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COMPANIES FORM No. 288

**Notice of change of directors or secretaries or in their particulars****288**Please do not  
write in  
this margin

Pursuant to section 288 of the Companies Act 1985

Please complete  
legibly, preferably  
in black type, or  
bold block lettering

To the Registrar of Companies

For official use

Company number

[ ] [ ] [ ] [ ]

301131

Name of company

\* Insert full name  
of company

\* VIC HALLAM PLC

o specify the  
change and  
date thereof  
and if this  
consists of the  
appointment of  
a new director  
or secretary  
complete the  
box below.  
If this space is  
insufficient use  
a continuation  
sheet.

notifies you of the following change(s):

- ☒ During the absence of the Company Secretary, Mrs. M.E. Richardson,  
on maternity leave, the company appoints a temporary Company Secretary  
as follows.

Particulars of new director or secretary (see note 1)

Name (note 2 and 3) Jennifer Haslam		Business occupations
		Secretary
Previous name(s) (note 2)		Nationality <sup>§</sup>
Address (notes 3 and 4) 13 Hunt Avenue		British
Heanor, Derbyshire		Date of birth (where applicable)
	Postcode DE7 7QB	(note 5) <sup>§</sup>
Other directorships (note 6) <sup>§</sup>		
I consent to act as <del>director</del> [secretary] <sup>†</sup> of the company named above		
Signature <i>J. Haslam</i>		Date 23.4.90.

<sup>§</sup> Applicable to  
directors only.<sup>†</sup> delete as  
appropriate

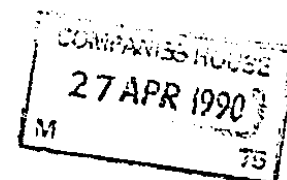
Continued overleaf

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5/87

Presenter's name address and  
reference (if any):For official Use  
General Section

Post room



Particulars of new director or secretary (see note 1) continued

Name (note 2 and 3)		Business occupation <sup>§</sup>	
Previous name(s) (note 2)		Nationality <sup>§</sup>	
Address (notes 3 and 4)		Date of birth (where applicable)	
	Postcode	(note 5) <sup>§</sup>	
Other directorships (note 6) <sup>§</sup>			
I consent to act as [director] [secretary] <sup>†</sup> of the company named on page 1			
Signature		Date	

<sup>§</sup> applicable to directors only.

<sup>†</sup> Insert Director, Secretary, Administrator, Administrative Receiver or Receiver (Scotland) as appropriate

number of continuation sheets attached (see note 7)

Signature

Designation<sup>†</sup>

*Chairman*

Date

*25-6-98*

## Notes

1 'Director' includes any person who occupies the position of a director, by whatever name called, and any person in accordance with whose directions or instructions the directors of the company are accustomed to act.

2. For an individual, his present christian name(s) and surname must be given, together with any previous christian name(s) or surname(s).

"Christian name" includes a forename. In the case of a peer or person usually known by a title different from his surname, "surname" means that title. In the case of a corporation, its corporate name must be given.

A previous christian name or surname need not be given if:—

- (a) in the case of a married woman, it was a name by which she was known before her marriage; or
- (b) it was changed or ceased to be used at least 20 years ago, or before the person who previously used it reached the age of 18; or
- (c) in the case of a peer or a person usually known by a British title different from his surname, it was a name by which he was known before he adopted the title or succeeded to it

3 Where all the partners in a firm are joint secretaries, only the firm name and its principal office need be given.

Where the secretary or one of the joint secretaries is a Scottish firm, give only the firm name and its principal office.

4 Usual residential address must be given. In the case of a corporation, give the registered or principal office.

5 Date of birth need only be given if the company making the return is:—

- (a) a public company;
- (b) the subsidiary of a public company; or
- (c) the subsidiary of a public company registered in Northern Ireland

6 The names must be given of all bodies corporate incorporated in Great Britain of which the director is also a director, or has been a director at any time during the preceding five years.

However a present or past directorship need not be disclosed if it is, or has been, held in a body corporate which, throughout that directorship, has been:—

(a) a dormant company (which is a company which has had no transactions required to be entered in the company's accounting records, except any which may have arisen from the taking of shares in the company by a subscriber to the memorandum as such).

(b) a body corporate of which the company making the return was a wholly-owned subsidiary;

(c) a wholly-owned subsidiary of the company making the return; or

(d) a wholly-owned subsidiary of a body corporate of which the company making the return was also a wholly owned subsidiary.

7 If the space overleaf is insufficient, the names and particulars must be entered on the prescribed continuation sheet(s).