## **BAILEY CARAVANS LIMITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS** FOR THE YEAR ENDED 31 DECEMBER 2000

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#### **COMPANY INFORMATION**

**Directors** P.N. Howard

N.P. Mattfield S.P. Howard Mrs P.E. Howard

M.J. Bye M.C. Davies J.S. Parker N.G. Howard

Secretary M.J. Bye

Company number 354363

Registered office 22/24 South Liberty Lane,

Bristol, Avon. BS3 2SS

Auditors Whitley Stimpson

Penrose House, 67 Hightown Road, Banbury, Oxon. OX16 9BE

Business address 22/24 South Liberty Lane,

Bristol, Avon. BS3 2SS

## **CONTENTS**

	Page
Directors' report	1 - 2
Auditors' report	3
Profit and loss account	4
Balance sheet	5
Cash flow statement	6
Notes to the cash flow statement	7
Notes to the financial statements	8 - 14
Detailed trading and profit and loss account	15
Schedule of distribution costs and administrative expenses	16

#### DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2000

The directors present their report and financial statements for the year ended 31 December 2000.

#### Principal activities and review of the business

The principal activity of the company continued to be that of the manufacture of caravans.

The results for the year and the financial position at the year end were considered satisfactory by the directors who expect continued growth in the foreseeable future.

#### Results and dividends

The results for the year are set out on page 4.

Interim ordinary dividends were paid amounting to £500,000. The directors do not recommend payment of a final dividend.

#### Research and development

The company continues to carry out research into caravan building techniques. Expenditure of £26,227 (1999 - £18,600) has been written off to the profit and loss account.

#### **Directors**

The following directors have held office since 1 January 2000:

P.N. Howard

N.P. Mattfield

S.P. Howard

Mrs P.E. Howard

M.J. Bye

M.C. Davies

J.S. Parker

N.G. Howard

In accordance with the company's Articles of Association, Mrs. P.E. Howard and N.P. Mattfield retire by rotation and, being eligible, offer themselves for re-election.

#### **Directors' interests**

The directors' beneficial interests in the shares of the company were as stated below:

· ,	Ordinary shares of of £1 each		
	31 December 2000	1 January 2000	
P.N. Howard	-	-	
S.P. Howard	•	-	
Mrs P.E. Howard	-	-	
M.J. Bye	•	-	
N.P. Mattfield	-	-	
M.C. Davies	-	-	
J.S. Parker	-	-	
N.G. Howard	-	-	

P.N. Howard, S.P. Howard and Mrs P.E. Howard are directors of the holding company, Keenwork Limited, and accordingly their interest in the share capital of Keenwork Limited, and its subsidiary, are disclosed in the directors' report of the holding company. M.J. Bye, N.P. Mattfield, M.C. Davies, N.G. Howard and J.S. Parker have no interest in the share capital of the company.

## DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2000

#### **Taxation status**

The company was a close company within the provisions of the Income and Corporation Taxes Act 1988 and this position has not changed since the end of the financial year.

#### **Auditors**

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Whitley Stimpson be reappointed as auditors of the company will be put to the Annual General Meeting.

#### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- -select suitable accounting policies and then apply them consistently;
- -make judgements and estimates that are reasonable and prudent;
- -state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- -prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board

17 April 2001

M.J. Bye Director

## AUDITORS' REPORT TO THE SHAREHOLDERS OF BAILEY CARAVANS LIMITED

We have audited the financial statements on pages 4 to 14 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

#### Respective responsibilities of directors and auditors

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2000 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

17 April 2001

Whitley Stimpson
Chartered Accountants
Registered Auditor
Penrose House,
67 Hightown Road,
Banbury, Oxon.
OX16 9BE

### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2000

		2000	1999
	Notes	£	£
Turnover	2	27,712,046	26,410,673
Cost of sales		(22,735,705)	(21,837,615)
Gross profit		4,976,341	4,573,058
Distribution costs		(93,257)	(76,941)
Administrative expenses		(3,705,466)	(3,347,946)
Other operating income		11,014	18,342
Operating profit	3	1,188,632	1,166,513
Other interest receivable and similar income		25,251	40,291
Profit on ordinary activities before taxation		1,213,883	1,206,804
Tax on profit on ordinary activities	4	(394,412)	(340,743)
Profit on ordinary activities after taxation		819,471	866,061
Dividends	5	(500,000)	(500,000)
Retained profit for the year	13	319,471	366,061
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The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

### BALANCE SHEET AS AT 31 DECEMBER 2000

	Notes	£	2000 £	£	1999 £
Fixed assets					
Tangible assets	6		954,589		1,050,279
Current assets					
Stocks	7	1,705,823		1,360,955	
Debtors	8	6,548,939		7,874,587	
Cash at bank and in hand		2,106,457		601,262	
		10,361,219		9,836,804	
Creditors: amounts falling due within	_	/ · - ·			
one year	9	(8,227,546)		(8,118,292)	
Net current assets			2,133,673		1,718,512
Total assets less current liabilities			3,088,262		2,768,791
					=======================================
Capital and reserves					
Called up share capital	12		10,000		10,000
Profit and loss account	13		3,078,262		2,758,791
Shareholders' funds - equity interests	14		3,088,262		2,768,791

