consolidation

Consolidated accounts have not been prepared because the company has taken advantage of Section 228 of the Companies Act 1985, in that it is a wholly owned subsidiary of Shephard Holdings Limited which is incorporated in England and prepares the group accounts.

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## 2. OTHER OPERATING INCOME

	2003	2002
	£	£
Other operating income	_	50,000
	<del></del>	
OPERATING PROFIT		
Operating profit is stated after charging:		

	2003	2002
	£	£
Directors' emoluments	-	

## 4. PARTICULARS OF EMPLOYEES

No salaries or wages have been paid to employees, including the directors, during the year.

#### 5. DIVIDENDS

3.

No dividend has been recommended for the year ended 31 January 2003.

#### 6. INVESTMENTS

	Investments other than loans £
COST At 1 February 2002 and 31 January 2003	601,000
NET BOOK VALUE At 31 January 2003	601,000
At 31 January 2002	601,000

## NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 JANUARY 2003

## INVESTMENTS (continued)

Details of the company's subsidiary at the balance sheet date were as follows:

	Name	Country of incorporation/ operation	Principal activity	Class of shares	Percentage held by company
	Shephard Herriot Ltd	England	Insurance broking	Ordinary	100%
7.	DEBTORS				
			2003 £		2002 £
	Amounts owed by group ur	ndertakings	37,339	<b>)</b> =	100,239
8.	CREDITORS: Amounts f	alling due within one y	ear		
			2003		2002 £
	Amounts owed to group un	dertakings	£	-	62,900
9.	SHARE CAPITAL				
	Authorised share capital:				
			2003 £		2002 £
	2,051 Ordinary shares of £1	each	2,051		2,051
	Allotted, called up and ful	lly paid:	•	-	
			2003 £		2002 £
	Ordinary share capital		2,051	-	2,051
10.	RECONCILIATION OF	MOVEMENTS IN SH	AREHOLDER	S' FUNDS	

## 1

	2003	2002
	£	£
Profit for the financial year	-	50,000
Dividends	_	(50,000)
	<del></del>	
	_	
Opening shareholders' equity funds	638,339	638,339
Closing shareholders' equity funds	638,339	638,339

## 11. ULTIMATE PARENT COMPANY

The company's ultimate parent undertaking at the balance sheet date was Shephard Holdings Limited, a company incorporated in England.