114699/40

In accordance with Section 854 of the Companies Act 2006

## AR01

## **Annual Return**

(For returns made up to a date on or after 1 October 2011)



	A fee is payable with this form Please see 'How to pay' on the last page  You can use the WebFiling service to the Please go to www companieshouse gov unless to a service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service gov unless the WebFiling service to the Please go to www.companieshouse gov unless the WebFiling service gov unless the WebFiling servi	
1	What this form is for You may use this form to confirm that the company information is correct as at the date of this return. You must file an Annual Return at least once every year  What this form is NO You cannot use this fo notice of changes to the officers, registered officers, registered officers, relating to the companion of the companion	*A22RDK3C* 22/02/2013 #40 MPANIES HOUSE
Part 1	Company details	
	The section must be completed by all companies	Filling in this form     Please complete in typescript or in bold black capitals  All fields are mandatory unless
<del></del>		specified or indicated by *
A1	Company details	
Company number Company name in full	THE GUIDE ASSOCIATION TRUST CORPORATION	of Company name change If your company has recently changed its name, please provide the company name as at the date of this return
A2	Return date	<u> </u>
Date of this return <b>®</b>	Please give the annual return made up date The return date must not be a future date The annual return must be delivered within 28 days of the date given below If you would like the company's made up date to be earlier than 1 October 2011, please complete the AR01 appropriate for earlier made up dates    d 3   d 0   m 1   m 2   y 2   y 0   y 1   y 2	② Date of this return Your company's return date Is usually the anniversary of Incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date
A3	Principal business activity	
	Please show the trade classification code number(s) for the principal activity or activities     Output  Description:	SPrincipal business activity You must provide a trade classification code (SIC code 2007)
lassification code 1	6 9 1 0 9	or a description of your company's
lassification code 2		main business in this section  A full list of the trade classification
lassification code 3		codes are available on our website www.companieshouse.gov.uk
Classification code 4		
	If you cannot determine a code, please give a brief description of your business activity below	
Principal activity description		
		Í

#### **Annual Return**

(For returns made up to a date on or after 1 October 2011)

A4	Company type •	
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked)  Public limited company  Private company limited by shares  Private company limited by guarantee  Private company limited by shares exempt under section 60  Private company limited by guarantee exempt under section 60  Private unlimited company with share capital  Private unlimited company without share capital	Company type     If you are unsure of your company type, please check your latest certificate of incorporation or our website     www.companieshouse.gov.uk
A5	Registered office address <sup>©</sup>	
Building name/number	17/19	Change of registered office This must agree with the address
Street	BUCKINGHAM PALACE ROAD	that is held on the Companies House record at the date of this return
Post town	LONDON	If the registered office address has changed, you should complete form AD01 and submit it together with
County/Region		this annual return
Postcode	SW1WOPT	
A6	Single alternative inspection location (SAIL) of the company records (if applicable)	_
Building name/number		SAIL address
Street		This must agree with the address that is held on the Companies House record at the date of this return
Post town		If the address has changed, you should complete form AD02 and submit it together with this annual
County/Region		return
Postcode		
A7	Location of company records ©	
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6  Register of members	● Location of company records  If the company records are held at the registered office address, do not tick any of the boxes in this section
	Register of directors  Directors' service contracts  Directors' indemnities  Register of secretaries	Certain records must be kept by every company while other records are only kept by certain company types where appropriate
	Records of resolutions etc Contracts relating to purchase of own shares Documents relating to redemption or purchase of own share out of	If the records are not kept at the SAIL address, they must be available at the registered office
	capital by private company  Register of debenture holders  Report to members of outcome of investigation by public company into interests in its shares	If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it
	Register of interests in shares disclosed to public company Instruments creating charges and register of charges England and Wales or Northern Ireland	together with this annual return
	Instruments creating charges and register of charges Scotland	

Annual Return (For returns made up to a date on or **after 1 October 2011**)

