(Registered Number 235326)

FINANCIAL STATEMENTS

31 DECEMBER 1997



<u>DIRECTORS' REPORT</u> FOR THE YEAR ENDED 31 DECEMBER 1997

The directors have pleasure in presenting their report and the audited financial statements of Andrews and Partners Limited and subsidiaries (The Group) for the year ended 31 December 1997.

PRINCIPAL ACTIVITY

The principal activity of the group is in residential estate agency. The group maintained ancillary services in letting and management of residential properties and financial services.

REVIEW OF THE BUSINESS AND FUTURE DEVELOPMENTS

1997 was another encouraging year for the group with record turnover and increasing profitability.

The gradual improvement in the property market has continued and the Company is well placed to take advantage of this in the coming year. In 1998 the company plans to open several new branches and build on existing activities.

Andrews Financial Services Limited, a subsidiary of Andrews and Partners Limited, in common with many other pensions advisors, is required by the Personal Investment Authority ("PIA") to review its past pensions business. Further information regarding this can be found in note 23 to the financial statements.

RESULTS AND DIVIDENDS

The trading results for the year and the financial position of the company and group are shown in the annexed financial statements. A dividend of £5 (1996: £5) was paid during the year. The directors do not recommend a further dividend. The profit of £604,767 (1996: £584,369) has been transferred to reserves.

YEAR 2000 AND EUROPEAN CURRENCY SOFTWARE MODIFICATION COSTS

The company is in the process of reviewing and modifying software for the year 2000. This process which is expected to be complete by the end of 1998 should be at no cost to the company.

No detailed review of the impact of a single European currency has been carried out. However, given the nature of the company's trading no expenditure is anticipated.

LAND AND BUILDINGS

There are no significant differences between the market value and book amount of land and buildings.

DIRECTORS

The directors of the company, who served throughout the year, were:-

MO Feilden (Chairman)

M Robson

A Radford

NK Wright

DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 1997 (continued)

DIRECTORS' INTERESTS

None of the directors had any beneficial holding in the share capital of the company or any other group company at any time during the year.

Share options in respect of the company's 50p ordinary shares are held by certain of the directors as follows:-

At 1 January 1997 and At 31 December 1997 Number of options

M Robson 19,336 N K Wright 9,668

Options may be exercised between three and ten years from the date of grant, at an exercise price of 50p/share.

Certain of the directors of Andrews and Partners Limited also serve as trustees for the shareholding charities. The interests of directors as trustees of the shareholding charities at 31 December 1997 and 1996 were as follows:-

	<u>Ordinary shar</u>	es of 50p each
	<u> 1997</u>	<u> 1996</u>
	<u>Number</u>	<u>Number</u>
MO Feilden	212,760	212,760
M Robson	247,260	247,260
NK Wright	247,260	247,260

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the group and of the profit or loss of the group for that period. In preparing those financial statements, the directors are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 DECEMBER 1997 (continued)

STATEMENT OF DIRECTORS' RESPONSIBILITIES (continued)

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and of the group and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and of the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SHAREHOLDINGS

The company's ordinary share capital at 31 December 1997 remains entirely owned by three registered charities as follows:-

	<u>Number</u>	$\overline{\mathbf{t}}$	<u>%</u>
World in Need (reg. charity no. 243509)	212,760	106,380	72
Christian Book Promotion Trust (reg. Charity no. 255001)	46,000	23,000	16
Christian Initiative Trust (reg. Charity no. 255187)	34,500	17,250	12
	293,260	£146,630	100

CHARITABLE DONATIONS

The group has this year given charitable donations of £305,000 (1996: £204,000).

EMPLOYMENT OF DISABLED PERSONS

Applications for employment by disabled persons are always fully considered, bearing in mind the respective aptitudes and abilities of the applicant concerned. In the event of members of staff becoming disabled every effort is made to ensure that their employment with the group continues.

Training, career development and promotion of a disabled person is, as far as possible, identical to that of other employees who are not disabled.

