# The Kent Bee-Keepers' Association (A company limited by guarantee)

Statement of accounts 30 September 2000

Registered no: 238630 Charity Registered no 222946



# Statement of accounts 30 September 2000

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#### Legal and administrative details

The Kent Bee-Keepers' Association is a company limited by guarantee incorporated on 11 April 1929, Registered No 238630. Registered Charity No 222946. Registered Office: "Friston", Borough Green Road, Ightham, Kent TN15 9HS.

#### **Directors and Trustees**

T J Atkins Esq G A Close Esq (resigned 10/6/00) Dr C C Erhardt A C Girdler Esq J D Hendrie Esq B Lynch Esq (resigned 10/6/00) M J Missing (appointed 4/12/99) B H Palmer Esq M Scott Esq (resigned 10/6/00)

M J Wall Esq (resigned 9/9/00)

J V Wells Esq

P J Baker Esq (resigned 11/6/00) J M Crosskey Esq (appointed 10/6/00) L C Erridge (appointed 9/9/00)

Mrs C Green PFW Hutton Esq NR Mengham Esq Dr P Oldreive

D A Ribbans Esq (appointed 4/5/00)

Mrs E Spilman C Watson Esq

N Withers Esq (appointed 27/10/99)

**General Secretary** 

P J Baker Esq "Friston"

Borough Green Road Ightham TN159HS

**County Treasurer** 

M J Wall Esq 102 Sidcup Hill Sidcup

**DA14 6JE** 

Bankers

National Westminster Bank plc

PO Box No4 3 High Street Maidstone Kent

Accountants

Reeves & Neylan 77 Biggin Street

Dover

Kent CT16 1BB

## Directors' report for the year ended 30 September 2000

The directors present their report and accounts for the year ended 30 September 2000.

#### **Directors and Trustees**

All directors of the company are also trustees of the charity and there are no other trustees. The trustees of the company holding office during the year ended 30 September 2000 are shown on page 1.

#### Constitution, objects and policies

The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association.

The aims of the Association are to advance the science of apiculture and to promote, foster and encourage education therein. The Secretary and Treasurer receive honoraria from the Association, apart from which all services to it are provided wholly on a voluntary basis.

Implementation of the objects is the responsibility of Council, which meets periodically during each year. Branch representatives of council are directors of the company. There has been no change in policy since the last report.

#### Development, activities and achievements

The Association had 363 members during the year to 30 September 2000, a decrease of 23 members compared with a decrease of 14 members in the previous year. In addition there were 44 friends (50 in 1999), 116 associate members (126 in 1999) and 2 junior members (2 in 1999).

There are twelve branches covering the county and they all hold regular meetings with practical demonstrations and lectures throughout the year. Many branches take part in and contribute to local events at which they publicise beekeeping in its many aspects. Most branches hold their own honey shows and the Association organises a county honey show which also includes demonstrations and displays being held at the County Showground for three days during the Kent Show. Members and branches provide support and assistance to teachers in keeping bees in schools and providing bees for education. A great deal of effort is put into increasing public awareness of the environmental importance of bees and the many benefits of honey. Beekeepers are encouraged to take the BBKA examinations to increase both their knowledge and efficiency in the craft and encouragement is given to improve detection and treatment of bee diseases by beekeepers.

#### Financial review

The Statement of financial activities shows total income for the year of £17,161 (1999 £13,958) and reserves at market value on 30 September 2000 amounted to £59,081 (1999 £53,215). Total expenses for the year amounted to £12,456 (1999 £13,202) and net income, before taking into account unrealised gains on investments was £4,705 (1999 £756).

#### Investment powers

The Memorandum of Association authorises the Trustees to make and hold investments using the general funds of the Association without restriction.

#### Future developments

The Trustees will continue to actively promote the objects of the Association by organising lectures, seminars and demonstrations etc. They consider that the present level of funding is adequate to support the continuing objects of the Association.

#### Responsibilities of directors

Company law requires the directors of the Association to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent

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- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that he financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Approval

This report was approved by the Trustees on 9 June 2001 and signed on their behalf

J Wells
Trustee

# Statement of financial activities for the year ended 30 September 2000

### Summary income and expenditure account

|   | Note | 2000<br>Unrestricted<br>Fund<br>£ | 1999<br>Unrestricted<br>Fund<br>£ |
|---|------|-----------------------------------|-----------------------------------|
| Turnover and investment income                              |      | 10,096                            | 10,574                            |
| Subscriptions Donations                                     |      | 4,680                             | 950                               |
| Investments   | 1    | -                                 | 2,434                             |
|   |      |                                   |                                   |
|   |      | 17,161                            | 13,958                            |
| Expenditure   |      |                                   |                                   |
| Direct charitable   | 2    | 7,567                             | 8,475                             |
| Other   | 3    | 4,889                             | 4,727                             |
| Net income for the year                                     |      | 4,705                             | 756                               |
| Net meone for the year                                      |      | <del></del>                       | <del></del>                       |
| Statement of total recognised gains and losses for the year |      |                                   |                                   |
| Net income for the year as above                            |      | 4,705                             | 756                               |
| Gains on investments :unrealised                            |      | 1,161                             | 1,814                             |
| realised  |      | -                                 | 207                               |
| Nist an amount in facility for the many                     |      | <del></del>                       | <u> </u>                          |
| Net movement in funds for the year                          |      | 5,866<br>=====                    | 2,777<br>——                       |
| Balance brought forward at 1.10.1999 as previously stated   | i    | 53,215<br>                        | 50,438                            |
| Balance carried forward at 30.9.2000                        |      | 59,081                            | 53,215                            |

All amounts relate to continuing activities.

