# BAILEY CARAVANS LIMITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

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#### **COMPANY INFORMATION**

Directors P.N. Howard N.G. Howard

S.P. Howard Mrs P.E. Howard J.S. Parker C.C. Harvey S.R. Howard A.J. Rowles J. A. Tanner

A.G. Linklater (Appointed 17 June 2008)

Secretary C.C. Harvey

Company number 354363

Registered office South Liberty Lane,

Bristol, Avon. BS3 2SS

Auditors Whitley Stimpson LLP

Penrose House, 67 Hightown Road, Banbury, Oxon. OX16 9BE

Business address South Liberty Lane,

Bristol, Avon. BS3 2SS

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### DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2008

The directors present their report and financial statements for the year ended 31 December 2008.

#### Principal activities and review of the business

The principal activity of the company continued to be the manufacture of caravans.

Bailey Caravans Limited continues to be the largest single brand of touring caravans in the UK. The first half of 2008 saw the company building on the success it had enjoyed in the previous year, but as the year progressed, reduced demand and cost pressures, particularly from the sterling's decline against the Euro, caused profits to fall. Bailey Caravans have a policy of making what it can sell, and not vice versa, and not wanting to discount our product by having too much stock, reduced production and sales to 8,000 in 2008, down from 9,000 caravans in 2007. However, this has not prevented the company from investing in the future with £1.5 million being spent in 2008. Bailey Caravans celebrated its 60th anniversary this year and is well placed to take advantage of the market opportunites that arise in the coming years.

The results for the year and the financial position at the year end were considered satisfactory by the directors.

The directors expect continued growth in the foreseeable future.

#### Results and dividends

The results for the year are set out on page 6.

An interim ordinary dividend was paid amounting to £15,000,000. The directors recommend that no final dividend be paid on the ordinary shares.

#### Principal risks and uncertainties

Economic conditions - Bailey Caravans Limited is succeeding in the current market for touring caravans, but monitors its position in relation to general market conditions and consumer demand.

Location - Bailey Caravans Limited operates at a single site in Bristol and the directors have noted the possible risks that arise from this.

International trade - Bailey Caravans Limited purchases large quantities of raw materials from Europe and are exposed to logistical issues and exchange rate risk. Purchasing policies look to mitigate these risks where possible, and the company protects itself from falls in the value of sterling by using forward exchange contracts.

#### Key performance indicators

Gross profit margin:

14.97% (2007 - 15.28%)

Profit for the period after taxation:

£2,726,860 (2007 - £3,798,792)

Return on capital employed:

57.99% (2007 - 22.38%)

#### **Future developments**

The directors intend for the company to continue operating its existing activities, whilst taking advantage of opportunities as they arise.

### DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2008

#### Financial risk management

The company's operations expose it to a variety of financial risks that include the effects of changes in price risk, credit risk and liquidity risk. The company seeks to limit the adverse effects on the financial performance of the company by monitoring levels of debt finance and the related finance costs. The company does not use derivative financial instruments to manage interest rate cost and as such, no hedge accounting is applied. The directors are responsible for monitoring the financial risk management. The policies set by the board of directors are implemented by the company's finance department.

#### Price risk

The company is exposed to commodity price risk as a result of its operations. The cost of managing exposure to price risk exceeds any potential benefits. The company has no exposure to equity securities price risk as it holds no listed or other equity investments.

#### Credit risk

The company has implemented policies that require appropriate credit checks on potential customers before sales are made.

#### Liquidity risk

The company maintains a mixture of long-term and short term debt finance that is designed to ensure the company has sufficient available funds for present and planned future operations.

#### Directors

The following directors have held office since 1 January 2008:

P.N. Howard

N.G. Howard

S.P. Howard

Mrs P.E. Howard

J.S. Parker

C.C. Harvey

S.R. Howard

A.J. Rowles

M.C. Davies

(Resigned 31 March 2008)

J. A. Tanner

N.P. Mattfield

(Resigned 31 March 2008)

A.G. Linklater

(Appointed 17 June 2008)

#### Employee involvement

The company's policy is to consult and discuss with employees, through unions, staff councils and at meetings, matters likely to affect employees' interests.