Part 2	Officers of the company		
	This section should include details of the company at the date to which this annual return is made up	Continuation pages Please use a continuation page if you need to enter more officer	
	→ For a secretary who is an individual, go to Section B1	details	
	→ For a corporate secretary, go to Section C1		
	For a director who is an individual, go to Section D1		
_	→ For a corporate director, go to Section E1		
Secretary			
B1	Secretary's details •		
	Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4	Secretary appointments     You may not use this form to     appoint a secretary To do this,	
Title*	MR	please complete form AP03 and submit it together with this annual	
Full forename(s)	ROGER MAY	return	
Surname	PETERS	Corporate details Please use Section C1-C4 to enter	
Former name(s) 🛭		corporate secretary details  Secretary details	
		All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH03	
		Permer name(s) Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.	
B2	Secretary's service address <sup>©</sup>		
Building name/numb	per 80	Service address If you have previously notified	
Street	BROOK STREET	Companies House that the service address is at 'The Company's	
		Registered Office', please state 'The	
Post town	LONDON	Company's Registered Office' in the address.	
County/Region		This information will appear on the public record	
Postcode	W 1 K 5 D D		
Country	UNITED KINGDOM		

Annual Return (For returns made up to a date on or after 1 October 2011)

### **Corporate secretary**

C1	Corporate secretary's details •	<del>-</del> "
Corporate body/firm	Please use this section to list all the corporate secretaries of the company	appointments You cannot use this form to appoint a corporate secretary To do this, please complete form APO4 and
		submit it together with this annual return
Building name/number		Corporate secretary details All details must agree with those
Street		previously notified to Companies House. If you have made changes since the last annual return and have
Post town		not notified us, please complete form CH04
County/Region		This information will appear on the public record
Postcode		public record
Country		
C2	Location of the registry of the corporate body or firm	
	Is the corporate secretary registered within the European Economic Area (EEA)?  → Yes Complete Section C3 only  → No Complete Section C4 only	
C3	EEA companies @	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA  A full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk
Where the company/ firm is registered ●		This is the register mentioned in Article 3 of the First Company Law
Registration number		Directive (68/151/EEC)
<b>C</b> 4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	O Non-EEA  Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where the company/firm is registered •		
If applicable, the registration number		

In accordance with
Section 854 of the
Companies Act 2006

Director		
D1	Director's details <sup>0</sup>	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	O Director appointments You cannot use this form to appoint a director To do this, please
Title*	MRS	complete form AP01 and submit it together with this annual return
Full forename(s)	ELAINE	Corporate details
Surname	KING	Please use Section E1-E4 to enter corporate director details
Former name(s) <b>②</b>		Director details  All details must agree with those previously notified to Companies
Country/State of residence	UNITED KINGDOM	House If you have made changes since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01
Date of birth	d 3 d 0 m 5 y 1 y 9 y 4 y 6	Please provide any previous names
Business occupation	DIRECTOR	which have been used for business purposes during the period of
(ıf any)		this return Married women do not need to give former names unless previously used for business purposes
D2	Director's service address <sup>©</sup>	
Building name/number	2	Service address  If you have previously notified
Street	STATION COTTAGES	Companies House that the service address is at 'The Company's
	NIDD	Registered Office', please state 'The Company's Registered Office' in the
Post town	HARROGATE	address.
County/Region	NORTH YORKSHIRE	This information will appear on the public record
Postcode	H G 3 4 B G	
Country	UNITED KINGDOM	

In accordance with
Section 854 of the
Companies Act 2006

Director		
D1	Director's details •	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	Our cannot use this form to appoint a director To do this, please
Title*	MR	complete form APO1 and submit it together with this annual return
Full forename(s)	GRAHAM	Corporate details
Surname	UNDERWOOD	Please use Section E1-E4 to enter corporate director details
Former name(s) 2		Director details  All details must agree with those previously notified to Companies
Country/State of residence	UNITED KINGDOM	House If you have made changes     since the last annual return and     have not notified us, please
Nationality	BRITISH	complete form CH01
Date of birth	$\begin{bmatrix} d & 1 & 9 & & \\ & 1 & 9 & & \\ & & & 2 & \end{bmatrix} \begin{bmatrix} m & 1 & 9 & 4 & 4 \\ & & & & 4 & 4 \end{bmatrix}$	Please provide any previous names
Business occupation (if any)	DIRECTOR	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.
D2	Director's service address <sup>©</sup>	
Building name/numbe	6	Service address  If you have previously notified
Street	LAKESIDE CRESCENT	Companies House that the service address is at 'The Company's
	BRENTWOOD	Registered Office', please state 'The Company's Registered Office' in the
Post town	ESSEX	address  This information will appear on the public record
County/Region		
Postcode	C M 1 4 4 J B	
Country	UNITED KINGDOM	_