EMPLOYEE INVOLVEMENT

The group has continued its practice of keeping employees informed of matters affecting them as employees and the financial and economic factors affecting the performance of the group. This is achieved by a regular information sheet circulated to all staff, regular training courses, meetings and conferences.

AUDITORS

The auditors, Price Waterhouse, have indicated their willingness to be reappointed and a resolution concerning their appointment will be proposed at the next Annual General Meeting.

By Order of the Board

NK Wright

Secretary

30th April 1998

AUDITORS' REPORT TO THE MEMBERS OF ANDREWS AND PARTNERS LIMITED

We have audited the financial statements on pages 5 to 21 which have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out on pages 11 and 12.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on pages 2 and 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

BASIS OF OPINION

.....

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion the financial statements give a true and fair view of the state of affairs of the company and of the group as at 31st December 1997 and of the group's profit and cash flows for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

PRICE WATERHOUSE

True Waterlove.

Chartered Accountants and Registered Auditors

31 Great George Street

Bristol

BS1 5QD

30th April 1998

CONSOLIDATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 1997

	<u>199</u>	7	<u>19</u>	<u>96</u>
	$\overline{\mathfrak{T}}$	£	£	$\overline{\mathfrak{T}}$
TURNOVER (Note 2)		12,723,068		11,721,321
Administrative expenses Other operating income		(11,653,448) <u>49,157</u>		(10,842,697) <u>49,941</u>
OPERATING PROFIT		1,118,777		928,565
Interest receivable (Note 4) Interest payable (Note 4)	146,149 (65,115)	81,034	70,088 (71,207)	(1,119)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION (Note 4)		1,199,811		927,446
Taxation charge on profit on ordinary activities (Note 7)		(290,039)		(139,072)
PROFIT FOR THE FINANCIAL YEAR BEFORE CHARITABLE DONATIONS		909,772		788,374
Charitable donations (Note 3)		(305,000)	1	(204,000)
Dividends paid (Note 8)		(5)		(5)
RETAINED PROFIT FOR THE FINANCIAL YEAR (Note 17)		£604,767		£584,369

14 (4)

CONSOLIDATED PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 1997 (continued)

Statement of total recognised gains and losses.

	1997 <u>£</u>	199 <u>6</u> £
Profit for the financial year before charitable donations	909,772	788,374
Unrealised loss on revaluation of properties	(82,750)	
Total recognised gains and losses relating to the year.	826,022	788,374
Note of historical cost profits and losses		
	1997 <u>£</u>	1996 <u>£</u>
Reported profit on ordinary activities before taxation	1,199,811	927,446
Write down on revaluation of property	72,000	
Historical cost profit on ordinary activities before taxation	1,271,811	927,446
Historical cost profit for the year retained after taxation and dividends.	981,767	788,369

All operations are continuing. The notes on pages 11 to 21 form part of these financial statements.

ANDREWS AND PARTNERS LIMITED CONSOLIDATED BALANCE SHEET - 31 DECEMBER 1997

	<u>19</u>	<u>97</u>	<u>19</u>	<u>996</u>
	$\underline{\mathbf{t}}$	$\underline{\mathfrak{t}}$	$\underline{\mathfrak{x}}$	$\underline{\mathfrak{t}}$
FIXED ASSETS				
Tangible assets (Note 9)		2,947,078		3,068,712
CURRENT ASSETS				
Debtors (Note 11)	676,106		539,592	2
Cash at bank and in hand	1,641,344		1,012,51	
Cash at bank and in hand	2,317,450		1,552,109	
CREDITORS (amounts falling due within	2,517,150		1,002,10	
one year)(Note 12)	(1,665,946)		(1,586,545	5)
	(1,005,210)		(1,500,515	' '
CLIENTS' MONIES				
Cash at bank	831,081		797,83	4
Due to clients	(831,081)	(<u>797,834</u>)	,	
	-	(-	
NET CURRENT ASSETS/(LIABILITIES)	<u> </u>	<u>651,504</u>		(<u>34,436</u>)
TOTAL ASSETS LESS				
<u>CURRENT LIABILITIES</u>		3,598,582		3,034,276
CREDITORS (amounts falling due after me	ore	(400 100)		(612 911)
than one year) (Note 13)		(422,103)		(643,841)
PROVISIONS FOR LIABILITIES AND				
CHARGES (Note 14)		(737,007)		(472,980)
CHINOLO (Note 14)		£2,439,472		£1917,455
	:	<u> </u>		<u> </u>
CAPITAL AND RESERVES				
Called up share capital (Note 16)		146,730	,	146,730
Revaluation reserve (Note 17)		413,121		495,871
Profit and loss account (Note 17)		<u>1,879,621</u>		<u>1,274,854</u>
TOTAL SHAREHOLDERS' FUNDS (Note	e 18)	£2,439,472		£1,917,455
(including non-equity interests)				