Information of matters of concern to employees is given through information bulletins and reports which seek to achieve a common awareness on the part of all employees of the financial and economic factors affecting the company's performance.

#### Disabled persons

The company's policy is to recruit disabled workers for those vacancies that they are able to fill. All necessary assistance with initial training courses is given. Once employed, a career plan is developed so as to ensure suitable opportunities for each disabled person. Arrangements are made, wherever possible, for retraining employees who become disabled, to enable them to perform work identified as appropriate to their aptitudes and abilities.

### DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2008

#### **Taxation status**

The company was a close company within the provisions of the Income and Corporation Taxes Act 1988 and this position has not changed since the end of the financial year.

#### **Auditors**

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Whitley Stimpson LLP be reappointed as auditors of the company will be put to the Annual General Meeting.

#### Directors' responsibilities

The directors are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Statement of disclosure to auditors

So far as the directors are aware, there is no relevant audit information of which the company's auditors are unaware, and they have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

On behalf of the board

1 April 2009

S.P. Howard

## INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF BAILEY CARAVANS LIMITED

We have audited the financial statements of Bailey Caravans Limited on pages 6 to 16 for the year ended 31 December 2008. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the directors and auditors

The directors' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the directors' report is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### INDEPENDENT AUDITORS' REPORT (CONTINUED) TO THE SHAREHOLDERS OF BAILEY CARAVANS LIMITED

#### Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs as at 31 December 2008 and of its profit for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the directors' report is consistent with the financial statements.

2 April 2009

Whitley Stimpson LLP
Chartered Accountants
Registered Auditor
Penrose House,
67 Hightown Road,
Banbury, Oxon.
OX16 9BE

#### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2008

	Notes	2008 £	2007 £
Turnover	2	78,644,600	85,709,483
Cost of sales		(66,873,158)	(72,614,867)
Gross profit		11,771,442	13,094,616
Distribution costs		(393,974)	(278,446)
Administrative expenses		(7,534,558)	(7,669,328)
Other operating income		162,144	(1,509)
Operating profit	3	4,005,054	5,145,333
Repurchase provision		(295,000)	
Profit on ordinary activities before interest		3,710,054	5,145,333
Other interest receivable and similar income	4	109,306	133,946
Profit on ordinary activities before taxation		3,819,360	5,279,279
Tax on profit on ordinary activities	5	(1,092,500)	(1,480,487)
Profit for the year	14	2,726,860	3,798,792

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

#### BALANCE SHEET AS AT 31 DECEMBER 2008

		20	800	2	007
	Notes	£	£	£	£
Fixed assets					
Tangible assets	7		2,830,630		2,193,225
Current assets					
Stocks	8	2,715,533		2,918,715	
Debtors	9	10,331,778		29,805,129	
Cash at bank and in hand		3,981,899		4,946,217	
		17,029,210		37,670,061	
Creditors: amounts falling due within	40	(40.444.400)		(24 007 042)	
one year	10	(13,144,160)		(21,097,613)	
Net current assets			3,885,050		16,572,448
Total assets less current liabilities			6,715,680		18,765,673
Provisions for liabilities	11		(2,013,226)		(1,790,079)
			4,702,454		16,975,594
Capital and reserves					
Called up share capital	13		10,000		10,000
Profit and loss account	14		4,692,454		16,965,594
Shareholders' funds	- 15		4,702,454		16,975,594

Approved by the Board and authorised for issue on 1 April 2009

P.N. Howard

Director

S.P. Howard Director

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently.

#### 1.3 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery

10% - 33% straight line

Fixtures, fittings and equipment

10% - 33% straight line

Motor vehicles

25% straight line

#### 1.5 Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.6 Stock and work in progress

Stock and work in progress are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost represents all direct costs and attributable overheads incurred in bringing the stocks to their present state and location.

#### 1.7 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year.

#### 1.8 Deferred taxation

Deferred tax is provided in full in respect of taxation deferred by timing differences between the treatment of certain items for taxation and accounting purposes. The deferred tax balance has not been discounted.