In accordance with
Section 854 of the
Companies Act 2006

### Director

D1	Director's details <sup>©</sup>		
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	Our cannot use this form to appoint a director To do this, please	
Title*	MISS	complete form APO1 and submit it together with this annual return	
Full forename(s)	CHARLOTTE	Corporate details	
Surname	HORNBY	Please use Section E1-E4 to enter corporate director details	
Former name(s) 2		Director details All details must agree with those previously notified to Companies	
Country/State of residence	UNITED KINGDOM	House If you have made changes since the last annual return and have not notified us, please	
Nationality	BRITISH	complete form CH01	
Date of birth	$\begin{bmatrix} d \\ 0 \end{bmatrix} \begin{bmatrix} d \\ 4 \end{bmatrix} \begin{bmatrix} m \\ 0 \end{bmatrix} \begin{bmatrix} m \\ 4 \end{bmatrix} \begin{bmatrix} y \\ 1 \end{bmatrix} \begin{bmatrix} y \\ 9 \end{bmatrix} \begin{bmatrix} y \\ 4 \end{bmatrix}$	❷ Former name(s) Please provide any previous names	
Business occupation (if any)	SEMI RETIRED	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes	
D2	Director's service address o		
Building name/number	20	Service address  If you have previously notified	
Street	NORWICH ROAD	Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address  This information will appear on the public record	
Post town	NORTH WALSHAM		
County/Region	HAMPSHIRE		
Postcode	NR200DU	public record	
Country	UNITED KINGDOM		

In accordance with
Section 854 of the
Companies Act 2006

Director		
D1	Director's details <sup>0</sup>	
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	Our cannot use this form to appoint a director To do this, please
Title*	MISS	complete form AP01 and submit it together with this annual return
Full forename(s)	JEAN	Corporate details
Surname	PRIESTLEY	Please use Section E1-E4 to enter corporate director details
Former name(s) <b>②</b>		Director details  All details must agree with those previously notified to Companies
Country/State of residence	UNITED KINGDOM	House If you have made changes since the last annual return and have not notified us, please
Nationality	BRITISH	complete form CH01
Date of birth	$\begin{bmatrix} d & d & 0 & \boxed{m} & \boxed{m} & 7 & \boxed{y} & 1 & \boxed{y} & 5 & \boxed{y} & 8 & \boxed{y} & 1 & \boxed{y} & \boxed$	Please provide any previous names
Business occupation (if any)	EXECUTIVE OFFICER	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes
D2	Director's service address	
Building name/numbe	24	Service address  If you have previously notified
Street	SCARBOROUGH ROAD	Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town	LYTHAM ST ANNES	Company's Registered Office' in the address
County/Region	LANCASHIRE	This information will appear on the public record
Postcode	F Y 8 3 E S	public record
Country	UNITED KINGDOM	

Annual Return (For returns made up to a date on or **after 1 October 2011**)

#### Director

D1	Director's details •				
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	O Director appointments You cannot use this form to appoint a director To do this, please			
Title*	MRS	complete form APO1 and submit it together with this annual return			
Full forename(s)	JANET	Corporate details			
Surname	TILLEY	Please use Section E1-E4 to enter corporate director details.			
Former name(s) 2		Director details  All details must agree with those previously notified to Companies			
Country/State of residence	UNITED KINGDOM	House If you have made changes since the last annual return and have not notified us, please			
Nationality	BRITISH	complete form CH01			
Date of birth	$\begin{bmatrix} ^{d} 2 & ^{d} 9 & & ^{m} 1 & ^{m} 0 & & & ^{y} 1 & ^{y} 9 & ^{y} 4 & ^{y} 3 \end{bmatrix}$	Please provide any previous names			
Business occupation (if any)	SEMI RETIRED	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.			
D2	Director's service address €	_			
Building name/number	6	Service address If you have previously notified			
Street	PRINCESS ROYAL CLOSE  PRINCESS ROYAL CLOSE  Companies House If address is at 'The Conference of the Co				
Post town	LYMINGTON Company's Registered Office address.				
County/Region	HAMPSHIRE	This information will appear on the public record			
Postcode	S O 4 1 9 N Y				
Country	UNITED KINGDOM				