Approved by the Board on 30th April 1998

M Robson Director

The notes on pages 11 to 21 form part of these financial statements.

BALANCE SHEET - 31 DECEMBER 1997

	<u>1997</u>		<u>1996</u>	
	£	$\overline{\mathfrak{T}}$	$\underline{\mathfrak{L}}$	$\underline{\mathbf{t}}$
FIXED ASSETS				
Investments (Note 10)		171,877		171,877
CURRENT ASSETS				
Debtors (Note 11)	27,849		28,906	
Cash at bank and in hand	<u>6,079</u>		2,131	
	33,928		31,037	
<u>CREDITORS</u> (amounts falling due within one year) (Note 12)	(6,833)		(<u>4,671</u>)	
NET CURRENT ASSETS		<u>27,095</u>	•	<u> 26,366</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		£ <u>198,972</u>		£ <u>198,243</u>
CAPITAL AND RESERVES				
Called up share capital (Note 16)		146,730		146,730
Profit and loss account (Note 17)		<u>52,242</u>		51,513
TOTAL SHAREHOLDERS' FUNDS (No	ote 18)	£ <u>198,972</u>		£ <u>198,243</u>
(including non-equity interests)			1	

Approved by the Board on

30th April 1998

M Robson Director

The notes on pages 11 to 21 form part of these financial statements.

ANDREWS AND PARTNERS LIMITED CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 1997

CONSOLIDATED CASH FLOW STATEME	NT FOR T	<u>HE YEAR E</u>	NDED 31 DE	CEMBER 1997
CONSULIDATED CASA 2	1	<u>997</u>	-	
	£	$\underline{\mathfrak{L}}$	$\mathbf{\underline{\mathfrak{t}}}$	£
NET CASH INFLOW FROM OPERATING ACTIVITIES (Note 1		1,700,248		1,784,934
RETURNS ON INVESTMENTS & SERVICING OF FINANCE Interest received Interest paid Interest element of lease purchase rentals payment Charitable donations Dividends paid on non-equity shares	(22,862) (42,253) (305,000) (5)	127,304	(28,375) (42,779) (204,000) (5)	99,673
NET CASH OUTFLOW FOR INVESTMENT AND SERVICING OF FINANCE		(242,816)		(175,486)
TAXATION - UK Corporation tax paid		(80,123)		-
CAPITAL EXPENDITURE Payments to acquire tangible fixed assets Receipts from sale of tangible fixed assets	(588,142) 51,425		(364,940) _62,234	
NET CASH OUTFLOW FOR CAPITAL EXPENDITURE		(536,717)		(302,706)
FINANCING Capital element of lease purchase rental payment NET CASH OUTFLOW FROM FINANCING	(211,765)	(211,765)	(<u>227.579</u>)	(227,579)
INCREASE IN CASH IN THE YEAR		£ 628,827		£ <u>1.079.163</u>
RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS (NOTE 2)		£		·
Increase in cash in the year		628,827		
Cash outflow from decrease in debt and lease financing.		211,765		
Change in net funds resulting from cash flows		840.592		
Movement in funds in year		840,592		
Net funds at 1 January 1997		<u>178,502</u>		
Net funds at 31 December 1997		£ 1,019,094		