#### 1.9 Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to the profit and loss account.

2	Turnover		
	Geographical market		
		Turno	
		2008	2007
		£	£
	United Kingdom	77,722,210	85,129,378
	Europe	545,918	476,400
	Rest of the world	376,472	103,705
		78,644,600	85,709,483
		<del></del>	
3	Operating profit	2008	2007
	•	£	£
	Operating profit is stated after charging:		
	Depreciation of tangible assets	872,457	595,367
	Loss on disposal of tangible assets	-	2,769
	Loss on foreign exchange transactions	-	1,509
	Operating lease rentals	396,886	391,300
	and after crediting:		
	Profit on disposal of tangible assets	(4,053)	-
	Profit on foreign exchange transactions	(162,144)	
	Auditors' remuneration		
	Fees payable to the company's auditor for the audit of the company's		
	annual accounts	20,000	15,500
	Statutory accounts and corporation tax	12,064	2,599
		32,064	18,099
4	Investment income	2008 £	2007 £
	Bank interest	109,306	133,946
		109,306	133,946

5	Taxation	2008	2007
	Domestic current year tax	£	£
	U.K. corporation tax	1,141,311	1,481,743
	Adjustment for prior years	-	45,272
	Current tax charge	1,141,311	1,527,015
	Deferred tax		
	Deferred tax for the current year	(48,811)	(46,528)
		1,092,500	1,480,487
		<del></del>	-
	Factors affecting the tax charge for the year		
	Profit on ordinary activities before taxation	3,819,360 	5,279,279
	Profit on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 28.50% (2007 - 30.00%)	1,088,518	1,583,784
	Effects of:		
	Non deductible expenses	2,946	8,046
	Depreciation add back	247,471	178,610
	Capital allowances	(197,342)	(174,734)
	Adjustments to previous periods	-	45,272
	Other tax adjustments	(282)	(113,963)
		52,793	(56,769)
	Current tax charge	1,141,311	1,527,015
6	Dividends	2008 £	2007 £
	Ordinary interim paid	15,000,000	1,000,000

	Tangible fixed assets				
		Plant and machinery	Fixtures, fittings and equipment	Motor vehicles	Total
		£	£	£	£
	Cost				
	At 1 January 2008	4,745,694	254,486	136,500	5,136,680
	Additions	1,074,201	438,077	20,145	1,532,423
	Disposals	(36,776)	-	(36,731)	(73,507)
	At 31 December 2008	5,783,119	692,563	119,914	6,595,596
	Depreciation				
	At 1 January 2008	2,658,807	207,639	77,009	2,943,455
	On disposals	(18,973)	-	(31,973)	(50,946)
	Charge for the year	671,281	169,973	31,203	872,457
	At 31 December 2008	3,311,115	377,612	76,239	3,764,966
	Net book value				<del></del>
	At 31 December 2008	2,472,004	314,951	43,675	2,830,630
	At 31 December 2007	2,086,887	46,847	59,491	2,193,225
8	Stocks and work in progress	•		2008	2007 £
8	Stocks and work in progress			2008 £	2007 £
8	Stocks and work in progress  Raw materials and consumables				
8				£	£
8	Raw materials and consumables			£ 1,679,162	£ 2,193,909

	Debtors	2008	2007
		£	£
	Trade debtors	369,660	763,449
	Amounts owed by parent and fellow subsidiary undertakings	9,575,017	28,566,770
	Other debtors	77,015	224,627
	Prepayments and accrued income	310,086	250,283
		10,331,778	29,805,129
-			
10	Creditors: amounts falling due within one year	2008 £	2007 £
10		£	
10	Creditors: amounts falling due within one year  Bank loans and overdrafts  Trade creditors		£
10	Bank loans and overdrafts Trade creditors	£ 192,811	£ 555,010
10	Bank loans and overdrafts Trade creditors Corporation tax	£ 192,811 10,572,220	£ 555,010 16,503,780
10	Bank loans and overdrafts Trade creditors	192,811 10,572,220 529,357	555,010 16,503,780 677,316
10	Bank loans and overdrafts Trade creditors Corporation tax Other taxes and social security costs	192,811 10,572,220 529,357 688,861	555,010 16,503,780 677,316 1,290,216

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2008

11	Provisions for liabilities and charges				
		Warranty provision	Deferred tax liability	Other	Total
	·	£	£	£	£
	Balance at 1 January 2008	1,653,661	136,778	-	1,790,439
	Profit and loss account	(23,402)	(48,811)	295,000	222,787
	Balance at 31 December 2008	1,630,259	87,967	295,000	2,013,226
	The deferred tax liability is made up as fol	lows:			
				2008	2007
				£	£
	Accelerated capital allowances			87,967	136,778

A provision of £1,630,259 has been recognised for expected warranty claims on caravans sold during the last six financial years. It is expected that the majority of this expenditure will be incurred within two years, and all will be incurred within six years. During the year the provision brought forward was fully utilised and a new provision of £1,630,259 created.