## Balance sheet at 30 September 2000

|                            | Note | 2000   |        | 1999        |        |
|----------------------------|------|--------|--------|-------------|--------|
|                            |      | £      | £      | £           | £      |
| Fixed assets               |      |        |        |             |        |
| Tangible assets            | 4    |        | 3,285  |             | 1,717  |
| Investments                | 5    |        | 31,468 |             | 29,993 |
|                            |      |        | 34,753 |             | 31,710 |
| Current assets             |      |        |        |             |        |
| Stocks                     | 6    | 228    |        | 225         |        |
| Debtors                    | 7    | 615    |        | 351         |        |
| Cash at bank and in hand   |      | 27,462 |        | 26,819      |        |
|                            |      |        |        |             |        |
|                            |      | 28,305 |        | 27,395      |        |
| Creditors: amounts falling |      |        |        |             |        |
| due within one year        | 8    | 3,977  |        | 5,890       |        |
| •                          |      |        |        | <del></del> |        |
| Net current assets         |      |        | 24,328 |             | 21,505 |
|                            |      |        |        |             |        |
| Net assets                 |      |        | 59,081 |             | 53,215 |
|                            |      |        |        |             |        |
| Reserves                   |      |        |        |             |        |
| Unrestricted Fund          |      |        | 59,081 |             | 53,215 |
|                            |      |        |        |             |        |

The directors have taken advantage of the exemption conferred by s249A(1) not to have these accounts audited and confirm that no notice has been deposited under s249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for ensuring that:

- The company keeps accounting records which comply with s221 of the Companies Act 1985, and
- The accounts give a true and fair view of the state of the affairs of the company as at 30 September 2000 and of its income for the year then ended in accordance with the requirements of s226, and which otherwise comply with the requirements of the Companies Act 1985 relating to accounts, so far as applicable to the company.

The financial statements were approved by the board of directors on 9 June 2001 and signed on their behalf by:-

J Wells Director do well.

#### Principal accounting policies

The accounts have been prepared in accordance with applicable Accounting Standards in the United Kingdom. A summary of the more important accounting policies, which have been applied consistently, is set out below:

#### Basis of accounting

The accounts are prepared in accordance with the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice on Charity Accounts.

#### Depreciation

Depreciation of tangible fixed assets is provided on a straight line basis to write off the full cost of each asset over its estimated useful life at varying rates. Apiary and other equipment held by branches are considered to have negligible value.

#### Stocks on hand

Stock of Badges, literature and stationery are shown at the lower of cost and net realisable value.

# Notes to the financial statements for the year ended 30 September 2000

| 1. Investment income                         |             |            |
|--|-------------|------------|
|  | 2000        | 1999       |
|  | £           | £          |
| Listed securities                            | 1,234       | 1,201      |
| Cash investments                             | 1,151       | 1,233      |
|  | 2,385       | 2,434      |
|  | <del></del> |            |
| 2. Direct charitable expenditure             |             |            |
| •  | 2000        | 1999       |
|  | £           | £          |
| Affiliation fees, publications etc.          | 6,930       | 7,118      |
| Insurances                                   | 1,083       | 1,099      |
| Surplus on events and activities             | (446)       | 258        |
|  | 7,567       | 8,475      |
|  | <del></del> |            |
| 3. Other expenditure                         |             |            |
|  | 2000        | 1999       |
|  | £           | £          |
| Branch administration                        | 1,946       | 1,907      |
| Honoraria                                    | 600         | 600        |
| Accountancy                                  | 587         | 588        |
| Printing, postages, stationery and telephone | 344         | 299        |
| Miscellaneous                                | 235         | 203        |
| Depreciation                                 | 1,067       | 370        |
| Education and Calder                         | 110         | <u>760</u> |
|  | 4,889       | 4,727      |
|  | <del></del> |            |

## Notes to the financial statements for the year ended 30 September 2000

## 4. Tangible fixed assets Miscellaneous equipment

|                      | 2000<br>£   | 1999<br>£   |
|----------------------|-------------|-------------|
| Cost                 | _           | -           |
| At 1 October 1999    | 3,346       | 2,799       |
| Additions            | 2,635       | 1,127       |
| Written off          | (696)       | (580)       |
|                      | <del></del> | <del></del> |
| At 30 September 2000 | 5,285       | 3,346       |
| Depreciation         |             | <del></del> |
| At 1 October 1999    | 1,629       | 1,839       |
| Charge for year      | 1,067       | 370         |
| Written off          | (696)       | (580)       |
| At 30 September 2000 | 2,000       | 1,629       |
| At 50 September 2000 | 2,000<br>   | 1,029       |
| Net book value       |             |             |
| At 30 September 2000 | 3,285       | 1,717       |
|                      | <del></del> | <del></del> |
| At 30 September 1999 | 1,717       | 1,071       |
|                      |             |             |

Note: The Detling Pavilion and Toilet Block were fully depreciated in earlier years in view of the uncertainty of their useful lives and the fact that land on which they stood is not owned by the Company.