NOTES TO THE CASH FLOW STATEMENT

1. RECONCILIATION OF OPERATING PROFIT TO NET CASH INFLOW FROM OPERATING ACTIVITIES

RECOTTORES	<u> 1997</u>	1990
	£	${f \underline{t}}$
	1,118,777	928,565
Operating profit	532,262	438,863
Depreciation charges	72,000	-
Revaluation adjustment	(28,661)	(46,075)
Profit on sale of tangible fixed assets	(117,669)	(520)
Increase in debtors	(140,488)	458,744
(Decrease)/Increase in creditors	264,027	176,625
Increase in provision for liabilities & charges	<u>-</u>	(171,268)
Decrease in deferred income	£1,700,248	£1,784,934
	<u> </u>	-

ANDREWS AND PARTNERS LIMITED CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 1997 (continued)

2. ANALYSIS OF NET DEBT

	<u>At</u> <u>1 January</u> <u>1997</u> <u>£</u>	<u>Cash</u> <u>Flow</u>	At 31 December 1997 £
Cash in hand and at bank	1,012,517	628,827	1,641,344
Debt due after 1 year	(284,053)	-	(284,053)
Finance leases	(549,962)	211,765	(338,197)
	178,502	840,592	1,019,094

ANDREWS AND PARTNERS LIMITED NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain tangible fixed assets, and in accordance with applicable accounting standards, adopting the following principal accounting policies:-

(1) Basis of consolidation

The consolidated financial statements incorporate audited accounts of the company and its subsidiaries. Subsidiaries are listed in note 10 to the financial statements.

(2) Turnover

(a) Estate Agency:

Commission receivable in respect of the sale of property on behalf of clients is recognised in the financial statements on completion of each sale.

(b) Other Activities:

Turnover represents commission and fees from property letting and management, and commissions from financial services. Initial commission on financial services is recognised as income when the policy goes on risk. A provision is made for future clawbacks of initial commission anticipated to arise in the indemnity period. Renewal commission is recognised on a received basis. Fees and commissions receivable from clients of the property letting and management business are credited to profit and loss account on completion of the letting of the property or as rents fall due.

(3) Fixed assets

Fixed assets are stated at cost or valuation less depreciation calculated on the following basis:

(a) Freehold Premises:

Freehold buildings are not depreciated in accordance with SSAP12 as the buildings are kept in good repair and the directors consider that any depreciation is not material. Freehold land is not depreciated.

(b) Long Leasehold Premises:

Premises with leases in excess of 25 years are not depreciated as the properties are kept in good repair and the directors believe their market value will be maintained.

(c) Short Leasehold Premises:

Premises with leases with less than 25 years to run are depreciated over the unexpired period of the lease.

(d) Investment Properties:

Investment properties are not depreciated and are included in the accounts at market value in accordance with SSAP19.

(e) Furniture and Equipment:

Furniture and equipment is depreciated on a straight line basis at varying rates from 10% to 20% per annum.

NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

1. ACCOUNTING POLICIES (continued)

(f) Motor Vehicles:

Owned motor vehicles are depreciated on a straight line basis over 3 to 6 years. Motor vehicles held on finance leases are depreciated on a straight line basis over the period of the lease.

(4) Revaluation reserve

Differences arising on the revaluation of tangible fixed assets in the financial statements are taken to the revaluation reserve to the extent that the individual property has been revalued upwards previously.

(5) Deferred taxation

Tax deferred or accelerated by the effect of timing differences is accounted for where there is a reasonable probability that a liability or asset will crystallise.

(6) Finance and operating leases

Assets acquired by means of finance leases are capitalised as tangible fixed assets at fair value as if purchased outright. Obligations under finance leases are reported in creditors and the related finance charges are reported as interest payable. Payments under operating leases are expensed when incurred.

(7) Pension Scheme

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and is disclosed in note 5(a).

ANDREWS AND PARTNERS LIMITED NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

2. TURNOVER

Turnover represents amounts receivable for services provided outside the group and comprises:

	<u>1997</u>	<u>1996</u>
	$\overline{\mathfrak{t}}$	$\underline{\mathbf{f}}$
Estate agency	8,983,180	7,971,378
Other activities	<u>3,739,888</u>	<u>3,749,943</u>
	£12,723,068	£11,721,321

3. CHARITABLE DONATIONS

Charitable donations of £305,000 (1996: £204,000) are paid under Deed of Covenant by the group to its shareholder charities.

4. PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

7.	TROTTI ON ORDINARY ACTIVITIES BEI	OIGH ITMITTORY	
	·	<u>1997</u>	<u>1996</u>
		$\underline{\mathfrak{L}}$	$\underline{\mathfrak{L}}$
Estat	e Agency	762,281	290,015
Othe	r activities	437,530	637,431
		£1,199,811	£927 <u>,446</u>
and i	s stated after charging/(crediting):		
Inter	est payable on:		
_	finance lease charges	42,253	42,779
-	bank loans and overdrafts	2,215	8,084
-	other loans	<u>20,647</u>	20,344
		<u>65,115</u>	<u>71,207</u>
Profi	t on sale of fixed assets	(28,661)	(46,075)
Inter	est receivable:		
-	bank interest	(146,149)	(70,088)
Dep	reciation - owned assets	333,216	296,117
_	- leased assets	199,046	142,746
Reva	luation adjustment	72,000	-
Audi	tors' remuneration - Audit fees	26,350	23,300
	 Non audit fees 	19,026	26,500
Oper	ating lease charges - Plant and Machinery	4,240	185,056
~	- Land and Buildings	<u>511,963</u>	<u>526,621</u>
5.	STAFF COSTS		
		<u> 1997</u>	<u> 1996</u>
		$\underline{\mathfrak{t}}$	$\underline{\mathfrak{t}}$
(a)	Staff costs (including directors' remuneration)		
	comprise: Salaries	5,651,454	5,191,665
	Social Security costs	595,279	515,108
	Pension contributions	308,700	243,589
	Provision for contributions to		
	employee share trust (Note 14)	<u>274,448</u>	<u>235,000</u>
		£6,829,881	£ <u>6,185,362</u>

ANDREWS AND PARTNERS LIMITED NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

5.	STAFF COSTS (continued)	<u>1997</u> <u>Number</u>	<u>1996</u> Number
(b)	The average number of persons employed by the group was:- Estate Agency Other activities	250 101 351	242 _95 337
6.	DIRECTORS'EMOLUMENTS		
		<u>1997</u>	<u>1996</u>
	Aggregate emoluments	196,837	180,254
	Company contributions paid to money purchase scheme	<u>25,650</u>	23,737
	Highest paid director		
	Aggregate emoluments	119,038	109,783
	Company contributions paid to money purchase schemes	<u>16,800</u>	<u>15.525</u>
7.	TAXATION CHARGE ON PROFIT ON ORDINARY ACTIVITIES	<u>1997</u> <u>£</u>	<u>1996</u> <u>£</u>
Cor the	poration tax charge based on the profit for year adjusted for tax purposes - current year at 31.5% (1996: 33%)	312,938	116,173
Def	erred tax - current year (Note 15)	<u>(22,899)</u> £290,039	<u>22,899</u> £ <u>139,072</u>

In the event of a disposal of freehold or long leasehold property at the values at which they are included in the financial statements (note 9), the directors are of the opinion that no tax liability will arise due to the availability of roll-over relief.

NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

8. <u>DIVIDENDS</u>	<u> 1997</u>	<u> 1996</u>
	$\underline{\mathfrak{L}}$	$\underline{\mathtt{f}}$
Paid:		
4.9% cumulative preference shares	5	5