A new provision of £295,000 has been recognised this year for vans held with a retail customer at the year end, which will have to be repurchased by Bailey Caravans Limited if the dealer goes in to administration. This cost is expected to be incurred within the next year. An assumption has been made that the dealer will go in to administration and the provision represents the directors' best estimate at the balance sheet date.

#### 12 Pension and other post-retirement benefit commitments

#### **Defined contribution**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounts are detailed below. Contributions totalling £35,197 (2007- £28,562) were payable to the fund at the year end and are included in creditors.

	2008 £	2007 £
Contributions payable by the company for the year	306,319	295,397

13	Share capital	2008 £	2007 £
	Authorised		
	10,000 Ordinary shares of of £1 each	10,000	10,000
	Allotted, called up and fully paid		
	10,000 Ordinary shares of of £1 each	10,000	10,000
14	Statement of movements on profit and loss account		Profit and loss account
			£
	Balance at 1 January 2008		16,965,594
	Profit for the year		2,726,860
	Dividends paid		(15,000,000)
	Balance at 31 December 2008		4,692,454
15	Reconciliation of movements in shareholders' funds	2008 £	2007 £
	Profit for the financial year	2,726,860	3,798,792
	Dividends	(15,000,000)	(1,000,000)
	Net (depletion in)/addition to shareholders' funds	(12,273,140)	2,798,792
	Opening shareholders' funds	16,975,594	14,176,802
	Closing shareholders' funds	4,702,454	16,975,594

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2008

#### 16 Financial commitments

At 31 December 2008 the company was committed to making the following payments under non-cancellable operating leases in the year to 31 December 2009:

Operating leases which expire:  Within one year Between two and five years  7			Land and bu	ildings
Operating leases which expire:  Within one year Between two and five years  2008 369,200 369,200 369,200 369,200 369,200 369,200 369,200 369,200 369,200 369,200 390,200  17 Capital commitments 2008 2007 £ £ £ Contracted for but not provided in the financial statements  Contracted for but not provided in the financial statements  2008 2007 £ £ £ Emoluments for qualifying services Company pension contributions to money purchase schemes  56,793 60,813 640,806 632,602  The number of directors for whom retirement benefits are accruing under money purchase pension schemes amounted to 7 (2007 - 8).  Emoluments disclosed above include the following amounts paid to the highest paid director:  Emoluments for qualifying services  112,679 96,560			2008	2007
Within one year Between two and five years  2008 369,200 2007 £ £ £ £ £ Emoluments for but not provided in the financial statements 2008 2007 £ £ £ Emoluments for qualifying services Company pension contributions to money purchase schemes 56,793 60,813 640,806 632,602 The number of directors for whom retirement benefits are accruing under money purchase pension schemes amounted to 7 (2007 - 8).  Emoluments disclosed above include the following amounts paid to the highest paid director: Emoluments for qualifying services 112,679 96,560			£	£
Between two and five years - 21,000  369,200 390,200  17 Capital commitments 2008 2007		Operating leases which expire:		
17 Capital commitments  At 31 December 2008 the company had capital commitments as follows:  Contracted for but not provided in the financial statements  - 485,620  18 Directors' emoluments  2008 2007 £ £ Emoluments for qualifying services Company pension contributions to money purchase schemes  584,013 571,789 Company pension contributions to money purchase schemes  56,793 60,813  640,806 632,602  The number of directors for whom retirement benefits are accruing under money purchase pension schemes amounted to 7 (2007 - 8).  Emoluments disclosed above include the following amounts paid to the highest paid director:  Emoluments for qualifying services  112,679 96,560		Within one year	369,200	369,200
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Contracted for but not provided in the financial statements  - 485,620  18 Directors' emoluments  2008 2007 £ £  Emoluments for qualifying services Company pension contributions to money purchase schemes  584,013 571,789  56,793 60,813  640,806 632,602  The number of directors for whom retirement benefits are accruing under money purchase pension schemes amounted to 7 (2007 - 8).  Emoluments disclosed above include the following amounts paid to the highest paid director:  Emoluments for qualifying services  112,679 96,560			£	£
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schemes amounted to 7 (2007 - 8).  Emoluments disclosed above include the following amounts paid to the highest paid director:  Emoluments for qualifying services  112,679  96,560			640,806	632,602
Emoluments for qualifying services 112,679 96,560		schemes amounted to 7 (2007 - 8).  Emoluments disclosed above include the following amounts paid to the	r money purch	ase pension
Company pension contributions to money purchase schemes 10,958 10,500			•	· ·
		Company pension contributions to money purchase schemes	10,958	10,500