The financial statements were approved by the Board on 17 April 2001

P.N. Howard

Director

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2000

		2000 £		1999 £
Net cash inflow from operating activities		2,352,476		1,168,336
Returns on investments and servicing of finance		•		
Interest received	25,251		40,291	
Net cash inflow for returns on investments and servicing of finance		25,251		40,291
Taxation		(299,877)		(392,976)
Capital expenditure Payments to acquire tangible assets Receipts from sales of tangible assets	(125,538) 43,956		(510,120) 8,065	
Net cash outflow for capital expenditure		(81,582)		(502,055)
Equity dividends paid		(500,000)		(500,000)
Net cash inflow/(outflow) before management of liquid resources and financing		1,496,268		(186,404)
Increase/(decrease) in cash in the year		1,496,268		(186,404)

# NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2000

1	Reconciliation of operating profit to net of activities	cash inflow from o	perating	2000	1999
				£	£
	Operating profit Depreciation of tangible assets Profit on disposal of tangible assets (Increase)/decrease in stocks Decrease/(increase) in debtors Increase in creditors within one year			1,188,632 213,450 (36,178) (344,868) 1,325,648 5,792	1,166,513 182,496 (8,065) 58,113 (2,211,489) 1,980,768
	Net cash inflow from operating activities			2,352,476	1,168,336
2	Analysis of net funds	1 January 2000	Cash flow	Other non- cash changes	31 December 2000
		£	£	£	£
	Net cash: Cash at bank and in hand Bank overdrafts	601,262	1,505,195 (8,927)	-	2,106,457 (8,927)
		601,262	1,496,268		2,097,530
	Net funds	601,262	1,496,268	-	2,097,530
3	Reconciliation of net cash flow to mover	ment in net funds		2000 £	1999 £
	Increase/(decrease) in cash in the year			1,496,268	(186,404)
	Movement in net funds in the year Opening net funds			1,496,268 601,262	(186,404) 787,666
	Closing net funds			2,097,530	601,262

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2000

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable accounting standards.

#### 1.3 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

#### 1.4 Research and development

Research expenditure is written off to the profit and loss account in the year in which it is incurred. Development expenditure is written off in the same way unless the directors are satisfied as to the technical, commercial and financial viability of individual projects. In this situation, the expenditure is deferred and amortised over the period during which the company is expected to benefit.

#### 1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery

10% - 20% Straight line

Fixtures, fittings & equipment

10% - 20% Straight line

Motor vehicles

25% Straight line

#### 1.6 Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.7 Stock and work in progress

Stock and work in progress are valued at the lower of cost and net realisable value. Cost represents all direct costs and attributable overheads incurred in bringing the stocks to their present state and location.

#### 1.8 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with SSAP 24.

#### 1.9 Deferred taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future.

#### 1.10 Group accounts

The financial statements present information about the company as an individual undertaking and not about its group. The company has not prepared group accounts as it is exempt from the requirement to do so by section 228 of the Companies Act 1985 as it is a subsidiary undertaking of Keenwork Limited, a company incorporated in England, and is included in the consolidated accounts of that company.

#### 1.11 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to profit and loss account.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2000

2	Turnover		
	Geographical market	_	
		Turno	
		2000 £	1999 £
		-	_
	United Kingdom	27,712,046	26,179,022
	Europe	-	231,651
		27,712,046	26,410,673
			<del></del>
3	Operating profit	2000	1999
	•	£	£
	Operating profit is stated after charging:		
	Depreciation of tangible assets	213,450	182,496
	Research and development	26,227	18,600
	Operating lease rentals	300,000	250,000
	Auditors' remuneration	16,975	20,200
	Remuneration of auditors for non-audit work	2,769	5,500
4	Taxation	2000	1999
	H.V. samuel and the section	£	£
	U.K. current year taxation	204.025	240 742
	U.K. corporation tax at 30% (1999- 31%)	394,035	340,743
	Prior years	277	
	U.K. corporation tax	377	
		394,412	340,743
	If provision were to be made for deferred taxation on the basis of the full portion for the year would decrease by £36,883 (1999- increase by £61,343).	tential liability, t	the tax charge
5	Dividends	2000	1999
		£	£
	Ordinary interim paid 31 December 1999	_	500,000
	Ordinary interim paid 31 December 2000	500,000	-
		500,000	500,000