9. TANGIBLE FIXED ASSETS

THE GROUP

THE GROUP					En auditura		
	Investment Property £	Freehold premises £	Long leasehold £	Short leasehold £	Furniture and equipment £	<u>Motor</u> <u>vehicles</u> <u>£</u>	<u>Total</u> <u>£</u>
At cost/valuation							
1 January 1997	-	1,284,000	178,000	649,302	2,844,637	1,173,113	6,129,052
Additions	-	-	-	=	269,737	318,405	588,142
Revaluation adjustments:					-	-	
 charged to profit and loss 	-	(72,000)	-	-	-	-	(72,000)
 charged to revaluation 	-	(59,750)	(23,000)	-	-	-	(82,750)
reserve							45.47.54.15
Disposals	-	-	-	(86,753)	-	(159,161)	(245,914)
Reclassification	81,000	(81,000)		-		<u> </u>	-
31 December 1997	£81,000	£1,071,250	£155,000	£562,549	£3,114,374	1,332,357	£6,316,530
<u>Analysis</u>							
At cost	_	_	_	562,549	3,114,374	1,332,357	5,009,280
At valuation	81,000	1,071,250	155,000	, -	, , ,	, , , , <u>-</u>	1,307,250
	£81,000	£1,071,250	£155,000	£562,549	£3,114,374	£1,332,357	£6,316,530
<u>Depreciation</u>							
1 January 1997	-		-	443,669	2,092,856	523,815	3,060,340
Charge for year	-	-	-	22,893	249,624	259,745	532,262
Disposals	-	-	-	(86,753)	-	(136,397)	(223,150)
31 December 1997	_	-	_	£379,809	£2,342,480	£647,163	£3,369,452
					/		
Net book amounts							
31 December 1997	£81,000	£1,071,250	£155,000	£182,740	£771,894	£685,194	£2,947,078
31 December 1996	£ -	£1,284,000	£178,000	£205,633	£751,781	£649,298	£3,068,712

The non depreciation of the investment property in accordance with accounting standards does not materially affect the financial statements.

Included with furniture and equipment and motor vehicles are assets held under finance lease.

	1997		199	96
	Furniture and <u>equipment</u> <u>£</u>	Motor vehicles £	Furniture and equipment £	Motor vehicles £
Cost Accumulated depreciation Net book amount	164,358 <u>(76,934</u>) <u>87,424</u>	682,909 (401,106) £281,803	164,358 (22,148) £142,210	745,341 (<u>304,830</u>) £ <u>440,511</u>

NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

9. TANGIBLE FIXED ASSETS (continued)

Freehold, long leasehold and investment properties (excluding additions) are stated at market value as at 31 December 1997 following valuations on an open market basis by members of the Royal Institute of Chartered Surveyors. At 31 December 1997 the historical cost of the revalued freehold premises was £866,750 and of long leasehold premises £99,379.

The company's overdraft facility and debenture loan are secured on the freehold and long leasehold premises.

There were capital commitments of £194,000 at 31 December 1997 (£Nil at 31 December 1996).

10. INVESTMENTS

	<u>Shares in</u> <u>subsidiaries</u>
THE COMPANY	$oldsymbol{ar{ extbf{ extb}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}}$

At 1 January 1997 and 31 December 1997 £171.877

The subsidiaries, all of which have been consolidated and are wholly owned are:-

	Proportion of nomi By the Company %	nal value of shares held By the Group %	Nature of Business
Andrews Estate Agents Limited	85	100	Estate Agents
London Guardian Estate Agency Limited	100	100	Investment Company
Andrews Letting and Management Limited	100	100	Letting Agents
Andrews Pension Trust Limited	100	100	Pension Trustee
Andrews Financial Services Limited	0	100	Financial Services
Andrews ESOP Limited	100	100	ESOP Trustee
11 DEDTODE			

11. DEBTORS

THE GROUP	<u> 1997</u>	<u>1996</u>
	<u>±</u>	$\underline{\mathfrak{x}}$
Trade debtors	328,476	240,678
Other debtors	65,272	48,544
Prepayments and accrued income	<u>282,358</u>	<u>250,370</u>
	<u>£676,106</u>	£ <u>539,592</u>
THE COMPANY		

THE COMPANY

Amounts due from subsidiary undertakings ± 27.849 ± 28.906

· 4 / 8 . 6

NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

12. <u>CREDITORS</u> (Amounts falling due within one year)

THE GROUP	<u>1997</u>	<u>1996</u>
	$\underline{\mathfrak{E}}$	$\overline{\mathfrak{t}}$
Trade creditors	201,275	293,178
Outstanding pension contributions	13,402	-
Taxation and social security	564,675	562,781
Accruals	338,565	402,647
Lease purchase agreements	221,940	211,766
Corporation tax	326,089	<u>116,173</u>
	£1,665,946	£ <u>1,586,545</u>

The group overdraft facility is secured on freehold premises of Andrews Estate Agents Limited.