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2008

#### 19 Employees

#### **Number of employees**

The average monthly number of employees (including directors) during the year was:

· ·	2008 Number	2007 Number
Sales	7	7
Production	234	237
Administration	13	17
	254	261
Employment costs	2008	2007
	£	£
Wages and salaries	8,491,923	10,293,682
Social security costs	700,509	723,977
Other pension costs	306,319	295,397
	9,498,751	11,313,056

#### 20 Control

The immediate and ultimate parent company is Keenwork Limited, a company registered in England and Wales

Keenwork Limited prepares group financial statements and copies can be obtained from the Registrar of Companies.

#### 21 Related party transactions

The company has taken advantage of the exemptions conferred by Financial Reporting Standard Number 8 from the requirement to make disclosures concerning related party transactions.

# DETAILED TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2008

		2008		2007
•	£	£	£	£
Turnover				
Sales		78,644,600		85,709,483
Cost of sales				
Purchases	58,528,328		62,709,925	
Discounts allowed	1,319,294		1,031,503	
Wages and salaries	6,538,531		8,368,196	
Employer's N.I. contributions	487,005		505,243	
		(66,873,158)		(72,614,867)
Gross profit		11,771,442		13,094,616
Distribution costs	393,974		278,446	
Administrative expenses	7,534,558		7,669,328	
		(7,928,532)		(7,947,774)
		3,842,910		5,146,842
Other operating income Exchange differences		162,144		(1,509)
Operating profit		4,005,054		5,145,333
Exceptional items Repurchase provision	(295,000)		•	
		(295,000)		-
Other interest receivable and similar income Bank interest		109,306		133,946
Profit before taxation		3,819,360		5,279,279

# SCHEDULE OF DISTRIBUTION COSTS AND ADMINISTRATIVE EXPENSES FOR THE YEAR ENDED 31 DECEMBER 2008

	2008	2007
	£	£
Distribution costs		
Carriage outwards	393,974	278,446
	393,974	278,446
Administrative expenses		
Office salaries	1,391,972	1,370,368
Directors' remuneration	561,420	555,118
Employer's N.I. contributions	213,504	218,734
Directors' pension costs	56,793	60,813
Staff pension costs	249,526	234,584
Staff training	1,580	969
Rent	396,886	391,300
Rates	94,487	93,361
Insurance	164,585	149,739
Light and heat	121,906	116,296
Consumable stores and tools	187,767	251,164
Repairs to office equipment	189,418	227,921
Repairs to property	242,717	116,184
Management charges	60,000	1,510,000
Printing and stationery	86,690	73,955
Postage	22,389	24,838
Telephone	25,255	26,866
Motor expenses	17,966	22,519
Travelling expenses	6,204	8,725
Legal and professional fees	17,318	22,183
Accountancy fees	12,064	2,599
Audit fees	20,000	15,500
Bank charges	5,781	6,333
Sundry expenses	212,644	216,429
General work expenses	1,134,006	440,895
Advertising and show expenses	1,164,194	901,117
General marketing expenses	9,082	12,682
Depreciation on plant and machinery	671,281	534,503
Depreciation on fixtures, fittings and equipment	169,973	30,289
Depreciation on motor vehicles	31,203	30,575
(Profit)/loss on disposal of fixed assets	(4,053)	2,769
	7,534,558	7,669,328