In accordance with
Section 854 of the
Companies Act 2006

Director				
D1	Director's details <sup>®</sup>			
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4	O Director appointments  You cannot use this form to appoint a director To do this, please		
Title*	MRS	complete form AP01 and submit it together with this annual return		
Full forename(s)	GILLIAN MARY	Corporate details		
Surname	SLOCOMBE	Please use Section E1-E4 to enter corporate director details		
Former name(s) 2		Director details  All details must agree with those previously notified to Companies		
Country/State of residence	UNITED KINGDOM	House If you have made changes since the last annual return and have not notified us, please		
Nationality	BRITISH	complete form CH01		
Date of birth	d     2     d     5     m     1     m     2     y     1     y     9     y     5     y     y     5     y <td>Please provide any previous names</td>	Please provide any previous names		
Business occupation (if any)	CHAIRPERSON	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes		
D2	Director's service address®			
Building name/number	FOSSE HOUSE	Service address If you have previously notified		
Street	THE FOSSE	Companies House that the service address is at 'The Company's		
	NORTH CURRY	Registered Office', please state 'The Company's Registered Office' in the		
Post town	TAUTNON	address		
County/Region	SOMERSET	This information will appear on the public record		
Postcode	T A 1 3 R B	<b>F-2</b>		
Country	UNITED KINGDOM			

Annual Return
(For returns made up to a date on or after 1 October 2011)

#### **Corporate director**

E1	Corporate director's details •			
	Please use this section to list all the corporate director's of the company	O Corporate director appointments You cannot use this form to appoint a corporate director To do this,		
Corporate body/firm name		please complete form APO2 and submit it together with this annual return		
Building name/number		Corporate director details  All details must agree with those		
Street		previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete		
Post town		form CH02		
County/Region		This information will appear on the public record		
Postcode				
Country				
E2	Location of the registry of the corporate body or firm			
	Is the corporate director registered within the European Economic Area (EEA)?  → Yes Complete Section E3 only  → No Complete Section E4 only			
E3	EEA companies <sup>©</sup>			
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	A full list of countries of the EEA can be found in our guidance		
Where the company/ firm is registered €	This is the register mentioned in Article 3 of the First Company L.			
Registration number		Directive (68/151/EEC)		
E4	Non-EEA companies			
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA     Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in		
Legal form of the corporate body or firm		that register		
Governing law				
If applicable, where the company/firm is registered •				
If applicable, the registration number				

AR01
Annual Return
(For returns made up to a date on or after 1 October 2011)

Part 3	Statement of capital o					
					nould reflect the company's I status at the made up date of Inual return	
F1 :	Share capital ir	pound sterling (	É)			
Please complete the ta If all your issued capita			ld in pound sterling and then go to Section F4			
Class of shares (E g Ordinary/Preference etc)		Amount paid up on each share Amount (if any) unpaid on each share		Number of sha	res 🚯	Aggregate nominal value 4
						£
						£
<del>.</del>						£
						£
			Totals			£
F2	Share capital in	n other currencies	5			
Please complete the ta Please complete a sep			d in other currencies			
Currency						
Class of shares (E g Ordmary/Preference etc)		Amount paid up on each share ②	Amount (if any) unpaid on each share ②	Number of sha	eres 🔞	Aggregate nominal value 4
	*					
			Totals	i		
Currency						
Class of shares (E.g. Ordinary/Preference etc.	)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of sha	ares 🕄	Aggregate nominal value •
			T-1-1			
			Totals			
13	Totals					
	Please give the to issued share capit		nd total aggregate nominal	value of	Pleas	aggregate nominal value e list total aggregate values in ent currencies separately For
Total number of shares						ple £100 + €100 + \$10 etc
Total aggregate nominal value 🛭						
Including both the nomi share premium  Total number of issued s		Number of shares issu- nominal value of each	share Ple	ntinuation Par ase use a State ge if necessary		pital continuation

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Annual Return
(For returns made up to a date on or after 1 October 2011)

<b>F</b> 4	Statement of capital (Voting rights)
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2
Class of share	· · · · · · · · · · · · · · · · · · ·
Voting rights	
Class of share	
Voting rights	
- <del>-</del>	
Class of share	
Voting rights	
Class of share	
Voting rights	