THE COMPANY	<u>1997</u> <u>£</u>	<u>1996</u> <u>£</u>
Amounts due to subsidiary undertakings Accruals Corporation tax	4,222 2,395 <u>216</u> £6,833	100 2,664 <u>1,907</u> £ <u>4,671</u>
13. <u>CREDITORS</u> (Amounts falling due after more than one year)		
THE GROUP	<u>1997</u> <u>£</u>	1996 f
Staff bonuses - amounts due between one and five years	21,793	21,592
Lease purchase agreements - amounts due between one and two years	96,946	212,315
- amounts due between two and five years	19,311	125,881
Debenture loan - amounts due between one and two years	_284,053 £422,103	284,053 £643,841

The debenture loan is secured on freehold premises of Andrews Estate Agents Limited.

The Company itself had no creditors falling due after more than one year.

ANDREWS AND PARTNERS LIMITED NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

14. PROVISIONS FOR LIABILITIES AND CHARGES

	Compensation payable (Note 23)	<u>Deferred</u> <u>Tax</u>	Clawback Provision (Note	<u>Lease</u> Obligations	Contributions to employee share trust	<u>Total</u>
	£	£	1(2)(b)) £	£	£	£
THE GROUP At 1 January 1997 Utilised in the year Released in the year Created in the year at 31 December 1997	50,000 £50,000	22,899 - (22,899) -	147,158 (92,261) - 103,825 £158,722	67,923 (40,525) (8,561) 	235,000 - - 274,448 £509,448	472,980 (132,786) (31,460) 428,273 £737,007

EMPLOYEE SHARE TRUST

In 1996 the group established an employee share trust. Share options were granted to certain of the directors during 1996 as disclosed on page 2 of the directors' report, and no further options have been granted in 1997. The provision represents contributions payable to the Trust to purchase the shares following exercise of the options.

15. DEFERRED TAXATION

15. DEFERRED TAXATION	<u>.</u> 199	07	1996	
	Full potential liability	Provision created	<u>Full</u> potential liability	Provision created
	/(asset) £	£	/(asset) <u>£</u>	£
THE GROUP Accelerated capital				
allowances	(2,813)	-	52,439	52,439
Other timing differences	(16,617)		(<u>29,540</u>)	(<u>29,540</u>)
	(£19,430)	£	£22,899	£ <u>22,899</u>

16. CALLED UP SHARE CAPITAL

THE GROUP AND THE COMPANY

	4.9% cumulative preference shares of £1 each	Ordinary of 50p ea	<u>Total</u>		
	<u>Number</u>	£	Number	£	£
AUTHORISED:					
At 1 January 1997 and 31 December 1997	<u>14,960</u>	£14,960	<u>370,080</u>	£185,040	£200,000
ALLOTTED, ISSUED AND FULLY PAID:					
At 1 January 1997 and 31 December 1997	100	<u>£100</u>	293,260	£146,630	£146,730

NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

16. CALLED UP SHARE CAPITAL (continued)

Holders of the cumulative preference shares are entitled to a fixed cumulative preferential dividend at the rate of 4.9% per annum on the paid up capital. In the case of a winding up or other return on capital the holders of the preference shares are entitled to receive repayment in full of the paid up capital together with any arrears of the cumulative preferential dividend. The preference shares carry no voting rights unless the dividends are in arrears.

Details of the share options granted in the year are given on page 2 of the directors' report.