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2000

-	Tangible fixed agests				*****
6	Tangible fixed assets	Plant and machinery	Fixtures, fittings & equipment	Motor vehicles	Total
		£	£	£	£
	Cost				
	At 1 January 2000	1,921,134	248,644	79,868	2,249,646
	Additions	69,587	43,456	12,495	125,538
	Disposals	(228,138)	_	(14,500)	(242,638)
	At 31 December 2000	1,762,583	292,100	77,863	2,132,546
	Depreciation				
	At 1 January 2000	991,448	171,430	36,489	1,199,367
	On disposals	(223,985)	-	(10,875)	(234,860)
	Charge for the year	164,569	31,129	17,752	213,450
	At 31 December 2000	932,032	202,559	43,366	1,177,957
	Net book value		<del>-</del>		
	At 31 December 2000	830,551	89,541 ————	34,497	954,589
	At 31 December 1999	929,686	77,214	43,379	1,050,279
7	Stocks and work in progress			2000	1999
				£	£
	Raw materials and consumables			1,314,835	980,868
	Work in progress			196,158	230,211
	Finished goods and goods for resale			194,830	149,876
				1,705,823	1,360,955
8	Debtors			2000	1999
				£	£
	Trade debtors			288,560	113,408
	Amounts owed by parent and fellow subsidiar	y undertakings		6,057,506	7,590,443
	Other debtors			20,938	17,090
	Prepayments and accrued income			181,935	153,646
				6,548,939	7,874,587

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2000

9	Creditors: amounts falling due within one year	2000 £	1999 £
	Bank loans and overdrafts	8,927	•
	Trade creditors	5,876,694	6,111,197
	Corporation tax	315,518	220,983
	Other taxes and social security costs	563,622	406,223
	Other creditors	133,746	25,552
	Accruals and deferred income	1,329,039	1,354,337
		8,227,546	8,118,292

#### 10 Provisions for liabilities and charges

Deferred taxation provided in the financial statements and the amounts not provided are as follows:

	Not provided		Provided	
	2000	1999	2000	1999
	£	£	£	£
Accelerated capital allowances	84,386	121,269	-	

#### 11 Pension costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £294,963 (1999-£147,532). Contributions totalling £134,341 (1999-£26,248) were payable to the fund at the year end and are included in creditors.

12	Share capital	2000	1999
		£	£
	Authorised		
	10,000 Ordinary shares of of £1 each	10,000	10,000
	Allotted, called up and fully paid		
	10,000 Ordinary shares of of £1 each	10,000	10,000

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2000

#### 13 Statement of movements on profit and loss account

			Profit and loss account
	Balance at 1 January 2000 Retained profit for the year		2,758,791 319,471
	Balance at 31 December 2000		3,078,262
14	Reconciliation of movements in shareholders' funds	2000 £	1999 £
	Profit for the financial year Dividends	819,471 (500,000)	866,061 (500,000)
	Net addition to shareholders' funds Opening shareholders' funds	319,471 2,768,791	366,061 2,402,730
	Closing shareholders' funds	3,088,262	2,768,791

#### 15 Financial commitments

At 31 December 2000 the company had annual commitments under non-cancellable operating leases as follows:

		Land and buildings 2000 1999	
		£	£
	Expiry date: In over five years	300,000	300.000
	in over live years		====
16	Capital commitments	2000	1999
	At 31 December 2000 the company had capital commitments as follows:	£	£
	Contracted for but not provided in the financial statements	37,916	<del>-</del>

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2000

17	Directors' emoluments	2000 £	1999 £
	Emoluments for qualifying services	316,983	265,994
	The number of directors for whom retirement benefits are accruing under money purchase pension schemes amounted to 5 (1999- 5).		
	Emoluments disclosed above include the following amounts paid to the highest paid director:		
	Emoluments for qualifying services	87,468	73,003
	Company pension contributions to money purchase schemes	58,814	8,873
18	Employees		
	Number of employees		
	The average monthly number of employees (including directors) during the		
	year was:	0000	4000
		2000 Number	1999 Number
		Hammer	เหนเกเฉยา
	Sales	10	10
Err Thing Err Co.  18 Err Nu Thyer Sa Pr Ac.  Err W Sc.	Production	140	135
	Administration	8	8
		450	450
		158	153
	Employment costs		
		£	£
	Warran and relation	4 007 040	2 702 494
	Wages and salaries Social security costs	4,227,349 378,255	3,793,181 329,938
	Other pension costs	294,963	147,532
	·	<del> </del>	<del> </del>
		4,900,567	4,270,651
		<del></del>	<del></del>

#### 19 Control

The ultimate parent company is Keenwork Limited, a company registered in England and Wales.

Keenwork Limited prepares group financial statements and copies can be obtained from the Registrar of Companies.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2000

#### 20 Related party transactions

The company has taken advantage of the exemptions conferred by Financial Reporting Standard No 8 from the requirement to make disclosures concerning related parties.

# DETAILED TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2000

		2000		1999
	£	£	£	£
Turnover				
Sales		27,712,046		26,410,673
Cost of sales				
Purchases	19,045,791		18,435,595	
Discounts allowed	515,566		454,758	
Wages and salaries	2,894,955		2,700,851	
Employer's N.I. contributions	279,393		246,411	
		(22,735,705)	-	(21,837,615)
Gross profit		4,976,341		4,573,058
Distribution costs	93,257		76,941	
Administrative expenses	3,705,466		3,347,946	
		(3,798,723)		(3,424,887)
		1,177,618		1,148,171
Other operating income				
Exchange gains		11,014		18,342
Operating profit		1,188,632		1,166,513
Other interest receivable and similar income				
Bank interest received		25,251		40,291
Profit before taxation		1,213,883		1,206,804