#### 5. Fixed assets - investments

|                                    | 2000        | 1999   |
|------------------------------------|-------------|--------|
|                                    | £           | £      |
| Market value at 1 October 1999     | 29,993      | 26,882 |
| Additions                          | 314         | 1,090  |
| Gains in year- unrealised          | 1,161       | 1,814  |
| - realised                         | -           | 207    |
|                                    | <del></del> |        |
|                                    | 31,468      | 29,993 |
|                                    | <del></del> |        |
| Market value at 30 September 2000: |             |        |
| Quoted investments                 | 25,215      | 24,054 |
| Unquoted investment                | 1           | 1      |
| Deposit                            | 6,252       | 5,938  |
|                                    | <del></del> |        |
|                                    | 31,468      | 29,993 |
|                                    |             |        |

- (i) Quoted investments are wholly in charities' Common Investment Funds.
- (ii) The Unquoted investment comprises 2326 £1 ordinary shares in Beecraft Limited, a company registered in England, representing 38.9% of the issued capital in the Company. In view of the non-marketability of the shares and the lack of any return thereon, their value is considered to be negligible.

## Notes to the financial statements for the year ended 30 September 2000

| 6. Stocks  | 2000<br>£  | 1999<br>£                                    |
|--|--|--|
| Finished goods and goo                                 | ods for resale 228                               | 225  |
| 7. Debtors   | 2000   | 1999   |
| Other debtors  | 615<br>—   | £ 351 —                                      |
| 8. Creditors: amount due within one year               |  | 1999<br>£                                    |
| Accruals   | 3,977  | 5,890  |
| 9. Unrestricted Fund                                   | l comprises:  2000 £                             | 1999<br>£                                    |
| General funds held: Education Fund Calder Bequest Fund | Branches 34,466 County 21,234 1,260 2,121 59,081 | 30,431<br>19,477<br>1,222<br>2,085<br>53,215 |

<sup>10.</sup> No remuneration was paid to the Trustees in the year, and no expenses were reimbursed to them.

# Notes to the financial statements for the year ended 30 September 2000

#### 11. Movements on Education Fund

|                                      | 2000<br>£   | 1999<br>£ |
|--------------------------------------|-------------|-----------|
| Investment income                    | 71          | 72        |
| Expenses                             | (33)        | (112)     |
|                                      | 38          | (40)      |
| Balance brought forward              | 1,222       | 1,262     |
| Balance carried forward              | 1,260       | 1,222     |
|                                      |             |           |
| 12. Movements on Calder Bequest Fund |             |           |
| •                                    | 2000        | 1999      |
|                                      | £           | £         |
| Investment income                    | 113         | 74        |
| Expenses                             | <u>(77)</u> | (647)     |
|                                      | 36          | (573)     |
| Balance brought forward              | 2,085       | 2,658     |
| Balance carried forward              | 2,121       | 2,085     |
|                                      | <u></u>     |           |

#### 13. Charitable status

The Company is a registered charity under number 222946.

## Independent examiners' report for the year ended 30 September 2000

We have examined, without carrying out an audit, the accounts for the year ended 30 September 2000 set out on pages 4 to 10 inclusive.

#### Respective responsibilities of trustees and independent examiner

As described on page 3 the trustees are responsible for the preparation of the accounts, and they have elected under Section 42 Charities Act 1993 (the Act) that the accounts be subject to independent examination. It is our responsibility to examine the accounts and, based on our examination, to report our opinion, as set out below, to the trustees.

#### Basis of opinion

We conducted our examination under Section 43 and in accordance with the directions of the Charity Commissioners under Section 43(7) of the Act.

The examination was not an audit conducted in accordance with Auditing Standards. Accordingly, we do not express an audit opinion on the accounts. Therefore our examination does not provide any assurance that the accounting records and accounts are free from material misstatement.

#### **Opinion**

In our opinion nothing has come to our attention which gives us reasonable cause to believe that in any material respect:-

- (a) (i) accounting records have not been kept in respect of The Kent Bee-Keepers' Association in accordance with Section 41 of the 1993 Act; or
  - (ii) the accounts do not accord with those records; or
  - (iii) in the case of an examination of accounts a statement of which has been prepared under Section 42(1) of the Act, the statement of accounts does not comply with any of the requirements specified in paragraph 1 of Part III of Schedule 1 to these Regulations.
- (b) no matter has come to our attention in connection with the examination to which, in our opinion attention should be drawn in our report in order to enable a proper understanding of the accounts to be reached.

Reeves & Neylan Chartered Accountants Dover 9 June 2001