17. RESERVES

1414

	GROUP	COMPANY	GROUP
	Profit & Loss Account £	Profit & Loss Account $\underline{\underline{t}}$	Revaluation Reserve £
At 1 January 1997	1,274,854	51,513	495,871
Retained profit for the year	604,767	729	-
Deficit on revaluation At 31 December 1997	<u></u>	52,242	(82,750) 413,121

18. RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS

THE GROUP	<u>1997</u>	<u>1996</u>
	$\overline{\mathfrak{T}}$	<u>£</u>
Profit for the financial year	909,772	788,376
Charitable donations	(305,000)	(204,000)
Dividends paid	(5) 604,767	(5) 584,369
Other recognised losses relating to year	(82,750)	
Net addition to shareholders' funds	522,017	584,369
Opening shareholders' funds	1,917,455	1,333,086
Closing shareholders' funds	£2,439,472	<u>1,917,455</u>
Closing shareholders' funds comprise:		
Non-equity interests - preference shares	100	100
Equity interests	<u>2,439,372</u>	<u>1,917,355</u>
	£2,439,472	£ <u>1,917,455</u>

4 ()

NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

18. RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS (continued)

THE COMPANY	<u>1997</u> £	<u>1996</u> £
Profit/(Loss) for the financial year	734	(1,848)
Dividends paid	(5)	(5)
Net addition/(deduction from) to shareholders funds	729	(1,853)
Opening shareholders' funds	<u>198,243</u>	<u>200,096</u>
Closing shareholders' funds	£198,972	£ <u>198,243</u>
Closing shareholders' funds comprise: Non-equity interests - preference shares Equity interests	100 <u>198,872</u> £198,972	100 <u>198,143</u> £ <u>198,243</u>

19. OPERATING LEASE COMMITMENTS

Operating lease commitments of the group payable within one year but not provided in the financial statements:

	<u>19</u> 9	<u> 1997</u>		<u> 1996</u>	
	Land and	<u>Other</u>	<u>Land</u> and	<u>Other</u>	
	<u>Buildings</u>	<u>Leases</u>	Buildings	<u>Leases</u>	
	$\underline{\mathfrak{t}}$	$\underline{\mathfrak{L}}$	$\underline{\mathbf{f}}$	$\underline{\mathbf{t}}$	
Expiring within one year	83,700	-	90,000	3,335	
Expiring between one and					
five years	106,100	2,061	88,800	2,061	
Expiring after five years	<u>342,750</u>	-	336,250		
	£ <u>532,550</u>	£2,061	£515,050	£5,396	

The company itself had no operating lease commitments at 31 December 1997.



NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1997 (continued)

20. ULTIMATE CONTROLLING PARTY

The company's ultimate controlling party is the charity World in Need, which holds 72.5% of the allotted share capital of Andrews and Partners Limited.

During the year the Andrews and Partners Limited group donated £217,649 to World in Need in the form of a Deed of Covenant from London Guardian Estate Agency Limited.

There were no amounts due to or from World in Need at the balance sheet date.

21. RELATED PARTY DISCLOSURES

The company is exempt under the terms of Financial Reporting Standard 8 from disclosing related party transactions and balances with entities that are part of the Andrews and Partners Limited group that have been eliminated on consolidation.

22. ANDREWS AND PARTNERS EMPLOYEE SHARE TRUST

The Employee Share Trust was established on 23 September 1996 to hold and distribute fully paid ordinary shares in the company issued under employees' share schemes (within the meaning of section 743 of the Companies Act 1985). The Trustee is Andrews ESOP Limited, a wholly owned subsidiary of the company. The company will bear the cost of expenses relating to the Employee Share Trust. No shares were held by the Trust at 31 December 1997.

23. CONTINGENT LIABILITY

Personal Investment Authority pensions review

In common with many other pensions advisors, the company has been required by the Personal Investment Authority ("PIA") to review the sale of pensions in the period from 29 April 1988 to 30 June 1994. A small number of cases where compensation is expected to be made had been identified at 31 December 1997. A provision has been made in the accounts for those cases amounting to £50,000, which represents the insurance excess that the company would be liable to pay.

An additional 11 cases (relating to 6 individuals) are still subject to review under phase one. A consultation paper on phase two has been published by the PIA and the company will undertake a further review under phase two in accordance with the PIA's requirements. At present it is not possible to predict the likelihood of compensation being paid on those cases and so no further provision has been made in the accounts. In such circumstances where a claim is upheld, the company would be liable to a maximum of £5,000 per case, being the insurance excess.