	AR01 Annual Return (For returns made up to a date on or after 1 October 2011)				
Part 4	Shareholders	****			
	Does your company have share capital?  → Yes go to Section G1 'Companies with share capital'  → No Go to Part 5 (Signature)				
G1	Companies with share capital				
Question 1	Were any of the company's shares admitted to trading on a market at any time during this return period? Please tick the appropriate box below the rules of a investment expression of the rules of a survestment expression of the rules of a survey material expression of the rules of a su				
Question 2	Please only refer to Question 2 below if you have answered 'Yes' to Question 1 If you answered 'No', please go to Section G2 'Past and present shareholders'	of the UK The current UK recognized investment exchanges and regulated markets can be found at www.fsa gov.uk/register/exchanges.dc			
	Did the company, throughout the return period, have any shares admitted to trading on a relevant market and was it, throughout the return period, an issuer to which DTR5 applies? Please tick the appropriate box below  No go to Section G4 'Shareholders who hold at least 5% of any class of shares of the company as at the made up date of the return'  Yes go to Part 5 'Signature'	DTR5 refers to the Vote Holder and Issuer Notification Rules contained in Chapter 5 of the Disclosure and Transparency Rules source book issued by the Financial Services Authority Notification is required when the percentage acquisition of a shareholder in the company has reached a certain threshold (starting at 3%)			
G2	List of past and present shareholders ®				
	The company is required to provide a full list of past and present shareholders if one was not included with either of the last two returns. Please tick the appropriate box below  There were no shareholder changes in this period. Go to Part 5 (Signature)  A full list of shareholders is enclosed.  How is the list of shareholders enclosed. Please tick the appropriate box below.  The list of shareholders is enclosed on paper. Go to Section G3. 'List of past and present shareholders.'  The list of shareholders is enclosed in another format. Go to Part 5 (Signature).	This section only applies to companies answering 'No' in Section G1  Section G1			

#### Annual Return

(For returns made up to a date on or after 1 October 2011)

#### List of past and present shareholders •

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

 Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### Further shareholders

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

ľ		Shares or stock currently held	Shares or stock transferr	ed (if appropriate)
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or Date of registration amount of stock of transfer	
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
<u> </u>				1 1
				1 1
				I I
				1 1
				1 1
				1 1

#### Annual Return

(For returns made up to a date on or after 1 October 2011)

G4

#### Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 5 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

#### Further shareholders

Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

Shares or stock currently held Shareholder's name Shareholder's address Class of share Number of shares or amount of stock

Annual Return

(For returns made up to a date on or after 1 October 2011)

#### Part 5 Signature This must be completed by all companies O Societas Europaea If the form is being filed on behalf I am signing this form on behalf of the company of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person Signature signing has membership X X **O** Person authorised Under either section 270 or 274 of the Companies Act 2006 This form may be signed by Director , Secretary, Person authorised , Charity commission receiver and manager, CIC manager, Judicial factor-

AR01
Annual Return
(For returns made up to a date on or after 1 October 2011)

Presenter information	Important information		
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	Please note that all information on this form will appear on the public record		
visible to searchers of the public record	£ How to pay		
Contact name DEBORAH EVANS (ref. 117/GA 1-10)	A fee of £40 is payable to Companies House		
Company name GORDON DADDS	in respect of an Annual Return		
	Make cheques or postal orders payable to 'Companies House'		
80 BROOK STREET	<b>☑</b> Where to send		
Post town LONDON	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below		
County/Region UNITED KINGDOM	For companies registered in England and Wales		
Postcode W 1 K 5 D D	The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ		
Country UNITED KINGDOM	DX 33050 Cardiff		
131 CHANCERY LANE	For companies registered in Scotland		
Telephone 020 7493 6151	The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2,		
✓ Checklist	139 Fountambridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1		
We may return forms completed incorrectly or	or LP - 4 Edinburgh 2 (Legal Post)		
with information missing	For companies registered in Northern Ireland		
Please make sure you have remembered the following  That if the made up date of the return is any earlier than 1 October 2011, you must complete the	The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1		
appropriate form AR01 ☐ The company name and number match the	<i>i</i> Further information		
information held on the public Register	For further information, please see the guidance notes		
☐ You have completed your principal business activity ☐ You have not used this form to make changes to the	on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk		
registered office address  You have not used this form to make changes to	This form is available in an		
secretary and director details  You have fully completed the Statement of capital			
(if applicable)	alternative format. Please visit the		
☐ You have signed the form ☐ You have enclosed the correct fee	forms page on the website at		
Total have eliciosed the confect fee	www.companieshouse.gov.uk		